

# Report

Report to:	<b>Conference Allocation Committee</b>
Date of Meeting:	<b>13 February 2024</b>
Report by:	<b>Chief Executive</b>

Subject:	<b>Elected Member Representation at Conferences, etc</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide details on the “Social Housing and Welfare Rights” conference organised by the National Association of Councillors (NAC) to take place between 23 and 25 February 2024 in Wolverhampton, which the Council has been invited to attend, to allow elected member representation to be determined

## 2. Recommendation(s)

2.1. The Committee is asked to:-

- (1) approve the attendance of Councillor Falconer at the “Social Housing and Welfare Rights” conference organised by the National Association of Councillors (NAC) to take place between 23 and 25 February 2024 in Wolverhampton.

## 3. Background

- 3.1. In accordance with procedures, details of the conference have been issued to the Leaders of the Political Groups. Their comments are available to assist the Conference Allocation Committee with its consideration of particular invitations.
- 3.2. Councillor Falconer, as a representative on the National Association of Councillors, had been invited to attend this conference and have expressed an interest in attending. The cost of attending this conference is £350.00 plus VAT as well as accommodation costs.

## 4. Employee Implications

4.1. There are no employee implications.

## 5. Financial Implications

- 5.1. The annual budget for attendance at Conferences and associated travel, subsistence and accommodation is £9,000, actual spend to date is £8,714 leaving a remaining balance of £286.
- 5.2. While there would be an overspend if attendance at this conference was approved, this can be accommodated within the overall year end position for Finance and Corporate Resources.

## 6. Climate Change, Sustainability and Environmental Implications

- 6.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

## **7. Other Implications**

- 7.1. Attendance at conferences contributes to individual members' learning and development profiles. In terms of good governance, it is important that elected members have the opportunity to attend events which keep them briefed on current developments and reinforce the knowledge and skills required to enable them to fulfil their role.
- 7.2. There are no other implications in terms of risk or sustainability associated with the content of this report.

## **8 Equalities Impact Assessment and Consultation Arrangements**

- 8.1. There is no requirement to carry out an impact assessment in terms of the proposals contained within this report.
- 8.2. Other than consultation with the appropriate elected members in terms of the process established for dealing with invitations received to attend conferences and seminars, no formal consultation was required.

**Paul Manning**  
**Chief Executive Director**

5 February 2024

### **Link(s) to Council Values/Priorities/Outcomes**

- ◆ Accountable, Effective, Efficient and Transparent

### **Previous References**

- ◆ None

### **List of Background Papers**

- ◆ Invitations received in respect of individual conferences, etc

### **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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