



Council Offices, Almada Street
Hamilton, ML3 0AA

Monday, 26 November 2018

Dear Councillor

Conference Allocation Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Tuesday, 04 December 2018

Time: 09:30

Venue: Committee Room 4, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

Members are reminded to bring their fully charged tablets to the meeting

Yours sincerely

Lindsay Freeland
Chief Executive

Members

Peter Craig (Chair), Stephanie Callaghan (Depute Chair), Walter Brogan, Maureen Chalmers, Fiona Dryburgh, Mark McGeever

BUSINESS

1 Declaration of Interests

- 2 Minutes of Previous Meeting** 3 - 4
Minutes of meeting of the Conference Allocation Committee held on 6 November 2018 submitted for approval as a correct record. (Copy attached)

Item(s) for Decision

- 3 Elected Member Representation at Conferences, etc** 5 - 6
Report dated 26 November 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Urgent Business

- 4 Urgent Business**
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name: Sandra Abbott

Clerk Telephone: 01698 455393

Clerk Email: sandra.abbott@southlanarkshire.gov.uk