

Report

Report to:	Conference Allocation Committee
Date of Meeting:	9 May 2023
Report by:	Executive Director (Finance and Corporate Resources)

Subject:	Elected Member Representation at Conferences, etc
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide details on the Convention of Scottish Local Authorities (COSLA) Annual Conference and Exhibition to take place on 28 and 29 September 2023 in Crieff, which the Council has been invited to attend and to allow elected member representation to be determined

2. Recommendation(s)

2.1. The Committee is asked to:-

- (1) approve the nomination of up to 6 delegates to attend the COSLA Annual Conference and Exhibition to take place on 28 and 29 September 2023 in Crieff.

3. Background

3.1. In accordance with procedures for dealing with conferences, etc, details of the Convention of Scottish Local Authorities (COSLA) Annual Conference and Exhibition have been issued to the Leaders of the Political Groups. Their comments are available to assist the Conference Allocation Committee with its consideration of this invitation.

3.2. All Business Managers have been asked to nominate delegate(s) from their party to attend this Annual Conference and Exhibition. The cost of attending this conference, which includes one night's accommodation is £475.

4. Employee Implications

4.1. There are no employee implications.

5. Financial Implications

5.1. Delegate fees associated with members' attendance at conferences can be met from within the existing budget.

5.2. The annual budget for attendance at Conferences and associated travel, subsistence and accommodation is £9,000, actual spend to date is £2,080 leaving a remaining balance of £6,920.

6. Climate Change, Sustainability and Environmental Implications

6.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

7. Other Implications

- 7.1 Attendance at conferences contributes to individual members' learning and development profiles. In terms of good governance, it is important that elected members have the opportunity to attend events which keep them briefed on current developments and reinforce the knowledge and skills required to enable them to fulfil their role.
- 7.2 There are no other implications in terms of risk or sustainability associated with the content of this report.

8 Equalities Impact Assessment and Consultation Arrangements

- 8.1 There is no requirement to carry out an impact assessment in terms of the proposals contained within this report.
- 8.2 Other than consultation with the appropriate elected members in terms of the process established for dealing with invitations received to attend conferences and seminars, no formal consultation was required.

Paul Manning

Executive Director (Finance and Corporate Resources)

28 April 2023

Link(s) to Council Values/Priorities/Outcomes

- ◆ Accountable, Effective, Efficient and Transparent

Previous References

- ◆ None

List of Background Papers

- ◆ Invitations received in respect of individual conferences, etc

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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