

ENTERPRISE SERVICES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 22 January 2013

Chair:

Councillor Chris Thompson

Councillors Present:

Lynn Adams, John Anderson, Ralph Barker, Walter Brogan, Robert Brown, John Cairney, Peter Craig, Angela Crawley, Christine Deanie, Isobel Dorman, George Greenshields, Graeme Horne, Eileen Logan, Joe Lowe, Jim McGuigan (*substitute for Councillor Menzies*), Denis McKenna, Davie McLachlan, John McNamee, Alice Marie Mitchell, Graham Simpson (Depute), Richard Tullett, Jim Wardhaugh

Councillors' Apologies:

Edward McAvoy, John Menzies

Attending:

Community and Enterprise Resources

C McDowall, Executive Director; G Mackay, Head of Roads and Transportation Services; J McCaffer, Head of Regeneration; A McKinnon, Head of Support Services

Finance and Corporate Resources

G Booth, Accountant; J McDonald, Administration Adviser

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Enterprise Services Committee held on 30 October 2012 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Enterprise Services - Revenue Budget Monitoring 2012/2013

A joint report dated 12 November 2012 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted comparing actual expenditure at 26 October 2012 against budgeted expenditure for 2012/2013 for Enterprise Services.

Details were provided on proposed budget virements in respect of Enterprise Services to realign budgets.

The Committee decided:

- (1) that the underspend on the Enterprise Services' revenue budget of £0.022 million and the forecast to 31 March 2013 of a breakeven position be noted; and

- (2) that the budget virements in respect of Enterprise Services, as detailed in Appendices B to E to the report, be approved.

[Reference: Minutes of 30 October 2012 (Paragraph 3)]

4 Enterprise Services - Capital Budget Monitoring 2012/2013

A joint report dated 19 December 2012 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted advising of progress on the Enterprise Services' capital programme 2012/2013 and summarising the expenditure position at 26 October 2012.

The Committee decided: that the report be noted.

[Reference: Minutes of 30 October 2012 (Paragraph 4)]

5 Community and Enterprise Resources - Workforce Monitoring – September to November 2012

A joint report dated 7 December 2012 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the following employee information for Community and Enterprise Resources for the period September to November 2012:-

- ♦ attendance statistics
- ♦ occupational health statistics
- ♦ accident/incident statistics
- ♦ disciplinary hearings, grievances and Dignity at Work cases
- ♦ analysis of leavers
- ♦ Joint Staffing Watch as at 8 September 2012

The Committee decided: that the report be noted.

[Reference: Minutes of 30 October 2012 (Paragraph 5)]

6 Community and Enterprise Resources' Resource Plan 2012/2013 - Enterprise Services' Quarter 2 Progress Report

A report dated 12 December 2012 by the Executive Director (Community and Enterprise Resources) was submitted on the Community and Enterprise Resources' Resource Plan 2012/2013 in relation to the remit of the Enterprise Services Committee.

Details were provided on progress made at the end of quarter 2, covering the period April to September 2012, in implementing the actions and measures identified in the Resource Plan.

The Committee decided: that the report be noted.

[Reference: Minutes of Enterprise Resources Committee of 21 April 2012 (Paragraph 6) and Executive Committee of 21 November 2012 (Paragraph 7)]

7 Enterprise Services - Statutory Performance Indicators 2011/2012

A joint report dated 19 December 2012 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on a range of Statutory Performance Indicators for the financial year 2011/2012 which related to Enterprise Services and improvement actions identified by Community and Enterprise Resources.

The Committee decided: that the report be noted.

8 Aggregates Quarry Fund (Thirstone Quarry) - Grant Application - Crawfordjohn Heritage Venture Trust

A report dated 12 December 2012 by the Executive Director (Community and Enterprise Resources) was submitted on an application to the Thirstone Aggregates Quarry Fund which had been established to provide funding to suitable projects providing community benefits in eligible areas.

It was proposed that a grant of £7,500 towards the implementation of property improvement works and upgrading of display infrastructure at Crawfordjohn Heritage Venture Trust be awarded to Crawfordjohn Heritage Venture Trust.

The Committee decided: that Crawfordjohn Heritage Venture Trust be awarded a grant of £7,500 towards the implementation of property improvement works and upgrading of display infrastructure at Crawfordjohn Heritage Venture Trust.

