

Report

Report to:	Finance and Corporate Resources Committee
Date of Meeting:	20 May 2020
Report by:	Executive Director (Finance and Corporate Resources)

Subject:	Notification of Contracts Awarded
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ provide notification to Committee, in accordance with Standing Orders on Contracts, of contracts awarded by Finance and Corporate Resources during the period 1 October 2019 to 31 March 2020

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that details of the contracts awarded be noted.

3. Background

3.1. It is a requirement of Clauses 21.8 and 22.5 of the Standing Orders on Contracts that details of the acceptance of all tenders above £50,000 be reported retrospectively to the relevant Committee for noting, other than those under Clause 21.3 where the award is not the lowest in a price only tender, or costs exceed the approved financial provision. In these instances, a report is submitted to the appropriate Committee and subsequent authority to award is granted by that Committee.

4. Contract Awards

4.1. Contracts awarded for the period 1 October 2019 to 31 March 2020, on the basis of lowest offer and/or most economically advantageous offer submitted, is provided at Appendix 1.

5. Employee Implications

5.1. Contracts management, including performance appraisal, will be undertaken by both the main service user and the Procurement Team.

6. Financial Implications

6.1. Appropriate budgetary provision is available for each of the contracts awarded.

7. Climate Change, Sustainability and Environmental Implications

7.1. There are no Climate Change, Sustainability and Environmental Implications arising from the information presented in this report.

8. Other Implications

8.1. There are no direct risks in terms of the information contained in this report.

9. Equality Impact Assessment and Consultation Arrangements

- 9.1. This report does not introduce a new policy, function or strategy nor recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required.
- 9.2. There is also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning

Executive Director (Finance and Corporate Resources)

20 April 2020

Link(s) to Council Values/Ambitions/Objectives

- ♦ Value: Accountable, effective, efficient and transparent

Previous References

- ♦ Finance and Corporate Resources Committee – 11 December 2019

List of Background Papers

- ♦ Standing Orders on Contracts

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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Finance and Corporate Resources

Contracts Awarded by Finance and Corporate Resources over £50,000 in value

Name of Successful Tenderer	Value of Contract Awarded	Date of Award	Brief Description (include period of contract)
Vodafone Limited	£53,205	01/12/19	ICT - PSN Connectivity - PSN Circuit (01/12/19-30/11/22: extension 24 months)
Computacenter (UK) Limited	£2,431,006.90	03/12/19	Desktop and Device Management (01/07/20-30/06/25: no extension)
HP (UK) Limited	£2,812,500	18/12/19	Desktop Client Device Framework (01/01/20-31/12/21: extension 24 months)
Vodafone Limited	£780,654.72	06/02/20	Extension of PSN Connectivity (06/02/20-04/02/22)
Stirling Park	£460,000	12/02/20	Debt Management and Diligence Services (01/04/20-31/03/23: extension 24 months)
Paper Shredding Services Limited	£167,500	31/01/20	Extension to shredding services contract (31/01/20-31/01/22)
Stirling Park	£165,000	26/02/20	Sheriff Officer Services (01/03/20-28/02/23: extension 24 months)
Total Gas and Power Limited	£15,972,890	31/03/20	National Framework Contract for the Supply of Natural Gas (01/04/20-31/03/22: extension 24 months)