

# Report

Report to:	<b>Conference Allocation Committee</b>
Date of Meeting:	<b>5 October 2021</b>
Report by:	<b>Executive Director (Finance and Corporate Resources)</b>

Subject:	<b>Elected Member Representation at Conferences, etc</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide details on the “Tackling Domestic Abuse and Violence” webinar, organised by the Institute of Government and Public Policy (IGPP), on 4 November 2021, to allow further consideration on elected member representation

## 2. Recommendation(s)

2.1. The Committee is asked to:-

- (1) that attendance by Councillor Corbett at the “Tackling Domestic Abuse and Violence” seminar, organised by the Institute of Government and Public Policy (IGPP) on 4 November 2021, be approved.

## 3. Background

3.1. This webinar was previously considered at the Conference Allocation Committee on 10 August 2021 and it was agreed that Councillor Thomson would attend. A further expression of interest has now been received from Councillor Corbett and it is proposed that she also attends the webinar. The cost for the webinar is approximately £236.

## 4. Employee Implications

4.1. There are no employee implications.

## 5. Financial Implications

5.1. Delegate fees associated with members’ attendance at conferences can be met from within the existing budget.

5.2. The annual budget for attendance at Conferences and associated travel, subsistence and accommodation is £9,000, amount committed to date is £405, leaving a remaining balance of £8,595.

## 6. Other Implications (including Environmental and Risk Issues)

6.1. Attendance at conferences contributes to individual members’ learning and development profiles. In terms of good governance, it is important that elected members have the opportunity to attend events which keep them briefed on current developments and reinforce the knowledge and skills required to enable them to fulfil their role.

6.2. There are no other implications in terms of risk or sustainability associated with the content of this report.

## **7. Equalities Impact Assessment and Consultation Arrangements**

7.1. There is no requirement to carry out an impact assessment in terms of the proposals contained within this report.

7.2. Other than consultation with the appropriate elected members in terms of the process established for dealing with invitations received to attend conferences and seminars, no formal consultation was required.

**Paul Manning**  
**Executive Director (Finance and Corporate Resources)**

21 September 2021

### **Link(s) to Council Values/Ambitions/Objectives**

◆ Accountable, Effective, Efficient and Transparent

### **Previous References**

◆ Conference Allocation Committee, 10 August 2021

### **List of Background Papers**

◆ Invitations received in respect of individual conferences, etc

### **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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