

Appendix A

South Lanarkshire Council

Revenue Budget Monitoring Statement

Period Ended 31 March 2019 (No.14)

Community and Enterprise Resources

Service Departments :-

Facilities Streets and Waste (inc.Support)

Environmental (inc Projects)

Leisure and Culture

Planning and Economic Development

Roads

Position before Transfers to Reserves

Transfers to Reserves as at 31/03/19

Position After Transfers to Reserves at 31/03/19

Annual Budget £m	Forecast for Year BEFORE Transfers £m	Annual Forecast Variance BEFORE Transfers £m	Annual Forecast Variance AFTER Transfers £m	Budget Proportion to 31/03/19 £m	Actual to Period 14 to 31/03/19 BEFORE Transfers £m	Variance to 31/03/19 BEFORE Transfers £m
64.697	64.592	0.105	(0.180)	64.697	64.029	0.668 under
3.995	3.914	0.081	0.029	3.995	3.685	0.310 under
19.402	19.769	(0.367)	(0.367)	19.402	19.751	(0.349) over
4.598	4.323	0.275	0.215	4.598	4.414	0.184 under
25.361	24.725	0.636	0.636	25.361	23.892	1.469 under
118.053	117.323	0.730	0.333	118.053	115.771	2.282 under
				0.000	1.165	(1.165) over
				118.053	116.936	1.117 under

Community and Enterprise Resources Variance Analysis 2018/19 (Period 14)

