

COMMUNITY SERVICES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 22 January 2013

Chair:

Councillor Hamish Stewart

Councillors Present:

Lynn Adams, John Anderson, Ed Archer, John Cairney, Andy Carmichael, Pam Clearie, Russell Clearie, Gerry Convery, Peter Craig, Angela Crawley, Hugh Dunsmuir, Allan Falconer, George Greenshields (Depute), Jim Handibode, Graeme Horne, Joe Lowe, Lesley McDonald (*substitute for Councillor Holman*), Jim McGuigan (*substitute for Councillor Menzies*), Alex McInnes, John McNamee, David Watson

Councillors' Apologies:

Isobel Dorman, Bill Holman, Edward McAvoy, Anne Maggs, John Menzies

Attending:

Community and Enterprise Resources

C McDowall, Executive Director; C Brown, Environmental Services Manager; S Kelly, Head of Facilities, Fleet and Ground Services; A McKinnon, Head of Support Services

Finance and Corporate Resources

G Booth, Accountant; J McDonald, Administration Adviser

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Community Services Committee held on 30 October 2012 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Community Services - Revenue Budget Monitoring 2012/2013

A joint report dated 12 November 2012 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted comparing actual expenditure at 26 October 2012 against budgeted expenditure for 2012/2013 for Community Services.

Details were provided on proposed budget virements in respect of Community Services to realign budgets.

The Committee decided:

- (1) that the overspend on the Community Services' revenue budget of £0.012 million and the forecast to 31 March 2013 of a breakeven position be noted; and

- (2) that the budget virements in respect of Community Services, as detailed in Appendices B to F to the report, be approved.

[Reference: Minutes of 30 October 2012 (Paragraph 3)]

4 Community Services - Capital Budget Monitoring 2012/2013

A joint report dated 19 December 2012 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted advising of progress on the Community Services' capital programme 2012/2013 and summarising the expenditure position at 26 October 2012.

The Committee decided: that the report be noted.

[Reference: Minutes of 30 October 2012 (Paragraph 4)]

5 Community and Enterprise Resources - Workforce Monitoring – September to November 2012

A joint report dated 7 December 2012 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the following employee information for Community and Enterprise Resources for the period September to November 2012:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 8 September 2012

The Committee decided: that the report be noted.

[Reference: Minutes of 30 October 2012 (Paragraph 5)]

6 Community and Enterprise Resources' Resource Plan 2012/2013 - Community Services' Quarter 2 Progress Report

A report dated 11 December 2012 by the Executive Director (Community and Enterprise Resources) was submitted on the Community and Enterprise Resources' Resource Plan 2012/2013 in relation to the remit of the Community Services Committee.

Details were provided on progress made at the end of quarter 2, covering the period April to September 2012, in implementing the actions and measures identified in the Resource Plan.

The Committee decided: that the report be noted.

[Reference: Minutes of 21 August 2012 (Paragraph 6) and Executive Committee of 21 November 2012 (Paragraph 7)]

7 Community Services - Statutory Performance Indicators 2011/2012

A joint report dated 19 December 2012 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on a range of Statutory Performance Indicators for the financial year 2011/2012 which related to Community Services and improvement actions identified by Community and Enterprise Resources.

The Committee decided: that the report be noted.

[Reference: Minutes of 17 January 2012 (Paragraph 7)]

8 South Lanarkshire Leisure and Culture Business Plan 2013/2014

A report dated 9 January 2013 by the Executive Director (Community and Enterprise Resources) was submitted on the South Lanarkshire Leisure and Culture Business Plan 2013/2014.

The strategic objectives which provided the focus for the Business Plan were:-

- ◆ participation – increasing opportunities for participation
- ◆ people – service improvement to all customers
- ◆ partnerships – improving partnership working
- ◆ pound – becoming an improved value for money organisation

The Business Plan identified an estimated funding requirement of £21.152 million for the financial year 2013/2014. Provision for this sum would be made available in the Community and Enterprise Resources' budget for 2013/2014.

The detailed Business Plan was provided in an appendix to the report.

The Committee recommended that the South Lanarkshire Leisure and Culture Limited
to the Executive Committee: Business Plan 2013/2014 be approved.

[Reference: Minutes of 17 January 2012 (Paragraph 8)]

9 Environmental Noise Directive (END)

A report dated 9 January 2013 by the Executive Director (Community and Enterprise Resources) was submitted on the developments arising from the implementation of EC Directive 2002/49/EC "The Environmental Noise Directive" (END). The Directive detailed the Council's responsibilities in relation to the management of environmental noise arising mainly from transportation sources.

The objectives of END and the Environmental Noise (Scotland) Regulations 2006 were to:-

- ◆ determine the noise exposure of the population through noise mapping
- ◆ make information available on environmental noise to the public
- ◆ establish action plans to improve poor environmental noise (Noise Management Areas) and protect good environmental noise quality (Quiet Areas), based on the mapping results
- ◆ ensure that updated maps were produced at least every 5 years
- ◆ ensure Action Plans were produced and updated when necessary

Details were provided on the actions which had been taken to address the responsibilities of local authorities in implementing the Directive within the Council area.

The Committee decided:

- (1) that the issues concerning the management of environmental noise in South Lanarkshire, including the proposed Quiet Areas (QAs), as detailed in the appendices to the report, be noted;
- (2) that the proposed QAs be forwarded to the Scottish Ministers for formal approval; and
- (3) that the 2 Noise Management Areas (NMAs) within South Lanarkshire which had been identified by Transport Scotland and approved by Scottish Ministers, as detailed in the appendices to the report, be noted.

10 Community Services - Notification of Contracts Awarded – 1 April to 30 September 2012

A report dated 14 December 2012 by the Executive Director (Community and Enterprise Resources) was submitted on contracts awarded by Community Services in the period 1 April to 30 September 2012.

In terms of Standing Orders on Contracts, Resources were required to notify the relevant Committee of contracts awarded. Details of the contracts awarded by Community Services were provided in the appendix to the report.

The Committee decided: that the report be noted.

11 Urgent Business

There were no items of urgent business.