

Report

4

Report to:	Conference Allocation Committee
Date of Meeting:	21 November 2017
Report by:	Executive Director (Finance and Corporate Resources)

Subject:	Elected Member Representation at Conference
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide details on the “Improved Delayed Discharge – Shifting the Focus from Beds to People” conference organised by Holyrood Events to be held in Edinburgh on 29 November 2017 which the Council has been invited to attend and to allow elected member representation to be determined.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) consider the invitation received for the “Improved Delayed Discharge – Shifting the Focus from Beds to People” conference and decide on which elected members should attend this particular conference if it is considered appropriate for the Council to be represented.

3. Background

3.1. Invitations have been received in respect of the “Improved Delayed Discharge – Shifting the Focus from Beds to People” conference. In accordance with procedures for dealing with conferences, etc, details of the conference has been issued to the Leaders of the Political Groups.

4. Employee Implications

4.1. There are no employee implications.

5. Financial Implications

5.1. The annual budget for attendance at Conferences and associated travel subsistence and accommodation is £16,000. The year to date commitment is £7,398 leaving a balance of £8,602 for the remainder of 2017/2018.

6. Other Implications

6.1. Attendance at conferences contributes to individual members’ learning and development profiles. In terms of good governance, it is important that elected members have the opportunity to attend events which keep them briefed on current developments and reinforce the knowledge and skills required to enable them to fulfil their role.

6.2. There are no other implications in terms of risk or sustainability associated with the content of this report.

7. Equalities Impact Assessment and Consultation Arrangements

- 7.1. There is no requirement to carry out an impact assessment in terms of the proposals contained within this report.
- 7.2. Other than consultation with the appropriate elected members in terms of the process established for dealing with invitations received to attend conferences and seminars, no formal consultation was required.

Paul Manning

Executive Director (Finance and Corporate Resources)

14 November 2017

Link(s) to Council Values/Objectives

- ◆ Accountable, Effective and Efficient

Previous References

None

List of Background Papers

Invitations received in respect of individual conferences, seminars, etc

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Sandra Abbott, Administration Assistant