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Employee Costs	1,679k under	APT&C Basic/Superannuation/NI - 2,255k under	Facilities, Streets and Waste (incl. Support) – 1,325k under Environmental (incl Projects) - 261k under Roads - 553k under	The underspend is mainly due to staff turnover across the Service.
			Planning and Economic Development - 116k under	The underspend is due to staff turnover and was partially offset by an overspend in pension costs for the Service.
		Overtime - (503k) over	Facilities, Streets and Waste (incl. Support) - (470k) over	The overspend is mainly due to covering vacancies within the service. In addition, the Waste Service was working additional overtime to manage the high level of requests for green and bulky waste uplifts as well as the requirement to arrange separate uplifts for blue bins which had been contaminated.
		Pension Increases/Additional Pension Costs - (74k) over	Planning and Economic Development - (65k) over	The overspend relates to ongoing costs of early retirals and was managed within the overall budget.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Property Costs	(10k) over	<p>Rates - (51k) over</p> <p>Rent - 93k under</p> <p><u>Electricity - (69k) over</u></p> <p>Cleaning and Janitorial Supplies - (64k) over</p>	<p>Facilities, Streets and Waste (incl. Support) - (42k) over</p> <p>Facilities, Streets and Waste (incl. Support) - 29k under</p> <p><u>Planning and Economic Development - 64k under</u></p> <p><u>Roads - (44k) over</u></p> <p>Facilities, Streets and Waste (incl. Support) - (63k) over</p>	<p>The overspend is due to lower than anticipated empty property rates relief.</p> <p>The underspend is mainly due to the reduction in the number of rented properties.</p> <p>The underspend was due to reduced rent costs offset by an under recovery of income.</p> <p>The overspend is mainly due to greater than anticipated spend on electricity for electric car charging power points and increased prices. This was managed within the overall Resource budget.</p> <p>The overspend is mainly due to the replacement of old equipment with new more efficient equipment.</p>
Supplies and Services	(1,151k) over	Computer Equipment Purchase - 44k under	Roads - 69k under	The underspend was mainly due to less than anticipated support costs for the Electronic Data Records Management System.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Supplies and Services (cont)		Equipment, Apparatus and Tools - (209k) over	Facilities, Streets and Waste (incl. Support) - (168k) over	The overspend relates to expenditure on catering and cleaning equipment.
		Furnishing (Incl Crockery & Linen) - (33k) over	Facilities, Streets and Waste (incl. Support) - (33k) over	The overspend relates to the replacement of light equipment, crockery and cutlery within Facilities Management Catering service.
		Materials - (816k) over	Facilities, Streets and Waste (incl. Support) - (801k) over	The overspend is mainly due to the high level of spend on refuse collection bins. This overspend is partially offset by an over recovery of income from the sale of bins within Waste. In addition, the Grounds Service reported an overspend due to additional service requests, which are offset by an over recovery of income.
		Materials, Apparatus and Equipment - (72k) over	Facilities, Streets and Waste (incl. Support) - (72k) over	The overspend is mainly due to the purchase of playground equipment.
Transport and Plant	(106k) over	Fleet Services Charges - Vehicle Maintenance - (141k) over	Facilities, Streets and Waste (incl. Support) - (127k) over	The overspend is mainly within waste where the level of maintenance on vehicles is greater than anticipated due to the age of vehicles.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Transport and Plant (cont)		Fleet Services Charges - Leasing - 366k under	Facilities, Streets and Waste (incl. Support) - 348k under	The underspend reflects the timing of the replacement of vehicles, mainly within Grounds and Streets.
		Fleet Services Charges - Hired Vehicles - (141k) over	Roads - (104k) over	The overspend was mainly due to gritter costs for winter maintenance and was offset by an underspend on Payment to Trading Contractor. The budget will be realigned for 2019/20.
		Fleet Services Charges - Fuel - (156k) over	Facilities, Streets and Waste (incl. Support) - (138k) over	The overspend was mainly within the Grounds Service due to additional service requests and price increases. This was partially offset by additional income.
Administration Costs	(354k) over	<u>Printing and Stationery - (68k) over</u>	<u>Facilities, Streets and Waste (incl. Support) - (64k) over</u>	The overspend is mainly within Waste, where additional recycling/blue bin campaign flyers were required and for promotional material for school meals within Facilities Management.
		Advertising - Other - (45k) over	<u>Environmental (incl Projects) - (24k) over</u>	The overspend relates to Air Quality Projects and is offset by grant income from the Scottish Government.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Administration Costs (cont)		Advertising - Other (cont)	Planning and Economic Development - (16k) over	The overspend is due to advertising costs for planning applications and is recovered via the income from planning fees.
		Medical Costs - (50k) over	All Services - (50k) over	The overspend relates to a higher than anticipated number of medical referrals across the Services in support of absence management.
		Legal Expenses - (118k) over	Environmental (incl Projects) - (98k) over	The overspend was due to expenditure in relation to public health.
Payments to Other Bodies	(74k) over	Other Local Authorities - 38k under	Environmental (incl Projects) - 38k under	The underspend was mainly due to lower than anticipated expenditure on lab testing within Environmental services.
		Payments to Other Bodies - (111k) over	Planning and Economic Development - (90k) over	The overspend is mainly due to local plan costs within Planning and expenditure incurred on extra security requirements in respect of Christmas switch on events within Economic Development.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Payment to Contractors	424k under	Payment to Trading Service Contractor - 900k under	Roads - 900k under	The underspend was partially due to winter gritter costs being charged directly to Fleet Service Charges - Hired Vehicles. The budget will be realigned in 2019/20.
		Payment to Private Contractors - (383k) over	Facilities, Streets and Waste (incl. Support) - 3k under	In addition, there has been less than anticipated expenditure on reactive maintenance works across all areas.
			<u>Leisure - (400k) over</u>	The overspend is mainly due to additional service requests within Grounds which is offset by an over recovery of income. In addition, there was additional expenditure on the upkeep and extension of allotment areas, partially offset by a reduction in costs for the disposal of domestic waste due to a decrease in tonnages.
				The overspend is due to the additional payment to South Lanarkshire Leisure and Culture Trust to assist with managing their budget pressures.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Payment to Contractors (cont)		Payment to Private Contractors (cont)	<p>Environmental (incl Projects) - (119k) over</p> <p><u>Roads - 134k under</u></p>	<p>The overspend relates mainly to expenditure on Clinical Waste which is offset by an over recovery of income.</p> <p>The underspend was mainly due to reduced demand for private contractors within Traffic Management and reduced expenditure for festive lighting.</p>
Income	1,861k over recovered	<p><u>ESF Grant - (60k) under recovered</u></p> <p>Sales General - 121k over recovered</p>	<p><u>Planning and Economic Development - (60k) under recovered</u></p> <p>Facilities, Streets and Waste (incl.Support) - (24k) under recovered</p>	<p>The under recovery relates to grant claims being finalised.</p> <p>The net under recovery was due to lower than budgeted cash income within the Catering Service as a result of a lower than anticipated uptake of school meals and an over recovery of income from the sale of bins in Waste Services. These are partially offset by the overspend on the purchase of bins (see Supplies and Services).</p>

