

ENTERPRISE RESOURCES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 2 June 2010

Chair:

Councillor Chris Thompson

Councillors Present:

John Anderson, Eileen Baxendale, John Cairney, Peter Craig, Jim Docherty, Lynn Filshie, Beith Forrest, Graeme Horne, Eileen Logan, Joe Lowe, Denis McKenna, Davie McLachlan, John McNamee, Mary McNeill, Henry Mitchell, John Murray (Depute), Graham Scott, George Sutherland, Jim Wardhaugh

Councillors' Apologies:

Barry Douglas, Ian Gray, Edward McAvoy, Mary Smith

Attending:

Corporate Resources

N Docherty, Administration Assistant; J McDonald, Administration Adviser

Enterprise Resources

C McDowall, Executive Director; A Colthart, Head of Support Services; G MacKay, Head of Roads and Transportation Services; J McCaffer, Head of Regeneration

Finance and Information Technology Resources

K Main, Accountant

1 Declaration of Interests

The following interests were declared:-

Councillor(s)	Item(s)	Nature of Interest(s)
Thompson	Proposed Business Support Programmes 2010/2011	Supplier Development Programme - Board Member
McNeill and Sutherland	Proposed Business Support Programmes 2010/2011	Members of the Board of Trustees of New Lanark Conservation Trust
Scott and Thompson	Vacant/Derelict Land Fund Programme and Contaminated Land Programme 2010/2011	Members of the Board of Directors of Clyde Gateway Urban Regeneration Company
Logan	Blacklaw Renewable Energy Fund - Applications for Funding – Carluke Friends of Guiding	Involvement with group using Guide Hall

2 Minutes of Previous Meeting

The minutes of the meeting of the Enterprise Resources Committee held on 17 March 2010 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Enterprise Resources - Workforce Monitoring - February and March 2010

A joint report dated 10 May 2010 by the Executive Directors (Enterprise Resources) and (Corporate Resources) was submitted on the following employee information for Enterprise Resources for the period February and March 2010:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 13 March 2010

The Committee decided: that the report be noted.

[Reference: Minutes of 17 March 2010 (Paragraph 6)]

4 Enterprise Resources' Resource Plan 2010/2011

A report dated 11 May 2010 by the Executive Director (Enterprise Resources) was submitted on Enterprise Resources' Resource Plan for 2010/2011. Details were provided on:-

- ◆ Resource achievements and performance during 2009/2010
- ◆ Resource objectives and actions for 2010/2011
- ◆ capital and revenue resources for 2010/2011
- ◆ the organisational structure of the Resource

In line with the Council's revised performance management arrangements, a mid year progress report on actions identified in the 2010/2011 Resource Plan would be submitted to a future meeting of the Committee.

The Committee recommended to the Executive Committee: that the Enterprise Resources' Resource Plan for 2010/2011 be approved.

[Reference: Minutes of 20 January 2010 (Paragraph 6)]

5 Clyde and Avon Valley Landscape Partnership - Staffing Requirements

A joint report dated 19 May 2010 by the Executive Directors (Enterprise Resources) and (Corporate Resources) was submitted on the:-

- ◆ successful bid for Heritage Lottery Fund funding (HLF) for the Clyde and Avon Valley Landscape Partnership
- ◆ establishment of the posts required to deliver the Clyde and Avon Valley Landscape Partnership project

The Heritage Lottery's Landscape Partnership Fund was a grants programme that awarded grants of between £250,000 and £2 million to partnerships of local, regional and national interests which aimed to conserve areas of distinctive landscape character throughout the UK.

Within the Landscape Partnership programme, the HLF was able to support schemes that supplied long-term social, economic and environmental benefits for rural areas. The Landscape Partnership project had been awarded a grant of £2 million from the HLF.

The Stage 1 development phase of the Landscape Partnership project included provision for 3 full-time temporary posts and it was proposed that those posts be hosted by the Council. The posts would be established for a period of 1 year with a possible extension of 3 to 4 years as follows:-

- ◆ 1 post of Development Officer on Grade 3, Level 8 SCP 75-80 (£33,724 to £36,316)
- ◆ 1 post of Assistant Development Officer on Grade 2, Level 4 SCP 46-57 (£21,881 to £25,768)
- ◆ 1 post of Clerical Assistant, on Grade 1, Level 4 SCP 25-28 (£16,004 to £16,734)

The costs associated with the establishment of the posts would be met from the HLF award of £100,000. Funding to continue the posts beyond the development stage had been built into the Stage 2 programme proposals which would be met from the remaining HLF award of £1.9 million.

The Committee decided:

- (1) that the Council host the posts required to deliver the Stage 1 development phase of the Landscape Partnership project; and
- (2) that the 3 temporary posts, as detailed above, be established.

