



Council Offices, Almada Street
Hamilton, ML3 0AA

Tuesday, 28 November 2023

Dear Councillor

Finance and Corporate Resources Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Wednesday, 06 December 2023
Time: 14:00
Venue: Hybrid - Committee Room 1, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Cleland Sneddon
Chief Executive

Members

Lesley McDonald (Chair), Walter Brogan (Depute Chair), Celine Handibode (Depute Chair), Joe Fagan (ex officio), Alex Allison, Mathew Buchanan, Andy Carmichael, Maureen Chalmers, Margaret Cooper, Andrea Cowan, Maureen Devlin, Mary Donnelly, Grant Ferguson, Gladys Ferguson-Miller, Graeme Horne, Martin Hose, Katy Loudon, Hugh Macdonald, Catherine McClymont, Elaine McDougall, Mark McGeever, Richard Nelson, Mo Razzaq, John Ross, Graham Scott, Kirsty Williams

Substitutes

John Bradley, Archie Buchanan, Colin Dewar, Ross Gowland, Gavin Keatt, Susan Kerr, Ross Lambie, Martin Lennon, Richard Lockhart, Carol Nugent, Norman Rae, David Watson

BUSINESS

- 1 Declaration of Interests**
- 2 Minutes of Previous Meeting** 5 - 12
Minutes of the meeting of the Finance and Corporate Resources Committee held on 27 September 2023 submitted for approval as a correct record. (Copy attached)
- 3 Minutes of Appeals Panel** 13 - 16
Minutes of the meeting of the Appeals Panel held on 26 September and 9 November 2023 submitted for approval as a correct record. (Copy attached)
- 4 Minutes of Recruitment Committee** 17 - 18
Minutes of the meeting of the Recruitment Committee held on 30 October 2023 submitted for approval as a correct record. (Copy attached)

Monitoring Item(s)

- 5 Revenue Budget Monitoring 2023/2024 – Finance and Corporate Resources** 19 - 28
Report dated 19 October 2023 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 6 Capital Budget Monitoring 2023/2024 - Finance and Corporate Resources** 29 - 32
Report dated 16 November 2023 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 7 Finance and Corporate Resources – Workforce Monitoring – August and September 2023** 33 - 40
Report dated 26 October 2023 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 8 Council-wide Workforce Monitoring – August and September 2023** 41 - 62
Report dated 26 October 2023 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 9 Treasury Management Activity - Second Quarter Review** 63 - 70
Report dated 15 November 2023 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Item(s) for Decision

- 10 Non-Domestic Rates - Empty Property Relief Policy** 71 - 84
Report dated 17 November 2023 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 11 Revenue Collection and Approval for Write Offs** 85 - 90
Report dated 17 November 2023 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 12 Notification of Contracts Awarded 1 April 2023 to 30 September 2023 and Proposed Contract Award to Routes to Work South** 91 - 96
Report dated 1 November 2023 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Item(s) for Noting

- 13 Early Retirement Voluntary Severance and Switch 2** 97 - 100
Report dated 10 November 2023 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 14 Common Good Update** 101 - 106
Report dated 15 November 2023 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 15 Update of the Finance and Corporate Resources Risk Register and Risk Control Plan** 107 - 122
Report dated 24 October 2023 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 16 Safety at Sports Grounds Issue of Special Safety Certificate for Fireworks Event New Douglas Park** 123 - 126
Report dated 6 November 2023 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Urgent Business

- 17 Urgent Business**
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name:	Carol Lyon
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