

Report

Report to:	Finance and Corporate Resources Committee
Date of Meeting:	8 May 2019
Report by:	Executive Director (Finance and Corporate Resources)

Subject:	Notification of Contracts Awarded
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ provide notification to Committee of all contracts awarded by Finance and Corporate Resources from 1 October 2018 to 31 March 2019

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that details of the contracts awarded be noted.

3. Background

3.1. It is a requirement of Clause 21.8 of the Standing Orders on Contracts that details of the acceptance of all tenders above £50,000 be reported retrospectively to the relevant Committee for noting, other than those under Clause 21.3 where the award is not the lowest in a price only tender or costs exceed the approved financial provision. In these instances, a report is submitted to the appropriate Committee and subsequent authority to award is granted by that Committee. Any contract with a value in excess of £200,000 is authorised by the Executive Director, following consultation with the Chair, or, in his or her absence, the Depute Chair of the appropriate Committee, together with one ex officio Member.

3.2. In addition, it is a requirement of Clause 22.5 of the Standing Orders on Contracts that any Contract extended under Standing Order 22 shall be reported to the relevant Committee for noting.

4. Contract Awards

4.1. A full list of contracts covering the period 1 October 2018 to 31 March 2019 on the basis of lowest offer and/or most economically advantageous offer submitted, is provided at Appendix 1.

5. Employee Implications

5.1. Contracts management, including performance appraisal, will be undertaken by both the main service user and the Procurement Team.

6. Financial Implications

6.1. Appropriate budgetary provision is available for each of the contracts awarded.

7. Other Implications

- 7.1. There are no direct risks or implications for sustainability in terms of the information contained in this report.

8. Equality Impact Assessment and Consultation Arrangements

- 8.1. This report does not introduce a new policy, function or strategy nor recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required.
- 8.2. There is also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning

Executive Director (Finance and Corporate Resources)

17 April 2019

Link(s) to Council Values/Ambitions/Objectives

- ♦ Value: Accountable, effective, efficient and transparent

Previous References

- ♦ Finance and Corporate Resources - 28 November 2018

List of Background Papers

- ♦ Standing Orders on Contracts

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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Finance and Corporate Resources

Contracts Awarded by Finance and Corporate Resources over £50,000 in value

Name of Successful Tenderer	Value of Contract Awarded	Date of Award	Brief Description (include period of contract)
NHS Lanarkshire (Salus)	£112,000	01/10/18	Provision of Moving and Assisting Training 01/10/18 to 30/09/21
Pam Wellbeing Ltd	£420,340	05/10/18	Provision of Employee Counselling and Cognitive Behavioural Therapy Service 08/10/18 to 30/09/22
RM Education Ltd	£761,248	29/10/18	Supply and Support of Secure Broadband Connectivity Services 01/07/16 to 30/06/19 with option to extend for 36 months – contract extension
HP Inc UK Ltd	£500,000	15/11/18	National Framework for Mobile Client Devices and Associated Services 16/11/15 to 15/11/18 with option to extend for 12 months – contract extension
GTG Training Ritchies Training Centre Ltd	£250,000	01/12/18	Framework for Provision of Driver Training and Assessments (LGV, Driver Assessments, Driving Lessons, Road Roller Assessments and Category E) 01/12/18 to 30/11/22
CTrack Ltd	£984,897	12/12/18	Mini Competition from Supply, Installation and Maintenance of a Corporate Telematics Solution 03/01/19 to 28/02/24 with option to extend for up to 24 months
Wellwood Communications Ltd	£248,856	18/12/18	Maintenance and Supply of Small Telephone Systems and Ancillary Telephony Equipment 01/02/19 to 31/01/24
Bunzl Greenham	£2.4m	19/12/18	Supply and Delivery of Personal Protective Equipment (PPE) - Lot 1 - Safety, Workwear, Weather Wear and Footwear 01/01/19 to 31/12/20 with option to extend for a further 24 months
Civica UK Ltd	£280,300	21/12/18	Provision of a Sundry Debtors System 04/08/14 to 03/08/19 with option to extend for 60 months – contract extension

Name of Successful Tenderer	Value of Contract Awarded	Date of Award	Brief Description (include period of contract)
APS Group (Scotland) Ltd	£60,000	29/01/19	Blue Badge Printing and Fulfilment Services – Formal Agreement 05/02/19 to 04/02/22
CRB Cunninghams	£527,354	25/02/19	Mini Competition for a Cashless Catering Solution 01/07/19 to 20/06/23 with option to extend for up to 24 months
Brightwork Ltd, Search Consultancy Ltd, Blueprint Recruitment Ltd	£100,000	20/03/19	East Ayrshire Framework - Building Trades Agency Staff Lots 1, 2 and 3 01/07/17 to 31/03/18 with option to extend for 16 months – contract extension
Burness Paull Ledingham Chalmers LLP Mitchells Robertson Morisons Solicitors TC Young Solicitors	£650,000	26/03/19	Legal Services Providers Framework - Lot 1 Commercial & Other Work; Lot 2 Edinburgh Agent & Complex or High Value Litigation; Lot 3 Financial Guardianship & Interveners – 01/04/19 to 31/03/22 with option to extend for a further 24 months
Aero Healthcare Ltd	£240,000	27/03/19	Mini Competition for the Supply and Delivery of First Aid Materials from SXL Framework Lot 1 - 01/04/19 to 31/03/22 with option to extend for a further 12 months