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Income (cont)		Sales General (cont)	Roads - 151k over recovered	The over recovery was mainly due to income for rechargeable lighting works and inspection fees being higher than anticipated, offset by additional expenditure.
		<u>Sales - Departments of the Authority - 143k over recovered</u>	<u>Roads - 123k over recovered</u>	The overspend was mainly due to rechargeable works to other Resources for potholing, resurfacing and lining works.
		Fees and Charges - General - 584k over recovered	Facilities, Streets and Waste (incl. Support) - 377k over recovered	The over recovery mainly relates to a refund from the contractor due to a reduction in tonnages at the civic amenity site within Waste Services and also a small increase in demand for bereavement.
			Environmental (incl Projects) - 166k over recovered	The over recovery is mainly due to a contribution in relation to public health.
			Planning and Economic Development - 376k over recovered	The over recovery reflects higher than anticipated levels of applications for planning and building standards.
			Roads - (336k) under recovered	The under recovery is mainly due to less than anticipated income from parking reflecting reduced demand for parking.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Income (cont)		Fees and Charges - Departments of the Authority - 122k over recovered	Environmental (incl Projects - 131k over recovered	The over recovery is mainly due to the provision of Clinical Waste services and was offset by additional expenditure (see Payment to Contractors).
		<u>Rental Income - (32k) under recovered</u>	<u>Planning and Economic Development - (56k) under recovered</u>	The under recovery is mainly due to less than anticipated income due to vacant units, offset by an underspend on Rent (see Property Costs).
		Other Income - 963k over recovered	Facilities, Streets and Waste (incl. Support) - 778k over recovered	The over recovery is mainly due to additional service requests within the Grounds Service and income from project design fees within Operations, offset by additional expenditure.
			Roads - 137k over recovered	The over recovery was mainly due to higher than anticipated income from Road Permits.
			<u>Planning and Economic Development - 47k over recovered</u>	The over recovery relates to the recovery of staff costs from the Clyde Windfarm.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Income (cont)		Trading Service Recharges - 26k over recovered	Facilities, Streets and Waste (incl. Support) - 26k over recovered	The over recovery was mainly due to the provision of additional catering and janitorial services within Facilities Management.

* The underlined variances represent new variances since the last report.

