

## EXECUTIVE COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 29 May 2019

### Chair:

Councillor John Ross (ex officio)

### Councillors Present:

Councillor Alex Allison, Councillor John Anderson, Councillor John Bradley, Councillor Walter Brogan, Councillor Robert Brown, Councillor Jackie Burns, Councillor Stephanie Callaghan (*substitute for Councillor Alistair Fulton*), Councillor Maureen Chalmers (Depute), Councillor Gerry Convery, Councillor Margaret Cooper, Councillor Peter Craig, Councillor Fiona Dryburgh, Councillor Joe Fagan, Councillor Allan Falconer, Councillor George Greenshields (*substitute for Councillor Joe Lowe*), Councillor Lynsey Hamilton, Councillor Eileen Logan, Councillor Katy Loudon, Councillor Kenny McCreary, Councillor Colin McGavigan, Councillor Mark McGeever, Councillor Jim McGuigan, Councillor Gladys Miller, Councillor Lynne Nailon (*substitute for Councillor Ann Le Blond*), Councillor Richard Nelson, Councillor David Shearer, Councillor Josh Wilson

### Councillors' Apologies:

Councillor Alistair Fulton, Councillor Ann Le Blond, Councillor Joe Lowe

### Attending:

#### Chief Executive's Service

L Freeland, Chief Executive

#### Community and Enterprise Resources

M McGlynn, Executive Director

#### Education Resources

T McDaid, Executive Director

#### Finance and Corporate Resources

P Manning, Executive Director; G Bow, Administration Manager; J Burke, Administration Assistant; G McCann, Head of Administration and Legal Services; K McVeigh, Head of Personnel Services

#### Housing and Technical Resources

D Lowe, Executive Director

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### Order of Business

**The Committee decided:** that the items of business be dealt with in the order minuted below.

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### 1 Declaration of Interests

The following interest was declared:-

<b>Councillor(s)</b>	<b>Item(s)</b>	<b>Nature of Interest(s)</b>
Dryburgh	Recommendations Referred from Resource Committees	Volunteer at one of the Breakfast Clubs affected by the rollout

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### 2 Minutes of Previous Meeting

The minutes of the meeting of the Executive Committee held on 1 May 2019 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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### **3 Capital Budget Monitoring 2018/2019 – Final Outturn**

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A report dated 7 May 2019 by the Executive Director (Finance and Corporate Resources) was submitted on the outturn of the General Services and Housing Capital Programmes for the year ended 31 March 2019.

Expenditure and funding for the General Fund Capital Programme for 2018/2019 were detailed. The difference between the revised programme, totalling £66.819 million, and the actual spend of £61.321 million, was £5.498 million and the main projects which made up this figure were detailed in Appendix 2 to the report, together with their anticipated completion dates.

A number of accounting adjustments were required, however, those adjustments had no physical impact on the projects as it was an accounting entry only.

£53.962 million had been spent on the Housing Capital Programme against a budget of £53.664 million, representing spend of £0.298 million higher than budget due to good progress on projects. Housing and Technical Resources had also received additional funding of £5.018 million, leaving a net budget of £4.720 million of additional budget to carry forward to contribute to future years' Housing Capital Programmes.

**The Committee decided:**

- (1) that the outturn position on the 2018/2019 General Fund and Housing Capital Programmes be noted; and
- (2) that the carry forward of projects from the 2018/2019 General Services and Housing Capital Programmes, as detailed in the report, be approved.

*[Reference: Minutes of 1 May 2019 (Paragraph 3)]*

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### **4 Capital Programme 2019/2020 Update**

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A report dated 1 May 2019 by the Executive Director (Finance and Corporate Resources) was submitted on:-

- ◆ the General Fund Capital Programme for 2019/2020, taking account of adjustments approved during the course of 2018/2019
- ◆ an update to the General Fund Programme to reflect expected spend profiles on a number of projects
- ◆ changes to the funding package as a result of the Council's final grant settlement for 2019/2020 and proposals on how this funding could be utilised
- ◆ a summary of the overall General Fund Programme and funding, together with proposed adjustments

A Capital Programme totalling £72.541 million had been approved by this Committee on 21 November 2018. A number of adjustments approved throughout 2018/2019 had added £34.725 million, resulting in a base capital budget of £107.266 million for 2019/2020.