[Reference: Minutes of Enterprise Resources Committee of 23 November 2011 (Paragraph 10)]

9 Blacklaw Renewable Energy Fund - Grant Application - Strathclyde Building Preservation Trust

A report dated 8 January 2013 by the Executive Director (Community and Enterprise Resources) was submitted on an application to the Blacklaw Renewable Energy Fund which had been established in 2004 to provide funding to suitable projects providing community benefits in eligible areas.

It was proposed that a conditional grant of £6,300 (plus administration fee of £500) towards the total eligible project costs of £18,750 for an options appraisal of Carluke High Mill be awarded to Strathclyde Building Preservation Trust, subject to the applicant providing written confirmation that all other additional funding for the project had been secured.

The Committee decided: that Strathclyde Building Preservation Trust be awarded a conditional grant of £6,300 (plus administration fee of £500) towards the total eligible project costs of £18,750 for an options appraisal of Carluke High Mill, subject to the applicant providing written confirmation that all other additional funding for the project had been secured.

10 Clyde Wind Farm Community and Development Fund - Grant Applications - Crawfordjohn Heritage Venture Trust and the Clyde River Foundation

A report dated 12 December 2012 by the Executive Director (Community and Enterprise Resources) was submitted on 2 applications to the Clyde Wind Farm Community and Development Fund.

The Clyde Wind Farm Community and Development Fund had been established in 2010 to provide funding to suitable projects providing community benefits in eligible areas. It was proposed that, subject to the applicants providing written confirmation that all other additional funding for the projects and appropriate consent had been secured, a grant of up to a maximum of:-

- ◆ £18,300 towards the implementation of property improvement works and upgrading of display infrastructure be awarded to Crawfordjohn Heritage Venture Trust
- ◆ £48,417 towards the delivery of the Trout at Transition project to primary schools within the 15km Clyde Wind Farm Community Fund area be awarded to the Clyde River Foundation

The Committee decided:

- (1) that Crawfordjohn Heritage Venture Trust be awarded a grant of up to a maximum of £18,300 towards the implementation of property improvement works and upgrading of display infrastructure, subject to the group providing written confirmation that all other additional funding had been secured; and
- (2) that the Clyde River Foundation be awarded a grant of up to a maximum of £48,417 towards the delivery of the Trout at Transition project to primary schools within the 15km Clyde Wind Farm Community Fund area, subject to the group providing written confirmation that all other additional funding had been secured.

11 Renewable Energy Fund - New Contributions

A report dated 15 January 2013 by the Executive Director (Community and Enterprise Resources) was submitted on:-

- ◆ the development of the Millburn, Dykehead, Haspielaw, Upper Haywood, Tanhill and North Brackenridge Wind Farms
- ◆ proposals for the associated community benefit payments from those wind farms to be managed through the Renewable Energy Fund

As part of the developments, the Council would receive community benefit payments for distribution to projects associated with the wind farms. It was proposed that the arrangements in place for the distribution of funds through the existing Renewable Energy Fund be used as the basis for the administration of the Millburn, Dykehead, Haspielaw, Upper Haywood, Tanhill and North Brackenridge Wind Farms.

The eligible areas were shown in the appendices to the report and the criteria to regulate the distribution of the Millburn, Dykehead, Haspielaw, Upper Haywood, Tanhill and North Brackenridge Renewable Energy Fund grants were detailed.

The Committee decided:

- (1) that the Council's Renewable Energy Fund incorporate provision for the receipt and disposal of community benefit payments in respect of the Millburn, Dykehead, Haspielaw, Upper Haywood, Tanhill and North Brackenridge Wind Farm developments; and
- (2) that the Executive Director (Community and Enterprise Resources) be authorised to conclude the necessary administrative arrangements in relation to the community benefit payments using the existing Renewable Energy Fund mechanism.

[Reference: Minutes of Executive Committee of 1 December 2012 (Paragraph 9)]

12 Enterprise Services - Notification of Contracts Awarded – 1 April to 30 September 2012

A report dated 14 December 2012 by the Executive Director (Community and Enterprise Resources) was submitted on contracts awarded by Enterprise Services in the period 1 April to 30 September 2012.

In terms of Standing Orders on Contracts, Resources were required to notify the relevant Committee of contracts awarded. Details of the contracts awarded by Enterprise Services were provided in the appendix to the report.

The Committee decided: that the report be noted.

13 Urgent Business

There were no items of urgent business.