6 Proposed Business Support Programmes 2010/2011

A report dated 10 May 2010 by the Executive Director (Enterprise Resources) was submitted on:-

- ◆ company support activity undertaken by the Council in 2009/2010
- ◆ a range of business and rural/tourism development programmes and initiatives offered by the Council for 2010/2011

To secure continuity of delivery, an overall programme of business and rural/tourism support for 2010/2011 was proposed as follows:-

Programme 2010/2011	Budget
Lanarkshire Business Training Support	£ 70,000
Lanarkshire Sustainable Business Programme (LSBP)	£150,000
Supplier Development Programme	£ 10,000
Sub Total (Business Support)	£230,000
 Tourism Development	 £ 39,000
New Lanark Trust	£ 89,000
Sub Total (Rural/Tourism Development)	£128,000
 Business Development Initiatives	 £ 73,500
Overall Total	£431,500

The proposed expenditure of £431,500 for the business and rural/tourism support programmes would be met from existing resources within Enterprise Resources' revenue and capital budgets for 2010/2011.

The Committee decided:

- (1) that the business and rural/tourism development programmes and initiatives for 2010/2011 amounting to £431,500, as detailed above, be approved; and

(2) that the company support activity undertaken by the Council in 2009/2010 be noted.

[Reference: Minutes of 20 May 2009 (Paragraph 10)]

Councillors McNeill, Sutherland and Thompson, having declared an interest in this item, withdrew from the meeting during its consideration. Councillor Murray took the Chair for items 6 and 7 only

7 Vacant/Derelict Land Fund Programme and Contaminated Land Programme 2010/2011

A report dated 10 May 2010 by the Executive Director (Enterprise Resources) was submitted on:-

- ♦ progress made during 2009/2010 in implementing the agreed strategy to address the issues of contaminated and derelict land in South Lanarkshire
- ♦ the proposed programmes for 2010/2011

A South Lanarkshire Local Vacant and Derelict Land Delivery Plan had been developed to make use of an allocation of £5.7 million from the Scottish Government's Vacant and Derelict Land Fund for 2008 to 2011.

The Local Delivery Plan was required to deliver the key objectives of the Vacant and Derelict Land Fund which were to:-

- ♦ tackle long term vacant and derelict land
- ♦ stimulate growth and wealth creation
- ♦ promote environmental justice and improved quality of life

The South Lanarkshire Local Delivery Plan for 2010/2011 was proposed as follows:-

Programme 2010/2011	Budget
Clyde Gateway	£620,000
Town and Village Centres	£453,000
Housing/Neighbourhood Regeneration	£307,000
South Larkhall	£481,000
Redlees Quarry	£397,000
Total	£2,258,000

The Council had a statutory duty to review its area to identify contaminated land. As a result, it required to produce a strategy detailing the methods that would be used to undertake site investigations to identify the contaminated sites and how it would use its regulatory powers to achieve the required levels of remediation.

The approved programme for 2009/2010 had allocated resources of £376,418 to address the issue of contaminated land. However, total expenditure had been £401,851 with the overspend of £25,433 being carried forward to 2010/2011.

The South Lanarkshire Council Contaminated Land Programme for 2010/2011 was proposed as follows:-

Programme 2010/2011	Budget
Stage 1 Investigations to inform the Remediation Strategy	£65,000
Action arising from Stage 1 Investigations	£35,000
Site Remediation, Peacock Cross, Hamilton	£50,000

Site Remediation, Cathcart Place, Rutherglen	£57,533
Demolitions and Site Investigations, Union Street, Carluke	£32,850
Demolitions and Site Investigations, Delves Road, Lanark	£15,184
Total	£255,567

The proposed expenditure of £255,567 for the Contaminated Land Programme would be met from funding of £281,000 from the Council's Capital Programme for 2010/2011 less the £25,433 overspend from 2009/2010.

The Committee decided:

- (1) that the South Lanarkshire Local Vacant and Derelict Land Delivery Plan for 2010/2011, as detailed above, be approved; and
- (2) that the South Lanarkshire Council Contaminated Land Programme for 2010/2011 amounting to £255,567, as detailed above, be approved.

[Reference: Minutes of 7 July 2009 (Paragraph 11)]

Councillors Scott and Thompson, having declared an interest in this item, withdrew from the meeting during its consideration

8 Skills Development Scotland - Service Delivery Agreement 2010/2011

A report dated 10 May 2010 by the Executive Director (Enterprise Resources) was submitted on the establishment of a formal Service Delivery Agreement between the Council and Skills Development Scotland for 2010/2011.

Skills Development Scotland (SDS) was the national agency which had been established following the review and restructuring of national enterprise development functions delivered through Scottish Enterprise and other bodies.

SDS had been developing a Service Delivery Agreement for each local authority in Scotland and, following meetings, a Service Delivery Agreement for South Lanarkshire had been drawn up. The Service Delivery Agreement aimed to ensure continuous improvement in delivering services. Details of the Service Delivery Agreement were contained in the appendix to the report.

The Committee decided: that the Service Delivery Agreement with Skills Development Scotland for 2010/2011, as detailed in the appendix to the report, be approved.