A number of further adjustments required to be made to the 2019/2020 Programme and those were detailed in the report. Taking account of those adjustments, resulted in a revised capital budget of £74.196 million.

On 17 December 2018, the Council had received notification of its Capital Grant for 2018/2019 which was £3.137 million higher than the estimated allocation. It was also confirmed that £5.805 million of Grant not issued in 2016/2017 would be allocated in 2019/2020, resulting in an overall additional Capital Grant of £8.942 million which had been approved for use towards meeting the Council's Early Learning and Childcare (1140 hours) commitments.

Further notification had been received in March 2019 of additional grant totalling £0.087 million, taking the Council's overall grant allocation in 2019/2020 to £33.029 million. To utilise the additional allocation, it was proposed that the £0.087 million be used to fund planned improvement works at Gypsy Traveller sites.

Taking account of the additional Capital Grant of £0.087 million and specific Capital Grant, further revised the General Fund Capital Programme 2019/2020 to £78.429 million.

In the first month of 2019/2020, a number of further amendments to the General Fund Programme had been proposed by Resources and, if approved, the programme would increase to £80.959 million.

The Housing Capital Programme included a negative carry forward of £0.110 million, reducing the Programme for 2019/2020 from £61.945 million to £61.835 million.

**The Committee decided:**

- (1) that the revised budgets for the General Fund and Housing Capital Programmes for 2019/2020, as detailed in the report, be approved;
- (2) that confirmation of the General Capital Grant funding for 2019/2020 of £33.029 million be noted;
- (3) that the additional General Capital Grant Funding of £0.087 million be allocated for use to improve Gypsy Traveller sites;
- (4) that the monitoring and reporting arrangements for the Council's Capital Programmes be noted;
- (5) that the adjustments to the 2019/2020 General Fund Programme, as detailed in Appendix 4 of the report, be approved; and
- (6) that the revised programmes continue to be monitored by the Financial Resources Scrutiny Forum.

*[Reference: Minutes of 21 November 2018 (Paragraph 10)]*

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## **5 Local Child Poverty Action Report**

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A joint report dated 8 May 2019 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the:-

- ◆ draft South Lanarkshire Child Poverty Action Report
- ◆ next steps in the development of the report, including approval arrangements

The Child Poverty (Scotland) Act 2017 introduced a new requirement for local authorities and each local Health Board to prepare Local Child Poverty Action Reports as soon as practicable after the end of each reporting year. The first reports required to be published by 30 June 2019.

Details were provided on the scope of the Report and the actions taken to ensure that the content of the Plan met with the expectations of the Scottish Government.

The draft Report for South Lanarkshire had been developed to reflect 13 themes linked to the following 3 key drivers:-

- ◆ increasing income from benefits
- ◆ reducing living costs
- ◆ increasing income from employment

The draft Report would be submitted to the NHS Lanarkshire Board on 29 May 2019 and the Community Planning Partnership Board for formal approval on 19 June 2019. It was not expected that there would be any significant amendments to the report at this stage.

**The Committee decided:** that the content of the draft Local Child Poverty Action Report be approved.

*[Reference: Minutes of 16 May 2018 (Paragraph 18)]*

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## 6 Early Learning and Childcare 1140 Hours' Accommodation Requirements

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A joint report dated 8 May 2019 by the Executive Directors (Education Resources), (Finance and Corporate Resources) and (Housing and Technical Resources) was submitted on the final tranche of capital projects required to meet the Council's 1140 hours' accommodation requirements.

