



Council Offices, Almada Street  
Hamilton, ML3 0AA

Monday, 08 February 2021

Dear Councillor

## **Community and Enterprise Resources Committee**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date:** Tuesday, 16 February 2021  
**Time:** 14:00  
**Venue:** By Microsoft Teams,

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Cleland Sneddon**  
**Chief Executive**

### **Members**

John Anderson (Chair), Isobel Dorman (Depute Chair), John Ross (ex officio), John Bradley, Maureen Chalmers, Gerry Convery, Margaret Cooper, Peter Craig, Joe Fagan, Graeme Horne, Martin Grant Hose, Ann Le Blond, Hugh Macdonald, Monique McAdams, Ian McAllan, Catherine McClymont, Kenny McCreary, Mark McGeever, Davie McLachlan, Lynne Nailon, Richard Nelson, Graham Scott, Collette Stevenson, Margaret B Walker, David Watson, Josh Wilson

### **Substitutes**

Alex Allison, Robert Brown, Stephanie Callaghan, Andy Carmichael, Poppy Corbett, Margaret Cowie, Maureen Devlin, Mary Donnelly, Allan Falconer, George Greenshields, Ian Harrow, Eric Holford, Mark Horsham, Jim McGuigan, Jim Wardhaugh

## BUSINESS

### 1 Declaration of Interests

### 2 Minutes of Previous Meeting

5 - 16

Minutes of the meeting of the Community and Enterprise Resources Committee held on 24 November 2020 submitted for approval as a correct record. (Copy attached)

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#### Monitoring Item(s)

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### 3 Community and Enterprise Resources - Revenue Budget Monitoring 2020/2021 17 - 26

Joint report dated 22 January 2021 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources). (Copy attached)

### 4 Community and Enterprise Resources - Capital Budget Monitoring 2020/2021 27 - 30

Joint report dated 20 January 2021 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources). (Copy attached)

### 5 Community and Enterprise Resources - Workforce Monitoring - October to December 2020 31 - 38

Joint report dated 12 January 2021 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources). (Copy attached)

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#### Item(s) for Decision

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### 6 Electric Vehicle (EV) Charging Infrastructure Trial 39 - 48

Report dated 21 January 2021 by the Executive Director (Community and Enterprise Resources). (Copy attached)

### 7 Renewable Energy Fund (REF) - Micro Grant Funds 49 - 54

Report dated 25 January 2021 by the Executive Director (Community and Enterprise Resources). (Copy attached)

### 8 Community Benefit Funds - Renewable Energy Fund - Grant Applications 55 - 60

Report dated 25 January 2021 by the Executive Director (Community and Enterprise Resources). (Copy attached)

### 9 Strathaven Conservation Area Regeneration Scheme (CARS) - Grant Application 61 - 64

Report dated 25 January 2021 by the Executive Director (Community and Enterprise Resources). (Copy attached)

### 10 Vision for Lanark Partnership Board 65 - 70

Report dated 26 January 2021 by the Executive Director (Community and Enterprise Resources). (Copy attached)

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#### Item(s) for Noting

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**11 Community and Enterprise Resource Plan 2020/2021 - Quarter 2 Progress Report 71 - 100**

Report dated 22 January 2021 by the Executive Director (Community and Enterprise Resources). (Copy attached)

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**Urgent Business**

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**12 Urgent Business**

Any other items of business which the Chair decides are urgent.

***For further information, please contact:-***

Clerk Name: Elizabeth-Anne McGonigle

Clerk Telephone: 01698 454521

Clerk Email: [elizabeth-anne.mcgonigle@southlanarkshire.gov.uk](mailto:elizabeth-anne.mcgonigle@southlanarkshire.gov.uk)



# COMMUNITY AND ENTERPRISE RESOURCES COMMITTEE

# 2

Minutes of meeting held via Microsoft Teams on 24 November 2020

## Chair:

Councillor John Anderson

## Councillors Present:

Councillor Alex Allison (*substitute for Councillor Richard Nelson*), Councillor John Bradley, Councillor Gerry Convery, Councillor Margaret Cooper, Councillor Peter Craig, Councillor Mary Donnelly (*substitute for Councillor Maureen Chalmers*), Councillor Isobel Dorman (Depute), Councillor Joe Fagan, Councillor Eric Holford (*substitute for Councillor Ann Le Blond*), Councillor Graeme Horne, Councillor Martin Grant Hose, Councillor Hugh Macdonald, Councillor Monique McAdams, Councillor Ian McAllan, Councillor Catherine McClymont, Councillor Kenny McCreary, Councillor Davie McLachlan, Councillor Lynne Nailon, Councillor Graham Scott, Councillor Collette Stevenson, Councillor Margaret B Walker, Councillor David Watson, Councillor Josh Wilson

## Councillors' Apologies:

Councillor Maureen Chalmers, Councillor Ann Le Blond, Councillor Mark McGeever, Councillor Richard Nelson, Councillor John Ross (*ex officio*)

## Attending:

### Community and Enterprise Resources

M McGlynn, Executive Director; L Burnett, Support Manager; S Clelland, Head of Fleet and Environmental Services; P Elliott, Head of Planning and Economic Development; G Mackay, Head of Roads and Transportation Services; A McKinnon, Head of Facilities, Waste and Ground Services; I Ross, Project Manager

### Finance and Corporate Resources

J Davitt, Public Relations Officer; N Docherty, Administration Assistant; L Harvey, Finance Manager; P MacRae, Administration Adviser; E Maxwell, Human Resources Business Partner; G McCann, Head of Administration and Legal Services, E A McGonigle, Administration Officer

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## 1 Declaration of Interests

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<b>Councillor(s)</b>	<b>Item(s)</b>	<b>Nature of Interest(s)</b>
Anderson	Lanarkshire Business Gateway Update – Contract for the Provision of Business Gateway Service from 1 March 2021	Vice-Chair of Business Gateway
	Mission Clyde Funding	Director of Clyde Gateway Urban Regeneration Fund
Stevenson	Lanarkshire Business Gateway Update – Contract for the Provision of Business Gateway Service from 1 March 2021	Chair of the Board of Business Gateway
McClymont	Town Centre Capital Programme – Outcome of Bidding	Member of Discover Lanark

*Councillors Anderson and Stevenson, having declared an interest in the respective items of business detailed above, indicated that, as the business was for noting only, they intended to remain within the meeting and take part in discussion of the relevant matters*

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## **2 Minutes of Previous Meeting**

The minutes of the meeting of the Community and Enterprise Resources Committee held on 15 September 2020 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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## **3 Community and Enterprise Resources - Revenue Budget Monitoring 2020/2021**

A joint report dated 9 November 2020 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted comparing actual expenditure at 11 September 2020 against budgeted expenditure for 2020/2021 for Community and Enterprise Resources.

There was a reported overspend of £4.401 million at 11 September 2020 against the phased budget, including an approved additional contribution to South Lanarkshire Leisure and Culture (SLLC) of £1.269 million. The reported overspend was primarily associated with costs associated with the COVID-19 response.

Details were also provided on proposed budget virements in respect of Community and Enterprise Resources to realign budgets.

**The Committee decided:**

- (1) that the overspend on the Community and Enterprise Resources' revenue budget of £4.401 million, as detailed in Appendix A to the report, be noted; and
- (2) that the budget virements, as detailed in Appendices B to G to the report, be approved.

*[Reference: Minutes of 15 September 2020 (Paragraph 4)]*

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## **4 Community and Enterprise Resources - Capital Budget Monitoring 2020/2021**

A joint report dated 4 November 2020 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted advising of progress on the Community and Enterprise Resources' capital programme 2020/2021 and summarising the expenditure position at 11 September 2020.

The revised capital programme for 2020/2021 amounted to £37.857 million and, at 11 September 2020, expenditure was £6.304 million. Progress in the delivery of the 2020/2021 capital programme had been affected by the lockdown due to COVID-19 together with the ongoing implications associated with the pandemic.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of the Executive Committee of 23 September 2020 (Paragraph 4) and 4 November 2020 (Paragraph 6) and Minutes of 15 September 2020 (Paragraph 6)]*

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## 5 Community and Enterprise Resources - Workforce Monitoring – August and September 2020

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A joint report dated 13 October 2020 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the following employee information for Community and Enterprise Resources for the period August and September 2020:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers and exit interviews

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 15 September 2020 (Paragraph 7)]*

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## 6 Environmental Services – Recruitment of Technical Officers

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A joint report dated 7 October 2020 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on a proposed increase to the staffing establishment within Fleet and Environmental Services of Community and Enterprise Resources.

Following submission of a business case by local authorities, through COSLA, to the Scottish Government seeking additional funding to support local authority COVID-19 enforcement work, the Scottish Government had advised that £2.9 million had been allocated over 2020/20201 and 2021/2022 to provide for additional resources to assist in responding to the challenges of COVID-19 and the visible enhanced enforcement sought by the Scottish Government. The Council had been allocated £119,146 based on the distribution model used in respect of smoking prohibition funding.

As a result, it was proposed that 2 full time equivalent (FTE) posts of Technical Officer on Grade 3, Level 2, SCP 63-65, (£32,994.19 to £33,943.14), for a fixed term 12 month period, be established within Community and Enterprise Resources. The postholders would be responsible for enforcing legislation in relation to public health which would include undertaking formal enforcement duties and assessing the effectiveness of COVID-19 controls.

**The Committee decided:** that the addition of 2 FTE posts of Technical Officer on Grade 3, Level 2, SCP 63-65 (£32,994.19 to £33,943.14) to the establishment of Fleet and Environmental Services within Community and Enterprise Resources for a fixed term 12 month period, to meet the increased demands associated with COVID-19, be approved.

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## 7 City Deal – Contract Extension for 2 Economic Development Officers

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A joint report dated 5 November 2020 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the proposed extension of 2 posts of Economic Development Officer within the Planning and Economic Development Service of Community and Enterprise Resources for a further 3 year period.

To meet the demands of the increased Economic Development activities associated with the Glasgow City Deal and City Region projects, it was proposed that 2 posts of Economic Development Officer on Grade 3, Level 8, SCP 79-80 (£41,772 to £42,411), initially established for a 2 year period, be extended for a further fixed term 3 year period, commencing on 1 April 2021.

The costs associated with the establishment of the above posts would be offset by funding recovered from the City Deal budget allocation associated with the Council projects contained in the City Deal programme.

Officers responded to a member's question on the employment rights of the postholders if the posts were extended for a further 3 years.

**The Committee decided:** that the 2 posts of Economic Development Officer on Grade 3, Level 8, SCP 79-80 (£41,772 to £42,411) within Community and Enterprise Resources be extended for a further fixed term 3 year period to meet the demands of the City Deal and City Region projects.

*[Reference: Minutes of 30 October 2018 (Paragraph 8)]*

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## **8 Larkhall Town Centre Strategy and Action Plan**

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A report dated 16 November 2020 by the Executive Director (Community and Enterprise Resources) was submitted on the Larkhall Town Centre Strategy and Action Plan.

Supporting town centres was a Council priority and the Council worked closely with appropriate groups and organisations through a partnership approach to achieve common goals. In developing the Larkhall Town Centre Strategy, key partners were Larkhall Community Council and Larkhall Community Growers and the Strategy focused on town centre regeneration.

The Consultative Draft Larkhall Town Centre Strategy and Action Plan, attached as an appendix to the report, set out a range of activities which the Council aimed to pursue with partners to support the evolution of Larkhall Town Centre. The Strategy also included a town centre Action Plan which captured the priorities for Larkhall and illustrated where resources and activities should be focused. The Action Plan would remain a live document with projects and priorities evolving over time. If approved, the Consultative Draft Strategy would be published and made available for consultation for a period of 8 weeks, following which the finalised Strategy would be submitted to a future meeting of the Committee for approval.

**The Committee decided:**

- (1) that the Consultative Draft Larkhall Town Centre Strategy and Action Plan, attached as an appendix to the report, be approved; and
- (2) that the Consultative Draft Strategy be published and made available for an 8-week consultation period, as detailed in paragraph 5 of the report.



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## **9 Scottish Government's Town Centre Funding – Phase 1 Update and Phase 2 Proposed Funding Application**

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A report dated 16 November 2020 by the Executive Director (Community and Enterprise Resources) was submitted on:-

- ♦ the progress of the projects funded from Phase 1 of the Scottish Government's Town Centre Capital Grants Fund received in March 2019
- ♦ the proposed funding allocation from Phase 1 and allocation of funding from Phase 2 of the Scottish Government's Town Centre Capital Grants Fund received in September 2020

Following the Council's allocation in March 2019 of £2.506 million from the Scotland-wide £50 million Town Centre Capital Grants Fund, regular update reports on the progress of the projects supported by the fund had been provided to the Committee.

On 18 September 2020, the Scottish Government advised the Council that a further Phase 2 allocation of £18 million was available to local authorities to augment the Phase 1 funding from 2019. The Council's allocation was £920,000. The timeframe for spending the Phase 2 funding was the same as for Phase 1, requiring funds to be committed by March 2021 and spent by September 2021.

Details of the proposed allocations of the funding were given in the appendix to the report.

### **The Committee decided:**

- (1) that the allocation of Scottish Government Phases 1 and 2 funding, as detailed in the appendix to the report, be approved; and
- (2) that the Executive Director (Community and Enterprise Resources) be authorised to transfer funds, where necessary, between projects in both phases while remaining within the total funding allocation of £3.408 million.

*[Reference: Minutes of 15 September 2020 (Paragraph 10)]*

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## **10 Town Centre Capital Programme – Outcome of Bidding Process**

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A report dated 16 November 2020 by the Executive Director (Community and Enterprise Resources) was submitted on:-

- ♦ an update on the process for the distribution of the Town Centre Capital Fund
- ♦ the proposed allocation of the funds

The Scottish Government had awarded the Council £2.506 million from its Town Centre Capital Grants fund to address some of the challenges faced by town centres.

At its meeting on 15 September 2020, the Committee approved an allocation process for the £500,000 from the Council's own Capital Programme to augment the Scottish Government funded programme of town centre projects.

Applications were subject to the following criteria:-

- ♦ a minimum cost of £50,000 for any individual project
- ♦ a maximum award of £150,000 per project, but applicants were encouraged not to exceed the sum of £100,000
- ♦ bids invited from the same 22 towns invited to bid for the Scottish Government Funding, as detailed in Appendix 2 to the report

- ◆ additional weighting given to towns which did not benefit from the Scottish Government Scheme

Details were given on the timescale for the bidding and assessment process. A total of 11 applications had been received. The response from communities had led to a very high quality of application and, as funding was limited, it had not been possible to fund all of the projects. Given the quality of the proposals, where possible, Economic Development Services would offer support to groups which had been unsuccessful in securing funding to assist in developing their projects and identify alternative sources of funding, where appropriate.

Appendix 1 to the report detailed:-

- ◆ recommendations for award of funding
- ◆ projects which had been unsuccessful in obtaining funding
- ◆ a summary of each project
- ◆ outcomes of the assessment process

#### **The Committee decided:**

- (1) that the outcome of the application and assessment process be noted;
- (2) that the recommendation to fund the projects detailed at Appendix 1 to the report be approved;
- (3) that the Executive Director (Community and Enterprise Resources) be authorised to offer grant funding to the projects detailed in Appendix 1, in the amounts identified, under the conditions of grant set out in the background papers to the report and on such other terms as were in the best interests of the Council; and
- (4) that the Executive Director (Community and Enterprise Resources) be authorised to amend the amount granted to projects and transfer money, where necessary, among projects within the current town centre funding streams, whilst remaining within the total funding envelope.

*[Reference: Minutes of 15 September 2020 (Paragraph 10)]*

*Councillor McClymont, having declared an interest in the above item, withdrew from the meeting during its consideration*

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### **11 Strathaven Conservation Area Regeneration Scheme – Grant Application**

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A report dated 30 October 2020 by the Executive Director (Community and Enterprise Resources) was submitted on 2 applications to the Strathaven Conservation Area Regeneration Scheme (CARS).

It was proposed that, subject to the applicants providing written confirmation that all other additional funding for the projects had been secured, the following grants be awarded:-

- ◆ up to £23,961.24 towards eligible costs associated with the external fabric improvements, including shop front and roofing works, at 3/5 Common Green, Strathaven to Mr Adil Butt (trading as Craigs of Strathaven Limited)
- ◆ up to £42,200.12 towards eligible costs associated with the external fabric improvements, including shop front and roofing works, at 2 Green Street, Strathaven to Mr Alan Watt

**The Committee decided:**

- (1) that £23,961.24 towards eligible costs associated with the external fabric improvements, including shop front and roofing works, at 3/5 Common Green, Strathaven be awarded to Mr Adil Butt (trading as Craigs of Strathaven Limited);
- (2) that £42,200.12 towards eligible costs associated with the external fabric improvements, including shop front and roofing works, at 2 Green Street, Strathaven be awarded to Mr Alan Watt;
- (3) that the above grants be subject to match funding being secured and receipt of written confirmation of this by the Council; and
- (4) that the Executive Director (Community and Enterprise Resources), in consultation with the Head of Administration and Legal Services, be authorised to complete such agreements and supporting documentation as required to administer the grants.

*[Reference: Minutes of 19 March 2019 (Paragraph 7)]*

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**12 Replacement of Clyde Bridge by Pettinain – Authorisation to Proceed with Promotion of Compulsory Purchase Order for Revised Land Requirement**

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A report dated 2 November 2020 by the Executive Director (Community and Enterprise Resources) was submitted on the proposed promotion of a Compulsory Purchase Order (CPO) under the Roads (Scotland) Act 1984, Section 104, for the revised extent of the land required to enable the replacement of the Clyde Bridge, by Pettinain, and associated carriageway realignment.

It was proposed to remove the existing Clyde Bridge and replace it with a new modular steel structure designed and constructed in accordance with current standards. In order to deliver this project, the Council sought to secure voluntary acquisition of the land required for the scheme. However, should voluntary acquisition be unsuccessful, it would be necessary to promote a CPO for the land required, as detailed in Appendix A to the report.

The Council had allocated funding of £3 million for the replacement of the existing bridge and associated ancillary work and project development work was well advanced.

There followed a full discussion during which members:-

- ◆ stressed the importance of the bridge as a local transportation link
- ◆ expressed concern regarding the timescale for the project
- ◆ requested confirmation of funding availability for the project in 2021/2022

Officers having responded to members' questions, Councillor Allison reiterated his dissatisfaction with the position regarding the project.

**The Committee decided:**

- (1) that the project update be noted; and

- (2) that the Executive Director (Community and Enterprise Resources), in consultation with the Head of Administration and Legal Services, as appropriate, if required, be authorised to proceed with the promotion of the CPO of all land necessary to construct the replacement Clyde Bridge and associated local carriageway re-alignment.

*[Reference: Minutes of 3 September 2019 (Paragraph 16)]*

*Councillor Allison joined the meeting during this item of business*

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### **13 Lanarkshire Business Gateway Update – Contract for the Provision of Business Gateway Service from 1 March 2021**

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A report dated 3 November 2020 by the Executive Director (Community and Enterprise Resources) was submitted on the outcome of the procurement of the Lanarkshire Business Gateway Service contract commencing on 1 March 2021.

Business Gateway was a national brand under which the Scottish local authorities, enterprise agencies, Scottish Government and Business Gateway contractors worked together to provide practical information and support to individuals starting up a new business or growing an existing business.

Following decisions made on the delivery of local economic regeneration by the Scottish Government in September 2007, it had been agreed that the management of the Business Gateway contracts would be transferred to local authorities with effect from 1 April 2008. As lead authority, North Lanarkshire Council managed the contract for Lanarkshire Business Gateway on behalf of both North and South Lanarkshire Councils.

On 31 March 2020, under delegated decisions, the Chief Executive, in consultation with Group Leaders:-

- ◆ noted the progress and performance of the Business Gateway contract
- ◆ agreed that the proposed delivery model and recommendation to proceed with a tender for a new contract for the next phase of the Business Gateway Service from March 2021 be approved

Following the tendering process, North Lanarkshire Council, as lead authority, had approved a recommendation to accept the tender from Enterprise North East Trust Limited, trading as “Elevator”, for an initial 2 year period, commencing 1 March 2021, in the sum of £5.6 million. The contract could be extended for additional periods up to a maximum of 2 years in 1 year increments.

The procurement process had been undertaken with regard to the appropriate regulations and with advice from both North and South Lanarkshire Councils’ legal and procurement professional advisors.

There followed a full discussion during which members raised concerns regarding:-

- ◆ the award of the contract outwith the local area and the resultant implications for Community Wealth Building
- ◆ the financial strength of the successful tenderer
- ◆ lack of involvement of elected members in South Lanarkshire Council regarding the award of the contract

Information was also requested on the weighting process in relation to the tender evaluation.

The Executive Director (Community and Enterprise Resources) advised that he would raise those matters with appropriate officers in North Lanarkshire Council, being the lead authority for the contract process, and would provide an update to Committee members.

**The Committee decided:**

- (1) that the outcome of the procurement of the Lanarkshire Business Gateway contract from 1 March 2021, undertaken by lead authority, North Lanarkshire Council, on behalf of both Lanarkshire authorities, be noted; and
- (2) that the award of the Business Gateway Service contract for a 2 year period from March 2021 (extendable for a further 2 years) by North Lanarkshire Council to Enterprise North East Trust Limited, trading as “Elevator”, at a total value of £5.6 million, be noted.

*[Reference: Minutes of 31 March 2020 (Paragraph 11)]*

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## **14 Mission Clyde Funding**

A report dated 2 November 2020 by the Executive Director (Community and Enterprise Resources) was submitted on the outcome of the bids from the Council and Clyde Gateway for the £10 million Clyde Catalyst Fund which was part of Mission Clyde.

Mission Clyde was a Scottish Government initiative aimed at promoting the economic recovery of the post-industrial area around the River Clyde and making it “an engine of sustainable inclusive growth”.

In September 2020, the Government announced the launch of a new £10 million fund to support the Mission. Bids were invited from public, private and voluntary sector partners for capital projects aimed at job creation and enhancing community facilities along the Clyde.

