

RECRUITMENT COMMITTEE

Minutes of meeting held in Committee Room 2, Council Offices, Almada Street, Hamilton on 20 April 2009

Chair:

Councillor Edward McAvoy

Councillors Present:

Jim Docherty, Beith Forrest, Anne Maggs, Michael McCann, Lesley McDonald (Substitute)

Councillor's Apology:

Graeme Horne

Attending:

Chief Executive's Service

A Strang, Chief Executive

Corporate Resources

R Lake, Administration Manager; K McVeigh, Head of Personnel Services

Enterprise Resources

I Urquhart, Executive Director

1 Declaration of Interests

No interests were declared.

2 Exclusion of Press and Public

The Committee decided:

that, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the press and public be excluded from the meeting for the following item(s) of business on the grounds that it was likely that there would be disclosure of exempt information in terms of Paragraph(s) 1 of Part I of Schedule 7A of the Act.

3 Enterprise Resources - Post of Executive Director

Documentation on the post of Executive Director (Enterprise Resources) was submitted as follows:-

- ◆ person specification
- ◆ job profile
- ◆ applications received
- ◆ proposed presentation topic and interview questions

The Committee decided:

- (1) that the person specification and job profile be approved;

(2) that a short list of 3 applicants be selected as follows:-

- ◆ Applicant Reference Number 10
- ◆ Applicant Reference Number 22
- ◆ Applicant Reference Number 25

(3) that the proposed presentation topic and interview questions be approved; and

(4) that the interviews for the post of Executive Director (Enterprise Resources) be held on 27 April 2009.

4 Urgent Business

There were no items of urgent business.