

ENTERPRISE RESOURCES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 15 June 2011

Chair:

Councillor Chris Thompson

Councillors Present:

John Anderson, Eileen Baxendale, Peter Craig, Jim Docherty, Lynn Filshie, Graeme Home, Eileen Logan, Joe Lowe, Denis McKenna, John McNamee, Mary McNeill, John Murray (Depute), Graham Scott, George Sutherland, Jim Wardhaugh

Councillors' Apologies:

John Cairney, Barry Douglas, Beith Forrest, Ian Gray, Edward McAvoy, Davie McLachlan, Henry Mitchell, Mary Smith

Attending:

Corporate Resources

G Bow, Administration Adviser

Enterprise Resources

C McDowall, Executive Director; A Colthart, Head of Support Services; J Forbes, Asset Management and Property Manager; G Mackay, Head of Roads and Transportation Services; J McCaffer, Head of Regeneration; M McGlynn, Head of Planning and Building Standards

Finance and Information Technology Resources

A Murray, Assistant Finance Manager, Accounting and Budgeting

1 Declaration of Interests

The following interests were declared:-

Councillor(s)	Item(s)	Nature of Interest(s)
Scott and C Thompson	◆ Clyde Gateway Urban Regeneration Company Proposals	◆ Members of the Board of Directors of Clyde Gateway Urban Regeneration Company
	◆ Vacant/Derelict Land Fund Programme 2011/2012	◆ Members of the Board of Directors of Clyde Gateway Urban Regeneration Company
Baxendale	Clyde Gateway Urban Regeneration Company Proposals	Involvement with Company in the Clyde Urban Gateway area
C Thompson	Proposed Business Support Programmes 2011/2012	Supplier Development Programme - Board Member
Logan	Blacklaw Renewable Energy Fund – Castlehill Bowling Club, Carluke	Involvement with Club

2 Minutes of Previous Meeting

The minutes of the meeting of the Enterprise Resources Committee held on 30 March 2011 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Enterprise Resources - Workforce Monitoring – February to April 2011

A joint report dated 19 May 2011 by the Executive Directors (Enterprise Resources) and (Corporate Resources) was submitted on the following employee information for Enterprise Resources for the period February to April 2011:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 12 March 2011

The Committee decided: that the report be noted.

[Reference: Minutes of 30 March 2011 (Paragraph 6)]

4 Enterprise Resources' Resource Plan 2011/2012

A report dated 23 May 2011 by the Executive Director (Enterprise Resources) was submitted on Enterprise Resources' Resource Plan for 2011/2012. Details were provided on:-

- ◆ Resource achievements and performance during 2010/2011
- ◆ Resource objectives and actions for 2011/2012
- ◆ capital and revenue resources for 2011/2012
- ◆ the organisational structure of the Resource

In line with the Council's revised performance management arrangements, a mid year progress report on actions identified in the 2011/2012 Resource Plan would be submitted to a future meeting of the Committee.

The Committee recommended that the Enterprise Resources' Resource Plan for **to the Executive Committee:** 2011/2012 be approved.

[Reference: Minutes of 10 November 2010 (Paragraph 6)]

5 Hamilton Town Centre Business Improvement District (BID)

A report dated 11 May 2011 by the Executive Director (Enterprise Resources) was submitted on discussions that had been undertaken with the Lanarkshire Chamber of Commerce with a view to developing a Business Improvement District (BID) for Hamilton Town Centre.

A BID was a precisely defined geographical area within which businesses had voted to invest collectively to improve their trading environment. BIDs in place elsewhere in Scotland were proving to be very successful for both businesses and the Council and had a proven track record of boosting footfall and building a civic pride in the town.

The Lanarkshire Chamber of Commerce had been successful in securing £20,000 of funding from the Scottish Government towards developing a BID in Hamilton Town Centre. It was proposed that the Council support the Lanarkshire Chamber of Commerce and the business community in Hamilton to establish whether support existed for a BID and, if so, to progress the establishment of a BID for Hamilton Town Centre.

The costs of £45,000 associated with the Council's involvement in establishing a BID would be met from within existing Enterprise Resources' budgets.