Discussions had been held with Clyde Gateway regarding their submissions to this fund and the Council support offered to projects which would benefit the Council. Those were as follows:-

- ◆ Cuningar Loop Woodland Park (Phase 2)
- ◆ The Bothy and Tur in Cuningar Loop Woodland Park
- ◆ Dalmarnock Community Energy project
- ◆ Shawfield Regeneration Route
- ◆ Shawfield Chromium remediation

In addition to supporting the Clyde Gateway projects, the Council had submitted 2 of its own Council led projects for Mission Clyde funding as follows:-

- ◆ photovoltaic panels in 3 high profile community buildings
- ◆ Community Food Growing

During the bidding process, the Clyde Cycle Park body, a consortium of local and community cycling bodies, including South Lanarkshire Leisure and Culture, had submitted a bid for facilities adjacent to the river in Cambuslang.

On 21 October 2020, Clyde Gateway and the Council received confirmation that the following 3 projects had been chosen to progress to stage 2 of the bidding process:-

- ◆ Cuningar Loop Woodland Park (Phase 2)
- ◆ Shawfield Regeneration Route
- ◆ Clyde Cycle Park

Members would be advised of the outcome of the funding bids in due course.

**The Committee decided:** that the bids from Clyde Gateway Urban Regeneration Company and the Council for Mission Clyde funding be noted.

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## **15 Update of the Community and Enterprise Resources' Risk Register and Risk Control Plan**

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A report dated 3 November 2020 by the Executive Director (Community and Enterprise Resources) was submitted providing an update on Community and Enterprise Resources' Risk Register and Risk Control Actions.

Community and Enterprise Resources had followed Council guidance in developing, monitoring and updating its Risk Control Register on an ongoing basis. The Register had been developed to ensure that the Resource:-

- ◆ was fully aware of the main risks
- ◆ was able to prioritise those risks
- ◆ had controls in place to eliminate or minimise the impact of the risk

The risks were scored in accordance with the Council's scoring mechanism which scored risks based on likelihood and impact of risk. This resulted in risks being scored between 1 to 25 (low to very high). Risks were scored on their inherent risk (risk if nothing was done) and their residual risk (risk after applying controls).

The Risk Register for the Resource had been developed and was monitored on an ongoing basis to add new risks and to review the score of existing risks. The Register was maintained within Internal Audit and updated by designated officers within Community and Enterprise Resources.

Details of all risks which had scored very high and high were provided in the appendix to the report.

**The Committee decided:**

- (1) that the systems and controls in place to monitor risks within Community and Enterprise Resources be noted; and
- (2) that it be noted that any outstanding Risk Control Actions identified during the year would be progressed by relevant officers.

*[Reference: Minutes of 12 November 2019 (Paragraph 12)]*

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## **16 Community and Enterprise Resources – Notification of Contracts Awarded – 1 April to 30 September 2020**

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A report dated 23 October 2020 by the Executive Director (Community and Enterprise Resources) was submitted on contracts awarded by Community and Enterprise Resources in the period 1 April to 30 September 2020.

In terms of Standing Order Nos 21.8 and 22.5 of the Standing Orders on Contracts, Resources were required to notify the relevant Committee of contracts awarded. Details of the contracts awarded by Community and Enterprise Resources were provided in the appendices to the report.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 12 November 2019 (Paragraph 13)]*

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## **17 Urgent Business**

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There were no items of urgent business.





# Report

3

Report to:	<b>Community and Enterprise Resources Committee</b>
Date of Meeting:	<b>16 February 2021</b>
Report by:	<b>Executive Director (Finance and Corporate Resources) and Executive Director (Community and Enterprise Resources)</b>

Subject:	<b>Community and Enterprise Resources - Revenue Budget Monitoring 2020/2021</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ provide information on the actual expenditure measured against the revenue budget for the period 1 April 2020 to 1 January 2021 for Community and Enterprise Resources
- ♦ provide a forecast for the year to 31 March 2021.

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the forecast to 31 March 2021 of an overspend of £8.722m before transfers to reserves, as detailed in Appendix A of the report, and the forecast, after transfers to reserves, of an overspend of £9.169m, be noted;
- (2) that an overspend of £5.875m as at 1 January 2021, as detailed in Appendix A of the report, and the overspend of £6.227m, after transfers to reserves, be noted; and
- (3) that the proposed budget virements as detailed in appendices B to G are approved.

## 3. Background

- 3.1. This is the third revenue budget monitoring report presented to the Community and Enterprise Resources Committee for the financial year 2020/2021.
- 3.2. The Resource has now completed its formal probable outturn exercise for the year identifying expected spend to the 31 March 2021. Details are outlined in section 5 below.
- 3.3. The report details the financial position for Community and Enterprise Resources in Appendix A and the individual services' reports in appendices B to G, including variance explanation. This year, the position includes the impact of COVID-19.

## 4. Employee Implications

4.1. None

## **5. Financial Implications**

5.1. **Probable Outturn:** Following the Council's probable outturn exercise, the Resource is reporting an overspend of £8.722m before transfers to reserves and £9.169m after transfers to reserves of £0.447m. This includes projected costs of COVID-19 as at 1 January 2021 of £9.199m. The Resource position is detailed in Appendix A and the transfers to reserves by service area are noted in appendices B to F.

5.2. The forecast cost of COVID-19 is £9.199m. This is the net effect of expenditure of £5.701m, as outlined in Appendix G, relating to increased staff costs in support of the COVID-19 response; additional costs from increased domestic waste tonnages, fly tipping costs, traffic management and security at civic amenity sites; additional fleet costs and the costs of additional PPE and enhanced cleaning regimes. Included within the Resource position is a £1.269m contribution to South Lanarkshire Leisure and Culture (SLLC) for loss of income, as approved by Executive Committee.

In addition, the Resource is projecting a significant impact as a result of loss of income due to the pandemic of £4.811m including parking charges, Planning Building Standards applications, Care of Gardens and school meals, as well as savings not achieved of £0.100m and an underspend in budget of £1.413m in the main due to expenditure not incurred in relation to food cost of school meals.

5.3. The core budget of the Resource has a minor underspend due to underspends in employee costs across all services offset by an overspend in Fleet due to the timing of efficiencies and the cost of waste contracts.

5.4. Position as at 1 January 2021: The Resource position as at 1 January 2021 is an overspend of £5.875m before transfers to reserves and £6.227m after transfers to reserves. Appendix A outlines this position. Detailed variance explanations by service area are included in appendices B to F.

5.5. Virements are proposed to realign budgets across budget categories and with other Resources. These movements are detailed in the appendices B to F of this report.

## **6. Climate Change, Sustainability and Environmental Implications**

6.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

## **7. Other Implications**

7.1. The main risk associated with the Council's Revenue Budget is that there is an overspend. The risk has been assessed as low given the detailed budget management applied across the Resources. The risk is managed through four weekly Budget Monitoring Meetings at which any variance is analysed. In addition, the probable outturn exercise ensures early warning for corrective action to be taken where appropriate.

## **8 Equality Impact Assessment and Consultation Arrangements**

8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

8.2. There is also no requirement to undertake any consultation in terms of the information contained in this report.

**Paul Manning**  
**Executive Director (Finance and Corporate Resources)**

**Michael McGlynn**  
**Executive Director (Community and Enterprise Resources)**

22 January 2021

**Link(s) to Council Values/Ambitions/Objectives**

- ◆ Accountable, Effective, Efficient and Transparent

**Previous References**

- ◆ Community and Enterprise Resources Committee – 24 November 2020

**List of Background Papers**

- ◆ Financial ledger and budget monitoring results to 1 January 2021.

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

Louise Harvey, Finance Manager

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## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 10 Ended 1 January 2021 (No. 10)

## Community and Enterprise Resources Summary

<b>Budget Category</b>	<b>Annual Budget</b>	<b>Forecast for Year BEFORE Transfers</b>	<b>Annual Forecast Variance BEFORE Transfers</b>	<b>Annual Forecast Variance AFTER Transfers</b>	<b>Budget Proportion 01/01/21</b>	<b>Actual BEFORE Transfers 01/01/21</b>	<b>Variance 01/01/21</b>	<b>% Variance 01/01/21</b>	<b>Note</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>		
Employee Costs	83,900	82,795	1,105	1,105	61,274	60,024	1,250	under	2.0%
Property Costs	4,125	4,606	(481)	(481)	3,194	3,643	(449)	over	(14.1%)
Supplies & Services	15,022	13,411	1,611	1,611	10,597	8,913	1,684	under	15.9%
Transport & Plant	21,470	19,841	1,629	1,584	15,039	13,648	1,391	under	9.2%
Administration Costs	911	940	(29)	(54)	681	703	(22)	over	(3.2%)
Payments to Other Bodies	13,974	13,719	255	115	9,631	9,385	246	under	2.6%
Payments to Contractors	41,143	45,329	(4,186)	(4,353)	28,242	31,181	(2,939)	over	(10.4%)
Transfer Payments	595	595	0	0	448	448	0	-	0.0%
Financing Charges	184	176	8	8	131	125	6	under	4.6%
<b>Total Controllable Exp.</b>	<b>181,324</b>	<b>181,412</b>	<b>(88)</b>	<b>(465)</b>	<b>129,237</b>	<b>128,070</b>	<b>1,167</b>	<b>under</b>	<b>0.9%</b>
<b>Total Controllable Inc.</b>	<b>(71,699)</b>	<b>(63,065)</b>	<b>(8,634)</b>	<b>(8,704)</b>	<b>(51,328)</b>	<b>(44,286)</b>	<b>(7,042)</b>	<b>under recovered</b>	<b>(13.7%)</b>
<b>Net Controllable Exp.</b>	<b>109,625</b>	<b>118,347</b>	<b>(8,722)</b>	<b>(9,169)</b>	<b>77,909</b>	<b>83,784</b>	<b>(5,875)</b>	<b>over</b>	<b>(7.5%)</b>
<b>Transfer to Reserves (as at 01/01/21)</b>	<b>-</b>	<b>-</b>	<b>(447)</b>	<b>-</b>	<b>-</b>	<b>352</b>	<b>(352)</b>	<b>over</b>	
<b>Position After Transfers to Reserves (as at 01/01/21)</b>	<b>109,626</b>	<b>118,347</b>	<b>(9,169)</b>	<b>(9,169)</b>	<b>77,909</b>	<b>84,136</b>	<b>(6,227)</b>	<b>over</b>	<b>(8.1%)</b>

**Variance Explanations**

Detailed in Appendix B to G.

**Budget Virements**

Budget virements are shown in Appendices B to G.

**Transfers to Reserves**

Detailed in Appendix B to G

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

## Community and Enterprise Resources: Period 10 Ended 1 January 2021 (No. 10)

## Facilities, Streets and Waste (including Support)

Budget Category	Annual Budget £000	Forecast for Year BEFORE Transfers £000	Annual Forecast Variance BEFORE Transfers £000	Annual Forecast Variance AFTER Transfers £000	Budget Proportion 01/01/21 £000	Actual BEFORE Transfers 01/01/21 £000	Variance 01/01/21 £000		% Variance 01/01/21	Note
Employee Costs	54,406	53,870	536	536	39,856	39,409	447	under	1.1%	1,a,b,c,d
Property Costs	2,362	2,306	56	56	1,720	1,689	31	under	1.8%	2,a,b,h
Supplies & Services	6,533	5,782	751	751	4,269	3,538	731	under	17.1%	3,a,b
Transport & Plant	7,853	7,515	338	338	5,559	5,303	256	under	4.6%	4,a,e,f
Administration Costs	302	293	9	9	187	174	13	under	7.0%	a
Payments to Other Bodies	51	43	8	8	36	38	(2)	over	(5.6%)	a
Payments to Contractors	14,730	14,860	(130)	(297)	9,937	10,040	(103)	over	(1.0%)	5,a,f,g
Transfer Payments	0	0	0	0	0	0	0	-	n/a	
Financing Charges	77	63	14	14	55	43	12	under	21.8%	
<b>Total Controllable Exp.</b>	<b>86,314</b>	<b>84,732</b>	<b>1,582</b>	<b>1,415</b>	<b>61,619</b>	<b>62,234</b>	<b>1,385</b>	<b>under</b>	<b>2.2%</b>	
<b>Total Controllable Inc.</b>	<b>(19,116)</b>	<b>(17,369)</b>	<b>(1,747)</b>	<b>(1,817)</b>	<b>(16,215)</b>	<b>(14,880)</b>	<b>(1,335)</b>	<b>under recovered</b>	<b>(8.2%)</b>	<b>6,a,b,e</b>
<b>Net Controllable Exp.</b>	<b>67,198</b>	<b>67,363</b>	<b>(165)</b>	<b>(402)</b>	<b>45,404</b>	<b>45,354</b>	<b>50</b>	<b>under</b>	<b>0.1%</b>	
<b>Transfer to Reserves (as at 01/01/21)</b>	<b>-</b>	<b>-</b>	<b>(237)</b>	<b>-</b>	<b>-</b>	<b>182</b>	<b>(182)</b>	<b>over</b>		
<b>Position After Transfers to Reserves (as at 01/01/21)</b>	<b>67,198</b>	<b>67,363</b>	<b>(402)</b>	<b>(402)</b>	<b>45,404</b>	<b>45,536</b>	<b>(132)</b>	<b>over</b>	<b>(0.0%)</b>	

Variance Explanations

1. The variance is mainly due to vacant posts within Facilities which are being actively recruited, partially offset by overtime costs.
2. The variance is due to an under spend in rent as a result of vacating premises, partially offset by an over spend in rates associated with a former civic amenity site, Muttonhole Road and water utility charges being higher.
3. The under spend is mainly due to food purchases within the Catering service due to school closures as a result of the COVID-19 pandemic. This is offset by a loss of school meals income during school closures. This is partially offset by greater material costs within Grounds for additional service requests and a greater spend on domestic waste bins which are partly offset by an over recovery of income.
4. The variance relates to Streets, where leasing costs are less than budget due to the timing of replacing vehicles, fuel and vehicle maintenance costs. There is an over spend within Waste on hired vehicles.
5. The over spend is due to the cost of the fibre contract being higher than budget within Waste and the cost of chemical toilets for allotment sites.
6. The under recovery of income relates to Grounds, Waste and Facilities for services covering the care of gardens, bulky uplifts, school meals and coffee shops as a result of the COVID-19 pandemic.

Budget Virements

- a. Realignment of budgets to reflect service delivery. Net effect £0.000m: Employee Costs (£0.680m), Property Costs (£0.755m), Supplies & Services (£0.125m), Transport and Plant £0.139m, Admin £0.017m, Payment to Other Bodies £0.010m, Payment to Contractor £0.636m, Income £0.758m.
- b. Establish a budget to reflect additional service provision to Education by Facilities due to Covid-19. Net effect £0.000m: Employees £0.565m, Property £0.012m, Supplies £0.102m, Income (£0.679m).
- c. Reinstate saving within Grounds. Net effect £0.020m: Employees £0.020m.
- d. Realignment of property budgets. Net effect £0.032m: Employees £0.032m.
- e. Establish budget within Streets for government grant for electrical sweeper. Net effect £0.000m: Transport and Plant £0.193m, Income (£0.193m).
- f. Transfer from reserves for waste funding and electric vehicles. Net effect £0.162m: Transport and Plant £0.060m, Payment to Contractor £0.102m.
- g. Transfer to reserves in respect of James Hamilton Heritage Park, Sediment Barrier. Net effect (£0.013m): Payment to Contractor (£0.013m).
- h. Transfer of budget in respect of Utilities. Net effect £0.910m: Property Costs £0.910m.

Transfers to Reserves (£0.237m):

- i. Parent Pay development (£0.070m)
- ii. Crematorium Sinking fund (£0.025m)
- iii. Electric Sweeper - Payback (£0.065m)
- iv. Restoration works – Alexander Park, Stonehouse (£0.077m)

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

## Community and Enterprise Resources: Period 10 Ended 1 January 2021 (No. 10)

## Fleet and Environmental (Inc Projects)

Budget Category	Annual Budget £000	Forecast for Year BEFORE Transfers £000	Annual Forecast Variance BEFORE Transfers £000	Annual Forecast Variance AFTER Transfers £000	Budget Proportion 01/01/21 £000	Actual BEFORE Transfers 01/01/21 £000	Variance 01/01/21 £000		% Variance 01/01/21	Note
Employee Costs	8,976	8,498	478	478	6,562	6,221	341	under	5.2%	1,a,d
Property Costs	191	243	(52)	(52)	174	187	(13)	over	(7.5%)	
Supplies & Services	335	312	23	23	256	240	16	under	6.3%	a,b
Transport & Plant	9,285	7,884	1,401	1,356	6,739	5,674	1,065	under	15.8%	2,a,b,c
Administration Costs	92	95	(3)	(3)	50	51	(1)	over	(2.0%)	a
Payments to Other Bodies	192	147	45	45	138	101	37	under	26.8%	3,a
Payments to Contractors	1,140	1,188	(48)	(48)	722	751	(29)	over	(4.0%)	4,a
Transfer Payments	0	0	0	0	0	0	0	-	n/a	
Financing Charges	24	22	2	2	16	14	2	under	12.5%	
<b>Total Controllable Exp.</b>	<b>20,235</b>	<b>18,389</b>	<b>1,846</b>	<b>1,801</b>	<b>14,657</b>	<b>13,239</b>	<b>1,418</b>	<b>under</b>	<b>9.7%</b>	
<b>Total Controllable Inc.</b>	<b>(19,183)</b>	<b>(16,616)</b>	<b>(2,567)</b>	<b>(2,567)</b>	<b>(14,994)</b>	<b>(13,018)</b>	<b>(1,976)</b>	<b>under recovered</b>	<b>(13.2%)</b>	<b>5,a,c</b>
<b>Net Controllable Exp.</b>	<b>1,052</b>	<b>1,773</b>	<b>(721)</b>	<b>(766)</b>	<b>(337)</b>	<b>221</b>	<b>(558)</b>	<b>over</b>	<b>(165.6%)</b>	
<b>Transfer to Reserves (as at 01/01/21)</b>	<b>-</b>	<b>-</b>	<b>(45)</b>	<b>-</b>	<b>-</b>	<b>35</b>	<b>(35)</b>	<b>over</b>		
<b>Position After Transfers to Reserves (as at 01/01/21)</b>	<b>1,052</b>	<b>1,773</b>	<b>(766)</b>	<b>(766)</b>	<b>(337)</b>	<b>256</b>	<b>(593)</b>	<b>over</b>	<b>(178.9%)</b>	

Variance Explanations

1. The variance is mainly due to vacancies within the services that are actively being recruited.
2. The variance relates mainly to an underspend in fuel and casual hire which are offset by an under recovery in income, partially offset by greater than budgeted expenditure within the workshop and the timing of efficiencies.
3. The under spend is due to lower than anticipated payments for scientific services.
4. The over spend is due to the cost of clinical waste, which is demand led, and is offset by an over recovery of income.
5. The under recovery is mainly due less income from fuel, casual hire and taxi inspections due to the COVID19 pandemic, partially offset by an over recovery for clinical waste.

Budget Virements

- a. Realign budget to reflect service delivery within. Net effect £0.000m: Employees (£0.002m), Supplies £0.058m, Administration £0.013m, Payment to Other Bodies £0.014m, Payment to Contractors £0.084m, Income (£0.167m).
- b. Transfer from reserves for Tranman and Electric Vehicles for Fleet services. Net effect £0.079m: Supplies £0.003m, Transport and Plant £0.076m.
- c. Establish budget within Fleet services in respect of a government grant for Electrical Vehicles. Net effect £0.000m: Transport and Plant £0.089m, Income (£0.089m).
- d. Establish budget within Environmental services in respect of additional grant for Environmental Health Officer for COVID support. Net effect £0.048m: Employees £0.048m.

Transfers to Reserves (£0.045m):

- i. Fleet Sinking fund (£0.045m)

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 10 Ended 1 January 2021 (No. 10)

## Leisure and Culture

<b>Budget Category</b>	<b>Annual Budget</b>	<b>Forecast for Year BEFORE Transfers</b>	<b>Annual Forecast Variance BEFORE Transfers</b>	<b>Annual Forecast Variance AFTER Transfers</b>	<b>Budget Proportion 01/01/21</b>	<b>Actual BEFORE Transfers 01/01/21</b>	<b>Variance 01/01/21</b>		<b>% Variance 01/01/21</b>	<b>Note</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>			
Employee Costs	4	5	(1)	(1)	3	4	(1)	over	(33.3%)	
Property Costs	207	192	15	15	190	178	12	under	6.3%	<b>1,a</b>
Supplies & Services	0	0	0	0	0	0	0	-	n/a	
Transport & Plant	0	0	0	0	0	0	0	-	n/a	
Administration Costs	8	8	0	0	8	8	0	-	0.0%	
Payments to Other Bodies	80	60	20	20	28	8	20	under	71.4%	<b>2</b>
Payments to Contractors	19,239	19,239	0	0	14,241	14,241	0	-	0.0%	<b>b</b>
Transfer Payments	0	0	0	0	0	0	0	-	n/a	
Financing Charges	0	0	0	0	0	0	0	-	n/a	
<b>Total Controllable Exp.</b>	<b>19,538</b>	<b>19,504</b>	<b>34</b>	<b>34</b>	<b>14,470</b>	<b>14,439</b>	<b>31</b>	<b>under</b>	<b>0.2%</b>	
<b>Total Controllable Inc.</b>	<b>0</b>	<b>(1)</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>(1)</b>	<b>1</b>	<b>over recovered</b>	<b>n/a</b>	
<b>Net Controllable Exp.</b>	<b>19,538</b>	<b>19,503</b>	<b>35</b>	<b>35</b>	<b>14,470</b>	<b>14,438</b>	<b>32</b>	<b>under</b>	<b>0.2%</b>	
<b>Transfer to Reserves (as at 01/01/21)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>Position After Transfers to Reserves (as at 01/01/21)</b>	<b>19,538</b>	<b>10,503</b>	<b>35</b>	<b>35</b>	<b>14,470</b>	<b>14,438</b>	<b>32</b>	<b>under</b>	<b>0.2%</b>	

**Variance Explanations**

1. The variance relates to reduced service charges for East Kilbride Ice Rink.
2. The variance relates to the cancellation of the Fireworks events as a result of the COVID-19 pandemic

**Budget Virements**

- a. Realignment of property costs budgets. Net effect (£0.032m): Property (£0.032m)
- b. Transfer of budget in respect of superannuation auto enrolment and Utilities. Net effect £0.249m: Payment to Contractors £0.249m

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 10 Ended 1 January 2021 (No. 10)

## Planning and Economic Development

Budget Category	Annual Budget £000	Forecast for Year BEFORE Transfers £000	Annual Forecast Variance BEFORE Transfers £000	Annual Forecast Variance AFTER Transfers £000	Budget Proportion 01/01/21 £000	Actual BEFORE Transfers 01/01/21 £000	Variance 01/01/21 £000		% Variance 01/01/21	Note
Employee Costs	4,870	4,766	104	104	3,557	3,490	67	under	1.9%	1,a
Property Costs	607	650	(43)	(43)	441	460	(19)	over	(4.3%)	2
Supplies & Services	101	97	4	4	69	68	1	under	1.4%	
Transport & Plant	33	37	(4)	(4)	25	24	1	under	4.0%	
Administration Costs	104	82	22	(3)	83	62	21	under	25.3%	
Payments to Other Bodies	7,609	7,457	152	12	5,334	5,162	172	under	3.2%	3,a,b,d
Payments to Contractors	949	951	(2)	(2)	891	893	(2)	over	(0.2%)	c
Transfer Payments	0	0	0	0	0	0	0	-	n/a	
Financing Charges	34	34	0	0	25	26	(1)	over	(4.0%)	
<b>Total Controllable Exp.</b>	<b>14,307</b>	<b>14,074</b>	<b>233</b>	<b>68</b>	<b>10,425</b>	<b>10,185</b>	<b>240</b>	<b>under</b>	<b>2.3%</b>	
<b>Total Controllable Inc.</b>	<b>(12,187)</b>	<b>(11,473)</b>	<b>(714)</b>	<b>(714)</b>	<b>(4,690)</b>	<b>(4,257)</b>	<b>(433)</b>	<b>under recovered</b>	<b>(9.2%)</b>	<b>4,a,b,c</b>
<b>Net Controllable Exp.</b>	<b>2,120</b>	<b>2,601</b>	<b>(481)</b>	<b>(646)</b>	<b>5,735</b>	<b>5,928</b>	<b>(193)</b>	<b>over</b>	<b>(3.4%)</b>	
<b>Transfer to Reserves (as at 01/01/21)</b>	<b>-</b>	<b>-</b>	<b>(165)</b>	<b>-</b>	<b>-</b>	<b>135</b>	<b>(165)</b>	<b>-</b>		
<b>Position After Transfers to Reserves (as at 01/01/21)</b>	<b>2,120</b>	<b>2,601</b>	<b>(646)</b>	<b>(646)</b>	<b>5,735</b>	<b>6,063</b>	<b>(328)</b>	<b>over</b>	<b>(6.2%)</b>	

Variance Explanations

1. This variance is mainly due to flexible retirement arrangements within the service.
2. The over spend relates to additional rates costs for Economic Development rental properties as a result of vacant units.
3. The under spend is due to the cancellation of Christmas events as a result of COVID 19 and reduced spend on core business support grants due to COVID 19.
4. The under recovery relates to reduced income from planning and building standards applications as a result of the COVID-19 pandemic.

