

COMMUNITY SERVICES COMMITTEE

Minutes of meeting held in the Council Chamber, Council Offices, Almada Street, Hamilton on 16 September 2014

Chair:

Councillor Hamish Stewart

Councillors Present:

Lynn Adams, Ed Archer, Walter Brogan (*substitute for Councillor Carmichael*), John Cairney, Pam Clearie, Russell Clearie, Gerry Convery, Peter Craig, Angela Crawley, Isobel Dorman, Hugh Dunsmuir, George Greenshields (Depute), Jim Handibode, Bill Holman, Susan Kerr, Gerard Killen, Joe Lowe, Catherine McClymont (*substitute for Councillor McInnes*), John McNamee, Anne Maggs (*substitute for Councillor Anderson*), John Menzies, Bert Thomson, David Watson

Councillors' Apologies:

John Anderson, Andy Carmichael, Allan Falconer, Edward McAvoy (ex officio), Alex McInnes

Attending:

Community and Enterprise Resources

C McDowall, Executive Director; S Clelland, Head of Fleet and Environmental Services; C Fergusson, Finance Manager; S Kelly, Head of Facilities, Waste and Ground Services

Finance and Corporate Resources

L Crosby, Accountant; J McDonald, Administration Adviser

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Community Services Committee held on 17 June 2014 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Community Services - Revenue Budget Monitoring 2014/2015

A joint report dated 5 August 2014 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted comparing actual expenditure at 25 July 2014 against budgeted expenditure for 2014/2015 for Community Services.

Details were provided on proposed budget virements in respect of Community Services to realign budgets.

The Committee decided:

- (1) that the underspend on the Community Services' revenue budget of £0.041million and the forecast to 31 March 2015 of a breakeven position be noted; and

- (2) that the budget virements in respect of Community Services, as detailed in Appendices B, D and E to the report, be approved.

[Reference: Minutes of 17 June 2014 (Paragraph 3)]

4 Community Services - Capital Budget Monitoring 2014/2015

A joint report dated 14 August 2014 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted advising of progress on the Community Services' capital programme 2014/2015 and summarising the expenditure position at 25 July 2014.

The Committee decided: that the report be noted.

[Reference: Minutes of 17 June 2014 (Paragraph 4)]

5 Community Services - Workforce Monitoring - May to July 2014

A joint report dated 22 August 2014 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the following employee information for Community Services for the period May to July 2014:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 14 June 2014

The Committee decided: that the report be noted.

[Reference: Minutes of 17 June 2014 (Paragraph 5)]

6 Household Refuse and Recycling Collections - Festive Holiday Working Arrangements 2014/2015

A report dated 23 July 2014 by the Executive Director (Community and Enterprise Resources) was submitted on the arrangements for the uplift of domestic waste and recycling bins during the 2014/2015 festive holiday period.

Following negotiations with refuse collection staff and the trades unions, the following operational schedule for the 2014/2015 festive holiday period had been agreed:-

Week commencing Monday 22 December 2014

Normal collection day

Monday 22 December
Tuesday 23 December
Wednesday 24 December
Thursday 25 December
Friday 26 December

Changed collection day

No change
No change
No change
Saturday 27 December
Sunday 28 December

Week commencing Monday 29 December 2014

Normal collection day

Monday 29 December
Tuesday 30 December
Wednesday 31 December
Thursday 1 January
Friday 2 January

Changed collection day

No change
No change
No change
Saturday 3 January
No change

Householders would be notified of the arrangements through the Council's website, adverts in the local press, the South Lanarkshire Reporter and posters in Council offices.

The Committee decided: that the arrangements for the uplift of domestic waste and recycling bins during the 2014/2015 festive holiday period, as detailed above, be noted.

7 Single Use Carrier Bags Charge (Scotland) Regulations 2014

A report dated 18 August 2014 by the Executive Director (Community and Enterprise Resources) was submitted on the implementation of the Single Use Carrier Bags Charge (Scotland) Regulations 2014.

The Regulations, to be introduced on 20 October 2014, would:-

- ◆ require all retailers to charge at least 5p for single use carrier bags
- ◆ provide a technical definition for bags covered by the Regulations, including material (plastic, paper and other plant/starch based material)
- ◆ apply to all retailers, regardless of type or size
- ◆ require all retailers to keep and publish records providing details of the use to which the net proceeds were put
- ◆ provide a list of bag types and purposes that would be exempt from the charge

The purpose of the charge was to encourage shoppers to re-use bags to prevent litter, reduce waste and improve Scotland's environment.

The Council's Trading Standards Service would have responsibility for enforcing the Regulations.

The Committee decided: that the report be noted.

8 Community Services - Notification of Contracts Awarded - 1 October 2013 to 31 March 2014

A report dated 14 August 2014 by the Executive Director (Community and Enterprise Resources) was submitted on contracts awarded by Community Services in the period 1 October 2013 to 31 March 2014.

In terms of Standing Order No 22.8 of the Standing Orders on Contracts, Resources were required to notify the relevant Committee of contracts awarded. Details of the contracts awarded by Community Services were provided in the appendix to the report.

The Committee decided: that the report be noted.

9 Urgent Business

There were no items of urgent business.