The Committee decided:

- (1) that the promotion of a Business Improvement District (BID) by Lanarkshire Chamber of Commerce for Hamilton Town Centre be supported; and
- (2) that up to £45,000 of financial support over the financial years 2011/2012 and 2012/2013 be awarded to the Lanarkshire Chamber of Commerce as a contribution towards the costs of establishing and operating a BID Company.

6 Approval of Clyde Gateway Urban Regeneration Company (URC) Proposals

A report dated 11 May 2011 by the Executive Director (Enterprise Resources) was submitted on a range of proposals within the Clyde Gateway area which required the approval of this Council as a member organisation on the Clyde Gateway Urban Regeneration Company (URC).

As part of the Members' Agreement, the URC required to obtain the written consent of the member organisations before entering into certain contracts or engaging in specific activities. In this context, approval was required for the URC to:-

- ♦ dispose of 1.71 acres of ground, at less than market value, at Main Street/Dunn Street, Bridgeton to Thenew Housing Association in the sum of £77,500 for the development of 31 housing units
- ♦ enter into a standard security arrangement with the Heritage Lottery Fund in relation to grant funding of £961,000 being provided for the redevelopment of the Olympian Building at Bridgeton Cross
- ♦ become a member of the Dalmarnock Community Development Trust
- ♦ enter into a standard security arrangement with Scottish Gas Networks in relation to overage arrangements affecting the acquisition of 0.8 acres of ground at French Street/Swanson Street, Dalmarnock

The Committee decided: that the proposals, detailed above, within the Clyde Gateway area be approved and the necessary written consent be provided to the Clyde Gateway URC.

Councillors Baxendale, Scott and C Thompson, having declared an interest in this item, withdrew from the meeting during its consideration. Councillor Murray took the Chair for this item and the following 2 items

7 Scottish Government Vacant and Derelict Land Fund Programme 2011/2012

A report dated 17 May 2011 by the Executive Director (Enterprise Resources) was submitted on: -

- ♦ progress made during 2010/2011 in implementing the agreed strategy to address the issues of contaminated and derelict land in South Lanarkshire
- ♦ the proposed Local Vacant and Derelict Land Delivery Plan for 2011/2012

A South Lanarkshire Local Vacant and Derelict Land Delivery Plan had been developed to make use of an allocation of £5.7 million from the Scottish Government's Vacant and Derelict Land Fund for 2008 to 2011.

The Local Delivery Plan was required to deliver the key objectives of the Vacant and Derelict Land Fund which were to:-

- ♦ tackle long-term vacant and derelict land
- ♦ stimulate growth and wealth creation
- ♦ promote environmental justice and improved quality of life

The Scottish Government had allocated funding to a 1 year Vacant and Derelict Land Fund programme to be shared among 5 local authority areas. South Lanarkshire Council's share was £1.558 million with the condition that at least 50% of the funds were allocated to projects within the Clyde Gateway Urban Regeneration Company area.

The South Lanarkshire Local Delivery Plan for 2011/2012 was proposed as follows:-

Programme 2011/2012	Budget
Clyde Gateway Urban Regeneration Company Projects	£1,145,760
Caldwellside, Lanark	£ 413,000
Total	£1,558,760

The Council had a statutory duty to review its area to identify contaminated land. As a result, it required to produce a strategy detailing the methods that would be used to undertake site investigations to identify the contaminated sites and how it would use its regulatory powers to achieve the required levels of remediation.

The approved programme for 2010/2011 had allocated resources of £255,570 to address the issue of contaminated land. However, total expenditure had been £256,640. The overspend of £1,070 had been met from within the Enterprise Resources' General Services capital programme budget.

There would not be a Contaminated Land Programme for 2011/2012 as budget provision had not been made in 2011/2012.

The proposed expenditure of £1.558 million for the Vacant and Derelict Land Local Delivery Programme would be funded from the Scottish Government Vacant and Derelict Land Fund 2011/2012 programme allocation.

The Committee decided:

- (1) that the progress achieved during 2010/2011 in delivering the agreed Vacant and Derelict Land Fund Programme and the treatment of contaminated land in South Lanarkshire be noted; and
- (2) that the South Lanarkshire Local Vacant and Derelict Land Delivery Plan for 2011/2012, as detailed in the report, be approved.

