

ROADS SAFETY FORUM

Minutes of meeting held in Committee Room 2, Council Offices, Almada Street, Hamilton on 10 October 2018

Chair:

Councillor Julia Marrs

Councillors Present:

Walter Brogan, Robert Brown, Margaret Cowie (*substitute for Councillor McLachlan*), Mark Horsham, Lynne Nailon, Jared Wark

Councillors' Apologies:

Janine Calikes, Davie McLachlan, Collette Stevenson, Margaret B Walker

Attending:

Community and Enterprise Resources

S Laird, Traffic and Transportation Engineer; C Park, Engineering Manager; M Shearer, School Travel Plan Co-ordinator

Education Resources

D Hinshelwood, Support Services Manager

Finance and Corporate Resources

J Davitt, Public Relations Officer; T Slater, Administration Officer

Also Attending:

Police Scotland

Sergeant T Flynn, Local Authority Liaison Officer

Chair's Opening Remarks

The Chair, on behalf of the Forum, welcomed June Moir, Acting Head Teacher and pupils Andrew Jackson and Isobel Watt, Wester Overton Primary School, Strathaven to the meeting.

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Roads Safety Forum held on 15 May 2018 were submitted for approval as a correct record.

The Forum decided: that the minutes be approved as a correct record.

3 School Travel Plans

A report dated 17 September 2018 by the Executive Director (Community and Enterprise Resources) was submitted on the School Travel Plan programme within South Lanarkshire.

The aim of School Travel Plans was to encourage more sustainable modes of travel, such as walking and cycling, which would reduce congestion outside schools, increase safety and improve health and environmental awareness, whilst setting active travel patterns for life.

At present, 68 schools had completed a Travel Plan, with a further 62 currently working towards completion. Meetings had been taking place with the remaining schools to encourage uptake.

Information was provided on the process involved in creating a School Travel Plan and the information that would be included within it. The Council's School Travel Plan Co-ordinator contacted all schools on a regular basis and engaged with the school community to assist with this process. A template was also available to help schools.

There were many initiatives available to schools to progress their School Travel Plan, a list of which was attached as Appendix 1 to the report. It was highlighted that an important part of the School Travel Plan was the mechanisms for monitoring and review.

The Acting Head Teacher, Wester Overton Primary School, Strathaven gave a presentation on its School Travel Plan, which was attached as Appendix 2 to the report.

Forum members congratulated Wester Overton Primary School on its School Travel Plan and the work that had gone into producing it.

During discussion, key points were raised in relation to:-

- ◆ involving neighbouring residents in the consultation process
- ◆ whether School Travel Plans were pro-active and ambitious enough
- ◆ how to measure the effectiveness of School Travel Plans
- ◆ the involvement of Parent Councils
- ◆ initiatives that could improve road safety at schools, such as closing roads at certain times and the use of CCTV

A list of schools and their status in relation to School Travel Plans would be circulated to members of the Forum.

The Forum decided:

- (1) that the School Travel Plan programme be noted;
- (2) that the presentation on Wester Overton Primary School's Travel Plan be noted; and
- (3) that the development of future School Travel Plans be supported.

Ms Moir and the pupils of Wester Overton Primary School left the meeting after this item of business

4 Review of Residents' Parking Permit Zones (RPPZs)

A report dated 17 September 2018 by the Executive Director (Community and Enterprise Resources) was submitted on the review of the Council's Residents' Parking Permit Zones (RPPZs) policy.

The Executive Committee, at its meeting on 5 October 2011, had approved the recommendations of the Member/Officer Task and Finish Group which had been established to review the policy in relation to RPPZs and, as a result, the introduction of further RPPZs had not been considered since that time. However, demand for parking throughout the South Lanarkshire Council area continued to increase and it was considered appropriate to review the current policy.

The Community and Enterprise Resources Committee at its meeting on 21 August 2018, agreed that the Roads Safety Forum be authorised to review the current policy in relation to RPPZs, as detailed in the Terms of Reference attached as Appendix 1 to the report.

In addition, the Community and Enterprise Resources Committee agreed that, in order to alleviate the significant parking issues at certain locations, the following action be taken:-

- ◆ that a Traffic Regulation Order (TRO) be promoted to extend the current RPPZ at Montrose Crescent, Hamilton
- ◆ that consultation be undertaken with local residents in relation to the extension of the current RPPZ at Cambuslang and Hairmyres Railway Stations

The RPPZs review would be undertaken over a 9-month period commencing on 10 October 2018, with a progress report to be submitted to the Forum at its meeting on 12 March 2019.

Following discussion, it was agreed that:-

- ◆ a special meeting of the Forum be held in January 2019 in order to give members time to consider and consult on any issues and provide an opportunity for further discussion prior to final recommendations being agreed in March 2019
- ◆ relevant officers to consider, in detail, the issues highlighted and report back to the meeting of the Forum on 12 March 2019 with recommendations

A report on the Forum's recommendations would then be submitted to a future meeting of the Community and Enterprise Resources Committee for consideration.

The Forum decided:

- (1) that a special meeting of the Forum be held in January 2019 to give members time to consider and consult on any issues and provide an opportunity for further discussion prior to final recommendations being agreed in March 2019;
- (2) that relevant officers consider, in detail, the issues highlighted and report back to the meeting of the Forum on 12 March 2019 with recommendations; and
- (3) that a report with the Forum's recommendations be submitted to a future meeting of the Community and Enterprise Resources Committee for consideration.

[Reference: Minutes of the Executive Committee of 23 February 2011 (Paragraph 9), 5 October 2011 (Paragraph 9) and the Community and Enterprise Resources Committee of 21 August 2018 (Paragraph 13)]

5 Education, Training and Publicity Initiatives

A report dated 17 September 2018 by the Executive Director (Community and Enterprise Resources) was submitted on the range of road safety education, training and publicity initiatives being undertaken in South Lanarkshire.

The Forum decided:

- (1) that the road safety education, training and publicity initiatives being undertaken in South Lanarkshire, as detailed in the report, be noted; and
- (2) that future road safety education, training and publicity initiatives in South Lanarkshire be supported.

[Reference: Minutes of 5 December 2017 (Paragraph 3)]

6 Police Scotland - Lanarkshire Division Road Safety Update

A report dated 21 September 2018 by the Local Authority Liaison Officer, Police Scotland was submitted on national and local road safety campaigns.

A verbal update was given on the following initiatives:-

- ◆ end of Motorcycle Safety Campaign
- ◆ Get Ready for Winter
- ◆ Carriage of Dangerous Goods
- ◆ Transport Scotland Winter Service Plan
- ◆ Speed, Seatbelt and Mobile Phone Campaign
- ◆ Festive Drink and Drug Drive Campaign

The Forum decided: that the report and verbal update be noted.

[Reference: Minutes of 15 May 2018 (Paragraph 3)]

7 Dates for Future Meetings

A report dated 20 September 2018 by the Executive Director (Finance and Corporate Resources) was submitted proposing that future meetings of the Roads Safety Forum take place at 10.00am on the following dates:-

- ◆ Tuesday 12 March 2019
- ◆ Tuesday 27 August 2019
- ◆ Tuesday 22 October 2019

As noted at item 4, a special meeting of the Forum would be held in January 2019 to further consider the review of the Council's Resident's Parking Permit Zones (RPPZs) policy.

The Forum decided: that future meetings of the Forum be held on the dates detailed above.

8 Urgent Business

There were no items of urgent business.