

Report

Report to:	Social Work Resources Committee
Date of Meeting:	23 January 2008
Report by:	Executive Director (Finance and Information Technology Resources) Executive Director (Social Work Resources)

Subject:	Revenue Budget Monitoring 2007/2008 - Social Work Resources
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ provide information on the actual expenditure measured against the revenue budget for the period 1 April 2007 to 30 November 2007 for Social Work Resources
- ♦ provide a forecast for the year to 31 March 2008

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the break even position on Social Work Resources' revenue budget, as detailed in Appendix A of the report, and the forecast for the revenue budget to 31 March 2008 of break even, be noted.

3. Background

- 3.1. This is the third revenue budget monitoring report presented to the Social Work Resources Committee for the financial year 2007/2008. Further reports will follow throughout the financial year.
- 3.2. The report details the financial position for Social Work Resources on Appendix A, and then details the individual services, along with variance explanations, in Appendices B to F.

4. Employee Implications

4.1. None

5. Financial Implications

5.1. As at 30 November 2007, there is a break even position against the phased budget. The forecast for the revenue budget to 31 March 2008 is a break even position.

6. Other Implications

6.1. None

7. Equality Impact Assessment and Consultation Arrangements

- 7.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required. There was also no requirement to undertake any consultation in terms of the information contained in this report.

Linda Hardie

Executive Director (Finance and Information Technology Resources)

Harry Stevenson

Executive Director (Social Work Resources)

14 December 2007

Link(s) to Council Objectives and Values

♦ Values:

Accountable, Effective and Efficient

Previous References

- ♦ Social Work Resources Committee, 31 October 2007

List of Background Papers

- ♦ Financial Ledger and budget monitoring results to 30 November 2007

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 30 November 2007 (No.9)

Social Work Resources Summary

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 30/11/07	Actual 30/11/07	Variance 30/11/07		% Variance 30/11/07	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	67,474	67,474	0	44,839	44,300	539	under	1.2%	
Property Costs	4,093	4,093	0	2,458	2,618	(160)	over	(6.5%)	
Supplies & Services	6,766	6,766	0	4,222	4,086	136	under	3.2%	
Transport & Plant	3,206	3,206	0	2,146	2,253	(107)	over	(5.0%)	
Administration Costs	2,465	2,465	0	1,410	1,194	216	under	15.3%	
Payments to Other Bodies	13,906	13,906	0	9,005	8,864	141	under	1.6%	
Payments to Contractors	50,540	50,540	0	31,163	32,115	(952)	over	(3.1%)	
Transfer Payments	104	104	0	64	124	(60)	over	(93.8%)	
Financing Charges	381	381	0	271	309	(38)	over	(14.0%)	
Total Controllable Exp.	148,935	148,935	0	95,578	95,863	(285)	over	(0.3%)	
Total Controllable Inc.	(37,847)	(37,847)	0	(22,319)	(22,604)	285	over recovered	(1.3%)	
Net Controllable Exp.	111,088	111,088	0	73,259	73,259	0	-	-	

Variance Explanations

Variance explanations are shown in Appendices B-F.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 30 November 2007 (No.9)

Children & Families Services

Budget Category	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 30/11/07	Actual 30/11/07	Variance 30/11/07		% Variance 30/11/07	Note
	£000	£000	£000	£000	£000	£000			
Employee Costs	11,834	11,834	0	7,825	7,720	105	under	1.3%	1
Property Costs	556	556	0	261	245	16	under	6.1%	
Supplies & Services	898	898	0	548	487	61	under	11.1%	2
Transport & Plant	390	390	0	201	292	(91)	over	(45.3%)	3
Administration Costs	571	571	0	253	157	96	under	37.9%	4,a,b
Payments to Other Bodies	5,771	5,771	0	4,080	4,237	(157)	over	(3.8%)	5
Payments to Contractors	2,100	2,100	0	1,363	1,834	(471)	over	(34.6%)	6
Transfer Payments	95	95	0	58	118	(60)	over	(103.4%)	7
Financing Charges	35	35	0	28	40	(12)	over	(42.9%)	
Total Controllable Exp.	22,250	22,250	0	14,617	15,130	(513)	over	(3.5%)	
Total Controllable Inc.	(2,582)	(2,582)	0	(2,068)	(2,070)	2	over recovered	(0.1%)	a,b
Net Controllable Exp.	19,668	19,668	0	12,549	13,060	(511)	over	(4.1%)	

Variance explanations

1. The underspend is due to the natural delay in the opening of the new Children's Unit at Claremont, plus various vacant posts which are currently being filled through the Careers in Care recruitment campaign.
2. This underspend relates to a number of small underspends within the service.
3. The overspend relates to the cost of transporting Looked After and Accommodated Children and children with a disability to and from school and respite.
4. The underspend is due to external funding being made available for training which will be partly delivered in house.
5. The overspend is due to the number of young people in residential schools and foster placements.
6. The overspend is due to the numbers of young people in external placements for children with a disability.
7. The overspend relates to the additional demand for services for children and families living in the community.

