

# Report

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Report to:	<b>Risk and Audit Scrutiny Forum</b>
Date of Meeting:	<b>26 November 2013</b>
Report by:	<b>Executive Director (Finance and Corporate Resources)</b>

Subject:	<b>Good Governance Action Plan 2013-2014</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ Provide details of the Good Governance action plan for 2013-2014.

## 2. Recommendation(s)

2.1. The Risk and Audit Scrutiny Forum is asked to approve the following recommendation(s):-

- (1) that the Good Governance action plan at Appendix 1 is noted.

## 3. Background

3.1. The Good Governance Action Plan highlights improvement areas which have been identified through the annual governance assessment. The Action Plan is developed in parallel with and informs the Governance Statement which is included in the Annual Accounts.

3.2. The progress of the Action Plan is reported to the Risk and Audit Scrutiny Forum on a regular basis as part of the formal governance assessment.

## 4. Good Governance Action Plan

4.1. The 2013-2014 Action Plan is attached at Appendix 1 and outlines progress to date.

4.2. During the 2012/2013 formal assessment undertaken by the Good Governance Working Group, seven actions were brought forward from the previous Action Plan and included in this year's Action Plan, together with eight new actions. This gives a total of 15 improvement actions for 2013/2014.

4.3. The action plan is formally monitored through the Good Governance Working Group.

## 5. Employee Implications

5.1. Officers from key disciplines will continue to attend the Good Governance Working Group and set aside time to review and monitor the revised approach to governance and assurance.

5.2. Officers are assigned to lead on areas identified as improvement areas.

## 6. Financial Implications

6.1. There are no financial implications apart from employee time.

## **7. Other Implications**

- 7.1 There are no implications for risk or sustainability in terms of the information contained in this report.

## **8. Equality Impact Assessment and Consultation Arrangements**

- 8.1 This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.
- 8.2 There was no requirement to undertake any consultation in terms of the information contained in this report.

**Paul Manning**

**Executive Director (Finance and Corporate Resources)**

12 November 2013

### **Previous References**

Risk and Audit Scrutiny Forum – 13 November 2012

### **Link(s) to Council Objectives/Values**

- ♦ All Council Objectives and Values

### **List of Background Papers**

Annual Accounts – Governance Statement 2013

### **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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