South Lanarkshire Council

Community and Enterprise Resources - Total

Expenditure / Income Variance Trends 2018/19

	REVISED ANNUAL BUDGET TO DATE	PERIOD 14 ACTUAL TO DATE	PERIOD 14 VARIANCE AMOUNT	Over/ Under
EMPLOYEE COSTS				
APT & C BASIC	51,767	49,858	1,909	under
APT & C OVERTIME	433	935	(503)	over
APT & C SUPERANNUATION	7,843	7,763	80	under
APT & C NIC	4,122	3,857	266	under
TRAVEL AND SUBSISTENCE	76	70	6	under
OTHER EMPLOYEE COSTS	300	305	(5)	over
PENSION INCREASES	984	1,020	(36)	over
ADDITIONAL PENSION COSTS	0	38	(38)	over
EMPLOYEE COSTS TOTAL	65,525	63,846	1,679	under
PROPERTY COSTS				
RATES	796	847	(51)	over
SCOTTISH WATER - UNMETERED CHARGES	12	25	(13)	over
SCOTTISH WATER - METERED CHARGES	102	84	18	under
RENT	1,146	1,053	93	under
SERVICE CHARGE	63	28	35	under
FACTORING CHARGES	0	1	(1)	over
PROPERTY INSURANCE	237	231	6	under
SECURITY COSTS	17	15	2	under
GROUND MAINTENANCE	3	2	1	under
REPAIRS & MAINTENANCE - INTERNAL CONTRACTORS	141	146	(5)	over
REPAIRS & MAINTENANCE - INTERNAL CONTRACTORS DIRECT CHARGE	1	0	1	under
REPAIRS & MAINTENANCE - EXTERNAL CONTRACTORS	105	116	(11)	over
ADAPTIONS - INTERNAL CONTRACTORS	0	4	(4)	over
ASBESTOS	0	1	(1)	over
ELECTRICITY - CONTRACT	274	343	(69)	over
ELECTRICITY - NON CONTRACT	0	1	(1)	over
GAS	91	76	15	under
HEATING OIL	14	16	(2)	over
CARBON REDUCTION COMMITMENT	219	219	0	
CLEANING CONTRACT	49	38	11	under
CLEANING AND JANITORIAL SUPPLIES AND EQUIPMENT	292	356	(64)	over
HEALTH & HYGIENE MATERIALS	32	15	17	under
REFUSE UPLIFT	425	438	(13)	over
REMOVAL & STORAGE COSTS	0	2	(2)	over
OTHER PROPERTY COSTS	148	120	28	under
PROPERTY COSTS TOTAL	4,167	4,177	(10)	over
SUPPLIES AND SERVICES				
COMPUTER EQUIPMENT PURCHASE	387	343	44	under
COMPUTER EQUIPMENT MAINTENANCE	77	73	4	under
I.T. EQUIPMENT MAINT-CONTRACT	194	203	(9)	over
I.T. ELECTRONIC MESSAGING	63	77	(14)	over
EQUIPMENT, APPARATUS AND TOOLS	615	824	(209)	over
SMALL TOOLS	82	62	20	under
FURNITURE - OFFICE	0	13	(13)	over
FURNITURE - GENERAL	0	2	(2)	over
FURNISHINGS (INCL. CROCKERY & LINEN)	135	168	(33)	over
MATERIALS	1,120	1,936	(816)	over
MATERIALS, APPARATUS AND EQUIPMENT	0	72	(72)	over
PUBLICATIONS, JOURNALS, NEWSPAPERS ETC.	2	1	1	under
FOODSTUFFS - GENERAL	4,092	4,113	(21)	over
PROTECTIVE CLOTHING & UNIFORMS	215	217	(2)	over
OTHER SUPPLIES AND SERVICES	137	135	2	under
MAJOR SUPPLY OF ELECTRICAL POWER	1,155	1,181	(26)	over
OUTSOURCED MAIL	0	1	(1)	over
DELIVERY CHARGE	0	4	(4)	over
SUPPLIES AND SERVICES TOTAL	8,274	9,425	(1,151)	over

South Lanarkshire Council

Community and Enterprise Resources - Total

Expenditure / Income Variance Trends 2018/19

	REVISED ANNUAL BUDGET TO DATE	PERIOD 14 ACTUAL TO DATE	PERIOD 14 VARIANCE AMOUNT	Over/ Under
TRANSPORT AND PLANT				
PURCHASE OF PLANT	39	64	(25)	over
FLEET SERVICES - FUEL	0	4	(4)	over
FLEET SERVICES - VEHICLE HIRE	60	87	(27)	over
POOL CAR CHARGES - RENTAL	55	45	10	under
POOL CAR CHARGES - FUEL	21	18	3	under
POOL CAR CHARGES - ADDITIONAL COSTS	4	9	(5)	over
OTHER TRANSPORT COSTS	103	94	9	under
TRANSPORT INSURANCE	43	43	0	
PLANT SERVICES	0	1	(1)	over
FLEET SERVICE CHARGES - VEHICLE MAINTENANCE	2,152	2,293	(141)	over
FLEET SERVICE CHARGES - PLANT MAINTENANCE	87	127	(40)	over
FLEET SERVICE CHARGES - ASSET MODIFICATION	25	14	11	under
FLEET SERVICE CHARGES - LEASING	3,274	2,908	366	under
FLEET SERVICE CHARGES - HIRED VEHICLES	287	428	(141)	over
FLEET SERVICE CHARGES - CONTRACT HIRE	2	0	2	under
FLEET SERVICE CHARGES - ROAD FUND LICENCE	128	120	8	under
FLEET SERVICE CHARGES - FUEL	1,574	1,730	(156)	over
FLEET SERVICE CHARGES - DRIVERS	110	95	15	under
HIRE OF EXTERNAL VEHICLES	39	30	9	under
HIRE OF EXTERNAL PLANT	19	17	2	under
HIRE OF SKIPS	0	1	(1)	over
TRANSPORT AND PLANT TOTAL	8,022	8,128	(106)	over
ADMINISTRATION				
PRINTING AND STATIONERY	140	208	(68)	over
TELEPHONES	112	85	27	under
MOBILE PHONES	29	45	(16)	over
ADVERTISING - OF COUNCIL SERVICE AVAILABILITY	8	0	8	under
ADVERTISING - OTHER	72	117	(45)	over
POSTAGES/COURIERS	26	44	(18)	over
MEMBERSHIP FEES/SUBSCRIPTIONS	27	61	(34)	over
INSURANCE	169	170	(1)	over
MEDICAL COSTS	54	104	(50)	over
LEGAL EXPENSES	76	194	(118)	over
HOSPITALITY / CIVIC RECOGNITION	1	8	(7)	over
INTERNET AGENCY FEES	0	6	(6)	over
SECURITY UPLIFT FEES	35	34	1	under
OTHER ADMIN COSTS	8	7	1	under
TRAINING	2	30	(28)	over
ADMINISTRATION TOTAL	759	1,113	(354)	over
PAYMENT TO OTHER BODIES				
SPTE: ANNUAL BUS SUBSIDY	1,788	1,788	0	
SPTE: BUS OTHER	258	258	0	
SPTE: FERRIES	29	29	0	
SPTE: UNDERGROUND	1,318	1,318	0	
SPTE: OTHER	1,822	1,822	0	
SPTE: MAINTENANCE OF BUS SHELTERS AND STOPS	102	103	(1)	over
OTHER LOCAL AUTHORITIES	96	58	38	under
GRANTS TO VOLUNTARY ORGANISATIONS	22	20	2	under
PAYMENTS TO VOLUNTARY ORGANISATIONS	39	39	0	
PAYMENTS TO OTHER BODIES	6,467	6,578	(111)	over
INDEPENDENT SCHOOL PLACES	0	2	(2)	over
PAYMENT TO OTHER BODIES TOTAL	11,941	12,015	(74)	over