Budget Virements

- a. Establish budget in respect of COVID 19 Business Support grants: Break Restrictions, Business Loans Scotland, Self Employed Hardship Fund, Strategic Framework Business Fund, Contingency Fund and Furlough Support. Net effect £0.000m: Employees £0.037m, Payment to Other Bodies £3.758m, Income (£3.795m).
- b. Establish budget in respect of Strathaven CARS project, Crawfordjohn Open Space Project and LEADER. Net effect £0.000m: Payment to Other Bodies £0.140m, Income (£0.140m).
- c. Realign budget to reflect service delivery within Planning and Building Standards in relation to Restoration Bonds. Net effect £0.000m: Payment to Contractor £0.155m, Income (£0.155m).
- d. Transfer to reserves in respect of Smart Sustainable East Kilbride funding. Net effect (£0.020m): Payment to Other Bodies (£0.020m).

Transfers to Reserves (£0.165m):

- v. Local Plan (£0.025m)
- vi. Business Support Grants (£0.140m)



## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 10 Ended 1 January 2021 (No. 10)

## Roads Total (Inc Roads Constructing Services)

Budget Category	Annual Budget £000	Forecast for Year BEFORE Transfers £000	Annual Forecast Variance BEFORE Transfers £000	Annual Forecast Variance AFTER Transfers £000	Budget Proportion 01/01/21 £000	Actual BEFORE Transfers 01/01/21 £000	Variance 01/01/21 £000		% Variance 01/01/21	Note
Employee Costs	15,644	15,025	619	619	11,296	10,576	720	under	6.4%	1
Property Costs	758	820	(62)	(62)	669	706	(37)	over	(5.5%)	2
Supplies & Services	8,053	6,829	1,224	1,224	6,003	4,769	1,234	under	20.6%	3
Transport & Plant	4,299	3,933	366	366	2,716	2,369	347	under	12.8%	4,a
Administration Costs	405	411	(6)	(6)	353	361	(8)	over	(2.3%)	
Payments to Other Bodies	6,042	6,012	30	30	4,095	4,076	19	under	0.5%	a
Payments to Contractors	5,085	5,330	(245)	(245)	2,451	2,669	(218)	over	(8.9%)	5,a
Transfer Payments	595	595	0	0	448	448	0	-	0.0%	
Financing Charges	49	57	(8)	(8)	35	42	(7)	over	(20.0%)	
<b>Total Controllable Exp.</b>	40,930	39,012	1,918	1,918	28,066	26,016	2,050	under	7.3%	
<b>Total Controllable Inc.</b>	(21,213)	(17,606)	(3,607)	(3,607)	(15,429)	(12,130)	(3,299)	under recovered	(21.4%)	6,a
<b>Net Controllable Exp.</b>	19,717	21,406	(1,689)	(1,689)	12,637	13,886	(1,249)	over	(9.9%)	
<b>Transfer to Reserves (as at 01/01/21)</b>	-	-	-	-	-	-	-			
<b>Position After Transfers to Reserves (as at 01/01/21)</b>	19,717	21,406	(1,689)	(1,689)	12,637	13,886	(1,249)	over	(9.9%)	

**Variance Explanations**

1. The variance relates to vacant posts within the service which are actively being filled and reduced overtime costs through the initial lockdown period.
2. The over spend mainly relates to water utility charges and electricity costs for electrical vehicle charging points.
3. The under spend is due to reduced material costs as a result of reduced road maintenance works carried out during the pandemic, partially offset by an over spend on street lighting electrical power.
4. The variance is mainly due to the level of hired vehicles and fuel usage being less during the lockdown.
5. The over spend is due to a greater requirement for sub-contractors to support Roads programmes partially offset by less project spend within the Flooding section.
6. The under recovery is due to reduced works being carried out within the Construction Unit during lockdown and reduced fee income for parking.

**Budget Virements**

- a. Realign budget to reflect service delivery within Roads and Roads Construction in respect of WOSLA, Flooding Projects and Transport. Net effect £0.000m: Transport and Plant £0.098m, Payment to Other Bodies £0.820m, Payment to Contractor £0.053m, Income (£0.971m).

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 10 Ended 1 January 2021 (No. 10)

## COVID-19

Budget Category	Annual Budget £000	Forecast for Year BEFORE Transfers £000	Annual Forecast Variance BEFORE Transfers £000	Annual Forecast Variance AFTER Transfers £000	Budget Proportion 01/01/21 £000	Actual BEFORE Transfers 01/01/21 £000	Variance 01/01/21 £000		% Variance 01/01/21	Note
Employee Costs	0	631	(631)	(631)	0	324	(324)	over	n/a	1
Property Costs	0	395	(395)	(395)	0	423	(423)	over	n/a	2
Supplies & Services	0	391	(391)	(391)	0	298	(298)	over	n/a	3
Transport & Plant	0	472	(472)	(472)	0	278	(278)	over	n/a	4
Administration Costs	0	51	(51)	(51)	0	47	(47)	over	n/a	5
Payments to Other Bodies	0	0	0	0	0	0	0	-	n/a	
Payments to Contractors	0	3,761	(3,761)	(3,761)	0	2,587	(2,587)	over	n/a	6
Transfer Payments	0	0	0	0	0	0	0	-	n/a	
Financing Charges	0	0	0	0	0	0	0	-	n/a	
<b>Total Controllable Exp.</b>	0	5,701	(5,701)	(5,701)	0	3,957	(3,957)	over	n/a	
<b>Total Controllable Inc.</b>	0	0	0	0	0	0	0	-	n/a	
<b>Net Controllable Exp.</b>	0	5,701	(5,701)	(5,701)	0	3,957	(3,957)	over	n/a	
<b>Transfer to Reserves (as at 01/01/21)</b>	-	-	-	-	-	-	-			
<b>Position After Transfers to Reserves (as at 01/01/21)</b>	0	5,701	(5,701)	(5,701)	0	3,957	(3,957)	over	n/a	

Variance Explanations

1. The variance is directly related to employee costs associated with the Resources' response to the pandemic.
2. The variance relates to additional cleaning costs and materials as a result of enhanced cleaning regimes.
3. The variance relates to additional costs for equipment, PPE and health and hygiene.
4. The variance relates to the purchase of equipment, fuel and vehicles costs directly related to the COVID-19 pandemic.
5. The variance relates to Health and Safety signage and posters costs.
6. The variance includes a payment made to South Lanarkshire Leisure to reflect loss of income and additional costs in relation to domestic waste tonnage, fly tipping costs and traffic management at civic amenity sites as a result of the pandemic.

# Report

4

Report to: **Community and Enterprise Resources Committee**  
 Date of Meeting: **16 February 2021**  
 Report by: **Executive Director (Finance and Corporate Resources)**  
**Executive Director (Community and Enterprise Resources)**

Subject: **Community and Enterprise Resources - Capital Budget Monitoring 2020/2021**

## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide information on the progress of the capital programme for Community and Enterprise Resources for the period 1 April 2020 to 1 January 2021.

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the Community and Enterprise Resources' capital programme of £37.622 million, and expenditure to date of £17.349 million, be noted; and
- (2) that the projected outturn of £35.2 million be noted; and
- (3) that it be noted that the saving of £0.300 million on the Roads Investment Programme be carried forward and used to undertake additional projects in 2021/2022 (section 5.4).

## 3. Background

- 3.1. This is the third capital monitoring report presented to the Community and Enterprise Resources Committee for the financial year 2020/2021. Further reports will follow throughout the year.
- 3.2. As noted in the last report to this Committee (24 November 2020), the budget for Community and Enterprise Resources for financial year 2020/2021, including carry forward, was £37.857 million.
- 3.3. Since that meeting, the Executive Committee (16 December 2020) have also agreed changes to the Community and Enterprise Resources' Capital Programme totalling a net reduction of £0.235 million. The details are shown in Appendix A. This takes the Community and Enterprise Resources programme for 2020/2021 to £37.622 million.
- 3.4. The report details the financial position for Community and Enterprise Resources in Appendix A.

## 4. Employee Implications

- 4.1. There are no employee implications as a result of this report.

## **5. Financial Implications**

5.1. As detailed in Section 3.3, the total revised capital programme for Community and Enterprise Resources for 2020/2021 is £37.622 million. Spend to 1 January 2021 amounts to £17.349 million.

### **5.2. 2020/2021 Outturn**

Work has been ongoing to monitor the predicted spend position for this financial year and current estimates from Community and Enterprise Resources suggest an outturn of £35.2 million. This is an underspend of £2.4 million and mainly reflects the anticipated timing of spend on a number of projects, resulting in budget required in 2021/2022 rather than 2020/2021.

5.3. The progression of a number of projects has been impacted by the ongoing lockdowns due to Covid-19. This includes Town Centre Regeneration Fund Programme (£1 million), Hamilton HUB – New Cross Shopping Centre (£0.7m), Abington Campus for Enterprise (£0.7 million), City Deal - Calderside Academy (£0.4 million), Extension of Cemeteries (£0.1 million) and Memorial Headstone Remedial Works (£0.1 million).

5.4. In addition, £0.300 million relates to savings achieved on works completed within the Roads Investment Programme this financial year. The Executive Committee, on the 10 February 2021, is asked to approve that this will carry forward into 2021/2022 to allow additional works to be carried out.

5.5. These underspends have been partially offset by additional spend predicted this financial year on Greenhills Road. Again, this is a timing issue only, with funding for the overall spend on this project already identified.

## **6. Climate Change, Sustainability and Environmental Implications**

6.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

## **7. Other Implications**

7.1. The main risk associated with the Council's Capital Programme is that there is an overspend. The risk has been assessed as low given the detailed project management plans prepared and monitored for each project. The risk of overspend is managed through four weekly Investment Management Meetings.

## **8. Equality Impact Assessment and Consultation Arrangements**

8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

8.2. There was also no requirement to undertake any consultation in terms of the information contained in this report.

**Paul Manning**

**Executive Director (Finance and Corporate Resources)**

**Michael McGlynn**

**Executive Director (Community and Enterprise Resources)**

20 January 2021

**Link(s) to Council Values/Ambitions/Objectives**

- ◆ Accountable, Effective, Efficient and Transparent

**Previous References**

- ◆ Executive Committee, 10 February 2021

**List of Background Papers**

- ◆ Financial ledger to 1 January 2021

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

Lorraine O'Hagan, Finance Manager (Strategy)

Ext: 2601 (Tel: 01698 452601)

E-mail: [lorraine.o'hagan@southlanarkshire.gov.uk](mailto:lorraine.o'hagan@southlanarkshire.gov.uk)

**South Lanarkshire Council  
Capital Expenditure 2020-2021  
Community and Enterprise Resources  
For Period 1 April 2020 – 1 January 2021**

<b><u>Community and Enterprise Resources</u></b>	Base Budget £000	Budget Adjustments £000	Slippage £000	Total Budget £000	Actual Expenditure £000
Fleet and Environmental	36	90	0	126	33
Facilities, Waste and Grounds	1,603	495	(266)	1,832	314
Planning and Economic Development	4,943	1,902	0	6,845	1,287
Roads	28,819	0	0	28,819	15,715
<b>TOTAL</b>	<b>35,401</b>	<b>2,487</b>	<b>(266)</b>	<b>37,622</b>	<b>17,349</b>

For Information Only

*Budget Adjustments presented to Executive Committee 16 December 2020:*

Budget Adjustments

Existing Synthetic and Grass Pitches	(£0.266m)
Fallside Park Play Area	£0.010m
Forth Play Area	£0.006m
Hairmyres Play Area	£0.015m
<b>Total Budget Adjustments</b>	<b>(£0.235m)</b>

# Report

5

Report to: **Community and Enterprise Resources Committee**  
 Date of Meeting: **16 February 2021**  
 Report by: **Executive Director (Finance and Corporate Resources)**  
**Executive Director (Community and Enterprise Resources)**

Subject: **Community and Enterprise Resources – Workforce Monitoring – October to December 2020**

## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide employment information for October to December 2020 relating to Community and Enterprise Resources

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the following employment information for October to December 2020 relating to Community and Enterprise Resources be noted:-

- ◆ attendance statistics
- ◆ occupational health
- ◆ accident/incident statistics
- ◆ discipline, grievance and Dignity at Work cases
- ◆ analysis of leavers and exit interviews
- ◆ staffing watch as at 14 September 2020

## 3. Background

3.1. As part of the Council's performance management arrangements, regular workforce monitoring reports are submitted to Committee. This report for Community and Enterprise Resources provides information on the position for October to December 2020.

## 4. Monitoring Statistics

### 4.1. Attendance Statistics (Appendix 1)

Information on absence statistics is analysed for the month of December 2020 for Community and Enterprise Resources.

The Resource absence figure for December 2020 was 5.9%, this figure has decreased by 0.7% when compared to the previous month and is 0.3% higher than the Council-wide figure. Compared to December 2019, the Resource absence figure has decreased by 0.9%.

Based on the absence figures at December 2020 and annual trends, the projected annual average absence for the Resource for 2020/2021 is 5.3%, compared to a Council-wide average figure of 4.4%.

For the financial year 2020/2021, the projected average days lost per employee equates to 12.3 days, compared with the overall figure for the Council of 9.4 days per employee.

Managers follow the procedures outlined in the Maximising Attendance Policy to support employees to remain at work, or to return to work after a sickness absence. There are comprehensive employee supports in place and, additionally, Personnel Services work in close partnership with line managers and Resource Management Teams on a case management basis to ensure that appropriate actions are taken.

The attendance information contained in this report includes absences as a result of Covid-19, and employees are being supported through this difficult time to maintain attendance levels where they can. At the time of this report, the Council overall absence level was 6% with 2.11% of this relating to Covid-19 for sickness and special leave.

**4.2. Occupational Health (Appendix 2)**

In terms of referrals to occupational health, which include medical examinations and physiotherapy, overall, 290 referrals were made this period. This represents a decrease of 83 when compared with the same period last year.

**4.3. Accident/Incident Statistics**

There were 16 accidents/incidents recorded within the Resource this period, a decrease of 14 when compared to the same period last year.

**4.4. Discipline, Grievance and Dignity at Work (Appendix 2)**

During the period, 6 disciplinary hearings were held within the Resource, a decrease of 13 when compared to last year. One appeal was heard by the Appeals Panel. No grievance hearings were raised within the Resource, this figure remains unchanged when compared to the same period last year. No Dignity at Work complaints were raised within the Resource, this figure has decreased by 2 when compared to the same period last year.

**4.5. Analysis of Leavers (Appendix 2)**

There were a total of 31 leavers in the Resource this period eligible for an exit interview. This figure has decreased by 7 when compared with the same period last year. Eight exit interviews were conducted.

**4.6. When processing an employee termination, managers were asked to identify whether they intended to replace the employee who had left the Council. If they indicated that they did not intend to replace the employee, they were asked to select from the following options:-**

- ◆ plan to hold for savings
- ◆ fill on a fixed term basis pending savings
- ◆ transfer budget to another post
- ◆ end of fixed term post

**4.7. Appendix 2a provides a breakdown of vacant posts and whether these are being replaced or held for savings. In the period October to December 2020, 190 (145.99 FTE) employees in total left employment, 138 (93.99 FTE) are being replaced and the remaining 52 posts (52.00 FTE) were fixed term posts which have come to an end.**



## **5. Staffing Watch**

- 5.1. There has been a decrease of 45 in the number of employees in post from 13 June 2020 to 14 September 2020.

## **6. Employee Implications**

- 6.1. There are no implications for employees arising from the information presented in this report.

## **7. Financial Implications**

- 7.1. All financial implications are accommodated within existing budgets.

## **8. Climate Change, Sustainability and Environmental Implications**

- 8.1. There are no Climate Change, Sustainability and Environmental Implications in terms of the information contained within this report.

## **9. Other Implications**

- 9.1. There are no implications for risk in terms of the information contained within this report.

## **10. Equality Impact Assessment and Consultation Arrangements**

- 10.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.
- 10.2. There was no requirement to undertake any consultation in terms of the information contained in this report.

**Paul Manning**

**Executive Director (Finance and Corporate Resources)**

**Michael McGlynn**

**Executive Director (Community and Enterprise Resources)**

12 January 2021

### **Link(s) to Council Values/Ambitions/Objectives**

- ◆ Accountable, effective, efficient and transparent
- ◆ Fair, open and sustainable
- ◆ Ambitious, self aware and improving
- ◆ Excellent employer
- ◆ Focused on people and their needs
- ◆ Working with and respecting others

### **Previous References**

- ◆ Community and Enterprise Resources – 24 November 2020

### **List of Background Papers**

- ◆ Monitoring information provided by Finance and Corporate Resources

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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E-mail: [laurerhind@southlanarkshire.gov.uk](mailto:laurerhind@southlanarkshire.gov.uk)

**ABSENCE TRENDS - 2018/2019, 2019/2020 & 2020/2021**  
**Community and Enterprise Resources**

APT&C				Manual Workers				Resource Total				Council Wide				
	2018 / 2019	2019 / 2020	2020 / 2021		2018 / 2019	2019 / 2020	2020 / 2021		2018 / 2019	2019 / 2020	2020 / 2021		2018 / 2019	2019 / 2020	2020 / 2021	
April	3.2	4.0	3.1	April	5.4	4.4	5.3	April	5.0	4.3	5.0	April	4.1	4.0	4.4	
May	2.8	3.6	2.4	May	6.0	5.1	4.3	May	5.5	4.9	4.0	May	4.2	4.4	3.1	
June	3.8	3.9	1.6	June	5.8	5.5	4.0	June	5.5	5.3	3.6	June	4.3	4.4	2.7	
July	4.3	3.9	1.8	July	4.5	4.3	3.6	July	4.4	4.3	3.4	July	3.4	3.4	2.3	
August	4.8	4.0	1.7	August	5.3	5.1	4.9	August	5.2	4.9	4.4	August	3.6	3.7	3.1	
September	6.0	2.9	1.6	September	6.2	5.9	5.8	September	6.2	5.4	5.1	September	4.4	4.5	4.2	
October	3.8	3.4	3.1	October	5.8	5.9	6.3	October	5.5	5.5	5.8	October	4.4	4.6	4.8	
November	4.8	4.8	3.6	November	6.2	6.6	7.1	November	6.0	6.4	6.6	November	5.1	5.5	5.8	
December	4.1	5.4	3.1	December	6.0	7.0	6.4	December	5.7	6.8	5.9	December	4.8	5.7	5.6	
January	3.4	4.1		January	6.1	6.6		January	5.6	6.2		January	4.9	5.3		
February	4.1	3.8		February	6.3	7.1		February	5.9	6.6		February	5.2	5.6		
March	4.8	4.5		March	5.6	7.1		March	5.5	6.7		March	4.9	6.2		
Annual Average	4.2	4.0	2.9	Annual Average	5.8	5.9	5.7	Annual Average	5.5	5.6	5.3	Annual Average	4.4	4.8	4.4	
Average Apr-Dec	4.2	4.0	2.4	Average Apr-Dec	5.7	5.5	5.3	Average Apr-Dec	5.4	5.3	4.9	Average Apr-Dec	4.3	4.5	4.0	
No of Employees at 31 December 2020			549	No of Employees at 31 December 2020			2910	No of Employees at 31 December 2020			3459	No of Employees at 31 December 2020			15813	

For the financial year 2020/21, the projected average days lost per employee equates to 12.3 days.