A number of projects had previously been approved in August 2018 and February 2019 to meet accommodation requirements for the provision of 1140 hours' places by August 2020. Following work to confirm further accommodation to meet the Council's requirements and to cope with the estimated population growth to 2021, a number of capital projects had been identified as follows:-

Area	Type of Works	Nursery
Cathkin/Rutherglen	New Build	Springhall
Rural/Biggar	Adaptation	Carstairs Junction Primary School
East Kilbride	Adaptation	Mount Cameron Primary School
Hamilton A – Larkhall	Adaptation	Glengowan Primary School
Hamilton A – Stonehouse	Adaptation	Newfield Primary School
Hamilton B – Hamilton	Adaptation	Chatelherault Primary School
Hamilton B – Hamilton	Adaptation	St Paul's Primary School
Hamilton C – Whitehill/Burnbank	Adaptation	Glenlee Primary School

The total cost of those projects had been estimated at £3.700 million and would be contained within the overall indicative spend of £32.300 million for the provision of 1140 hours' accommodation.

The annual revenue costs associated with the Capital Programme would be met from the Revenue Grant for 1140 hours allocated by the Scottish Government.

**The Committee decided:** that this phase of capital projects, required to meet the Council's accommodation requirements in terms of the provision of 1140 hours of childcare by August 2020, be approved.

*[Reference: Minutes of 13 February 2019 (Paragraph 7)]*

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## **7 Cross-Party Working Group and Business Plan – South Lanarkshire Leisure and Culture**

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A report dated 8 May 2019 by the Executive Director (Community and Enterprise Resources) was submitted on:-

- ◆ the terms of reference, programme of work and membership of the Cross Party Working Group set up to review South Lanarkshire Leisure and Culture Limited (SLLC)
- ◆ the SLLC Business Plan 2019/2020

At its meeting on 27 February 2019, the Council had approved the establishment of a Cross Party Working Group to review SLLC. Following that approval, an initial meeting had been held with elected members where EKOS, an independent organisation who were supporting the review, gave a presentation on the findings of their report dated March 2019 entitled “Leisure and Culture in South Lanarkshire”.

A Terms of Reference and Work Plan, together with key work streams, had been developed for the Group and those were detailed in the report.

It was proposed that the membership of the Working Group be finalised to mirror the current arrangements for the Council’s Scrutiny Forums, with 10 members reflecting as far as practicable the political composition of the Council and that the group would meet approximately every 4 weeks over an 8 month period. It was also proposed that the Chief Executive be authorised to finalise the membership of the Group in liaison with political Group Leaders.

EKOS would continue to provide appropriate support to the Working Group throughout the development and production of the Transformation Plan.

The SLLC Business Plan 2019/2020 continued to take cognisance of the Council Plan “Connect”, however, it was recognised that the current review would result in significant changes to future Business Plans. The draft Plan had been made available in Members’ areas prior to this Committee.

Following discussion, the Chair proposed that the number of members on the Working Group be extended to 11 in order that all political groups and the Independent Group could be represented. The Committee agreed this proposal.

### **The Committee decided:**

- (1) that the Terms of Reference, Work Plan and frequency of meetings of the Cross Party Working Group reviewing SLLC be approved subject to the membership of the Working group being increased to 11 members to ensure that all political groups and the Independent Group were represented;
- (2) that the Chief Executive be authorised to finalise the membership of the Working Group, in liaison with political and Independent Group leaders, with a report on the finalised membership being submitted to this Committee for noting;
- (3) that proposals to continue to engage EKOS Research and Consultancy Services to provide support and advice to the Working Group be approved; and
- (4) that the South Lanarkshire Leisure and Culture Business Plan for 2019/2020 be approved.

*[Reference: Minutes of 13 March 2019 (Paragraph 8)]*

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## 8 Recommendations Referred by Resource Committees

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A report dated 24 May 2019 by the Executive Director (Finance and Corporate Resources) was submitted on recommendations referred to this Committee by the:-

- ◆ Education Resources Committee of 7 May 2019
- ◆ Social Work Resources Committee of 8 May 2019

The recommendations of the Education Resources Committee were as follows:-

- ◆ that the expansion of the pilot rollout of Breakfast Clubs within all primary schools from August 2019 be approved
- ◆ that the proposed increases in the staffing establishments of Education Resources and Community and Enterprise Resources, required as part of the expansion programme, as detailed above, be approved
- ◆ that revised Priority 3, to allow free provision of Paid Privilege Transport for pupils with free school meals, be approved, with effect from August 2019

The recommendation of the Social Work Resources Committee was as follows:-

- ◆ that the revised Kinship Care Policy and Guidance be approved

### **The Committee decided:**

- (1) that the recommendations of the Education Resources Committee in relation to the expansion of the pilot rollout of Breakfast Clubs and the amendment to the Paid Privilege Transport Scheme Policy be approved; and
- (2) that the recommendation of the Social Work Resources Committee in relation to the Kinship Care Policy be approved.

