



Council Offices, Almada Street
Hamilton, ML3 0AA

Friday, 24 September 2021

Dear Councillor

Conference Allocation Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Tuesday, 05 October 2021
Time: 09:30
Venue: By Microsoft Teams,

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Cleland Sneddon
Chief Executive

Members

Peter Craig (Chair), Maureen Chalmers (Depute Chair), Gerry Convery, Maureen Devlin, Kenny McCreary, Jim Wardhaugh

BUSINESS

1 Declaration of Interests

2 Minutes of Previous Meeting

3 - 4

Minutes of the meeting of the Conference Allocation Committee of 7 September 2021 submitted for approval as a correct record. (Copy attached)

Item(s) for Decision

3 Elected Member Representation at Conferences, etc

5 - 6

Report dated 21 September 2021 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Urgent Business

4 Urgent Business

Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name: Lynne Wyllie/Gillian Cochran

Clerk Telephone: 01698 455361/455375

Clerk Email: lynne.wyllie@southlanarkshire.gov.uk

CONFERENCE ALLOCATION COMMITTEE

2

Minutes of meeting held via Microsoft Teams on 7 September 2021

Chair:

Councillor Peter Craig

Councillors Present:

Councillor Maureen Chalmers (Depute), Councillor Gerry Convery, Councillor Maureen Devlin, Councillor Kenny McCreary

Councillor's Apology:

Councillor Jim Wardhaugh

Attending:

Finance and Corporate Resources

L Wyllie, Administration Assistant

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Conference Allocation Committee held on 10 August 2021 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Elected Member Representation at Conferences, etc

A report dated 30 August 2021 by the Executive Director (Finance and Corporate Resources) was submitted providing details of conferences/seminars which the Council had been invited to attend.

The Committee decided:

(1) that the Council be represented at the following conferences/seminars:-

Seminar or Conference	Date and Venue	Representation
(a) National Association of Councillors (NAC): "The Future for the Regions/ Levelling Up"	1 to 3 October 2021 Carlisle	Councillor Falconer
(b) MacKay Hannah: "Care of Older People in Scotland 2021 - 8 th Annual Conference"	28 October 2021 Online	Councillors Falconer and McGuigan
(c) Centre for Local Economic Strategies (CLES): "Community Wealth Building Summit 2021"	15 to 19 November 2021 Online	Councillor Ross

4 Urgent Business

There were no items of urgent business.

Report

3

Report to: **Conference Allocation Committee**
 Date of Meeting: **5 October 2021**
 Report by: **Executive Director (Finance and Corporate Resources)**

Subject: **Elected Member Representation at Conferences, etc**

1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide details on the “Tackling Domestic Abuse and Violence” webinar, organised by the Institute of Government and Public Policy (IGPP), on 4 November 2021, to allow further consideration on elected member representation

2. Recommendation(s)

2.1. The Committee is asked to:-

- (1) that attendance by Councillor Corbett at the “Tackling Domestic Abuse and Violence” seminar, organised by the Institute of Government and Public Policy (IGPP) on 4 November 2021, be approved.

3. Background

3.1. This webinar was previously considered at the Conference Allocation Committee on 10 August 2021 and it was agreed that Councillor Thomson would attend. A further expression of interest has now been received from Councillor Corbett and it is proposed that she also attends the webinar. The cost for the webinar is approximately £236.

4. Employee Implications

4.1. There are no employee implications.

5. Financial Implications

5.1. Delegate fees associated with members’ attendance at conferences can be met from within the existing budget.

5.2. The annual budget for attendance at Conferences and associated travel, subsistence and accommodation is £9,000, amount committed to date is £405, leaving a remaining balance of £8,595.

6. Other Implications (including Environmental and Risk Issues)

6.1. Attendance at conferences contributes to individual members’ learning and development profiles. In terms of good governance, it is important that elected members have the opportunity to attend events which keep them briefed on current developments and reinforce the knowledge and skills required to enable them to fulfil their role.

6.2. There are no other implications in terms of risk or sustainability associated with the content of this report.

7. Equalities Impact Assessment and Consultation Arrangements

7.1. There is no requirement to carry out an impact assessment in terms of the proposals contained within this report.

7.2. Other than consultation with the appropriate elected members in terms of the process established for dealing with invitations received to attend conferences and seminars, no formal consultation was required.

Paul Manning

Executive Director (Finance and Corporate Resources)

21 September 2021

Link(s) to Council Values/Ambitions/Objectives

♦ Accountable, Effective, Efficient and Transparent

Previous References

♦ Conference Allocation Committee, 10 August 2021

List of Background Papers

♦ Invitations received in respect of individual conferences, etc

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Lynne Wyllie/Gillian Cochran, Administration Assistant

Ext: 5361/5375 (Tel: 01698 455361/5375)

E-mail: lynne.wyllie@southlanarkshire.gov.uk / gillian.cochran@southlanarkshire.gov.uk