## COMMUNITY AND ENTERPRISE RESOURCES

	Oct-Dec 2019	Oct-Dec 2020
<b>MEDICAL EXAMINATIONS</b>		
Number of Employees Attending	125	110
<b>EMPLOYEE COUNSELLING SERVICE</b>		
Total Number of Referrals	20	7
<b>PHYSIOTHERAPY SERVICE</b>		
Total Number of Referrals	137	90
<b>REFERRALS TO EMPLOYEE SUPPORT OFFICER</b>	88	78
<b>REFERRALS TO COGNITIVE BEHAVIOUR THERAPY</b>	3	5
<b>TOTAL</b>	<b>373</b>	<b>290</b>

CAUSE OF ACCIDENTS/INCIDENTS	Oct-Dec 2019	Oct-Dec 2020
Over 7 day absences	5	2
Over 3 day absences**	2	2
Minor	19	9
Near Miss	1	2
Violent Incident: Physical****	3	0
Violent Incident: Verbal*****	0	1
<b>Total Accidents/Incidents</b>	<b>30</b>	<b>16</b>

\*A Specified Injury is any fracture (other than to the fingers, thumbs or toes), amputation, loss of sight, serious burns, crushing injury, scalping, loss of consciousness caused by asphyxiation/ head injury, a chemical or hot metal burn to the eye or penetrating injury as defined by the HSE.

\*\*Over 3 day / over 7day absence is an injury sustained outwith specified injury category that results in a period of absence of absence as defined by the HSE.

\*\*\*Near Miss - Any unexpected, unplanned occurrence (except Dangerous Occurrences) that does not lead to injury of persons, damage to property, plant or equipment but may have done so in different circumstance.

\*\*\*\*Physical violent incidents are included in the "Specified" figures, where applicable, to provide the "Total Specified" figures.

\*\*\*\*Physical violent incidents and \*\*\*\*\* Verbal Violent Incidents are included in the "Over 3-day or Over 7-day" figures, where applicable, to provide the "Total Over 3-day or Over 7-day" figures.

\*\*\*\*Physical Violent Incidents and \*\*\*\*\* Verbal Violent Incidents are included in the "Minor" figures, where applicable, to provide the "Total Minor" figures.

RECORD OF DISCIPLINARY HEARINGS	Oct-Dec 2019	Oct-Dec 2020
Total Number of Hearings	19	6
Total Number of Appeals	0	1

## Time Taken to Convene Hearing Oct - Dec 2020

0-3 Weeks  
2

4-6 Weeks  
1

Over 6 Weeks  
3

RECORD OF GRIEVANCE HEARINGS	Oct-Dec 2019	Oct-Dec 2020
Number of Grievances	0	0

RECORD OF DIGNITY AT WORK	Oct-Dec 2019	Oct-Dec 2020
Number of Incidents	2	0
Number Resolved at Informal Stage	1	0
Number Resolved at Formal Stage	1	0

ANALYSIS OF REASONS FOR LEAVING	Oct-Dec 2019	Oct-Dec 2020
Career Advancement	3	2
Personal Reasons	0	1
Childcare/caring responsibilities	2	0
Dissatisfaction With Terms and Conditions	0	1
Other	2	4
<b>Number of Exit Interviews conducted</b>	<b>7</b>	<b>8</b>

<b>Total Number of Leavers Eligible for Exit Interview</b>	<b>38</b>	<b>31</b>
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<b>Percentage of interviews conducted</b>	<b>18%</b>	<b>26%</b>
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	Oct - Dec 2020		Reconciliation figure		Cumulative total	
			Apr - Sept 2020			
	FTE*	H/C**	FTE	H/C	FTE	H/C
Terminations/Leavers	145.99	190	76.04	140	222.03	330
Being replaced	93.99	138	67.39	130	161.38	268
Filled on fixed term basis	0.00	0	0.00	0	0.00	0
Plan to transfer this budget to another post	0.00	0	0.00	0	0.00	0
End of fixed term contract	52.00	52	8.65	10	60.65	62
Held pending service Review	0.00	0	0.00	0	0.00	0
Plan to remove for savings	0.00	0	0.00	0	0.00	0

\* Full time equivalent

\*\* Head count/number of employees

**JOINT STAFFING WATCH RETURN  
COMMUNITY AND ENTERPRISE RESOURCES**

**1. As at 14 September 2020**

Total Number of Employees				
MALE		FEMALE		TOTAL
F/T	P/T	F/T	P/T	
1344	218	188	1388	3138

\*Full - Time Equivalent No of Employees

Salary Bands

Director	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Fixed SCP	Teacher	TOTAL
1.00	1542.75	408.68	231.67	47.05	16.00	4.00	5.00	0.00	2256.15

**1. As at 13 June 2020**

Total Number of Employees				
MALE		FEMALE		TOTAL
F/T	P/T	F/T	P/T	
1363	225	188	1407	3183

\*Full - Time Equivalent No of Employees

Salary Bands

Director	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Fixed SCP	Teacher	TOTAL
1.00	1571.35	408.19	233.67	47.55	16.00	4.00	5.00	0.00	2286.76

# Report

6

Report to:	<b>Community and Enterprise Resources Committee</b>
Date of Meeting:	<b>16 February 2021</b>
Report by:	<b>Executive Director (Community and Enterprise Resources)</b>

Subject:	<b>Electric Vehicle (EV) Charging Infrastructure Trial</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to: -

- ◆ update committee on the progress of the PACE Electric Vehicle (EV) Charging Infrastructure Trial project involving Transport Scotland, SP Networks (SPEN), North Lanarkshire Council and South Lanarkshire Council
- ◆ seek approval for the Executive Director of Community and Enterprise Resources in consultation with the Head of Administration and Legal Services to commence the process of (1) transferring the maintenance contract, (2) revision of the Collaboration Agreement to allow ownership of the assets to be transferred to South Lanarkshire Council and, (3) if necessary, enter a Memorandum of Understanding with Transport Scotland
- ◆ note the cost pressures relating to energy and usage and the investigation of future tariffs for the use of the public EV charging points

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the content of the report and progress on the project to date, be noted;
- (2) that the Executive Director (Community and Enterprise Resources) in consultation with the Head of Administration and Legal Services be authorised to commence the process of (1) transferring novating the maintenance contract, (2) revision of the Collaboration Agreement to allow ownership of the assets to be transferred to South Lanarkshire Council and, (3) if necessary, enter a Memorandum of Understanding with Transport Scotland; and
- (3) that the increased cost pressures relating to energy and the intention to explore the use of tariffs to potentially recover these costs be noted.

## 3. Background

3.1. Members will be aware of the Scottish Government's 2019 climate emergency declaration and the associated environmental challenges. The Climate Change Bill includes an ambition to reduce greenhouse gas emissions, with a net-zero emissions target by 2045.

3.2. Transport is currently the largest contributor to Scottish emissions, and this will be tackled through a range of actions including an ambition to phase out the need for new petrol and diesel cars and vans by 2030.

- 3.3. It is understood that, to meet Scotland's 2030 ambition, EV charging and migration to electric powered vehicles is a key delivery component. Accelerated uptake in Scotland could see around 700,000 electric vehicles on the road by 2030, from a current baseline of 22,000.
- 3.4. At the Community and Enterprise Resources Committee on 4 February 2020, officers reported that South Lanarkshire Council had been selected by Transport Scotland and SP Energy Networks (SPEN) as one of two Local Authority delivery partners to trial a new and innovative approach in the provision of clean energy for transport. The other authority is North Lanarkshire Council, and this joint project is now known as Project PACE.
- 3.5. Working in partnership with Scottish Government, Transport Scotland, SP Energy Networks (SPEN) and North Lanarkshire Council, proposals have since been developed and are being implemented to provide an enhanced network of EV public charging infrastructure across Lanarkshire.
- 3.6. Around £2.5m is expected to be invested across South Lanarkshire with a similar amount in North Lanarkshire. All capital funding will be provided by Transport Scotland with the works implemented by SPEN.
- 3.7. This project presents multiple benefits to South Lanarkshire Council in relation to carbon reduction, tackling barriers to financial inclusion and connectivity within communities. It also provides opportunities to build upon the work already delivered across South Lanarkshire in relation to our growing EV public charging infrastructure network. In the report to the Committee on the 4 February 2020 officers committed to provide an update report to members, which is this report.

#### **4. Project Progress - Update**

- 4.1. Work was due to commence in late March 2020, and installations scheduled to be largely complete by the end of 2020, however, progress was initially impacted by the COVID-19 pandemic and the associated lockdown.
- 4.2. Despite these initial delays, good progress has since been made and the overall revised programme for South Lanarkshire will now see all sites completed by Spring 2021.
- 4.3. Work has also continued in relation to preparation of legal agreements and the necessary lease and licence arrangements for access to and for the use of Council assets / land. These agreements and arrangements confirm current responsibilities, timescales, future responsibility of the infrastructure and ensure any risks are allocated and minimised appropriately.
- 4.4. The overall Collaboration Agreement, including template leases and licences, was signed in August 2020. Work continues with regards to the individual site leases. The licences for twenty sites were completed in January 2021.
- 4.5. The first site at Strathclyde Park was officially opened on 5 August 2020 by the Scottish Government Cabinet Secretary for Transport, Infrastructure and Connectivity. Leaders from both South and North Lanarkshire attended the launch and each Council co-ordinated their own communications plan to promote the proposals in their own area.



- 4.6. The completion of the PACE project will see the EV charging infrastructure network more than double in size within South Lanarkshire from what was an existing network of 44 public facing dual chargers to an expected 108 dual chargers, an increase of 64 chargers, or 145% increase in available EV charging infrastructure. In addition, a further 18 dual chargers at 7 locations have been or are being installed as part of another EV funding stream provided by Transport Scotland.
- 4.7. The charging infrastructure is being installed in Council owned car parks and will be available for the public's use. Locations agreed align with areas of potential demand that SPEN and Council officers have identified but importantly also taking cognisance of existing SPEN infrastructure and capacity, available land, and the need to provide public access.
- 4.8. The selected sites were considered as part of an option appraisal exercise and Members were advised on 5 August 2020 of the 20 identified locations across South Lanarkshire. 19 of these hubs remain as proposed, however, there have been some revisions to the type and number of chargers being installed due to the capacity of the SPEN energy network, other technical and financial considerations following more detailed investigations.
- 4.9. The site at Lanark Loch has also had to be removed due to a significant increase in civil engineering costs, due to the length of cabling / excavation required to reach the nearest high voltage connection; however, an alternative site at Lanark Lifestyles is now being considered. In addition, a further site is currently being assessed at Coatshill Avenue car park in Blantyre, potentially taking the number of hubs to 21.
- 4.10. Appendix 1 provides details of the hub locations selected, overall status of the works and present anticipated programme. Appendix 2 provides an example of what a hub looks like.
- 4.11. SPEN were initially going to be responsible for these charge points / hubs from implementation until the end of the trial, expected to have been around 31 December 2021. At this point, responsibility of the infrastructure was to transfer to South Lanarkshire Council.
- 4.12. However, the EU Clean Energy Package, came into effect on 1 January 2021 and has now been transferred into UK Law. In relation to EV charging infrastructure, this means that a licensee (e.g., SPEN) must not own, develop, manage, or operate an electric vehicle recharging point. These new provisions have been added to SPEN's licence from 1 January 2021.
- 4.13. To ensure that these statutory requirements are complied with, it is now proposed to transfer the ownership of the hubs to the Council sooner than set out in the original Collaboration Agreement. Transfers would be on a site-by-site basis following the completion of construction and successful commissioning as opposed to at the end of the trial previously advised as the end of December 2021.
- 4.14. There are no risks to the Council from this change and site ownership will only be transferred when the Council is satisfied that it is appropriate to do so. Transport Scotland may also require a Memorandum of Understanding with each Council in relation to the transfer of assets albeit this has yet to be confirmed.

- 4.15. The EV charging infrastructure installed as part of the project is subject to a five-year warranty, maintenance, and fault response contract. The contract was put in place by SPEN through an EU compliant procurement exercise. This contract is fully funded by Transport Scotland and delivered by Swarco, the appointed contractor. It is proposed to transfer this contract to the Council. Any works required through the contract would then be co-ordinated by Roads and Transportation Services, but at no cost to the Council.

## **5. Employee Implications**

- 5.1. There are no employee implications associated with the recommendations in this report as the work to date will continue to be undertaken by existing employees.
- 5.2. Moving forward, officers intend to explore the potential for increased resources to assist with the project implementation and monitoring with Transport Scotland.

## **6. Financial Implications**

- 6.1. There are no significant financial implications associated with the implementation of the EV infrastructure as the capital cost is being funded entirely by Transport Scotland via SPEN.
- 6.2. Maintenance costs will also be funded by Transport Scotland in the short to medium term through the transferred five-year warranty, maintenance, and fault response contract.
- 6.3. However, as highlighted at the Community and Enterprise Resources Committee on 4 February 2020, the ongoing electricity costs will fall to the Council in the short term. At that time, the Council operated 44 public facing dual chargers with annual electricity costs in the region of £0.025m. Costs for 2020/2021 are expected to be in the region of £0.045m, but it should be noted that demand will have been impacted upon by the global pandemic. In the short term, these additional costs will be managed as an additional financial pressure within the Resource.
- 6.4. Overall, electricity cost to the Council is expected to rise to close to £0.160m with the inclusion of the chargers associated with this trial project and other newly installed EV chargers. Again, these additional costs will be managed as a short-term funding pressure pending the development of options for cost recovery.
- 6.5. Across Scotland, the developing model for electric vehicle charging is expected to involve a connection charge and charge/tariff per kwh. To date it has been considered that, in the short term at least, electricity should continue to be provided free to users as this will continue to encourage the uptake of EVs. While this approach has merit, it is also necessary to consider options for a more proportionate solution where those who benefit from the use of public EV charging infrastructure pay appropriate energy costs.
- 6.6. Consequently, officers will, over the next 6 months, explore options for cost recovery for the use of EV charging infrastructure to at least recover the additional energy costs being incurred by the council.
- 6.7. This work would include review of the position taken by other local authorities to ensure that any momentum in encouraging the uptake of EV's is not reversed. It is understood that North Lanarkshire Council, a partner in the PACE project, is also considering these same matters. The outcome from this work will be subject to separate report to Committee in due course.

- 6.8. Post the five-year maintenance period, and as technology develops, discussion will be required with Transport Scotland and/or partners in relation to continuing investment to upgrade or replace this infrastructure when necessary and to conduct any statutory safety checks.
- 6.9. This transferred infrastructure would become part of the roads and transportation assets and require to be funded in the long term, albeit it may be that a more commercially orientated model for this infrastructure begins to emerge in future years. Transport Scotland is already taking forward a stream of work with Scottish Futures Trust looking at future financing and delivery of public EV infrastructure designed to leverage commercial markets.
- 7. Climate Change, Sustainability and Environmental Implications**
- 7.1. These proposals will have positive environmental impact as the introduction of EV charging infrastructure would encourage the use of more sustainable low carbon modes of transport.
- 8. Other Implications**
- 8.1. While there are some continuing risks involved in this project (e.g. electricity costs) these are felt to be low and acceptable given the level of investment that will be secured for South Lanarkshire.
- 9. Equality Impact Assessment and Consultation Arrangements**
- 9.1. This report does not recommend a change to an existing policy and, therefore, an impact assessment is not required.
- 9.2. There is no requirement to undertake any consultation at this time in terms of the information contained in this report.

**Michael McGlynn**  
**Executive Director (Community and Enterprise Resources)**

21 January 2021

**Link(s) to Council Values/Ambitions/Objectives**

- ◆ Improve the quality of life of everyone in South Lanarkshire.
- ◆ Improve the road network, influence improvements in public transport and encourage active travel.
- ◆ Work with communities and partners to promote high quality, thriving and sustainable communities.

**Previous References**

- ◆ Electric Vehicle (EV) Charging Infrastructure Trial, Paper to Community and Enterprise Committee 4 February 2020

**List of Background Papers**

- ◆ None

**Contact for Further Information**

If you would like inspect any of the background papers or want any further information, please contact: -

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E-mail: [colin.park@southlanarkshire.gov.uk](mailto:colin.park@southlanarkshire.gov.uk)

## Appendix 1

Car Park	Town	Timescales	Proposed Infrastructure	Status	Notes / Revisions
1. Carlisle Road Car Park	Abington	April 21	2 x 50kw Rapid & 1 22kw	Programmed	No Change
2. Bridge Street Car Park	Cambuslang	April / May 21	2 x 50 Rapid, 3 x 22kw, 3 x 7Kw	Programmed	Was: 2 x 50kW, 4 x 22kW, 3 x 7kW
3. Carnwath Road Car Park	Carluke	Aug / Sept 20	1 x 50kw Rapid, 2x22kw	Complete	No Change
4. John Mann Park	Carnwath	September 20	1 x 50kw Rapid, 2x7kw	Complete	Was: 1 x 50kW, 1 x 22kW
5. Carstairs Community Hall	Carstairs	October 20	2 x 7kw,	Complete	No Change
6. Belstane Avenue Car Park	Crawford	March 21	1 x 50kw Rapid, 2 x 22kw	In Progress	Was: 1 x 50kW, 1 x 22kW, 1 x 7kw
7. Smugglers Brig Road Car Park	Crossford	Mar / Apr 21	1 x 50kW, 1 x22kw	In Progress	Was: 1 x 22kW
8. Calderglen Country Park	East Kilbride	October 20	1 x 50kw Rapid, 2x22kw,	Complete	Was: 1 x 50kW, 1 x 22kW, 1 x 7kw
9. Calderwood Community Hall	East Kilbride	Jan / Feb 21	2 x 7kw	In Progress	Was: 1x22kw, 1 x 7kw / Awaiting lighting column repositioning
10. John Wright Sports Centre	East Kilbride	January 21	1x 50kw Rapid, 1x22kw, 2x 7kw	Complete	No Change
11. Ally McCoist Complex	East Kilbride	Jan / Feb 21	2 x 7kw	In Progress	Was: 1 x 50kw Rapid, 1 x22kw, 1 x 7kw / Awaiting lighting column repositioning
12. Main Street Car Park	Forth	March 21	1 x 50kw Rapid, 1x22kw	Programmed	No Change
13. Low Parks Museum	Hamilton	Delayed	1x 50kw Rapid, 1x 7kw	In Progress	No Change, but delay continuing as COVID-19 testing site
14. Chatelherault	Hamilton	Jan / Feb 21	3 x 50kw Rapid, 2 x22kw, 3 x 7kw	In Progress	Was: 3 x 50kW, 2 x 22kW, 2 x 7kW / Awaiting surfacing works

Car Park	Town	Timescales	Proposed Infrastructure	Status	Notes / Revisions
15. Kildare Road car park	Lanark	Feb / Mar 21	2 x 50kw Rapid, 1 x22kw	In Progress	No Change
16. Lanark Loch	Lanark	March 21	1 x 50kw Rapid, 2 x22kw, 1 x 7kw	Cancelled	Technical / financial issues with this site. Alternative Location in Lanark being considered including Lanark Lifestyles and North Vennel
17. McNeill Street Car Park	Larkhall	Jan / Feb 21	1 x 50kw Rapid, 2 x22kw, 2 x 7kw,	In Progress	No Change
18. Regent Drive car park	Rutherglen	November 20	1 x 50kw Rapid, 2 x22kw	Complete	No Change
19. Strathaven Park	Strathaven	Jan / Feb 21	2 x 50kw Rapid, 1 x22kw, 1 x 7kw	Complete	No Change
20. Station Road car park	Strathaven	Feb / Mar 21	1 x22kw, 1 x 7kw	In Progress	No Change
21. (New) Lifestyles Centre	Lanark	March 21	tbc	Being Assessed	Replacement site for Lanark Loch
22. (New) Coatshill Avenue Car Park	Blantyre	March 21	tbc	Being Assessed	New site being assessed

Strathaven Park







# Report

7

Report to:	<b>Community and Enterprise Resources Committee</b>
Date of Meeting:	<b>16 February 2021</b>
Report by:	<b>Executive Director (Community and Enterprise)</b>

Subject:	<b>Renewable Energy Fund (REF) – Micro Grant Funds</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide an update for Members on the delivery of the REF micro grant funds
- ◆ seek approval to continue the micro grant funds

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that following the initial 2-year trial, the REF micro grants are approved on an ongoing annual award programme within the REF subject to review by officers.

## 3. Background

3.1. Since 2004, the Council has collected and administered Community Benefit Funding through Planning and Economic Development Services. The Service is responsible for securing the contributions from developers, advising potential applicants, assessing applications and monitoring projects to ensure that the community benefits associated with each project are delivered. Processes are continuously reviewed to ensure the best practices in grant provision and monitoring are undertaken and the necessary support is delivered to eligible communities.

3.2. At the Community and Enterprise Resources Committee of 30 October 2018, a number of changes to the Renewable Energy Fund were approved. One of these was the introduction of micro grants funds to Community Councils or other suitable local community organisations on a trial basis for two years. Community Councils or organisations within an eligible 10km area of a contributing windfarm development could apply to REF for a maximum £5,000 micro grant fund on an annual basis. Each organisation would then promote, administer and award micro grants of up to £500 within that Community Council area.

3.3. The introduction of the micro grant fund within REF eligible areas followed the successful introduction of a micro grant fund in Clyde wind farm area for 6 Community Councils (Biggar, Symington, Leadhills, Duneaton, Crawford and Quothquan and Thankerton) in 2015, which continues.

## 4. Update

4.1. The micro grant fund was launched in February 2019 and briefing sessions were held in each of the 4 geographic areas during that month. All 34 active Community Councils were invited to attend and to apply to administer local micro grant funds. The annual application process for Community Councils was designed to be straightforward,

including a list of the previous year's awards, proof of expenditure through the bank account and a declaration of any conflicts of interest. The micro grant application form for groups applying to the Community Councils administer the fund was also deliberately kept simple. These approaches recognised the scale of the funding and, therefore, the associated fund administration should be proportionate to that. The micro grants were promoted through the South Lanarkshire Council website and social media platforms. Individual Community Councils promoted the funds in their own area through social media and directly with local groups.