Budget virements

- a Additional Foster & Kinship Training funding from Scottish Government: Income (£0.162m), Administration £0.162m.
- b Additional Corporate Parenting Funding: Income (£0.150m), Administration £0.150m.

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Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 30 November 2007 (No.9)

Older People Services

Budget Category	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 30/11/07	Actual 30/11/07	Variance 30/11/07		% Variance 30/11/07	Note
	£000	£000	£000	£000	£000	£000			
Employee Costs	28,555	28,555	0	19,080	19,138	(58)	over	(0.3%)	1,a,b
Property Costs	727	727	0	465	497	(32)	over	(6.9%)	
Supplies & Services	1,340	1,340	0	783	694	89	under	11.4%	2,c
Transport & Plant	1,267	1,267	0	904	934	(30)	over	(3.3%)	d
Administration Costs	536	536	0	282	225	57	under	20.2%	3,d,e
Payments to Other Bodies	1,619	1,619	0	1,078	1,097	(19)	over	(1.8%)	e
Payments to Contractors	30,770	30,770	0	18,977	19,299	(322)	over	(1.7%)	4,e
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	9	9	0	6	16	(10)	over	(166.7%)	
Total Controllable Exp.	64,823	64,823	0	41,575	41,900	(325)	over	(0.8%)	
Total Controllable Inc.	(9,196)	(9,196)	0	(5,220)	(5,324)	104	over recovered	(2.0%)	5,c,d,f,g
Net Controllable Exp.	55,627	55,627	0	36,355	36,576	(221)	over	(0.6%)	

Variance explanations

1. The overspend is due to staff turnover being less than the anticipated rate.
2. The underspend is due to the variable demand for evening service at daycare and lunch clubs.
3. The underspend is in relation to mobile phones.
4. The underspend is mainly due to the ongoing review of care packages and placements.
5. This recovery of income is based on the financial assessment of the service users.

Budget virements

- a Transfer from Reserves : Employee Costs £0.327m.
- b Budget virement for Revised Day Care Staffing budget from Adult Services: Employee Costs £0.137m.
- c Additional Telecare monies: Income (£0.140m), Supplies & Services £0.140m.
- d Budget virement for Resource Transfer Inflation: Income (£0.103m), Transport and Plant £0.042m, Administration £0.061m.
- e Budget virement for Allocation of Home Care Purchasing Monies: Administration £0.181m, Payments to Other Bodies £0.053m, Payments to Contractors (£0.234m).
- f Budget virement for in year cross border funding and expenditure: Income (£0.173m), Payments to Contractors £0.173m.
- g Budget transfer in respect of Income for Meals Preparation: Income £0.750m.

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Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 30 November 2007 (No.9)

Adult Services

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 30/11/07	Actual 30/11/07	Variance 30/11/07		% Variance 30/11/07	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	15,179	15,179	0	10,024	9,781	243	under	2.4%	1,a,b,c
Property Costs	527	527	0	374	442	(68)	over	(18.2%)	2
Supplies & Services	3,665	3,665	0	2,276	2,217	59	under	2.6%	3
Transport & Plant	1,169	1,169	0	796	809	(13)	over	(1.6%)	
Administration Costs	191	191	0	103	146	(43)	over	(41.7%)	
Payments to Other Bodies	4,398	4,398	0	2,448	2,186	262	under	10.7%	4,d
Payments to Contractors	17,557	17,557	0	10,796	10,973	(177)	over	(1.6%)	5,a,e,f
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	78	78	0	54	40	14	under	25.9%	
Total Controllable Exp.	42,764	42,764	0	26,871	26,594	277	under	1.0%	
Total Controllable Inc.	(17,364)	(17,364)	0	(9,290)	(9,413)	123	over recovered	(1.3%)	6,b,d,e,f
Net Controllable Exp.	25,400	25,400	0	17,581	17,181	400	under	2.3%	

Variance explanations

1. This underspend is in relation to Care Staff and Mental Health Officer posts.
2. This overspend is a result of a number of small overspends across the service.
3. This underspend is due to a reduction in demand for catering services as well as a reduction in stores recharges for Equipment and Adaptations.
4. This underspend is due to a reduction in cross border and external daycare placements.
5. The overspend is due to an increase in the demand for services.
6. This over recovery of income is due to additional monies received from the Health Board to fund 3 new forensic posts.

