



Council Offices, Almada Street  
Hamilton, ML3 0AA

1 March 2005

Dear Councillor

## **Corporate Resources Committee**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date: Wednesday 9 March 2005**

**Time: 2:00pm**

**Venue: Committee Room 1, Council Offices, Almada Street, Hamilton**

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Michael Docherty**  
**Chief Executive**

### **Members**

David Baillie, Archie Buchanan, Pam Clearie, Stewart Crawford, Jim Daisley, Gerry Docherty, Jim Docherty, Bev Gauld, Tommy Gilligan, Liz Handibode, Carol Hughes, Davy Keirs, Hector Macdonald, Edward McAvoy, Billy McCaig, Brian McCaig, Michael McCann, John McGuinness, Ian McInnes, Denis McKenna, David McLachlan, Mary McNeill, Henry Mitchell, John Ormiston, Patricia Osborne, William Ross, Betty Rush, Graham Scott, David Shearer, May Smith, Jim Wardhaugh, Pat Watters

## **BUSINESS**

**1 Declaration of Interests**

**2 Minutes of Previous Meeting**

Minutes of the Corporate Resources Committee held on 15 December 2004 submitted for approval as a correct record. (Copy attached) Pages 1 to 6

**3 Minutes of Special Meeting**

Minutes of the meeting of the Corporate Resources Committee (Special) held on 26 January 2005 submitted for approval as a correct record. (Copy attached) Page 7

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### **Monitoring Item(s)**

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**4 Revenue Budget Monitoring 2004/2005 - Corporate Resources**

Report dated 15 February 2005 by the Executive Directors (Finance and Information Technology Resources) and (Corporate Resources). (Copy attached). Pages 9 to 13

**5 Capital Budget Monitoring 2004/2005 - Corporate Resources**

Report dated 15 February 2005 by the Executive Directors (Finance and Information Technology Resources) and (Corporate Resources). (Copy attached) Pages 15 to 17

**6 Corporate Resources Workforce Monitoring - November 2004 to January 2005**

Report dated 10 February 2005 by the Executive Director (Corporate Resources). (Copy attached) Pages 19 to 25

**7 Council Wide Workforce Monitoring - November 2004 to January 2005**

Report dated 10 February 2005 by the Executive Director (Corporate Resources). (Copy attached) Pages 27 to 47

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### **Item(s) for Decision**

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**8 Review of Charges 2005/2006**

Report dated 11 February 2005 by the Executive Director (Corporate Resources). (Copy attached) Pages 49 to 50

**9 Alignment of Holiday Playclub Charges to Child Care Voucher Scheme**

Report dated 3 February 2005 by the Executive Director (Corporate Resources). (Copy attached) Pages 51 to 52

**10 Appeals Panel**

Minutes of the Appeals Panel held on 21 January and 15 February 2005 submitted for approval as a correct record. (Copies attached) Pages 53 to 54

**11 Recruitment Panel**

Minutes of the Recruitment Panel held on 15 February 2005 submitted for approval as a correct record. (Copy attached) Pages 55 to 56

**12 Hospitality Committee**

Minutes of the Hospitality Committee held on 26 January 2005 submitted for approval as a correct record. (Copy attached) Pages 57 to 58

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**Item(s) for Noting**

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**13 Better Government for Older People (BGOP) Mystery Traveller Project**

Report dated 14 February 2005 by the Executive Director (Corporate Resources). (Copy attached) Pages 59 to 68

**14 Review of Management Grades for Early Years**

Report dated 4 February 2005 by the Executive Directors (Corporate Resources) and (Education Resources). (Copy attached) Pages 69 to 73

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**Urgent Business**

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**15 Urgent Business**

Any other items of business which the Chair decides are urgent.

***For further information, please contact:-***

***Stuart McLeod on 01698 454815***

***stuart.mcleod@southlanarkshire.gov.uk***