- 4.2. In the first year (2019/2020), 31 organisations successfully applied to run the micro grants, 28 Community Councils and 3 other eligible community groups, with £155,000 being awarded, as listed in Appendix 1.
- 4.3. In year 2 (2020/2021), the total number of successful applications to date has been 21, from 19 Community Councils and 2 other community organisations, with a total value of £83,583 awarded. As part of the grant conditions, any un-used micro grant fund from the previous year is taken off the subsequent year's £5,000 award. The maximum any organisation can hold is a micro grant fund of £5,000. As a result, some of the 2020/2021 awards are less than £5,000 as listed in Appendix 1.
- 4.4. The fall in the number of organisations running the micro grants and the value awarded has been due to:-
  - ◆ difficulties in Community Councils meeting to make award decisions
  - ◆ the reduced activity of local sports groups and social clubs due to COVID-19
- 4.5. There have been no unsuccessful applications to run the micro grant funds from Community Councils or local community organisations. It is considered that the number and volume of micro grant funds awarded to Community Councils will increase as we move towards recovery from the COVID-19 pandemic and that the grants will assist in this recovery.
- 4.6. In November 2020, all Community Councils and organisations which deliver the micro grants were consulted as to:-
  - ◆ the need for the fund
  - ◆ impact of the fund
  - ◆ any changes required

Eleven responses were received (31%). All replies were positive in respect of the need for the fund and complimented the administration process and guidance provided. All responders wanted the fund to continue and many considered it had strengthened Community Councils and local decision making. Two Community Councils requested the flexibility to give larger grants of up to £1,000.

- 4.7. The consultation also asked what types of groups had been supported with micro grants and the following list was provided:-
  - ◆ Community Councils
  - ◆ Sports Clubs
  - ◆ Elderly Groups
  - ◆ Environmental Projects
  - ◆ Poverty Relief
  - ◆ Community Events
  - ◆ Toddler Group

- ◆ Playgroup
- ◆ Community Orchard
- ◆ Youth Theatre
- ◆ Music Group
- ◆ Scout/Guide Movement
- ◆ Healing Fellowship
- ◆ Dementia Group

4.8. It is worth noting that Community Councils themselves could apply for one micro grant each year to assist with the administration of the fund or to undertake other eligible activity in their community.

## **5. Conclusion**

5.1. The feedback from Community Councils and groups has been very positive in that micro grants allow local groups to make local decisions, support local communities' initiatives, enable access to funds. It also promotes the REF which will, in turn, hopefully stimulate larger projects and increase access to the fund. The micro grant fund supports the values and ambitions of the Council and no issues have been raised over the first 2 years of the trial.

5.2. The grant to Community Councils is an annual award made between April and June and is subject to the organisation returning evidence of previous year's awards. This has proven to be a proportionate administration of the fund and this level of 'light touch' scrutiny would continue.

5.3. The current level of funding requested in year 1 and 2 and the coverage to all Community Council areas can be met within the income currently being received from wind farm operators and within the REF.

5.4. Following the initial 2-year trial, and taking into account all of the above, it is recommended that:-

- ◆ that the micro grant funds continue
- ◆ that approval is now given for the micro grants to become an annual fund within the REF thereby removing the need to seek Committee approval on an annual basis. However, this would be subject to continual review of the operations and impact by officers
- ◆ no changes are made to the scale, or criteria of the fund. While it is recognised there were two requests for the option to increase grants to £1,000, larger applications can be accepted by the main REF and so no change to the micro grant fund is required.

## **6. Employee Implications**

6.1. There are no employee implications arising from this report.

## **7. Financial Implications**

7.1. The awards of micro grants to Community Councils and other eligible groups will be dependent on there being sufficient funds within the eligible wind farm accounts. The funds required for the micro grant funds of up to £155,000 would be ring fenced at the start of each financial year to ensure the funds are available within that financial year. The current income will allow for continuation of the existing expenditure in all areas and this is not anticipated to impact on the availability of REF grant availability.

## **8. Climate Change, Sustainability and Environmental Implications**

- 8.1. The micro grant fund supports the principles of sustainability through local decision making and from 2021 the Fund will be able to be used for local environmental projects.

## **9. Other Implications**

- 9.1. The micro grants support local community decision making and community wealth building.

## **10 Equality Impact Assessment and Consultation Arrangements**

- 10.1. This report does not introduce a new policy, function, or strategy and, therefore, no impact assessment is required.

- 10.2. All necessary consultation arrangements have taken place.

**Michael McGlynn**

**Executive Director (Community and Enterprise Resources)**

25 January 2021

### **Link(s) to Council Values/Ambitions/Objectives**

- ◆ Accountable, effective, efficient and transparent
- ◆ Focuses on people and their needs.
- ◆ Encouraging participation in physical and cultural activities
- ◆ Working with communities to promote high quality thriving sustainable communities.
- ◆ Improve the road network, influence improvements in public transport and encourage active travel

### **Previous References**

- ◆ Community and Enterprise Committee 30 October 2018
- ◆ Enterprise Resources Committee 23 November 2011
- ◆ Enterprise Resources Committee 8 August 2007

### **List of Background Papers**

- ◆ Grant applications

### **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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## Appendix 1

### Renewable Energy Fund, micro grants 2019/2020, 2020/2021

Organisation Name	Type of Group	Project Location	Grant in £ 2019/2020	Grant in £ 2020/2021
Auldhouse & Chapelton Community Council	Community Council	Auldhouse & Chapelton	5000	
Black Mount Community Council	Community Council	Black Mount, Elrsickle	5000	
Blackwood, Kirkmuirhill & Boghead Community Council	Community Council	Blackwood, Kirkmuirhill & Boghead	5000	4650
Blantyre Community Council	Community Council	Blantyre	5000	4485
Bothwell Community Council	Community Council	Bothwell	5000	5000
Burnside Community Council	Community Council	Burnside	5000	3500
Cambuslang Community Council	Community Council	Cambuslang	5000	5000
Carluke Community Council	Community Council	Carluke	5000	5000
Carnwath Community Council	Community Council	Carnwath	5000	
Carstairs Community Council	Community Council	Carstairs	5000	4000
Coalburn Community Council	Community Council	Coalburn	5000	3280
Douglas Community Council	Community Council	Douglas	5000	5000
East Mains Community Council	Community Council	East Mains, East Kilbride	5000	1000
Halfway Community Council	Community Council	Halfway	5000	
Hillhouse Community Council	Community Council	Hillhouse, Hamilton	5000	
Jackton & Thortonhall Community Council	Community Council	Jackton & Thortonhall	5000	1419
Larkhall Community Council	Community Council	Larkhall	5000	5000
Lesmahagow Community Council	Community Council	Lesmahagow	5000	5000
Pettinain Community Council	Community Council	Pettinain	5000	2000
Rigside & Douglas Water (Residents Assoc)	Residents Association	Rigside & Douglas Water	5000	4330
Rutherglen Community Council	Community Council	Rutherglen	5000	
Sandford & Upper Avondale Community Council	Community Council	Sandford & Upper Avondale	5000	5000
St. Leonards Community Council	Community Council	St. Leonards, East Kilbride	5000	
Stonehouse Community Council	Community Council	Stonehouse	5000	5000

<b>Organisation</b>	<b>Type of Group</b>	<b>Project Location</b>	<b>Grant in £ 2019/2020</b>	<b>Grant in £ 2020/2021</b>
Strathaven & Glassford Community Council	Community Council	Strathaven & Glassford	5000	5000
Tarbrax Community Council	Community Council	Tarbrax	5000	
The Royal Burgh of Lanark Community Council	Community Council	Lanark	5000	5000
Uddingston Community Council	Community Council	Uddingston	5000	
Westwood Community Council	Community Council	Westwood, East Kilbride	5000	
Low Waters & Meikle Earnock	Community Org	Low Waters & Meikle Earnock	5000	
Forth Development Trust	Trust	Forth	5000	5000

# Report

8

Report to:	<b>Community and Enterprise Resources Committee</b>
Date of Meeting:	<b>16 February 2021</b>
Report by:	<b>Executive Director (Community and Enterprise)</b>

Subject:	<b>Community Benefit Funds – Renewable Energy Fund Grant Applications</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ Consider a grant application to the Renewable Energy Fund from East Renfrewshire Council (Whitelee Access Project)
- ◆ Consider a grant application to the Renewable Energy Fund from The Little Sparta Trust
- ◆ Consider a grant application to the Renewable Energy Fund from Friends of Stonehouse Park

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that a grant be awarded to East Renfrewshire Council (Whitelee Access Project) of up to £89,820.00 from the Renewable Energy Fund towards the management and maintenance of the network of routes throughout the windfarm area which extends into South Lanarkshire;
- (2) that a grant be awarded to The Little Sparta Trust of up to £41,469.78 from the Renewable Energy Fund to enhance the visitor experience and develop the infrastructure; and
- (3) that a grant be awarded to Friends of Stonehouse Park of up to £107,896.80 from the Renewable Energy Fund to construct and develop a community hub as a community asset.

## 3. Background

3.1. Since 2004, the Council has collected and administered Community Benefit funding through Planning and Economic Development Services. The service is responsible for securing the contributions from developers, advising potential applicants, assessing applications and monitoring projects to ensure that the community benefits associated with each project are delivered. Processes are continuously reviewed to ensure the best practices in grant provision and monitoring are undertaken to ensure the necessary support is delivered to eligible communities.

3.2. Grant awards above £20,000 require approval from Committee, awards below this level are approved by the Head of Planning and Economic Development under delegated authority.

#### 4. Grant recommendations

##### 4.1. Application Number 589

East Renfrewshire Council (Whitelee Access Project) – project value £249,500.00  
Proposed Grant award £89,820.00 Intervention rate of 36%. The proposed REF grant of £89,820 will be funded from Whitelee windfarm that contributes to the REF.

##### 4.2. East Renfrewshire Council (Whitelee Access Project) – Management and Maintenance is a recurring application within Whitelee windfarm, seeking funding for 2 years activity based on the following matters:-

- ◆ The Enterprise Resources Committee on 27 June 2007 approved a Section 75 Agreement which placed an obligation on the Council to jointly prepare and implement an access strategy for Whitelee windfarm.
- ◆ The maintenance of these access works can utilise up to 40% of the community benefit monies received each year.

##### 4.3. A ranger service (two staff) employed by East Renfrewshire Council, is responsible to manage the maintenance of the footpath network and assisting in implementing community projects. They provide a proactive management service and are also able to promote responsible access to a wide range of users.

##### 4.4. The project will be managed by the Whitelee Access Officer employed by East Renfrewshire Council, who reports on a regular basis to the 3 local authorities East Renfrewshire, South Lanarkshire and East Ayrshire Councils within whose boundaries the windfarm is located.

##### 4.5. The application scored 36 and 34 out of 53 by the two appraisers during the assessment process which averages as 35 and which permits an intervention rate of up to 66% of eligible costs.

##### 4.6. All Renewable Energy Fund awards are subject to suitable match funding being secured. The REF grant sought is 36% of the project value with the match funding as set out below.

Funder	Stage	Value
East Renfrewshire Council	Confirmed	£159,680
<b>SLC Renewable Energy Fund Grant (36%)</b>		<b>£ 89,820</b>
Total project value		£249,500

##### 4.7. The project is scheduled to commence in April 2021 and be complete by March 2023. Officers will work with the applicant to monitor progress and any impact on the timescales.

##### 4.8. Application Number 358

The Little Sparta Trust – project value £83,469.78

Proposed Grant award £41,469.78 Intervention rate of 49.68%

The proposed grant of £41,469.78 will be funded from Muirhall windfarm which contributes to the REF.

##### 4.9. The Little Sparta Trust, is an independent charity with the Trustees responsible for the whole estate and effects. The garden is of national importance and, in December 2004, a poll of fifty Scottish artists, gallery directors and arts professionals, conducted by Scotland on Sunday voted Little Sparta "the most important work of Scottish art".



- 4.10. The Little Sparta Trust was established in 2006 following Ian Finlay's death with the aim of preserving and maintaining and enriching access to the garden. Finlay generously gave ownership of the garden, his home and its contents to the Trust and, therefore, its core and continuing responsibility is to preserve the garden to his exacting standards.
- 4.11. The Little Sparta Trust is an independent charity which relies on grants, donations, and legacies to continue to preserve over 270 artworks, maintain the garden and buildings, offer access to the public, students, artists, and academics, create new events and initiatives for the public.
- 4.12. By way of background for Members, Ian Hamilton Finlay (1925 – 2006) was a poet, writer, visual artist and gardener and is now internationally recognised for his work in each of these art forms. Finlay was awarded honorary degrees or professorships from Aberdeen, Heriot-Watt, Glasgow and Dundee Universities, the SAC's Creative Scotland Award, and a CBE in 2002. His work had received a steady stream of critical attention since the mid-1960s and by the time of his death was recognised as a major contribution to modern art, in part because of its persistent affirmation of the fundamental values of Western civilisation, in particular those inherited from ancient Greece and Rome.
- 4.13. The Little Sparta Trust has 9 Trustees, 1 full time-staff member and 3 part-time staff members.
- 4.14. The grant will allow The Little Sparta Trust to develop the Little Sparta 'Welcome' project which targets the upgrading of three vital elements of visitor infrastructure. The purpose of these developments is two-fold. Firstly, to improve the visitor experience for current visitors. Secondly, to develop the infrastructure to enable Little Sparta to increase visitor numbers in the build-up to the 2025 centenary of Finlay's birth.
- 4.15. The three-linked infrastructure upgrades will help visitors find, access and learn about Little Sparta and Ian Hamilton Finlay's work. They include:
- ◆ The installation of heritage site road signs as Little Sparta is in relative isolation in the Pentland hills, but it is well positioned for day trippers, being situated between both Glasgow and Edinburgh. Working with the Council, Little Sparta has identified three sites located at junctions near the garden at which 'brown' tourist road signs could be erected to help direct traffic to Little Sparta.
  - ◆ Repair and upgrade of the half-mile track leading from the road to Little Sparta. The track is already in need of repairs, which are expected to be urgent following the completion of building works outlined in the next item.
  - ◆ Creating a purpose designed 'welcome centre'. For many years, the front porch of Finlay's cottage has served as an ad-hoc 'ticket office'. However, it is poorly designed for the function and in a state of disrepair. The design for a new 'welcome centre' developed by Helen Lucas Architects improves the use of space and creates other benefits for Little Sparta. It will provide a warm, dry, comfortable space for visitors to consult digital and print materials.
- 4.16. The application scored 35 and 32 out of 53 by the two appraisers during the assessment process which averages as 33.5 and which permits an intervention rate of up to 63% of eligible costs.

- 4.17. All Renewable Energy Fund awards are subject to suitable match funding being secured. The projects funding is set out below:

<b>Funder</b>	<b>Stage</b>	<b>Value</b>
Turtleton Trust	Confirmed	£20,000
The Foyle Foundation	Confirmed	£15,000
The Hugh Fraser Foundation	Confirmed	£7,000
<b>SLC Renewable Energy Fund Grant (50%)</b>		<b>£41,469.78</b>
<b>Total project value</b>		<b>£83,469.78</b>

- 4.18. The project is scheduled to commence in March 2021 and be complete by February 2022. Officers will work with the applicant to monitor progress and any impact on the timescales.
- 4.19. Application Number 299  
 Friends of Stonehouse Park– project value £215,793.60  
 Proposed Grant award £107,896.80 Intervention rate of 50%  
 The proposed REF grant of £107.896.80 will be funded from Auchrobert windfarms that contribute into the REF.
- 4.20. Friends of Stonehouse Park is an established Community Group with its purpose being:
- ◆ To conserve, enhance and improve the landscape, biodiversity and sustainable use of the area for the benefit of people and wildlife.
  - ◆ To promote and encourage the conservation of the site known as Alexander Hamilton Memorial Park.
- 4.21. The Friends of Stonehouse Park has a membership of 20 regular volunteers. Friends of Stonehouse Park has consulted widely on the project to ascertain, co-ordinate and reflect the views of the community.
- 4.22. The grant will allow Friends of Stonehouse Park to restore the local bandstand to encourage greater use of the public park to complement the activities and promote its use for musical, theatrical and social opportunities increasing the park's footfall and preserve the structure's historical importance. Friends of Stonehouse Park consider that the restoration of the bandstand can revitalise the park encouraging community participation and cultural awareness. Restoration will also support healthy activity, building social cohesion and provide a location for family friendly events throughout the year. In partnership with Heritage Environment Scotland and the Council, this grant will see the replacement of the roof and drainage as well as restoration of the main structure and the surrounding access and stairs encompassing the site. These improvements will be in keeping with the architectural character of the structure and meeting the legal requirements and guidance regards its listed status nationally.
- 4.23. The Council, working with the group, issued tenders as part of the partnership and will manage the construction work.

- 4.24. The application scored 37 and 33 out of 53 by the two appraisers during the assessment process which averages as 35 and which permits an intervention rate of up to 66% of eligible costs.
- 4.25. All Renewable Energy Fund awards are subject to suitable match funding being secured within 12 months of grant award. The REF grant sought is 50% of the project value with the match funding as set out below.

<b>Funder</b>	<b>Stage</b>	<b>Value</b>
Kype Muir Wind Farm Community Fund (Banks Renewables Community Fund)	To be confirmed	£20,000
Suez Communities Trust	To be confirmed	£50,000
EB Scotland	To be confirmed	£25,000
Levenseat Trust	To be confirmed	£12,896.80
<b>SLC Renewable Energy Fund Grant (50%)</b>		<b>£107,896.80</b>
<b>Total project value</b>		<b>£215,793.60</b>

- 4.26. The project is scheduled to commence in April 2021 and be complete by April 2022. Officers will work with the applicant to monitor progress and any impact on the timescales.

## **5. Employee Implications**

- 5.1. There are no employee implications arising from this report.

## **6. Financial Implications**

- 6.1. The awards are being split between three windfarm funds which come within the Renewable Energy Fund to ensure sufficient reserves remain for future applications in 2021/2022. The funds have sufficient resources to meet the proposed grant award commitment detailed in this report.

## **7. Climate Change, Sustainability and Environmental Implications**

- 7.1. The project from East Renfrewshire Council (Whitelee Access Project) will improve access and promote environmental sustainability to visitors.
- 7.2. The project from The Little Sparta Trust will improve access while maintaining the environmental surrounding.
- 7.3. The project from Friends of Stonehouse Park will improve access and will restore and maintain a significant heritage feature within the park and community.

## **8. Other Implications**

- 8.1. The risks associated with the project are focused on the potential for cost overruns, delays to the projects or match funding not being secured and the long-term use of the asset. Work will continue with the applicant to help ensure match funding is secured and that projects are delivered broadly on time and within budget.

## **9. Equality Impact Assessment and Consultation Arrangements**

- 9.1. This report does not introduce a new policy, function or strategy and, therefore, no impact assessment is required.
- 9.2. All necessary consultation arrangements have taken place.

**Michael McGlynn**  
**Executive Director (Community and Enterprise Resources)**

25 January 2021

**Link(s) to Council Values/Ambitions/Objectives**

- ◆ Accountable, effective, efficient and transparent
- ◆ Focuses on people and their needs
- ◆ Encouraging participation in physical and cultural activities
- ◆ Working with communities to promote high quality thriving sustainable communities
- ◆ Improve the road network, influence improvements in public transport and encourage active travel

**Previous References**

- ◆ Enterprise Resources Committee 8 August 2007
- ◆ Enterprise Resources Committee 23 November 2011

**List of Background Papers**

- ◆ Completed REF Grant Application Form for application number 589
- ◆ Completed REF Appraisal Scoring Sheet for application number 589
  
- ◆ Completed REF Grant Application Form for application number 358
- ◆ Completed REF Appraisal Scoring Sheet for application number 358
  
- ◆ Completed REF Grant Application Form for application number 299
- ◆ Completed REF Appraisal Scoring Sheet for application number 299

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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# Report

9

Report to:	<b>Community and Enterprise Resources Committee</b>
Date of Meeting:	<b>16 February 2021</b>
Report by:	<b>Executive Director (Community and Enterprise Resources)</b>

Subject:	<b>Strathaven Conservation Area Regeneration Scheme (CARS) – Grant Application</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ seek approval for grant applications from Strathaven CARS from Mr Brendon Smith (t/a The Weavers Bar, 1 Green Street, Strathaven) and Mr Douglas P Bryden (29/31 Common Green, Strathaven)

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that grants of up to £58,558.19 be awarded to Mr Brendon Smith (t/a The Weavers Bar, 1 Green Street, Strathaven) and £34,920.55 be awarded to Mr Douglas P Bryden (29/31 Common Green, Strathaven) towards the external fabric improvements, including shop front, rendering and roofing works, at 1 Green Street and 29/31 Common Green Strathaven;
- (2) that the above grants are subject to match funding being secured and written confirmation of this being received by the Council; Planning and Building Standards matters being agreed; agreement from Strathaven CARS Community Group; and
- (3) that the Executive Director (Community and Enterprise Resources), in consultation with the Head of Administration and Legal Services, be authorised to complete such agreements and supporting documentation as necessary to administer the grant.

## 3. Background

- 3.1. Historic Environmental Scotland operate a Conservation Area Regeneration Scheme (CARS) which provides financial assistance, over a five-year period, for regeneration and conservation based initiatives undertaken by Councils, National Parks, Community Groups and Third Sector organisations. The scheme was originally to end on 31 March 2021, however, due to the current Coronavirus pandemic, a one-year extension has been granted and Strathaven CARS will cease on 31 March 2022.
- 3.2. South Lanarkshire Council submitted a bid for funding to undertake such a regeneration scheme in the Strathaven Conservation Area in August 2014 which was approved in January 2015 with an award of £625,000 of support from Historic Environmental Scotland.

- 3.3. A key eligibility requirement is the need for the development of a partnership between South Lanarkshire Council and a range of local community groups. This partnership has been strengthened over the past four years with consultation events reflecting strongly the desire to support the CARS proposal.
- 3.4. The CARS project is delivered through a partnership between the Council and community representatives drawn from Avondale Civic Society, Strathaven Community Council, Strathaven Business Association and the Rotary Club of Strathaven. This links into established community/Council governance structures, such as the Strathaven Town Group, and the activities and priorities that they are pursuing.
- 3.5. The Community and Enterprise Resources Committee, on 17 May 2016, approved the Strathaven CARS project and a mechanism for award of grant funding, similar to existing community benefit renewable energy fund processes, with authority delegated to the Head of Planning and Economic Development for grants up to £20,000 and Community and Enterprise Resources Committee for grants above £20,000.
- 3.6. The CARS scheme is funded by Historic Scotland and is underpinned by a high intervention rate in recognition of the typically high costs which may be incurred and in order to incentivise all private property owners within the Conservation Area to participate in the scheme.