South Lanarkshire Council

Community and Enterprise Resources - Total

Expenditure / Income Variance Trends 2018/19

	REVISED ANNUAL BUDGET TO DATE	PERIOD 14 ACTUAL TO DATE	PERIOD 14 VARIANCE AMOUNT	Over/ Under
PAYMENT TO CONTRACTORS				
PAYMENT TO TRADING SERVICES CONTRACTOR	13,995	13,095	900	under
PAYMENT TO LOCAL AUTHORITY CONTRACTOR	302	355	(53)	over
PAYMENT TO PRIVATE CONTRACTOR	41,128	41,511	(383)	over
PAYMENT TO INTERNAL CONSULTANTS	0	1	(1)	over
PAYMENT TO EXTERNAL CONSULTANTS / PROFESSIONAL SERVICES	5	44	(39)	over
PAYMENT TO CONTRACTORS TOTAL	55,430	55,006	424	under
TRANSFER PAYMENTS				
CONCESSIONARY FARES	563	563	0	
TRANSFER PAYMENTS TOTAL	563	563	0	
FINANCING CHARGES				
LEASING CHARGES - FINANCE	1	0	1	under
LEASING CHARGES - OPERATIONAL	1	14	(13)	over
I.T. EQUIPMENT LEASING-CONTRACT	179	155	24	under
INTEREST ON REVENUE BALANCES	0	(1)	1	under
FINANCING CHARGES TOTAL	181	168	13	under
TOTAL EXPENDITURE	154,862	154,441	421	under
INCOME				
MILK SUBSIDIES FROM THE E.U.	(55)	(54)	(1)	under rec
CONTRIBUTIONS FROM OTHER BODIES	(2,597)	(2,590)	(7)	under rec
ERDF GRANT	(59)	(59)	0	
ESF GRANT	0	60	(60)	under rec
SALES - GENERAL	(5,271)	(5,392)	121	over rec
SALES - DEPARTMENTS OF THE AUTHORITY	(181)	(324)	143	over rec
FEES AND CHARGES - GENERAL	(8,307)	(8,891)	584	over rec
FEES AND CHARGES - OTHER BODIES	(327)	(326)	(1)	under rec
FEES AND CHARGES - DEPARTMENTS OF THE AUTHORITY	(3,634)	(3,756)	122	over rec
RENTAL INCOME	(614)	(582)	(32)	under rec
OTHER INCOME	(8,321)	(9,284)	963	over rec
RECOVERY FROM CAPITAL	(727)	(730)	3	over rec
TRADING SERVICES RECHARGES	(6,716)	(6,742)	26	over rec
INCOME TOTAL	(36,809)	(38,670)	1,861	over rec
NET EXPENDITURE	118,053	115,771	2,282	under