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| Report to: | Financial Resources Scrutiny Forum |
| Date of Meeting: | 30 September 2010 |
| Report by: | Executive Director (Finance & Information Technology Resources) |

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| Subject: | Revenue Budget Monitoring 2010-11 |
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ update members of the Financial Resources Scrutiny Forum of progress on the Council's revenue budget for the period covering 1 April 2010 to 6 August 2010.

2. Recommendation(s)

2.1. The Financial Resources Scrutiny Forum is asked to approve the following recommendation(s):-

- (1) that the 2010/2011 Financial Position as at period 5 (6 August 2010) for General Services, Housing Revenue Account and Trading Operations is noted (as detailed in Appendix A);
- (2) that the position on the Community Resources' Trading Operations, Financial and Operational Performance Review, as at period 5 2010/2011 (6 August 2010) be noted (as detailed in Appendix B).

3. Background

3.1. The Revenue reports attached provide detail on the most recent Executive Committee report dated 22 September 2010. The reports detail the position as at 6 August 2010 for General Services, Housing Revenue Account and the Council's Trading operations. Also, Financial and Operational Performance Review papers have been included for the Fleet and Facilities Management Trading Operations as part of the rotating reporting cycle.

3.2. The papers have been split into separate Appendices as shown below:

- Appendix A – 2010/11 Financial Position as at Period 5 (6 August 2010) for General Services, Housing Revenue Account and Trading Operations
- Appendix B – Community Resources' Trading Operations – Financial and Operational Performance Review as at period 5 2010/2011 (6 August 2010).

4. Employee Implications

4.1. None

5. Financial Implications

5.1. The financial position of the General Services Revenue Budget, Housing Revenue Account and the Council's Trading Operations are detailed in Appendices A and B attached.

- 5.2. The net underspend lies mainly within Corporate Resources and Finance and Information Technology Resources as a result of vacancies.
- 5.3. Appendix A shows a net underspend of £0.161 million against the phased budget. The forecast for the General Fund Revenue Account to 31 March 2011 is a break even position.

6. Other Implications

- 6.1. The main risk associated with the Resource's Revenue Budget is failure to manage the budget resulting in a significant overspend. The risk has been assessed as low given the detailed budget management applied across the Services of the Resources. The risk is managed through four weekly Budget Monitoring Meetings at which any variance is analysed. In addition, the probable outturn exercise ensured early warning for corrective action to be taken where appropriate.

7. Equality Impact Assessment and Consultation Arrangements

- 7.1. This report does not introduce a new policy, function or strategy or recommend a change to existing policy, function or strategy and therefore no impact assessment is required.
- 7.2. There was also no requirement to undertake any consultation in terms of the information contained in this report.

Linda Hardie

Executive Director (Finance & Information Technology Resources)

14 September 2010

Link(s) to Council Values and Objectives

- ◆ Accountable, Effective and Efficient

Previous References

- ◆ None

List of Background Papers

- ◆ Revenue Ledger prints to 6 August 2010

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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