#### **4. Proposals**

- 4.1. The applicants have responsibility for repair and maintenance of the properties at 1 Green Street and 29/31 Common Green Strathaven. The former currently trades as a licensed bar while the latter is occupied on the ground floor by a barber's business. The applicants are seeking grants for a range of external fabric improvements. Both properties occupy prominent locations, and the proposed works will help safeguard key buildings within the Strathaven Conservation Area Renewal Scheme boundary.
- 4.2. The proposed works include roof repairs new dormers, stone repairs, new rainwater goods, new leadwork and flashings, new shop frontages, signage and doorways.
- 4.3. The proposed works for both properties have been developed in conjunction with Graham and Sibbald Surveyors and McInnes Gardner Conservation Accredited Architects who are advising the Council and applicants as part of the CARS arrangements. In the case of 1 Green Street, the application for funding was submitted by Graham and Sibbald Surveyors on behalf of the owners.
- 4.4. The applications and funding sought are as follows:-
  - ◆ Mr Brendon Smith, t/a The Weavers Bar, 1 Green Street, Strathaven seeking a Grant Award for eligible works up to £66,923.65 - Intervention rate maximum 80%.
  - ◆ Mr Douglas P Bryden (29/31 Common Green, Strathaven) – seeking a Grant Award for eligible works up to £39,911.50 - Intervention rate maximum 80%.

- 4.5. On tendering the works, the applicants received 3 quotations each from appropriate contractors. The resultant overall project costs ranged in each case from:-
- ◆ £83,654.56 to £101,678.06 - the Weavers Bar, 1 Green Street
  - ◆ £49,886.50 to £57,619.06 - 29/31 Common Green
- Under the terms of the project, the application assessment process permits an intervention rate of up to 80% of eligible costs. The final intervention rate for each project reflects the fit with project criteria.
- 4.6. With the lowest overall cost being selected in each case, the total cost of the projects, on which the grant awards are based are:-
- ◆ up to £83,654.56 for the Weavers Bar 1 Green Street
  - ◆ up to £49,886.50 for 29/31 Common Green
- 4.7. In all cases, the applicant must contribute a minimum of 20% of the project costs from their own funds. In regard to the specific projects outlined above, applicant contributions required, after appraisal, will be:-
- ◆ £25,096.37 for the Weavers Bar 1 Green Street and
  - ◆ £14,965.95 for 29/31 Common Green
- 4.8. Therefore, it is proposed that Strathaven CARS will contribute a maximum award of:-
- ◆ £58,558.19 for the Weavers Bar 1 Green Street and
  - ◆ £34,920.55 for 29/31 Common Green
- Representing grant intervention rates in both cases of 70% respectively and applicant contributions of 30%.
- 4.9. The works are scheduled for the winter/spring of 2020/2021.
- 5. Employee Implications**
- 5.1. There are no employee implications arising from this report.
- 6. Financial Implications**
- 6.1. Strathaven CARS has sufficient resources to meet the proposed grant award commitment detailed in this report.
- 7. Climate Change, Sustainability and Environmental Implications**
- 7.1. The projects and initiatives identified in this report will be delivered using a range of sustainable techniques and models, having regard to best practice and current construction industry guidance. It is also noted that the projects will result in the regeneration and future sustainability of historic buildings.
- 8. Other Implications**
- 8.1. The risks associated with the project are focused on the potential for cost overruns or delays to the programme. The applicant has agreed that any cost increases will be managed within their present budget subject to agreement on any changes to the proposed project. This is highly unlikely to have an impact on the Council.

## **9. Equality Impact Assessment and Consultation Arrangements**

- 9.1. This report does not introduce a new policy, function or strategy and, therefore, no impact assessment is required.
- 9.2. All necessary consultation arrangements, including any community consultations, have taken place.

**Michael McGlynn**

**Executive Director (Community and Enterprise Resources)**

25 January 2021

### **Link(s) to Council Values/Ambitions/Objectives**

- ◆ Work with communities and partners to promote high quality, thriving and sustainable communities
- ◆ Accountable, effective, efficient and transparent
- ◆ Focused on people and their needs

### **Previous References**

- ◆ 6 March 2018 – Community and Enterprise Resources Committee.
- ◆ 15 December 2015 – Planning Committee
- ◆ 17 February 2015 – Enterprise Services Committee
- ◆ 17 May 2016 – Enterprise Services Committee

### **List of Background Papers**

- ◆ Strathaven CARS Application Form.
- ◆ Completed Grantvisor Strathaven CARS Grant Application Form, associated information, supporting documents received from Mr B Smith and Mr DP Bryden and their advisors.

### **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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# Report

**10**

Report to: **Community and Enterprise Resources Committee**  
 Date of Meeting: **16 February 2021**  
 Report by: **Executive Director (Community and Enterprise Resources)**

Subject: **Vision for Lanark Partnership Board**

## **1. Purpose of Report**

1.1. The purpose of the report is to:

- ◆ update the Committee on the activities of the Lanark Vision Group
- ◆ seek approval for an officer to attend and represent the Council at the Lanark Vision Partnership Board, as set out in section 4 of this report and to sign the associated Memorandum of Understanding

## **2. Recommendation**

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the progress made by the Lanark Vision Group in preparing the Vision for Lanark 2020 to 2030 be noted;
- (2) that it be agreed that an officer attend the Lanark Vision Partnership Board to represent the Council; and
- (3) that the Executive Director (Community and Enterprise Resources) be authorised in consultation with the Head of Administration and Legal Services to agree to sign the Memorandum of Understanding on such terms so as to enable the work of the Lanark Vision Group while reflecting the objectives and best interests of the Council.

## **3. Background**

- 3.1. Lanark Community Development Trust (LCDT), acting on behalf of a partnership consisting of the Trust, Discover Lanark, New Lanark Trust and Scottish Wildlife Trust (Falls of Clyde), is preparing a Vision for Lanark as a heritage led community regeneration strategy for the Lanark, New Lanark and Falls of Clyde area. The strategy is designed to build on the establishment of Discover Lanark by LCDT to provide a basis for longer term development of the town.
- 3.2. In 2019, the partners secured financial support from Border Biscuits Community Support and agreed to commission CMC Associates to prepare a report on the potential of the town. This report was delivered to the partnership steering committee early in the summer of 2020.
- 3.3. The Vision for Lanark 2020 to 2030 – “A Strategy for Greener Prosperity from our Sustainable Heritage” follows on from the adoption of the New Lanark World Heritage site management plan (2019 to 2023) and the formation of Discover Lanark- the BID organisation. These two organisations have joined with the Lanark Community Development Trust to commission the Vision document as a “high-level overview of the potential for action” prior to detailed project planning. Natural and Human Heritage

and Sustainability are key themes running through the document which sets out actions under 4 initiatives:-

1. Direction and Promotion
2. Funding and Support
3. Action and Change
4. Signature Project – the Lanark Hub

The full strategy document can be made available for Members on request.

- 3.4. The partnership steering committee agreed to carry out a two-stage programme of public consultation which was completed in October 2020. The outcome from the consultation is informing the development of the Delivery Plan, which is now in preparation, with further funding from Border Biscuits. Stage One of the consultation process involved a detailed questionnaire to 30 local organisations and Stage Two has consisted of an open public questionnaire which received a strong response.
- 3.5. The partnership steering committee envisages implementation will involve all the Vision partners who are exploring ways of supporting the existing World Heritage Site Management Plan and the BID Business Plan.

#### **4. Current Proposal**

- 4.1. The partnership steering committee recognises that the Council is already actively engaged in several initiatives which the consultation and report has identified and has an important contribution in progressing the Vision. These initiatives include the potential to deliver a refurbished transport hub, local tourism, partnership working with New Lanark and Discover Lanark along with a range of town centre activities.
- 4.2. The partnership steering committee has approached the Council requesting that it becomes a formal partner in the Vision Group via attendance at the Lanark Vision Partnership Board and, in turn, that it nominates a senior officer to represent the Council in that capacity. It is further proposed that the partners sign up to a Memorandum of Understanding (MOU) to set out the scope of the group and terms of engagement and this is attached in Appendix 1. Legal Services have reviewed the draft Memorandum, which has been provided. The purpose of the MOU is to set out a mutual statement of intent setting out the objectives of the group rather than a legally binding commitment or formal partnership. In agreeing and signing the MOU it would not commit the Council beyond its normal role to facilitate and enable the work of the business and community partners, and therefore does not pose a risk to the Council.
- 4.3. It is, therefore, recommended that the proposal to work with the partnership to contribute to their objectives should be supported as it aligns with the Council's Economic Development ambitions. Further, it is recognised the Group is made up of several linked organisations in Lanark, and this should allow officers to engage with a range of partners through a single forum and, therefore, this should be more effective and efficient in engaging with each group on an individual basis. Authority is therefore sought for the Executive Director (Community and Enterprise Resources), in consultation with the Head of Administration and Legal Services, to agree a Memorandum of Understanding on such terms as enable the work of the group to proceed, while reflecting the objectives and best interests of the Council.

- 4.4. It is further recommended that a senior officer, Executive Director (Community and Enterprise Resources) / Head of Planning and Economic Development be the nominated senior officer(s) to lead the Council's role in the group with such support as is considered necessary from the Economic Development Service and other Council Resources.

## **5. Employee Implications**

- 5.1. The development and implementation of the projects will be supported by officers within Planning and Economic Development Services, in consultation and with support of other Council Resources as appropriate.

## **6. Financial Implications**

- 6.1. There are no funding implications to the Council as a result of this report.
- 6.2. No contribution of funding has been asked of the Council and none is sought under this report. Any future funding requirements will be subject to a separate report.

## **7. Climate Change, Sustainability and Environmental Implications**

- 7.1. The projects and initiatives identified in this report will be delivered using a range of sustainable techniques and models, having regard to best practice and current construction industry guidance. It is also noted that many of the projects could result in the redevelopment of vacant buildings and land.

## **8. Other Implications**

- 8.1. The risks associated with the Council not supporting this proposal are that the Vision Group will be unlikely to meet their aims and objectives and the local economy of Lanark will be less able to meet the challenges ahead. Were this to happen, there will be increased demand on a number of Council services from a range of sectors of the economy.

## **9. Equality Impact Assessment and Consultation Arrangements**

- 9.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no Impact Assessment is required.
- 9.2. Consultations will be co-ordinated by Economic Development Services with a range of other Council Services which are likely to have an ongoing role in delivering services and initiatives in the area covered by the Vision Group's work. This consultation and co-operation will continue throughout the duration of the initiative.

**Michael McGlynn**

**Executive Director (Community and Enterprise Resources)**

26 January 2021

## **Link(s) to Council Values/Ambitions/Objectives**

- ◆ Improve the quality of the physical environment
- ◆ Support the local economy by providing the right conditions for growth, improving skills and employability
- ◆ Improve health and increase physical activity
- ◆ Partnership working, community leadership and engagement

**Previous References**

- ◆ None

**List of Background Papers**

- ◆ A Vision for Lanark 2020 to 2030

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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E-mail: [Iain.ross@southlanarkshire.gov.uk](mailto:Iain.ross@southlanarkshire.gov.uk)

## Appendix 1

### MEMORANDUM OF UNDERSTANDING FOR THE VISION FOR LANARK PARTNERSHIP

#### Section 1: Background

Lanark Community Development Trust, Discover Lanark (Business Improvement District company), New Lanark Trust and the Scottish Wildlife Trust have agreed to form a partnership, to be called the “**Vision for Lanark Partnership**”, in order to deliver “**A Vision for Lanark 2020-2030**”.

A Vision for Lanark 2020-30 is a heritage led regeneration initiative for the Royal Burgh of Lanark, the World Heritage Site of New Lanark and the designated designed landscape around the Falls of Clyde and defined by the report of the same name by CMC Associates of 2020 and commissioned by the steering group which has established this partnership.

The partnership is an equal partnership for the mutual benefit of all parties involved in providing public benefits for the local community.

#### Section 2: Partnership aims

The aims of the Partnership are: -

- 2.1 To promote A Vision for Lanark 2020-2030 as a strategic framework for heritage led community regeneration in the digital age.
- 2.2 To prepare from time-to-time project plans, programmes, and services to implement the strategy, and to oversee their implementation.
- 2.3 To share resources and allocate responsibilities for implementing projects and programmes to the partner organisations and secure effective coordination.
- 2.4 To work in partnership with other agencies to secure funding and effective implementation, especially South Lanarkshire Council.
- 2.5 To provide public information on the progress in implementation of the Vision for Lanark and to engage with all sectors of the local community in its development and implementation, as appropriate.
- 2.6 To monitor continuously the progress in implementation of the Vision and periodically to review the relevance of the Vision and its aims, at least at three-yearly intervals.

#### Section 3 Partnership administration

The host organisation for the administration of the partnership for the time being is the Lanark Community Development Trust, subject to such arrangements for resourcing the role as may be agreed from time to time.

Each partner organisation shall designate a senior member of staff as lead officer to liaise with the host and the other partner organisations to ensure that the administrative and technical needs of the partnership are met.

#### Section 4: Partnership governance and oversight

The partnership will be governed by a joint **Partnership Board** of 2 representatives of the trustees, non-Executive Directors or Executive Directors of each of the four partner organisations, together with such invited persons, to a maximum of four, as the board considers necessary for their expertise.

The Partnership Board shall from time to time appoint a Chair and Vice Chair. The Chair, who failing the Vice Chair, will carry delegated authority for ensuring that the terms of this agreement and of the decision of the Partnership Board are adhered to and that appropriate arrangements for dispute resolution are made, if required.

The lead officers designated in section 3 shall also form a supporting **Partnership Technical Group** to coordinate the approved actions of the Partnership Board.

#### Section 5: financial contributions

Subject to such arrangements as may be agreed from time to time to provide the resources for hosting the partnership in Section 3, the partnership is intended to be a light touch strategic coordinating mechanism which will not require significant funding contribution from the partner organisations.

In the event that the *modus operandi* requires to change (to meet the requirements of funding bodies, for example) this position may be reviewed.

#### Section 6: disclaimer

This Memorandum of Undertaking is a mutual statement of intent in the public eye but does not constitute a legally binding document. It is a statement, agreed voluntarily by equal partners by virtue of the signatures below, of the commitment to work together for the benefit of the community of Lanark, New Lanark and the area of the Falls of Clyde.

Signed.....  
pp Lanark Community Development Trust  
Date.....

Signed.....  
pp Discover Lanark  
Date.....

Signed.....  
pp New Lanark Trust  
Date.....

Signed.....  
pp Scottish Wildlife Trust  
Date.....

# Report

11

Report to:	<b>Community and Enterprise Resources Committee</b>
Date of Meeting:	<b>16 February 2021</b>
Report by:	<b>Executive Director (Community and Enterprise Resources)</b>

Subject:	<b>Community and Enterprise Resource Plan 2020/2021 - Quarter 2 Progress Report</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to: -

- ♦ provide the Community and Enterprise Resource Plan Quarter 2 Progress Report 2020/2021, for the period 1 April to 30 September 2020.

## 2. Recommendations

2.1. The Committee is asked to approve the following recommendations:-

- (1) that the Community and Enterprise Resource Plan Quarter 2 Progress Report 2020/2021 as summarised in paragraph 5.2. and attached as Appendix 2 of this report, be noted;
- (2) that the key achievements made by the Resource to date, as detailed in paragraph 5.3. of this report, be noted;
- (3) that the areas for improvement and associated management actions as detailed in paragraph 5.4. of this report, be noted; and
- (4) that the additional scrutiny of reporting the updated status of those measures identified as 'report later' at Quarter 4 2019/2020, as summarised in paragraph 5.5. and detailed at Appendix 3 of this report, be noted.

## 3. Background

- 3.1. The Community and Enterprise Resource Plan 2020/2021 was approved by this Committee on 15 September 2020 and sets out the objectives and actions to be managed and delivered by the Resource for the financial year 2020/2021.
- 3.2. The Resource Plan follows the agreed corporate structure and style. The Plan is a key element of the Council's performance management arrangements and provides details of the context within which the Resource operates and establishes actions and measures for the year ahead based on the Priorities set out in the Council Plan Connect 2017 to 2022.
- 3.3. Due to the COVID-19 pandemic, the Council was forced to suspend or reduce a number of services that could not be continued in full due to government advice, including adhering to physical distancing requirements for residents and for staff. The Council was also obliged to redirect resources so that it could deliver vital new services and supports for individuals, communities and businesses. There has been an inevitable impact on performance in some areas.

#### 4. Resource Objectives 2020/2021

- 4.1. The Resource has established a number of objectives to support the delivery of the Connect Priorities in 2020/2021. These are detailed at Appendix 1.

#### 5. Quarter 2 Progress Report 2020/2021

- 5.1. Progress against all Resource Plan measures is contained in the Quarter 2 Progress Report 2020/2021, Appendix 2. This report has been produced from the Council's performance management reporting system IMPROVe, and uses a traffic light format with the following definitions to give a status report on each measure:

Status	Definition
Blue	Project complete
Green	The timescale or target has been met as per expectations
Amber	There has been minor slippage against timescale or minor shortfall against target
Red	There has been major slippage against timescale or major shortfall against target
Report later	The information is not yet available to allow us to say whether the target has been reached or not. This will be reported when available
Contextual	Included for 'information only', to set performance information in context

- 5.2. The overall summary of progress to date is as follows and performance should be considered in the context of the impact of responding to COVID-19:-

Status	Measures			
	Statistical	Project	Number	%
Blue	0	0	0	0.0%
Green	11	15	26	54.2%
Amber	3	6	9	18.8%
Red	0	0	0	0.0%
Report later/Contextual	11	2	13	27.0%
<b>Totals</b>	<b>25</b>	<b>23</b>	<b>48</b>	<b>100 %</b>

(Data correct as at 02.11.20)

- 5.3. Key achievements for 2020/2021, to date, are noted below:

##### 5.3.1.

Connect Priority	Ensure communities are safe, strong and sustainable
Resource Objective	Achievement
High-quality streets, parks and other public areas ensures South Lanarkshire is a place where people want to live, work and visit	The Local Environmental Audit and Management System (LEAMS) score for April to July 2020 was 97.1%, above the annual target score of 95.5%.
The Council addresses climate change by reducing greenhouse gas emissions, adapting to the impacts of climate change, and acting sustainably	The sustainable development and climate change strategy action plan for 2020/2021 was approved by the Climate Change and Sustainability Committee on 17 September 2020. Progress on the actions are monitored and reported through IMPROVe and a progress report at quarter two was presented to the Climate Change and Sustainability Committee on 4 November 2020.



	There has been a significant reduction in vehicle emissions (45.2%) when compared with the baseline year (2014-15) and this is largely a consequence of the reduced vehicle use due to COVID-19.
Consumers and communities are protected and public health is safeguarded	100% of door step crime reports received an initial response from Trading Standards by the end of the next working day
Physical development and land use in the area is enabled, guided and controlled to help facilitate economic growth	96% of Building Warrant application received an initial assessment within the target time of 20 working days. This is currently above the annual target of 95%.

<b>Connect Priority</b>	<b>Promote sustainable and inclusive economic growth and tackle disadvantage</b>
<b>Resource Objective</b>	<b>Achievement</b>
A fairer, inclusive, sustainable and low carbon local economy	Economic Recovery strategy is being developed with phased implementation and additional resources approved at Community and Enterprise Resource Committee on 15 September 2020. Business Support Grants' budgets have increased, and eligibility and assessment criteria have been reviewed with three forms of support- Small, Recovery and Growth grants open to applications from 23 September 2020.
South Lanarkshire is an attractive place to start, grow and locate a business	The Economic Development service assisted 719 businesses after lockdown on 23 March 2020. This was in relation to the COVID-19 Business Support Grant, Newly Self Employed and Bed and Breakfast Hardship Fund. Officers also assisted 55 with property support. The Council paid 298 Newly Self Employed Hardship Fund applications and 3 Bed and Breakfast hardship fund applications. Our SLC Business Support Grants were not open from April through to 23 September 2020.
Road and transportation infrastructure supports new development, enables use of public transport and encourages active travel	Carstairs Park and Ride Extension works were completed in August 2020 where an additional 22 spaces were provided. Land acquisition was completed in July 2020 for the Lanark Interchange Project, which will allow the first phase of works to be taken forward. Following the granting of planning consent for Cambuslang Park and Ride, a tender has been issued to allow the phased construction of a circa 300 space facility.

<b>Connect Priority</b>	<b>Get it right for children and young people</b>
<b>Resource Objective</b>	<b>Achievement</b>
No Resource Objectives for this Priority	

<b>Connect Priority:</b>	<b>Improve health, care and wellbeing</b>
<b>Resource Objective</b>	<b>Achievement</b>
All residents have the opportunity to access cultural, leisure and outdoor recreational activities to help improve their wellbeing and quality of life	In August 2020 the South Lanarkshire Leisure and Culture Cross Party Working Group began to consider the strategic direction for the Trust by agreeing a series of guiding principles to inform the subsequent review work, and to start to shape the Council's ask of South Lanarkshire Leisure and Culture. At its meeting on 8 September 2020 the group agreed a series of activities to be undertaken to develop detailed proposals on a service by service basis.

- 5.3.2. In addition to working towards these Priorities, officers recognise that the Council will continually aim to improve and ensure effective and efficient use of resources, and that business will be conducted with integrity and transparency and will operate to the highest standards. In order to monitor and report progress against these values, Resource objectives have also been identified under the heading Delivering the Plan and achieving Best Value.

<b>Delivering the Plan and achieving Best Value</b>	
<b>Resource Objective</b>	<b>Achievement</b>
Deliver and communicate the Council Plan and ensure high standards of governance	Resilience planning - The Council has played a key role in facilitating local multi-agency activities in delivering support to our communities in response to the COVID-19 pandemic. The Council also continues to work with partners to address EU-Exit preparedness and multi-agency winter preparedness.

- 5.4. Areas for improvement  
There are no measures in the Resource Plan which are currently classified as 'red' (major slippage against timescale or shortfall against target).
- 5.5. Report later  
Measures in the quarterly progress report which are not red, amber or green can be assigned a status of 'report later' or 'contextual'. Of the 26 measures identified in those categories at Quarter 4 2019/2020, 24 are Local Government Benchmarking Framework indicators, for which the 2019/2020 results will not be published until February 2021. Progress on some measures was adversely affected by the COVID-19 crisis. The updated status and explanatory narrative relating to the remaining 2 'report later' measures is detailed at Appendix 3

## **6. Employee Implications**

- 6.1. The objectives noted within the Resource Plan will inform the Service Action Plans, where applicable, and, in turn, the Performance Appraisal process for individual employees.