[Reference: Minutes of 2 June 2010 (Paragraph 7)]

Councillors Scott and C Thompson, having declared an interest in this item, withdrew from the meeting during its consideration

8 Proposed Business Support Programmes 2011/2012

A report dated 19 May 2011 by the Executive Director (Enterprise Resources) was submitted on: -

- ♦ company support activity undertaken by the Council in 2010/2011
- ♦ a range of business and rural/tourism development programmes and initiatives offered by the Council for 2011/2012

To secure continuity of delivery, an overall programme of business and rural/tourism support for 2011/2012 was proposed as follows: -

Programme 2011/2012	Budget
West of Scotland Loan Funding	£ 70,000
Lanarkshire Business Training Support	£ 50,000
Lanarkshire Consultancy Grant	£ 75,000
Graduate Employment Programme	£ 75,000
Rural Capital Grant Scheme	£107,000
Supplier Development Programme	£ 10,000
Clyde Gateway	£ 71,000
Sub Total (Business Support)	£458,000
 Tourism Development	 £ 39,000
Sub Total (Rural/Tourism Development)	£ 39,000
 Business Development Initiatives	 £182,000
Overall Total	£679,000

The proposed expenditure of £679,000 for the business support programmes and rural/tourism development initiatives would be met from existing resources within Enterprise Resources' revenue and capital budgets for 2011/2012.

The Committee decided:

- (1) that the business support programmes and rural/tourism development initiatives for 2011/2012 amounting to £679,000, as detailed above, be approved; and
- (2) that the outcomes of the Council's programmes to support local companies during 2010/2011 be noted.

[Reference: Minutes of 2 June 2010 (Paragraph 6)]

Councillor C Thompson, having declared an interest in this item, withdrew from the meeting during its consideration

9 Stallashaw Moss Renewable Energy Fund

A report dated 4 April 2011 by the Executive Director (Enterprise Resources) was submitted on:-

- ♦ the development of the Stallashaw Moss Windfarm, near Auchengray, Camwath
- ♦ proposals for the associated community benefit payments to be managed through the Renewable Energy Fund

Muirhall Windfarm Limited had received planning permission to erect 6 wind turbines at Stallashaw Moss, near Auchengray, Carnwath. As part of the development, the Council would receive community benefit payments for distribution to projects associated with the windfarm. It was proposed that the arrangements in place for the distribution of funds through the Renewable Energy Fund be used as the basis for the administration of the Stallashaw Moss Windfarm payments.

The eligible area is shown in the appendix to the report and criteria for the distribution of the Stallashaw Moss Renewable Energy Fund grants were detailed.

The Committee decided:

- (1) that the Council's Renewable Energy Fund incorporate provision for the receipt and disposal of community benefit payments in respect of the Stallashaw Moss Windfarm development; and
- (2) that the Executive Director (Enterprise Resources) be authorised to conclude the necessary administrative arrangements in relation to the community benefit payments using the Renewable Energy Fund mechanism.

[Reference: Minutes of Planning Committee of 16 December 2008 (Paragraph 10)]

Councillor Docherty left the meeting during this item of business

10 Blacklaw Renewable Energy Fund - Castlehill Bowling Club, Carluke

A report dated 16 May 2011 by the Executive Director (Enterprise Resources) was submitted on an application to the Blacklaw Renewable Energy Fund which had been established in 2004 to provide funding to suitable projects providing community benefits in eligible areas.

It was proposed that a grant of up to a maximum of £13,000 towards eligible costs associated with roof replacement works at Castlehill Bowling Club, Belstane Road, Carluke, be awarded to Castlehill Bowling Club subject to the applicant providing written confirmation that all other additional funding for the project and any required planning consent had been secured.

The Committee decided: that Castlehill Bowling Club be awarded a grant of up to a maximum of £13,000 towards the costs associated with roof replacement works at the Bowling Club, Belstane Road, Carluke, subject to the applicant providing written confirmation that all other additional funding for the project and any required planning consent had been secured.

Councillor Logan, having declared an interest in this item, withdrew from the meeting during its consideration

11 Whitelees Renewable Energy Fund - The Village Centre, East Kilbride

A report dated 20 May 2011 by the Executive Director (Enterprise Resources) was submitted on an application to the Whitelees Renewable Energy Fund which had been established in 2007 to provide funding to suitable projects providing community benefits in eligible areas.

