



Council Offices, Almada Street
Hamilton, ML3 0AA

13 March 2013

Dear Councillor

Community Services Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Tuesday 19 March 2013
Time: 10:00am
Venue: Committee Room 1, Council Offices, Almada Street, Hamilton

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Lindsay Freeland
Chief Executive

Members

Lynn Adams, John Anderson, Ed Archer, John Cairney, Andy Carmichael, Pam Clearie, Russell Clearie, Gerry Convery, Peter Craig, Angela Crawley, Isobel Dorman, Hugh Dunsmuir, Allan Falconer, George Greenshields, Jim Handibode, Bill Holman, Graeme Horne, Gerard Killen, Joe Lowe, Edward McAvoy, Alex McInnes, John McNamee, Anne Maggs, John Menzies, Hamish Stewart, David Watson

Substitute Members

Walter Brogan, Archie Buchanan, Anne Kegg, Pat Lee, Catherine McClymont, Lesley McDonald, Jim McGuigan, David McLachlan, Alice Marie Mitchell

BUSINESS

1 Declaration of Interests

2 Minutes of Previous Meeting

Minutes of the meeting of the Community Services Committee held on 22 January 2013 submitted for approval as a correct record. (Copy attached) Page(s) 1 to 4

3 Minutes of Special Meeting

Minutes of the special meeting of the Community Services Committee held on 6 February 2013 submitted for approval as a correct record. (Copy attached) Page(s) 5 to 6

Monitoring Item(s)

4 Community Services - Revenue Budget Monitoring 2012/2013

Joint report dated 29 January 2013 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources). (Copy attached) Page(s) 7 to 16

5 Community Services - Capital Budget Monitoring 2012/2013

Joint report dated 29 January 2013 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources). (Copy attached) Page(s) 17 to 20

6 Community Services - Workforce Monitoring - December 2012 to January 2013

Joint report dated 20 February 2013 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources). (Copy attached) Page(s) 21 to 26

Item(s) for Decision

7 Establishment: Facilities, Fleet and Grounds Services

Joint report dated 1 March 2013 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources). (Copy attached) Page(s) 27 to 30

8 Waste Management and Improvement Team

Joint report dated 12 March 2013 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources). (Copy attached) Page(s) 31 to 34

9 Review of Management Rules for Public Parks

Report dated 19 February 2013 by the Executive Director (Community and Enterprise Resources). (Copy attached) Page(s) 35 to 36

10 Review of Operating Procedures and Management Rules for Cemeteries

Report dated 21 February 2013 by the Executive Director (Community and Enterprise Resources). (Copy attached) Page(s) 37 to 40

11 Food Hygiene Information Scheme (FHIS)

Report dated 19 February 2013 by the Executive Director (Community and Enterprise Resources). (Copy attached) Page(s) 41 to 48

Item(s) for Noting

12 Award from the Soil Association (Food for Life Catering Mark)

Report dated 4 March 2013 by the Executive Director (Community and Enterprise Resources). (Copy attached) Page(s) 49 to End

Urgent Business

13 Urgent Business

Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Joyce McDonald on 01698 454521

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