## **7 Financial Implications**

- 7.1. The objectives within the Resource Plan are reflected in the respective annual Resource Revenue and Capital budgets and, longer term, within the framework of the Council's approved Financial Strategy.

## **8. Climate Change, Sustainability and Environmental Implications**

- 8.1. There are no climate change or environmental implications as a result of this report, however, a number of actions within the Resource Plan contribute positively to the Council's Sustainable Development and Climate Change Strategy.
- 8.2. The Resource Plan takes into account Resource responsibilities in relation to sustainable development and climate change.

## **9. Other Implications**

- 9.1. The Community Plan 2017 to 2027 was agreed at the Community Planning Partnership Board on 11 October 2017. A significant element of the delivery of the outcomes in the Community Plan will come through the achievement of the actions contained within Connect.
- 9.2. Resource Plan actions are assessed as part of the Resource's risk management arrangements and relevant issues have been added to the Resource Risk Register.

## **10. Equality Impact Assessment and Consultation Arrangements**

- 10.1. Many of the actions detailed within the Resource Plan reflect ongoing strategies and policies which will be, or have been, the subject of consultation and equality impact assessment.

**Michael McGlynn**

**Executive Director (Community and Enterprise Resources)**

22 January 2021

### **Link(s) to Council Values/Ambitions/Objectives**

- ♦ The Resource Plan has been structured upon the Vision, Values and Priorities in the Council Plan Connect 2017 to 2022

### **Previous References**

- ♦ Community and Enterprise Resources Quarter 2 Progress Report 2019/2020: 12 November 2019
- ♦ Community and Enterprise Resources Quarter 4 Progress Report 2019/2020: 15 September 2020

### **List of Background Papers**

- ♦ Council Plan Connect 2017 to 2022 – endorsed by the Executive Committee on 8 November 2017 and approved by the full Council on 6 December 2017: mid-term review of Connect endorsed by the Executive Committee 24 June 2020
- ♦ Community and Enterprise Resources Plan 2020/2021 – approved by Community and Enterprise Resources Committee on 15 September 2020

### **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact: -

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## Community and Enterprise Resource Objectives 2020/2021

Connect Priority	Resource Objectives
Ensure communities are safe, strong and sustainable	<ul style="list-style-type: none"> <li>High-quality streets, parks and other public areas ensures South Lanarkshire is a place where people want to live, work and visit</li> <li>Successful and sustainable communities</li> <li>The Council addresses climate change by reducing greenhouse gas emissions, adapting to the impacts of climate change, and acting sustainably</li> <li>Consumers and communities are protected and public health is safeguarded</li> <li>Vacant, derelict and contaminated land is brought back into productive use</li> <li>Physical development and land use in the area is enabled, guided and controlled to help facilitate economic growth</li> </ul>
Promote sustainable and inclusive economic growth and tackle disadvantage	<ul style="list-style-type: none"> <li>A fairer, inclusive, sustainable and low carbon local economy</li> <li>South Lanarkshire is an attractive place to start, grow and locate a business</li> <li>All roads, footways and bridges and associated infrastructure are safe and fit for purpose</li> <li>Road and transportation infrastructure supports new development, enables use of public transport and encourages active travel</li> </ul>
Get it right for children and young people	<ul style="list-style-type: none"> <li>No Resource Objectives for this priority</li> </ul>
Improve health, care and wellbeing	<ul style="list-style-type: none"> <li>All school and nursery children have access to nutritious school meals</li> <li>All residents have the opportunity to access cultural, leisure and outdoor recreational activities to help improve their wellbeing and quality of life</li> </ul>
Delivering the Plan and achieving Best Value	<ul style="list-style-type: none"> <li>Deliver and communicate the Council Plan and ensure high standards of governance</li> </ul>

# Community and Enterprise Resources

# improve

## Resource Plan

**Performance Report 2020-21**

**Quarter 2 : April 2020 - September 2020**

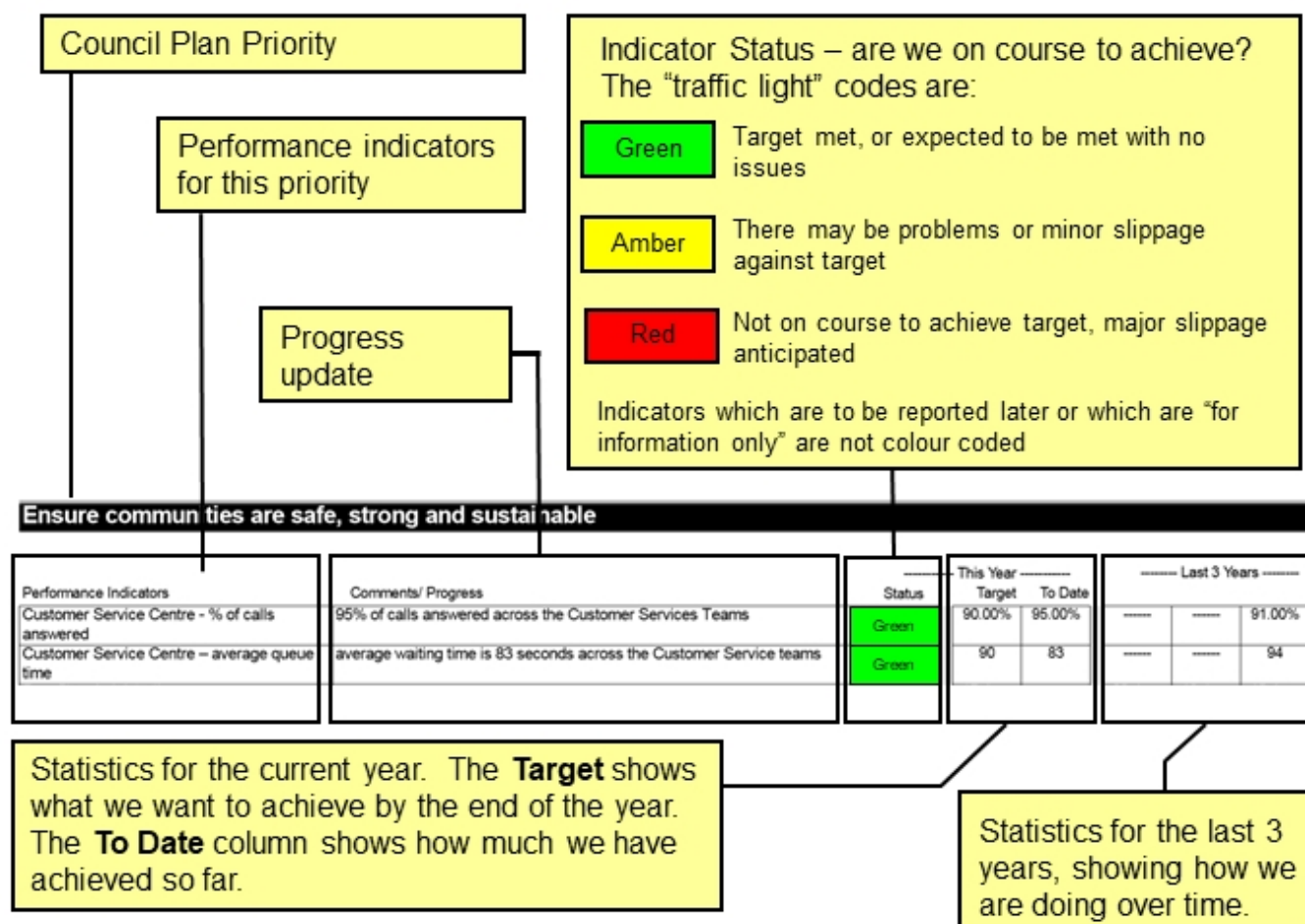
(This represents the cumulative position to September 2020)

Summary - number of measures green, amber and red under each Council Plan Priority / Theme

Council Priority/ Theme	Green	Amber	Red	Report later / Contextual	Total
Promote sustainable and inclusive economic growth and tackle disadvantage	3	3		2	8
<i>Get it right for children and young people</i>					
Improve health, care and wellbeing				3	3
Ensure communities are safe, strong and sustainable	8			6	14
<i>Delivering the plan and achieving best value</i>					
<b>Total</b>	<b>11</b>	<b>3</b>	<b>0</b>	<b>11</b>	<b>25</b>

## Guide to the Performance Indicators report

Each of the performance indicators is shown in the following pages of this report. The graphic below explains how the report is laid out and what information is presented.





**Ensure communities are safe, strong and sustainable****High-quality streets, parks and other public areas ensures South Lanarkshire is a place where people want to live, work and visit**

Performance Indicators	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
		Status	Target	To Date	2017/18	2018/19	2019/20
Percentage of streets found to be acceptable during survey	The Local Environmental Audit and Management System (LEAMS) score for April to July 2020 was 97.1%, this is above the annual target score of 95.5%.	Green	95.50%	97.10%	95.46%	94.90%	95.85%
Land Audit Management System grounds maintenance score (measures quality of grounds maintenance service, based on 6 surveys per year)	Due to Covid-19, restrictions have been in place for grounds maintenance since March 2020, no surveys have been completed. It is anticipated that surveys will be done at the end of the year as restrictions ease.	Report Later	73.0	-----	72.8	71.5	72.0

**Successful and sustainable communities**

Performance Indicators	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
		Status	Target	To Date	2017/18	2018/19	2019/20
Percentage of total household waste that is recycled	This is a Local Government Benchmarking Framework (LGBF) indicator. 2019-20 figures will be available in January 2021 and will be reported in quarter three. 2020-21 information will not be available until January 2022.	Report Later	50.00%	-----	47.29%	44.30%	-----
Percentage of household waste sent to landfill	Figure relates to percentage of household waste sent to landfill between April and June 2020. Currently on track to be below the 25.2% target.	Green	25.20%	3.25%	-----	-----	-----
Percentage of properties with Superfast Broadband >30Mbps	This is a Local Government Benchmarking Framework (LGBF) indicator. 2019-20 figures will be available in January 2021 and will be reported in quarter three. 2020-21 information will not be available until January 2022.  Progress continues to be made the first work on R100 projects having been commenced within the rural area near Biggar. The figure shown is the indicative figure.	Report Later	95.3%	96.1%	93.9%	94.5%	-----

**Ensure communities are safe, strong and sustainable****Successful and sustainable communities**

Performance Indicators	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
		Status	Target	To Date	2017/18	2018/19	2019/20
Town vacancy rates (vacant commercial units as a percentage of the total units)	<p>This is a Local Government Benchmarking Framework (LGBF) indicator. 2019-20 figures will be available in January 2021. 2020-21 information will not be available until January 2022.</p> <p>The impact of Covid-19 on vacancy rates is still to be seen as financial support for many businesses has provided a level of sustainability through 2020. As this funding reduces it is anticipated vacancy rates could rise.</p>	Report Later	10.0%	-----	11.1%	10.4%	-----

**The council addresses climate change by reducing greenhouse gas emissions, adapting to the impacts of climate change, and acting sustainably**

Performance Indicators	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
		Status	Target	To Date	2017/18	2018/19	2019/20
Reduce vehicle emissions in 2020-21 against the baseline of 2014-15 (Council wide figure)	The significant reduction in vehicle emissions when compared with the baseline year is largely a consequence of the reduced vehicle use due to Covid-19 .	Green	10.00%	45.20%	10.50%	14.00%	12.90%
Reduction in the council's greenhouse gas emissions achieved by March 2021, compared to 2015-16 (buildings, waste, transport etc.)	The final carbon emissions total for 2020-21 will be reported around June or July 2021. Year end data needs to be collated from utilities bills etc. which often has a three month time lag. An interim carbon emissions position for the first half of 2020-21 should be reported at quarter three.	Report Later	-----	-----	5.1%	5.5%	44.0%

**Consumers and communities are protected and public health is safeguarded**

Performance Indicators	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
		Status	Target	To Date	2017/18	2018/19	2019/20
Percentage of door step crime reports receiving an initial response from Trading Standards by the end of the next working day	<p>Five doorstep crime incidents have been reported and dealt with in quarter two (July -September 2020). 100% received an initial response within the targeted timescale.</p> <p>The year to date response rate is also 100%.</p>	Green	100%	100%	100%	100%	100%
Percentage of consumer complaints completed by Trading Standards within 14 days	85% of 294 consumer complaints were completed within 14 days and we achieved £50k redress for consumers.	Green	80.0%	85.0%	80.0%	81.0%	82.5%



**Ensure communities are safe, strong and sustainable****Consumers and communities are protected and public health is safeguarded**

Performance Indicators	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
		Status	Target	To Date	2017/18	2018/19	2019/20
Broad compliance with food safety statutory requirements secured in premises	Further to an Enforcement Letter issued by Food Standards Scotland South Lanarkshire Council suspended inspections of food businesses at the start of lockdown, with the exception of carrying out desktop studies of higher risk establishments.	Green	85.0%	90.0%	85.8%	87.0%	87.9%

**Physical development and land use in the area is enabled, guided and controlled to help facilitate economic growth**

Performance Indicators	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
		Status	Target	To Date	2017/18	2018/19	2019/20
Immediately available employment land as a percentage of total land allocated for employment purposes in the local development plan	This is a Local Government Benchmarking Framework (LGBF) indicator. 2019-20 figures will be available in January 2021 and will be reported in quarter three. 2020-21 information will not be available until January 2022.  Most recently available information suggests a Total Supply of Employment Land of 94.13 Hectares, of which Immediately available supply is 36.24 Hectares; 38.5%.	Report Later	39.1%	38.5%	42.9%	39.1%	-----
Percentage of all planning applications approved	The high rate of approval has continued in 2020-21 and remains on target for 95%.	Green	95.0%	94.9%	98.6%	98.4%	96.9%
Percentage of Building Warrant applications receiving initial assessment within 20 working days	96% of Building Warrant application received an initial assessment within the target time of 20 working days. This is currently above the annual target of 95%.	Green	95.0%	96.0%	-----	-----	89.0%

### South Lanarkshire is an attractive place to start, grow and locate a business

Performance Indicators	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
		Status	Target	To Date	2017/18	2018/19	2019/20
Number of business support interventions per annum by Economic Development (grants, loans or advice)	We assisted 719 businesses after lockdown on 23 March 2020. This was in relation to the Covid-19 Business Support Grant, Newly Self Employed and Bed and Breakfast Hardship Fund. We also assisted 55 with property support. We paid 298 Newly Self Employed Hardship Fund applications and 3 Bed and Breakfast hardship fund applications. Our SLC Business Support Grants were not open from April through to 23 September 2020 and we expect applications from a strong pipeline imminently. We await Business Gateway results to be added to this total as well as property enquiries.	Green	1,500	1,075	1,637	1,791	1,562
Number of jobs created or sustained per annum as a direct result of Economic Development intervention	Our SLC Business Support Grants were not open from April through to 23 September 2020 and we expect applications from a strong pipeline imminently. The outturn depends on the next stage of lockdown but if trading conditions continue as they are at the moment, then this is likely to be an amber turnout at the year end.	Amber	350	0	1,361	812	943
Increased value of sales generated by businesses as a direct result of Economic Development intervention	Our SLC Business Support Grants were not open from April through to 23 September 2020 and we expect applications from a strong pipeline imminently. The outturn depends on the next stage of lockdown but if trading conditions continue as they are at the moment, then this is likely to be an amber turnout at the year end.	Amber	£5.00m	£0.00m	£23.03m	£13.09m	£11.91m
Maintain 3 year business survival rate	<p>The source for Business Demography figures is from the Office for National Statistics (ONS) (2018). The most recent updates to these figures are from July 2020 and these indicated that the 3 year survival rate for registered businesses (or businesses first registered 3 years previously) in South Lanarkshire was 56.3% in the period 2015-18. This represented a drop of -6.2% over the data published last year (the Business Demography figures for 2017) from 62.5% of businesses surviving 3 years in 2014-17, down to 56.3% of registered businesses surviving 3 years between 2015-18.</p> <p>Although below the set target, there was a significant rise in employment rates over the same period so it may be that these people are migrating to paid employment. Leaving self-employment to a job may be seen as a positive outcome for some, though as we move into the large redundancies expected it's possible this flow will reverse.</p>	Amber	62.00%	56.30%	-----	-----	-----

**South Lanarkshire is an attractive place to start, grow and locate a business**

Performance Indicators	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
		Status	Target	To Date	2017/18	2018/19	2019/20
Percentage of procurement spend on local small/medium enterprises	This is a Local Government Benchmarking Framework (LGBF) indicator. 2019-20 figures will be available in January 2021 and will be reported in quarter three. 2020-21 information will not be available until January 2022.	Report Later	20.00%	-----	15.52%	18.10%	-----

**All roads, footways and bridges and associated infrastructure are safe and fit for purpose**

Performance Indicators	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
		Status	Target	To Date	2017/18	2018/19	2019/20
Percentage of the road network resurfaced within the financial year 2020-21	The commencement of our resurfacing programme for 2020-21 was delayed until July 2020 as a result of restrictions associated with the ongoing Covid-19 pandemic. In addition the service was required to complete outstanding work from the previous financial year which had been left unfinished as a result of lockdown restrictions. In addition it is unlikely that the service will achieve our original target of 3.79% as a result of construction cost increases associated with current Scottish Government restrictions. However, up to mid September the service has resurfaced 1.24% of the road network.	Green	2.0%	1.2%	4.7%	3.7%	3.4%

**All roads, footways and bridges and associated infrastructure are safe and fit for purpose**

Performance Indicators	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
		Status	Target	To Date	2017/18	2018/19	2019/20
Percentage of our road network that should be considered for maintenance treatment	<p>This is a Local Government Benchmarking Framework (LGBF) indicator as calculated by the Scottish Road Management Condition Survey carried out by WDM Limited each year.</p> <p>2019-20 figures will be available in January 2021. The 2019-20 figure shown is the provisional emerging survey results as reported at quarter four of 2019-20.</p> <p>The target figure is the 2018-19 actual % reported in January 2020.</p>	Report Later	31.2%	-----	31.8%	31.2%	30.3%
Contribute to the national casualty reduction targets	<p>Provisional casualty figures are available for the first six months of 2020, when there were 103 casualties. Of these, there were two fatal casualties, 35 serious casualties and 66 slight casualties. There were no child fatal casualties, five children seriously injured and ten children slightly injured.</p> <p>This compares with the corresponding period of 2019, when there were 190 casualties. Of these, there were six fatalities, 30 serious casualties and 154 slight casualties. For children in the first six months of 2019, there were no child fatal casualties, four children seriously injured and 15 children slightly injured.</p> <p>Police Scotland transitioned to a new Roads Traffic Collisions in July 2019. This also involved a change to the classification of 'serious' injuries which has resulted in an increase of injuries receiving this severity rating. These are provisional figures and additional records may be added in addition to the reported figures above.</p>	Green	418	103	534	507	418

**All school and nursery children have access to nutritious school meals**

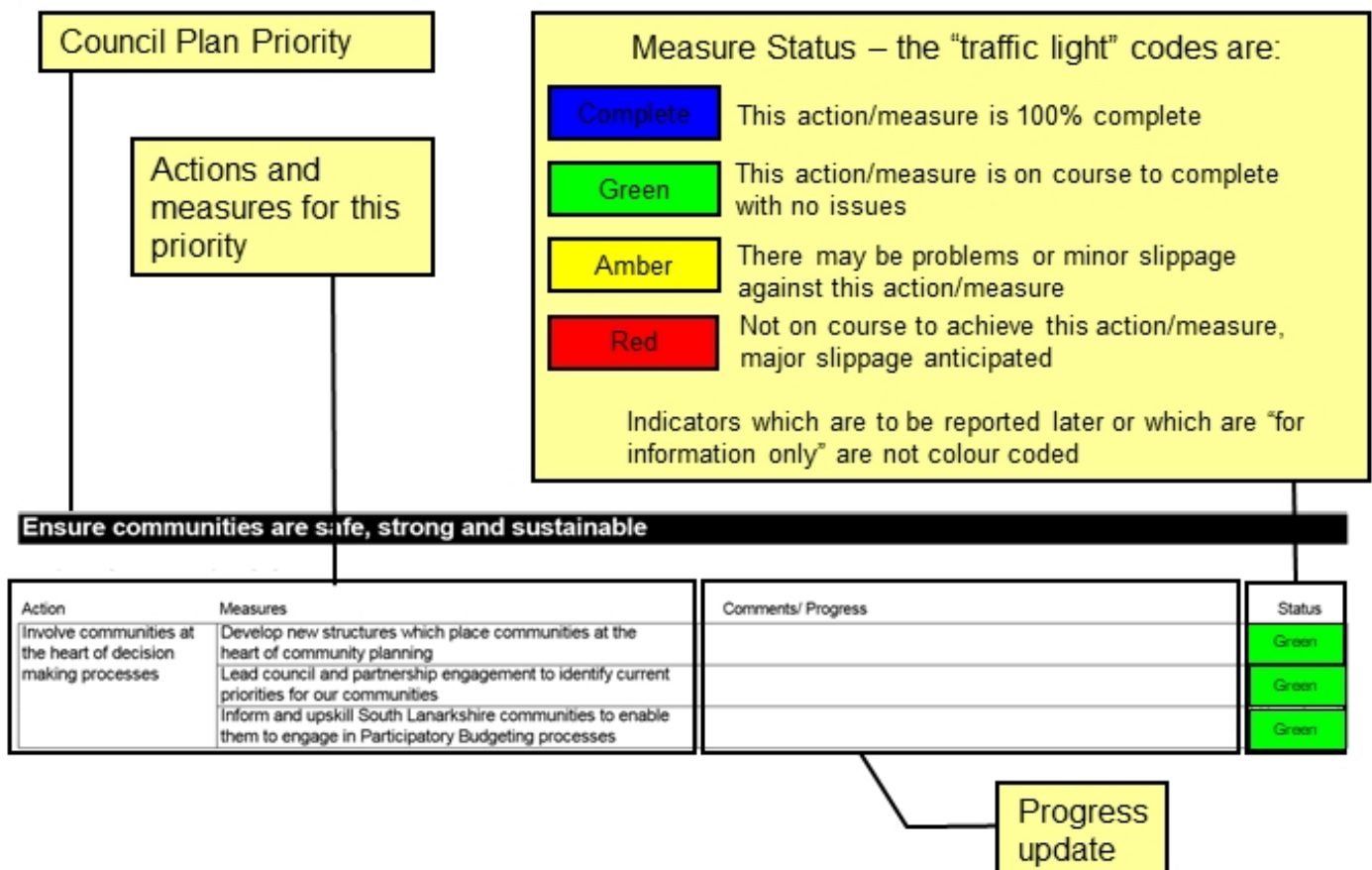
Performance Indicators	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
		Status	Target	To Date	2017/18	2018/19	2019/20
Level of primary school meal uptake (as proportion of total primary school meals which could be taken up over the period)	School meal uptake is not applicable for the period April to August 2020 (as schools were closed). Full update to be provided in quarter three.  This is a contextual measure. The notional target set is the 2019-20 actual figure.	Contextual	59.30%	-----	-----	-----	59.28%
Level of secondary school meal uptake (as proportion of total secondary school meals which could be taken up over the period)	School meal uptake is not applicable for the period April to August 2020 (as schools were closed). Full update to be provided in quarter three.  This is a contextual measure. The notional target set is the 2019-20 actual figure.	Contextual	47.30%	-----	-----	-----	47.33%
Number of lunches served in nursery schools as part of new Scottish Government Early Years Initiative	This figure is up to and including 10 September 2020.  This is a contextual measure however a notional target is set at the 2019-20 actual figure. Target will not be met this year due to nurseries being closed from April to August 2020.	Contextual	288,486	30,839	-----	-----	288,486

Summary - number of measures complete, green, amber and red under each Council Plan Priority / Theme

Council Priority/ Theme	Complete	Green	Amber	Red	Report later	Total
Promote sustainable and inclusive economic growth and tackle disadvantage		8	2			10
<i>Get it right for children and young people</i>						
Improve health, care and wellbeing			1			1
Ensure communities are safe, strong and sustainable		5	3		2	10
Delivering the plan and achieving best value		2				2
<b>Total</b>	<b>0</b>	<b>15</b>	<b>6</b>	<b>0</b>	<b>2</b>	<b>23</b>

## Guide to the Performance Measures report

Each of the performance measures is shown in the following pages of this report. The graphic below explains how the report is laid out and what information is presented.



