

Report

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Report to:	Community Services Committee
Date of Meeting:	17 June 2014
Report by:	Executive Director (Finance and Corporate Resources) Executive Director (Community and Enterprise Resources)

Subject:	Community Services - Revenue Budget Monitoring 2014/2015
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide information on the actual expenditure measured against the revenue budget for the period 1 April to 2 May 2014 for Community Services
- ◆ provide a forecast for the year to 31 March 2015

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the underspend on the Community Services' revenue budget of £0.006million (0.15%), as detailed in Appendices B to F of the report, be noted; and
- (2) that, following the probable outturn exercise, the forecast to 31 March 2015 of breakeven, be noted.

3. Background

- 3.1. This is the first revenue budget monitoring report presented to the Community Services Committee for the financial year 2014/2015.
- 3.2. The Community and Enterprise Resources' budget is managed in totality by the Resource. The individual Community Services reports are included, along with variance explanations, in Appendices B to F. For information, the report details the financial position for Community and Enterprise Resources in Appendix A. As Appendices B to F reflect Community Services only, the total of Appendix A does not balance to the total of these.
- 3.3. Support Services within the Resource provides support for all Services, however, this is monitored through the Community Services Committee.

4. Employee Implications

4.1. None

5. Financial Implications

5.1. As at 2 May 2014, the Community Services' variance from phased budget is an underspend of £0.006million (0.15%). The Community Services' forecast for the revenue budget to 31 March 2015 is a break even position.

6. Other Implications

- 6.1. The main risk associated with the Council's Revenue Budget is that there is an overspend. The risk has been assessed as low given the detailed budget management applied across the Resources. The risk is managed through four weekly Budget Monitoring Meetings at which any variance is analysed. In addition, the probable outturn exercise ensures early warning for corrective action to be taken where appropriate.
- 6.2 There are no implications for sustainability in terms of the information contained in this report.

7. Equality Impact Assessment and Consultation Arrangements

- 7.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.
- 7.2. There is also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning

Executive Director (Finance and Corporate Resources)

Colin McDowall

Executive Director (Community and Enterprise Resources)

12 May 2014

Link(s) to Council Values/Objectives

- ◆ Accountable, Effective and Efficient

Previous References

- ◆ None

List of Background Papers

- ◆ Financial ledger and budget monitoring results to 2 May 2014.

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-Lorraine O'Hagan, Accounting and Budgeting Manager

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SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 2 May 2014 (No.2)

Community and Enterprise Resources Summary

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 02/05/14	Actual 02/05/14	Variance 02/05/14		% Variance 02/05/14	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	36,316	36,316	0	2,478	2,468	10	under	0.4%	
Property Costs	12,643	12,643	0	895	898	(3)	over	(0.3%)	
Supplies & Services	4,476	4,476	0	168	166	2	under	1.2%	
Transport & Plant	5,686	5,686	0	763	761	2	under	0.3%	
Administration Costs	971	971	0	33	22	11	under	33.3%	
Payments to Other Bodies	18,028	18,028	0	1,782	1,782	0	-	0.0%	
Payments to Contractors	54,856	54,856	0	1,460	1,456	4	under	0.3%	
Transfer Payments	627	627	0	147	147	0	-	0.0%	
Financing Charges	664	664	0	32	34	(2)	over	(6.3%)	
Total Controllable Exp.	134,267	134,267	0	7,758	7,734	24	under	0.3%	
Total Controllable Inc.	(21,081)	(21,081)	0	(1,486)	(1,470)	(16)	under recovered	(1.1%)	
Net Controllable Exp.	113,186	113,186	0	6,272	6,264	8	under	0.1%	

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Community and Enterprise Resources: Period Ended 2 May 2014 (No.2)

Facilities, Streets and Waste

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 02/05/14	Actual 02/05/14	Variance 02/05/14		% Variance 02/05/14	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	18,217	18,217	0	1,232	1,225	7	under	0.6%	
Property Costs	11,592	11,592	0	863	865	(2)	over	(0.2%)	
Supplies & Services	1,251	1,251	0	101	97	4	under	4.0%	
Transport & Plant	5,217	5,217	0	733	733	0	-	0.0%	
Administration Costs	180	180	0	13	2	11	under	84.6%	
Payments to Other Bodies	67	67	0	12	12	0	-	0.0%	
Payments to Contractors	15,458	15,458	0	1,429	1,430	(1)	over	(0.1%)	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	506	506	0	8	11	(3)	over	(37.5%)	
Total Controllable Exp.	52,488	52,488	0	4,391	4,375	16	under	0.4%	
Total Controllable Inc.	(10,687)	(10,687)	0	(945)	(930)	(15)	under recovered	(1.6%)	
Net Controllable Exp.	41,801	41,801	0	3,446	3,445	1	under	0.0%	