It was proposed that a grant of up to a maximum of £20,239 towards eligible costs associated with the hall extension at The Village Centre, East Kilbride, be awarded to The Village Centre subject to the applicant providing written confirmation that all other additional funding for the project had been secured.

The Committee decided:

that The Village Centre, East Kilbride be awarded a grant of up to maximum of £20,239 towards the costs associated with the hall extension at The Village Centre, subject to the applicant providing written confirmation that all other additional funding for the project had been secured.

12 Carriageway Re-Surfacing Contract - COLAS Repave

A report dated 19 May 2011 by the Executive Director (Enterprise Resources) was submitted on authorisation for the Executive Director (Enterprise Resources) to enter into a negotiated contract with Colas Limited to carry out carriageway/recycling and resurfacing works using the “Repave” process on the following public roads:-

- ◆ High Common Road, East Kilbride – estimated value £98,000
- ◆ Greenhills Road, East Kilbride – estimated value £107,000

Details were provided on the “Repave” process which highlighted that Colas Limited was the only company in the country able to undertake the process.

The roads identified had been jointly inspected with Colas Limited to confirm their suitability for this type of treatment.

The Committee decided:

that the Executive Director (Enterprise Resources) be authorised to enter into a negotiated contract with Colas Limited for carriageway/recycling and resurfacing works using the “Repave” process at an estimated value of £205,000.

[Reference: Minutes of 2 June 2010 (Paragraph 11)]

13 Restoration Scoping Study - Upper Clyde Catchment

A report dated 20 May 2011 by the Executive Director (Enterprise Resources) was submitted on a proposal to enter into a Memorandum of Understanding with the Scotland and Northern Ireland Forum for Environmental Research (SNIFFER) to allow the Council to manage a SEPA funded Restoration Scoping Study of the Upper Clyde Catchment.

The Flood Risk Management (Scotland) Act 2009 placed significant new duties on SEPA, Scottish Ministers and the Council in relation to the requirement to consider what contribution natural flood management techniques could make to managing flood risk. In this regard, the Clyde Catchment had been identified as a suitable location for the demonstration of natural flood management techniques.

It was proposed to enter into a Memorandum of Understanding with SNIFFER to undertake a Restoration Scoping Study in the upper Clyde Catchment area taking in towns and communities at risk from flooding including Crossford, Rosebank and Dalserf.

Funding of £33,000 excluding VAT would be provided by SNIFFER in the 2011/2012 financial year towards the cost of the project which would be desk based and not involve physical works at this stage.

The Committee decided: that the Executive Director (Enterprise Resources) be authorised, in consultation with the Head of Legal Services, to enter into a Memorandum of Understanding with SNIFFER in order to undertake a Restoration Scoping Study of the upper Clyde Catchment.

14 Winter Service Arrangements

A report dated 6 June 2011 by the Executive Director (Enterprise Resources) was submitted on:-

- ◆ the performance of the winter service arrangements in 2010/2011
- ◆ proposed adjustments to the Winter Service arrangements for 2011/2012

Revised winter service arrangements had been put in place following the recommendations of the Member/Officer Working Group set up to look at the provision of winter service arrangements in light of the challenges presented by the severity of the winter in 2009/2010.

The new arrangements had been severely tested but were considered to have performed well. A number of issues had arisen and those were considered in the course of a debrief involving representatives from all of the emergency services. Details of the issues discussed together with proposed service adjustments to address those issues for the 2011/2012 winter period were provided in the report.

The Committee decided:

- (1) that the assessment of the performance of the 2010/2011 winter service arrangements be noted; and
- (2) that the proposed service adjustments to improve the provision of winter service arrangements, as detailed in the report, be approved.

[Reference: Minutes of Executive Committee of 22 September 2010 (Paragraph 10)]

15 Enterprise Resources - Notification of Contracts Awarded - 1 October 2010 to 31 March 2011

A report dated 23 May 2011 by the Executive Director (Enterprise Resources) was submitted on contracts awarded by Enterprise Resources in the period 1 October 2010 to 31 March 2011.

In terms of Standing Order No 20.7 of the Standing Orders on Contracts, Resources were required to notify the relevant Committee of contracts awarded. Details of the contracts awarded by Enterprise Resources were provided in the appendix to the report.

The Committee decided: that the report be noted.

16 Urgent Business

There were no items of urgent business.

