



Council Offices, Almada Street  
Hamilton, ML3 0AA

13 May 2009

Dear Councillor

## **Finance and Information Technology Resources Committee**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date: Tuesday 19 May 2009**

**Time: 2:00pm**

**Venue: Council Chamber, Council Offices, Almada Street, Hamilton**

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Archibald Strang**  
**Chief Executive**

### **Members**

David Baillie, Walter Brogan, Graeme Campbell, Gordon Clark, Pam Clearie, Russell Clearie, Peter Craig, Lynn Filshie, Jim Handibode, Graeme Horne, Bobby Lawson, Eileen Logan, Anne Maggs, James Malloy, Archie Manson, Edward McAvoy, Michael McCann, Lesley McDonald, Jean McKeown, Mary McNeill, Danny Meikle, Henry Mitchell, Graham Simpson, George Sutherland

## BUSINESS

**1 Declaration of Interests**

**2 Minutes of Previous Meeting**

Minutes of the meeting of the Finance and Information Technology Resources Committee held on 3 March 2009 submitted for approval as a correct record. Page(s) 1 to 8

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**Monitoring Item(s)**

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**3 Revenue Budget Monitoring 2008/2009 - Finance and Information Technology Resources**

Report dated 30 March 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 9 to 14

**4 Capital Budget Monitoring 2008/2009 - Finance and Information Technology Resources**

Report dated 30 March 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 15 to 18

**5 Finance and Information Technology Resources - Workforce Monitoring - February and March 2009**

Joint report dated 26 April 2009 by Executive Directors (Corporate Resources) and (Finance and Information Technology Resources). (Copy attached) Page(s) 19 to 24

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**Item(s) for Decision**

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**6 National Entitlement Card (NEC) Administration**

Joint report dated 20 April 2009 by the Executive Directors (Finance and Information Technology Resources) and (Corporate Resources). (Copy attached) Page(s) 25 to 28

**7 Revenue Collection as at 31 March 2009 and Approval for Write Off**

Joint report dated 21 April 2009 by the Executive Directors (Finance and Information Technology Resources) and (Housing and Technical Resources). (Copy attached) Page(s) 29 to 34

**8 Review of Investment Risk Management Framework**

Report dated 17 April 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 35 to 56

**9 Data Services - Hosted and Shared Services Strategy**

Report dated 20 April 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 57 to 62

**10 Internal Audit Annual Assurance Report 2008/2009**

Report dated 24 April 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 63 to 78

**11 Best Value Service Review - IT Help Desk Service**

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**Item(s) for Noting**

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**12 Supply of Mobile Communications Services**

Report dated 18 March 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 95 to End

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**Urgent Business**

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**13 Urgent Business**

Any other items of business which the Chair decides are urgent.

***For further information, please contact:-***

***Pauline MacRae on 01698 454108***

***pauline.macrae@southlanarkshire.gov.uk***