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Community and Enterprise Resources: Period Ended 2 May 2014 (No.2)

Environmental

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 02/05/14	Actual 02/05/14	Variance 02/05/14		% Variance 02/05/14	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	3,879	3,879	0	263	262	1	under	0.4%	
Property Costs	12	12	0	0	0	0	-	0.0%	
Supplies & Services	164	164	0	14	15	(1)	over	(7.1%)	
Transport & Plant	120	120	0	8	8	0	-	0.0%	
Administration Costs	96	96	0	2	1	1	under	50.0%	
Payments to Other Bodies	151	151	0	7	7	0	-	0.0%	
Payments to Contractors	239	239	0	8	8	0	-	0.0%	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	26	26	0	4	4	0	-	0.0%	
Total Controllable Exp.	4,687	4,687	0	306	305	1	under	0.3%	
Total Controllable Inc.	(1,013)	(1,013)	0	(44)	(44)	0	-	0.0%	
Net Controllable Exp.	3,674	3,674	0	262	261	1	under	0.4%	

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Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 2 May 2014 (No.2)

Leisure and Culture

Budget Category	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 02/05/14	Actual 02/05/14	Variance 02/05/14	% Variance 02/05/14	Note
	£000	£000	£000	£000	£000	£000		
Employee Costs	4	4	0	0	0	0	-	0.0%
Property Costs	230	230	0	25	25	0	-	0.0%
Supplies & Services	0	0	0	0	0	0	-	n/a
Transport & Plant	0	0	0	0	0	0	-	n/a
Administration Costs	11	11	0	0	0	0	-	0.0%
Payments to Other Bodies	102	102	0	0	0	0	-	0.0%
Payments to Contractors	20,194	20,194	0	0	0	0	-	0.0%
Transfer Payments	0	0	0	0	0	0	-	n/a
Financing Charges	0	0	0	0	0	0	-	n/a
Total Controllable Exp.	20,541	20,541	0	25	25	0	-	0.0%
Total Controllable Inc.	0	0	0	0	0	0	-	n/a
Net Controllable Exp.	20,541	20,541	0	25	25	0	-	0.0%

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Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 2 May 2014 (No.2)

Projects

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 02/05/14	Actual 02/05/14	Variance 02/05/14		% Variance 02/05/14	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	0	0	0	0	0	0	-	n/a	
Property Costs	0	0	0	0	0	0	-	n/a	
Supplies & Services	0	0	0	0	1	(1)	over	n/a	
Transport & Plant	0	0	0	0	0	0	-	n/a	
Administration Costs	0	0	0	0	0	0	-	n/a	
Payments to Other Bodies	0	0	0	0	0	0	-	n/a	
Payments to Contractors	232	232	0	0	0	0	-	0.0%	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	0	0	0	0	0	0	-	n/a	
Total Controllable Exp.	232	232	0	0	1	(1)	over	0.0%	
Total Controllable Inc.	0	0	0	0	(1)	1	over recovered	0.0%	
Net Controllable Exp.	232	232	0	0	0	0	-	0.0%	

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Community and Enterprise Resources: Period Ended 2 May 2014 (No.2)

Support Services

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 02/05/14	Actual 02/05/14	Variance 02/05/14		% Variance 02/05/14	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	4,416	4,416	0	281	280	1	under	0.4%	
Property Costs	295	295	0	0	1	(1)	over	n/a	
Supplies & Services	145	145	0	13	13	0	-	0.0%	
Transport & Plant	72	72	0	2	0	2	under	100.0%	
Administration Costs	243	243	0	2	0	2	under	100.0%	
Payments to Other Bodies	0	0	0	0	0	0	-	n/a	
Payments to Contractors	0	0	0	0	0	0	-	n/a	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	50	50	0	6	6	0	-	0.0%	
Total Controllable Exp.	5,221	5,221	0	304	300	4	under	1.3%	
Total Controllable Inc.	(1,832)	(1,832)	0	0	0	0	-	0.0%	
Net Controllable Exp.	3,389	3,389	0	304	300	4	under	1.3%	