



Council Offices, Almada Street  
Hamilton, ML3 0AA

Thursday, 08 February 2018

Dear Councillor

## **Finance and Corporate Resources Committee**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date:** Wednesday, 07 February 2018

**Time:** 14:00

**Venue:** Committee Room 1, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

<b>Members are reminded to bring their fully charged tablets to the meeting</b>
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Yours sincerely

**Lindsay Freeland**  
**Chief Executive**

### **Members**

Gladys Miller (Chair), Graeme Horne (Depute Chair), Collette Stevenson (Depute Chair), Alex Allison, John Anderson, Walter Brogan, Robert Brown, Janine Calikes, Graeme Campbell, Peter Craig, Maureen Devlin, Isobel Dorman, Joe Fagan, Geri Gray, Eric Holford, Eileen Logan, Hugh Macdonald, Monique McAdams, Ian McAllan, Catherine McClymont, Mark McGeever, Jim McGuigan, John Ross, Graham Scott, Jim Wardhaugh, Jared Wark

### **Substitutes**

John Bradley, Andy Carmichael, Poppy Corbett, Margaret Cowie, Mary Donnelly, Ian Harrow, Martin Lennon, Richard Lockhart, Katy Loudon, Lynne Nailon, Margaret Walker, Sheena Wardhaugh, Josh Wilson

## BUSINESS

- 1 Declaration of Interests**
- 2 Minutes of Previous Meeting** 5 - 12  
Minutes of the meeting of the Finance and Corporate Resources Committee held on 15 November 2017 were submitted for approval as a correct record. (Copy attached)
- 3 Minutes of Appeals Panel** 13 - 16  
Minutes of the Appeals Panel held on 18 and 23 January 2018 were submitted for approval as a correct record. (Copies attached)

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### Monitoring Item(s)

- 4 Revenue Budget Monitoring 2017/2018 - Finance and Corporate Resources** 17 - 26  
Report dated 10 January 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 5 Capital Budget Monitoring 2017-2018 - Finance and Corporate Resources** 27 - 30  
Report dated 3 January 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 6 Finance and Corporate Resources - Workforce Monitoring - October to November 2017** 31 - 36  
Report dated 28 December 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 7 Council-wide Workforce Monitoring - October to November 2017** 37 - 58  
Report dated 28 December 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 8 Treasury Management Activity - Third Quarter Review** 59 - 68  
Report dated 29 December 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached)

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### Item(s) for Decision

- 9 Finance and Corporate Resources' Resource Plan 2017/2018** 69 - 120  
Report dated 21 December 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 10 Revenue Collection and Approval for Write Offs** 121 - 126  
Report dated 12 January 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached)

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### Item(s) for Noting

- 11 Update of the Finance and Corporate Resources' Risk Register and Risk Control Plan** 127 - 134  
Report dated 8 January 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 12 Procurement Performance Report 2016/2017** 135 - 140  
Report dated 11 January 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached)

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|--|-----------|
| <b>13 Procurement Strategy - Action Plan Update</b>  | 141 - 150 |
| Report dated 10 January 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached)  |           |
| <b>14 Teachers' Pay Award Implementation 2017/2018</b>   | 151 - 152 |
| Report dated 20 December 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached) |           |

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### **Urgent Business**

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#### **15 Urgent Business**

Any other items of business which the Chair decides are urgent.

#### ***For further information, please contact:-***

Clerk Name: Stuart McLeod

Clerk Telephone: 01698 454815

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