



Council Offices, Almada Street
Hamilton, ML3 0AA

Tuesday, 11 February 2020

Dear Councillor

Risk and Audit Scrutiny Committee

The Members listed below are requested to attend a meeting of the Committee to be held as follows:-

Date: Wednesday, 19 February 2020

Time: 10:00

Venue: Committee Room 2, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Cleland Sneddon
Chief Executive

Members

Graeme Campbell (Chair), Walter Brogan, Mary Donnelly, Grant Ferguson, Martin Lennon, Julia Marrs, Davie McLachlan, Carol Nugent, Jim Wardhaugh, Jared Wark

Substitutes

Janine Calikes, Margaret Cowie, Ian Harrow, Eric Holford, Bert Thomson

BUSINESS

1 Declaration of Interests

- 2 Minutes of Previous Meeting** 3 - 8
Minutes of the meeting of the Risk and Audit Scrutiny Committee held on 27 November 2019 submitted for approval as a correct record. (Copy attached)

Item(s) for Decision

- 3 Good Governance Update** 9 - 44
Report dated 29 January 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Item(s) for Noting

- 4 Internal Audit Activity as at 24 January 2020** 45 - 52
Report dated 28 January 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 5 Corporate Governance - Review of the Adequacy of Internal Audit** 53 - 54
Letter dated 9 December 2019 by Audit Scotland, External Auditors. (Copy attached)
- 6 Annual Audit Plan 2019/2020** 55 - 72
Report dated January 2020 by Audit Scotland, External Auditors. (Copy attached)
- 7 Fraud Statistics Six Monthly Update** 73 - 78
Report dated 28 January 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 8 Performance and Review Scrutiny Forum Annual Update** 79 - 80
Report dated 23 December 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 9 Forward Programme for Future Meetings** 81 - 84
Report dated 16 January 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Urgent Business

- 10 Urgent Business**
Any other items of business which the Chair decides are urgent.

Clerk Name: Pauline MacRae
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