Budget virements

- a. Budget virement for additional Mental Health Officers posts: Employee Costs £0.123m, Payments to Contractors (£0.123m).
- b. Budget virement for 2 occupational therapists: Income (£0.078m), Employee Costs £0.078m.
- c. Budget virement for Revised Day Care Staffing budget to Older People Services: Employee Costs (£0.137m).
- d. Additional funding for Alcohol and Drug Addiction Team Structured Daycare: Income (£0.103m), Payments to Other Bodies £0.103m.
- e. Budget virement for Resource Transfer Inflation: Income (£0.316m), Payments to Contractors £0.316m.
- f. Budget virement for cross border funding and expenditure: Income (£0.049m), Payments to Contractors £0.049m.

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Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 30 November 2007 (No.9)

Criminal Justice

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 30/11/07	Actual 30/11/07	Variance 30/11/07		% Variance 30/11/07	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	4,079	4,079	0	2,643	2,490	153	under	5.8%	1,b
Property Costs	100	100	0	75	75	0	-	0.0%	
Supplies & Services	52	52	0	35	38	(3)	over	(8.6%)	
Transport & Plant	83	83	0	40	35	5	under	12.5%	
Administration Costs	142	142	0	67	57	10	under	14.9%	b
Payments to Other Bodies	1,593	1,593	0	972	867	105	under	10.8%	2,a,b
Payments to Contractors	0	0	0	0	1	(1)	over	n/a	
Transfer Payments	3	3	0	2	3	(1)	over	(50.0%)	
Financing Charges	28	28	0	13	19	(6)	over	(46.2%)	
Total Controllable Exp.	6,080	6,080	0	3,847	3,585	262	under	6.8%	
Total Controllable Inc.	(4,807)	(4,807)	0	(3,098)	(3,005)	(93)	under recovered	3.0%	3,a,b
Net Controllable Exp.	1,273	1,273	0	749	580	169	under	22.6%	

Variance Explanations

1. This underspend is due to a number of vacant posts which are in the process of being filled.
2. This underspend is a result of the natural delay in the phasing in of new developments.
3. This under recovery of income results from an underspend in expenditure. Only actual spend can be re-claimed as the service is 100% funded.

Budget virements

- a Budget realignment relating to a reduction in funding for a client by Scottish Government: Income £0.128m, Payments to Other Bodies (£0.128m).
- b Additional Scottish Government funding for Sex Offenders and Criminal Justice Training Programme: Income (£0.174m), Employee Costs £0.096m, Administration £0.035m, Payments to Other Bodies £0.043m.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 30 November 2007 (No.9)

Performance and Support

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 30/11/07	Actual 30/11/07	Variance 30/11/07		% Variance 30/11/07	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	7,827	7,827	0	5,267	5,171	96	under	1.8%	1,a
Property Costs	2,183	2,183	0	1,283	1,359	(76)	over	(5.9%)	2
Supplies & Services	811	811	0	580	650	(70)	over	(12.1%)	3
Transport & Plant	297	297	0	205	183	22	under	10.7%	
Administration Costs	1,025	1,025	0	705	609	96	under	13.6%	4
Payments to Other Bodies	525	525	0	427	477	(50)	over	(11.7%)	5
Payments to Contractors	113	113	0	27	8	19	under	70.4%	
Transfer Payments	6	6	0	4	3	1	under	25.0%	
Financing Charges	231	231	0	170	194	(24)	over	(14.1%)	
Total Controllable Exp.	13,018	13,018	0	8,668	8,654	14	under	0.2%	
Total Controllable Inc.	(3,898)	(3,898)	0	(2,643)	(2,792)	149	over recovered	(5.6%)	6,a
Net Controllable Exp.	9,120	9,120	0	6,025	5,862	163	under	2.7%	

Variance explanations

1. This underspend is a result of vacant posts which have been filled.
2. This overspend relates primarily to expenditure on Grounds Maintenance.
3. The overspend is mainly due to an increase in IT costs.
4. This underspend relates to advertising, training and other administration costs.
5. This overspend relates to payments to community groups.
6. The over recovery is a result of increased training activity.

Budget virements

- a Additional Training funding from Scottish Government: Income (£0.014m), Employee Costs £0.014m.