Councillor Docherty left the meeting during this item of business

9 Whitelees Renewable Energy Fund - Grant Application - 1st East Kilbride Scouts

A report dated 5 May 2010 by the Executive Director (Enterprise Resources) was submitted on an application to the Whitelees Renewable Energy Fund.

The Whitelees Renewable Energy Fund had been established in 2007 to provide funding to suitable projects providing community benefits in eligible areas. It was proposed that a grant of up to a maximum of £21,000 towards eligible costs associated with the upgrading and refurbishment of the hall at Park Terrace, East Kilbride be awarded to the 1st East Kilbride Scout Group, subject to the Group confirming that all other additional funding for the project had been secured.

The Committee decided:

that the 1st East Kilbride Scout Group be awarded a grant of up to a maximum of £21,000 towards the costs associated with the upgrading and refurbishment of the hall at Park Terrace, East Kilbride, subject to the group confirming that all other additional funding for the project had been secured.

10 Blacklaw Renewable Energy Fund - Applications for Funding

A report dated 10 May 2010 by the Executive Director (Enterprise Resources) was submitted on 4 applications to the Blacklaw Renewable Energy Fund.

The Renewable Energy Fund had been established in 2004 to provide funding to suitable projects providing community benefits in eligible areas. It was proposed that, subject to the applicants providing written confirmation that all other additional funding for the projects and any required planning consent had been secured, a grant of up to a maximum of:-

- ♦ £22,678 towards eligible costs associated with the upgrading and refurbishment of Rorison Memorial Hall be awarded to Dalserf Parish Church
- ♦ £29,176 towards eligible costs associated with the construction and installation of a sculpture and associated celebratory events to commemorate the 100th anniversary of the inaugural Lanark Airshow be awarded to Lanark Airshow Committee
- ♦ £16,948 towards eligible costs associated with the upgrading and refurbishment of the existing Guide Hall in Carluke be awarded to Carluke Friends of Guiding
- ♦ £50,000 towards eligible costs associated with the refurbishment of Murrays Mortuary Chapel, Lanark be awarded to South Lanarkshire Council

The Committee decided:

- (1) that Dalserf Parish Church be awarded a grant of up to a maximum of £22,678 towards the costs associated with the upgrading and refurbishment of Rorison Memorial Hall;
- (2) that the Lanark Airshow Committee be awarded a grant of up to a maximum of £29,176 towards the costs associated with the construction and installation of a sculpture and associated celebratory events to commemorate the 100th anniversary of the inaugural Lanark Airshow;
- (3) that the Carluke Friends of Guiding be awarded a grant of up to a maximum of £16,948 towards the upgrading and refurbishment of the existing Guide Hall in Carluke;
- (4) that South Lanarkshire Council be awarded a grant of up to a maximum of £50,000 towards the refurbishment of Murrays Mortuary Chapel, Lanark; and
- (5) that the award of grant be subject to the applicants providing written confirmation that all other additional funding for the projects and any required planning consents had been secured.

Councillor Logan, having declared an interest in this item, withdrew from the meeting during its consideration

Councillor Horne left the meeting during this item of business

11 Carriageway Resurfacing Contract - Colas "Repave"

A report dated 24 May 2010 by the Executive Director (Enterprise Resources) was submitted on authorisation for the Executive Director to enter into a negotiated contract with Colas Limited to carry out carriageway recycling and resurfacing works using the "Repave" process on the following public roads:-

- ◆ B7071, Bothwell Road, Hamilton – estimated value £200,000
- ◆ B7078, Carlisle Road, Larkhall – estimated value £150,000
- ◆ A730, Glasgow Road, Rutherglen – estimated value £290,000
- ◆ Mull, East Kilbride – estimated value £30,000
- ◆ Young Place, East Kilbride – estimated value £60,000
- ◆ Abbotsford Crescent, Strathaven – estimated value £25,000
- ◆ Canberra Drive Estate, East Kilbride – estimated value £100,000

Details were provided on the "Repave" process which highlighted that Colas Limited were the only company in the country able to undertake the process.

The roads identified would be jointly inspected with Colas Limited to confirm their suitability for this type of treatment. Depending on the outcome, some adjustments to the proposed programme might be required.

The Committee decided: that the Executive Director (Enterprise Resources) be authorised to enter into a negotiated contract with Colas Limited for carriageway recycling and resurfacing works using the "Repave" process at an estimated value of £855,000.

[Reference: Minutes of 20 May 2009 (Paragraph 15)]

12 Notification of Contracts Awarded - 1 October 2009 to 31 March 2010

A report dated 6 May 2010 by the Executive Director (Enterprise Resources) was submitted on contracts awarded by Enterprise Resources in the period 1 October 2009 to 31 March 2010.

In terms of Standing Order No 19.6 of the Standing Orders on Contracts, Resources were required to notify the relevant Committee of contracts awarded. Details of the contracts awarded by Enterprise Resources were provided in the appendix to the report.

The Committee decided: that the report be noted.

13 Urgent Business

There were no items of urgent business.