*[Reference: Minutes of Education Resources Committee of 7 May 2019 (Paragraphs 7 and 8) and Minutes of Social Work Resources Committee of 8 May 2019 (Paragraph 6)]*

*Councillor Dryburgh, having declared an interest in this item, withdrew from the meeting during its consideration*

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## 9 Strategic Environmental Assessment Progress Report

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A report dated 1 April 2019 by the Executive Director (Community and Enterprise Resources) was submitted on progress achieved in carrying out Strategic Environmental Assessments (SEAs) on the Council's policies, plans, programmes and strategies.

The Council had a statutory duty to consider and carry out a SEA for all of its policies, plans programmes and strategies as they were being developed or refreshed and an update was provided on Assessments carried out in 2018/2019 as follows:-

- ◆ 12 where pre-screening had been carried out
- ◆ 4 where a full SEA and Environmental Reports were being progressed

**The Committee decided:** that the progress achieved in conducting Strategic Environmental Assessments within the Council in 2018/2019 be noted.

*[Reference: Minutes of 16 May 2018 (Paragraph 17)]*

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## 10 Equalities Mainstreaming – Progress Report

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A report dated 14 April 2019 by the Executive Director (Finance and Corporate Resources) was submitted on the progress achieved by the Council in meeting its equality outcomes and in terms of mainstreaming equalities into the organisation.

The Council's Mainstreaming Equalities report, which was attached as an appendix, detailed:-

- ◆ the outcomes on which the work on equalities had been focused
- ◆ actions taken to progress each of the outcomes
- ◆ the Council's workforce figures and position on the gender pay gap, together with covering the duty for the Council acting as Education Authority, showing teaching staff figures separately, where appropriate

The draft progress report had been published on the Council's web site by the due date of 30 April 2019 and when it had been through the checking process undertaken by the Equality and Human Rights Commission, it would be finalised and communicated to staff via a core brief and the intranet.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 28 June 2017 (Paragraph 24)]*

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## 11 Amendments to Committee/Forum Memberships

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A report dated 14 May 2019 by the Executive Director (Finance and Corporate Resources) was submitted on:-

- ◆ proposed changes to Committee memberships proposed by the Labour Group
- ◆ proposed changes to the Chair and Depute Chair positions of the Planning Committee by the SNP Group

**The Committee decided:**

(1) that Councillor Brogan be replaced by Councillor Logan as one of the 15 members who did not serve on the Education Resources Committee but who could serve on the Education Appeals Committee;

(2) that the following amendments to Committee/Forum memberships be approved:-

- ◆ Councillor Brogan be replaced by Councillor McLachlan as a member of the Planning Committee
- ◆ Councillor Lennon be replaced by Councillor McLachlan as a member of the Community and Enterprise Resources Committee
- ◆ Councillor Dryburgh be replaced by Councillor McLachlan as a member of the Planning Local Review Body
- ◆ Councillor Brogan be replaced by Councillor McLachlan as a member of the Roads Safety Forum
- ◆ Councillor Cowie be replaced by Councillor McLachlan as a substitute member of the Finance and Corporate Resources Committee
- ◆ Councillor Thomson be replaced by Councillor Devlin as a member of the Social Work Resources Committee
- ◆ Councillor Convery be replaced by Councillor Razzaq as a member of the Executive Committee and Councillor McAdams replace Councillor Razzaq as a substitute member

- (3) that Councillor Fulton be replaced by Councillor Dorman as Chair of the Planning Committee and that Councillor Dorman's position as Depute Chair be filled by Councillor Horsham.

*[Reference: Minutes of South Lanarkshire Council of 18 May 2017 (Paragraph 7)]*

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## **12 Urgent Business**

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There were no items of urgent business.