



Council Offices, Almada Street
Hamilton, ML3 0AA

13 January 2010

Dear Councillor

Finance and Information Technology Resources Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Tuesday 19 January 2010

Time: 2:00pm

Venue: Committee Room 1, Council Offices, Almada Street, Hamilton

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Archibald Strang
Chief Executive

Members

David Baillie, Walter Brogan, Graeme Campbell, Gordon Clark, Pam Clearie, Russell Clearie, Peter Craig, Lynn Filshie, Jim Handibode, Graeme Horne, Bobby Lawson, Eileen Logan, Anne Maggs, James Malloy, Archie Manson, Edward McAvoy, Michael McCann, Lesley McDonald, Jean McKeown, Mary McNeill, Danny Meikle, Henry Mitchell, Graham Simpson, George Sutherland

BUSINESS

1 Declaration of Interests

2 Minutes of Previous Meeting

Minutes of the meeting of the Finance and Information Technology Resources Committee held on 27 October 2009 submitted for approval as a correct record. (Copy attached) Page(s) 1 to 8

Monitoring Item(s)

3 Revenue Budget Monitoring 2009/2010 - Finance and Information Technology Resources

Report dated 10 November 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 9 to 14

4 Capital Budget Monitoring 2009/2010 - Finance and Information Technology Resources

Report dated 10 November 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 15 to 18

5 Workforce Monitoring - September, October and November 2009

Joint report dated 11 January 2010 by Executive Directors (Corporate Resources) and (Finance and IT Resources). (Copy attached) Page(s) 19 to 24

6 Resource Plan 2009/2010 Quarter 2 Update

Report dated 3 November 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 25 to 46

Item(s) for Decision

7 Structure Change - Procurement Service

Joint report by the Executive Directors (Finance and Information Technology Resources) and (Corporate Resources). (Copy attached) Page(s) 47 to 50

8 Revenues Collection as at 30 November 2009 and Approval for Write Off

Joint report dated 9 December 2009 by the Executive Directors (Finance and Information Technology Resources) and (Housing and Technical Resources). (Copy attached) Page(s) 51 to 58

9 Review of Trust Funds

Report dated 4 December 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 59 to 88

10 Second Year Extension of the Bulk Printing and Mailing Contract

Report dated 16 December 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 89 to 92

11 Prudential Indicators - Update to Capital Financing Requirement and Borrowing Limits

Report dated 8 December 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 93 to 96

12 Non Domestic Rates Unoccupied Property Relief Policy

Joint report dated 9 December 2009 by the Executive Directors (Finance and Information Technology Resources) and (Housing and Technical Resources). (Copy attached) Page(s) 97 to 106

Item(s) for Noting

13 Treasury Management Investment Activity - Quarterly Report

Report dated 8 December 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 107 to 116

14 Travel Provider

Report dated 8 December 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 117 to 118

15 Notification of Contracts Awarded

Report dated 14 December 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 119 to 120

16 National Scrutiny Portal

Report dated 14 December 2009 by the Executive Director (Finance and Information Technology Resources). (Copy attached) Page(s) 121 to End

Urgent Business

17 Urgent Business

Any other items of business which the Chair decides are urgent.

For further information, please contact:-

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