



Council Offices, Almada Street  
Hamilton, ML3 0AA

Monday, 11 May 2020

Dear Councillor

## **Finance and Corporate Resources Committee**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date:** Wednesday, 20 May 2020

**Time:** 14:00

**Venue:** Committee Room 1, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Cleland Sneddon**  
**Chief Executive**

### **Members**

Gladys Miller (Chair), Graeme Horne (Depute Chair), Collette Stevenson (Depute Chair), John Ross (ex officio), Alex Allison, John Anderson, Walter Brogan, Graeme Campbell, Peter Craig, Maureen Devlin, Isobel Dorman, Joe Fagan, Grant Ferguson, Geri Gray, Eric Holford, Eileen Logan, Joe Lowe, Hugh Macdonald, Monique McAdams, Catherine McClymont, Mark McGeever, Jim McGuigan, Lynne Nailon, Mo Razzaq, Jim Wardhaugh, Jared Wark

### **Substitutes**

John Bradley, Robert Brown, Andy Carmichael, Poppy Corbett, Mary Donnelly, George Greenshields, Ian Harrow, Martin Lennon, Richard Lockhart, Katy Loudon, Davie McLachlan, Richard Nelson, Margaret B Walker, Josh Wilson

## BUSINESS

### 1 Declaration of Interests

- 2 **Minutes of Previous Meeting** 5 - 10  
Minutes of meeting of the Finance and Corporate Resources Committee held on 4 March 2020 submitted for approval as a correct record. (Copy attached)

- 3 **Minutes of Grievance and Disputes Panel** 11 - 12  
Minutes of meeting of the Grievance and Disputes Panel held on 12 March 2020 submitted for approval as a correct record. (Copy attached)

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### Monitoring Item(s)

- 4 **Revenue Budget Monitoring 2019/2020 - Finance and Corporate Resources** 13 - 22  
Report dated 6 March 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 5 **Capital Budget Monitoring 2019/2020 - Finance and Corporate Resources** 23 - 26  
Report dated 30 April 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 6 **Finance and Corporate Resources – Workforce Monitoring – January to March 2020** 27 - 34  
Report dated 15 April 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 7 **Council Wide Workforce Monitoring - January to March 2020** 35 - 56  
Report dated 15 April 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)

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### Item(s) for Decision

- 8 **Revenue Collection and Approval for Write-Offs** 57 - 62  
Report dated 29 April 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 9 **Digital Inclusion Strategy 2020/2023** 63 - 72  
Report dated 28 April 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)

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### Item(s) for Noting

- 10 **Notification of Contracts Awarded** 73 - 76  
Report dated 20 April 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 11 **Early Retirement, Voluntary Severance and Switch 2** 77 - 82  
Report dated 21 April 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)

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### Urgent Business

- 12 **Urgent Business**  
Any other items of business which the Chair decides are urgent.

***For further information, please contact:-***

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