



Council Offices, Almada Street  
Hamilton, ML3 0AA

Wednesday, 02 May 2018

Dear Councillor

## **Conference Allocation Committee**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date:** Tuesday, 01 May 2018

**Time:** 09:30

**Venue:** Committee Room 4, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

<b>Members are reminded to bring their fully charged tablets to the meeting</b>
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Yours sincerely

**Lindsay Freeland**  
**Chief Executive**

### **Members**

Peter Craig (Chair), Stephanie Callaghan (Depute Chair), Walter Brogan, Maureen Chalmers, Maureen Devlin, Mark McGeever

## **BUSINESS**

### **1 Declaration of Interests**

### **2 Minutes of Previous Meeting**

3 - 4

Minutes of meeting of the Conference Allocation Committee held on 13 March 2018 submitted for approval as a correct record. (Copy attached)

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### **Item(s) for Decision**

### **3 Elected Member Representation at Conferences, etc**

5 - 8

Report dated 23 April 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached)

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### **Urgent Business**

### **4 Urgent Business**

Any other items of business which the Chair decides are urgent.

### ***For further information, please contact:-***

Clerk Name: Sandra Abbott

Clerk Telephone: 01698 455393

Clerk Email: [sandra.abbott@southlanarkshire.gov.uk](mailto:sandra.abbott@southlanarkshire.gov.uk)