## Ensure communities are safe, strong and sustainable

### Successful and sustainable communities

Action	Measures	Comments/ Progress	Status
Develop a sustainable food system to overcome social, health, economic and environmental issues related to food	Demonstrate the actions taken in relation to food poverty as a result of Covid-19, and implement year one of the Good Food Strategy (2020-25) Action Plan and monitor its impacts	<p>In April 2020, the council received £1.937m of funding from the Scottish Government to provide support to those entitled to means tested free school meals, and other people at risk during the Covid-19 pandemic.</p> <p>Between April and June 2020, this money helped to supplement existing third sector provision to support those who normally rely on food banks as a source of food, or who have recently found themselves in need of this type of support. Food packs were also distributed to those who were experiencing barriers in accessing food. The money helped to supplement the food packs for shielding individuals to cater for special dietary requirements etc. and enabled hot meals to be delivered to marginalised groups including vulnerable children and family groups and those living in homeless cluster projects.</p> <p>Two further separate funding streams were released to cover July to September 2020</p> <ul style="list-style-type: none"> <li>- £852,000 to continue the provision of Free School Meals until the schools returned in August 2020</li> <li>- £924,000 to continue to support individuals at risk in Accessing Food and other Essentials, including those who are isolating under Test and Protect.</li> </ul> <p>The Good Food Strategy Action Plan has been approved and it has been agreed that at quarters two and four progress will be reported to the Climate Change and Sustainability Committee. The quarter two report is currently being prepared for the Committee meeting on 4 November 2020.</p>	Green

**Ensure communities are safe, strong and sustainable****Successful and sustainable communities**

Action	Measures	Comments/ Progress	Status
Deliver and encourage investment in our town and neighbourhood centres to maximise opportunities for growth and regeneration	Review town centre strategies to establish the impact and outcomes of Covid-19 and refocus support for town centres to aid recovery	The appropriate response to Covid-19 impacts continues to evolve. Support grants under different funds for businesses has provided sustainability for many for the remainder of 2020. Impacts on town centres will continue to be monitored, with strategies being reviewed and prepared accordingly with the aim to maximise impact of funding support for town centres to ensure their ongoing sustainability.	Amber

**The council addresses climate change by reducing greenhouse gas emissions, adapting to the impacts of climate change, and acting sustainably**

Action	Measures	Comments/ Progress	Status
Ensure the principle of sustainable development and climate change action are mainstreamed across the resource	Demonstrate how the Sustainable Development and Climate Change Strategy (2017-22) is being implemented across the resource	The sustainable development and climate change strategy action plan for 2020-21 was agreed with Services across the Resource and approved by the Climate Change and Sustainability Committee on 17 September 2020. Progress on the actions are monitored and reported through IMPROVe and a progress report at quarter two will be presented to the Climate Change and Sustainability Committee on 4 November 2020.	Green
Establish new carbon reduction targets for the council	Review of carbon reduction targets in line with new national climate change targets, with approval from the climate change and sustainability committee by March 2021	It was reported and agreed at the first meeting of the new Climate Change and Sustainability Committee that new carbon reduction targets would be proposed by March 2021. This will be part of the development of the new Climate Change and Sustainability Strategy and will take account of national targets and guidance that is due to be published early 2021.	Green
Deliver at least 10% reduction in vehicle emissions by March 2021 in accordance with the corporate carbon reduction target	All council Resources will work with Fleet Services to implement the identified actions/initiatives from year one of the council's five-year Fleet Strategy (2020-25) (Council wide)	Progress against this measure has been limited as Covid-19 restricted the opportunity to meet with Resource/Service reps. It is hoped that quarter three will offer greater opportunity to implement the actions and initiatives detailed in year one of the Council's five-year Fleet Strategy.	Report Later



**Ensure communities are safe, strong and sustainable****Consumers and communities are protected, and public health is safeguarded**

Action	Measures	Comments/ Progress	Status
Safeguard health by improving air quality	Implement Air Quality Action Plan	<p>The Service continues to work in partnership with Roads and Transportation colleagues to support a number projects that contribute to our air quality action plan. Projects that were previously put on hold due to Covid-19 are in the process of now being progressed.</p> <p>A detailed review of air quality and the impact lock-down has had is currently underway. It is hoped that the findings will support future behaviour change campaign works aimed at encouraging the uptake of sustainable active travel especially for the shorter, more local journeys.</p> <p>A Beat the Street Hamilton and Blantyre project is currently being developed. This project has still to proceed through procurement. If successful it is hoped that a game phase of the project can be delivered February and March 2021.</p>	Green

**Ensure communities are safe, strong and sustainable****Physical development and land use in the area is enabled, guided and controlled to help facilitate economic growth**

Action	Measures	Comments/ Progress	Status
Promote continued growth and regeneration through sustainable economic and social development within a low carbon economy, and guide decision making on the location of new development and regeneration	Adopt Local Development Plan 2	Proposed South Lanarkshire Local Development Plan 2 was submitted for examination to the Scottish Ministers in April 2019. The examination began at the start of October 2019 and the Reporters Examination Report was received in September 2020 after a delay due to Covid-19 restrictions. The findings of the examination will be presented to committee in November 2020 with a view to adopting the plan in early 2021.	Amber
Work with developers and public and private sector partners to deliver the Community Growth Areas City Deal projects	Progress Community Growth Area sites in accordance with criteria and programme specified in South Lanarkshire Local Development Plan and City Deal	Progress on new development has been curtailed due to the Covid-19 restrictions imposed on the construction industry.	Report Later

**Ensure communities are safe, strong and sustainable****Vacant, derelict and contaminated land is brought back into productive use**

Action	Measures	Comments/ Progress	Status
Identify and manage contaminated land within the statutory regulatory framework	Implement the Contaminated Land Strategy for South Lanarkshire	<p>Work is ongoing on the implementation of the Contaminated Land Strategy. Larger projects underway include the remediation project within the Clyde Gateway area.</p> <p>Other sites affected by historical contamination are being considered through the development control process. Examples of this would be the Food Growing Site proposed by Grow 73 for the Rutherglen area, as well as the re-development of the Philips Lighting factory site in Hamilton.</p>	Green
Agree and implement vacant and derelict / contaminated land programme	Implement projects approved within the Vacant and Derelict Land Fund framework (as per agreed Scottish Government funding)	Implementation of physical projects have been delayed following the Covid-19 pandemic, resultant lockdown and cessation of construction and enabling contracts. While the construction industry is returning to restart projects these are necessarily proceeding under reduced capacity in order to implement new safe working conditions, social distancing and following disruption to supply chains. Consequently work is ongoing to reprofile projects.	Amber

**Promote sustainable and inclusive economic growth and tackle disadvantage****A fairer, inclusive, sustainable and low carbon local economy**

Action	Measures	Comments/ Progress	Status
Provide a sustainable framework for action on how to rebuild the South Lanarkshire economy	Develop an Economic 'Response, Recovery and Renewal' Strategy framed around three themes: People, Place and Business	Recovery strategy is being developed with phased implementation- additional resources approved at Community and Enterprise Resource Committee on 15 September. Business Support Grants' budgets increased and eligibility and assessment criteria have been reviewed with three forms of support- Small, Recovery and Growth grants open to applications from 23 September 2020. Preparing to recruit additional business support officers. Preparing marketing/development brief and proposed market testing of Langlands, East Kilbride, Strategic Investment site.	Green
Support Glasgow City Region City Deal development programmes	Prepare Business case approvals for roads and Community Growth Area projects to be approved by City Deal Cabinet	Implementation of physical projects have been delayed following the Covid-19 pandemic, resultant lockdown and cessation of construction and enabling contracts. While the construction industry is returning to restart projects these are necessarily proceeding under reduced capacity in order to implement new safe working conditions, social distancing and following disruption to supply chains. Consequently work is ongoing to reprofile projects.	Amber

**South Lanarkshire is an attractive place to start, grow and locate a business**

Action	Measures	Comments/ Progress	Status
Prioritise business development advice, support and financial assistance to ensure businesses are able to continue to operate, whilst creating the right conditions for low carbon economic growth	Programmes, services, and events delivered to businesses around sectors, location, and themes (e.g. food and drink, tourism, construction, low carbon, innovation, internationalisation, collaboration, and young enterprise)	Proposed engagement events have switched to online platforms- eg supplier engagement, Living Wage, Tourism. Others deferred in order to comply with social distancing etc guidelines. However, alternative approaches are being developed with partners and working on new approach as part of recovery strategy.	Amber
	Oversee management of the Supplier Development Programme including the delivery of events, training and e-commerce, to support SME's or third sector organisations who are interested in working with the public sector	Oversight of Supplier Development Programme (SDP) has continued supervision and guidance of SDP team via MS Teams, SDP Board meetings via Zoom, etc. Training and supplier engagement largely maintained as many training events have already been developed as online webinars and expanding engagement via online services.	Green

**Promote sustainable and inclusive economic growth and tackle disadvantage****Road and transportation infrastructure supports new development, enables use of public transport and encourages active travel**

Action	Measures	Comments/ Progress	Status
Provide road and infrastructure improvements to support new developments including those undertaken as part of the City Deal	Progress/deliver prioritised road infrastructure in line with available external and internal capital funding	<p>In order to reduce congestion two projects are being undertaken.</p> <p>A traffic signal control system called SCOOT, which will involve the upgrade/replacement of traffic signal equipment, is programmed for Main Street / Cambuslang Road and Main Street / Queen Street in Rutherglen.</p> <p>A traffic modelling exercise was completed for Lanark in March 2020. This has been reviewed and will be presented to local members and the community later this year.</p>	Green
	Substantially complete Greenhills Road (main works) major transport infrastructure project	<p>Main line works on Greenhills Road and Strathaven Road are progressing.</p> <p>Works on site re-commenced in mid-June 2020 after lockdown. Issues are still being experienced with suppliers and sub-contractors not being available, but we are trying to work through this.</p> <p>The lockdown period has significantly added to the duration and costs of the works. Arrangements to manage budget to incorporate the additional costs are being discussed.</p>	Green

**Promote sustainable and inclusive economic growth and tackle disadvantage****Road and transportation infrastructure supports new development, enables use of public transport and encourages active travel**

Action	Measures	Comments/ Progress	Status
	Progress Stewartfield Way major transport infrastructure	<p>A report to South Lanarkshire Council's Executive Committee in March 2020 set out the background, latest position on the various options under consideration and next steps.</p> <p>Work now underway in relation to Strategic Business Case (SBC) and status of modelling clarified with consultants. SBC expected by turn of calendar year.</p> <p>The Infrastructure and Option Assessment tender exercise suspended earlier in year is being reviewed for retendering. Potential implications of post Covid-19 transport network demands continue to feature in discussions around this project and this will be kept under review as the project develops through the next stage of business cases.</p>	Green

**Promote sustainable and inclusive economic growth and tackle disadvantage****Road and transportation infrastructure supports new development, enables use of public transport and encourages active travel**

Action	Measures	Comments/ Progress	Status
Enable greater use of public transport by working with partners to improve public transport infrastructure	Progress/deliver prioritised improvements to bus and rail infrastructure (e.g. park and ride) in line with agreed Park and Ride Strategy (2018-27) and available external funding	<p>A number of Park and Ride projects are being taken forward as outlined below: -</p> <ol style="list-style-type: none"> <li>1. Carstairs Park and Ride Extension – these works were completed in August 2020 where an additional 22 spaces were provided.</li> <li>2. Lanark Interchange Project – Land acquisition was completed in July 2020 which will allow the first phase of works to be taken forward.</li> <li>3. Cambuslang Park and Ride – Following the granting of planning consent a tender has been issued to allow the phased construction of a circa 300 space facility.</li> <li>4. East Kilbride Rail Enhancement Project – The Council is in partnership with Transport Scotland, Network Rail, Strathclyde Partnership for Transport (SPT) and Sustrans to take forward park and ride, bus interchange, pedestrian/cycle route access enhancements. Preliminary designs are being discussed for inclusion in a programme of works likely to begin next financial year.</li> </ol> <p>Bus shelter infrastructure works are programmed on the Fernhill Road / Mill Street as well as the Burnside Road / Stonelaw Road corridors in Rutherglen.</p>	Green

**Promote sustainable and inclusive economic growth and tackle disadvantage****Road and transportation infrastructure supports new development, enables use of public transport and encourages active travel**

Action	Measures	Comments/ Progress	Status
Encourage active travel by extending our network of cycle routes	Progress/deliver walking and cycling projects/schemes in line with agreed capital programme	<p>A number of cycling and walking projects are progressing and these are listed below: -</p> <p>1) Active Travel Studies – six will be concluded this year. (Carluke and Law Area / Lanark / Hamilton / Bothwell, Uddingston and Blantyre Area / Strathaven, Stonehouse and surrounding villages and Larkhall)</p> <p>2) East Kilbride Cycle Network - This project on West Mains Road is split into phases to reflect current and anticipated future funding availability as well as connecting into the East Kilbride Rail Corridor Enhancement project being taken forward by Network Rail. Construction of a section on West Mains Road between Strathfillan Road to Torrence Road has recently been completed. A further phase will be completed later this financial year.</p> <p>3) Pedestrian and Cycle Counting equipment - Units have been installed at several locations, on B7056 Yieldshields Road, near Carluke / Ryflat Road, near Carstairs / Old Wishaw Road, Carluke / Station Road, Bothwell. Works are also proposed on West Mains Road, East Kilbride and other locations which have yet to be agreed with partners.</p> <p>4) Cycle Parking Provision in Town Centres – Works programmed in the coming months at six locations (Main Street, Uddingston / Main Street, Rutherglen / Glasgow Road Blantyre / Almada Street, Hamilton / Alberta Avenue, East Kilbride and Hamilton Road, Halfway).</p> <p>5) Cycle Shelters and parking stands in schools - proposed at three locations (Kirklandpark Primary School, Strathaven / Muiredge Primary School, Uddingston / Cathkin Primary School, Rutherglen)</p> <p>6) Cycle Route designs to be taken forward in nine project locations (Bothwell/ Uddingston Cycle Network (NCN74 Raith to NCN75 Uddingston / Clydesdale Cycle Network (Larkhall to Blackwood/ Carluke to Carstairs / Carluke and Law / Hamilton / Lanark / Cambuslang / Newton)</p> <p>7) Car Free Zones at Schools - two schools will be taken forward (Burnside Primary School and St Joseph's Primary School)</p>	Green



**Promote sustainable and inclusive economic growth and tackle disadvantage****Road and transportation infrastructure supports new development, enables use of public transport and encourages active travel**

Action	Measures	Comments/ Progress	Status
Implement Spaces for People projects	Progress/deliver the four Spaces for People projects in line with available funding and taking cognisance of Covid-19 restrictions/developments and government guidance	There are four projects with associated interventions being taken forward and these are detailed below:- 1) Route Enhancement (NCN75) – Discussions are ongoing with Ground Services regarding programming these works. 2) Active Travel Network (EK cycle Route) – An external contractor will be appointed in November 2020 to construct cycle a new network between East Kilbride Rail Station and the Town Centre (Torrance Road / Brouster Hill) and on Cornwall Street. 3) School Outdoor Environment - social distance signs and markings as well as placing active travel banners have been provided at all schools and detailed designs for proposed 20mph “zones” at a number of schools are being taken forward for implementation later this year. 4) Town Centres - social distance signs and markings have been provided at main town and neighbourhood centres and detailed designs for proposed 20mph cordons around some town centres are being taken forward for implementation later this year.	Green

**Improve health, care and wellbeing****All residents have the opportunity to access cultural, leisure and outdoor recreational activities to help improve their wellbeing and quality of life**

Action	Measures	Comments/ Progress	Status
Redefine the future delivery of culture and leisure provision in South Lanarkshire	Implement the actions resulting from the SLLC Cross Party Working Group	The work of the Cross Party Working Group had been progressing well but unfortunately meetings were delayed for a few months due to Covid-19. In August 2020 however, the Group began to set the strategic direction for the Trust by agreeing a series of guiding principles to inform the subsequent review work, and to start to shape the Council's ask of South Lanarkshire Leisure and Culture. At its meeting on 8 September 2020 the group agreed a series of activities to be undertaken to develop detailed proposals on a service by service basis.	Amber

**Delivering the plan and achieving Best Value****Deliver and communicate the Council Plan and ensure high standards of governance**

Action	Measures	Comments/ Progress	Status
Use the opportunity provided by Covid-19 to review all areas and ensure we are delivering the right services in the right way	Continue to review, update and implement the Covid-19 Recovery Plan	The Recovery Board continues to meet on a monthly basis and consideration is given, as and when appropriate, to Community and Enterprise Resource activity, including that of South Lanarkshire Leisure and Culture.	Green
Promote resilience / emergency preparedness for the council	Continue to increase awareness of resilience planning initiatives / practices and consider lessons learned from Covid-19 to build resilience and better respond to future crises	Progress is being made as a result of Council Emergency Management Team meetings, wider engagement with Council employees and Council representation at (and facilitation of) multi agency resilience meetings and events at local, regional and national level. Principal activity concerns our response to Covid-19 and its unprecedented impact on our communities and the function of public, private and third sector organisations. The Council has played a key role in facilitating local multi-agency activities in delivering support to our communities. The Council also continues to work with partners to address EU-Exit preparedness and multi-agency winter preparedness. Resilience plans for Service specific areas are being developed with a key one for the Roads Service focused on Winter Maintenance activities. Lessons learned from the Covid-19 pandemic will be reviewed and captured later in the year.	Green

## 'Report later' measures from 2019/2020

## Update of Community and Enterprise Resource Plan 2019/2020 Quarter 4 Progress Report

Measure	Comments at Quarter 4 2019-20	Updated status at Q2 2020/2021	Updated comments
10% reduction in the Council's greenhouse gas emissions achieved by March 2021, compared to 2015-2016 (equivalent to 2% each year)	Carbon emissions for 2019-20 will be known after the year end and reported around July 2020.  Early indications are that emissions will have again decreased throughout 2019-2020.	Green	44% up to end 2019-2020 There are many reasons for this percentage reduction. Significant savings have been achieved following the LED Street Lighting replacement programme and the transfer of previously landfilled waste to an Energy from Waste plant for processing. Significant reductions in the electricity carbon conversion factor also influenced this figure.
Maintain 3 year business survival rate (Support local businesses through effective company development activity and general business advice services)	Due to current COVID-19 crisis, update is incomplete.	Amber	The source for Business Demography figures is from the Office for National Statistics (ONS) (2018). The most recent updates to these figures are from July 2020 and these indicated that the 3 year survival rate for registered businesses (or businesses first registered 3 years previously) in South Lanarkshire was 56.3% in the period 2015-2018. This represented a drop of - 6.2% over the data published last year (the Business Demography figures for 2017) from 62.5% of businesses surviving 3 years in 2014-17, down to 56.3% of registered businesses surviving 3 years between 2015-2018.  Although below the set target, there was a significant rise in employment rates over the same period so it may be that these people are migrating to paid employment. Leaving self-employment to a job may be seen as a positive outcome for some, though as we move into the large redundancies expected it's possible this flow will reverse.

The 'Report later' status of the following LGBF indicators remains the same. As already reported, the data will be published in 2021.

Local Government Benchmarking (LGBF) Indicators	Comments
Cost of maintenance (expenditure) per kilometre of road	These are Local Government Benchmarking Framework (LGBF) indicators. The LGBF results for 2019-2020 are due to be published by the Improvement Service in February 2021.
Average time (weeks) to determine planning applications for business and industry development	
Cost per planning application	
Town vacancy rates (vacant commercial units as a percentage of the total units)	
Cost of Trading Standards per 1,000 population	
Net cost of street cleaning per 1,000 population	
Percentage of adults satisfied with street cleaning (results from Scottish Household Survey)	
Cost of parks and open spaces per 1,000 population	
Percentage of adults satisfied with parks and open spaces (results from Scottish Household Survey)	
Net cost of waste collection per premise	
Net cost of waste disposal per premise	
Percentage of adults satisfied with refuse collection (results from Scottish Household Survey)	
Percentage of total household waste that is recycled	
Cost of Environmental Health per 1,000 population	
Percentage of procurement spend on local small/medium enterprises	
Number of business gateway start-ups per 10,000 population	
Cost of Economic development and Tourism per 1,000 population	
Percentage of adults satisfied with leisure facilities	
Cost per attendance at sports facilities	
Percentage of adults satisfied with libraries	
Cost per library visit	
Percentage of adults satisfied with museums and galleries	
Cost of museums per visit	
Proportion of properties receiving superfast broadband	