



Tuesday, 26 May 2020

Dear Councillor

Lanarkshire Valuation Joint Board

The Members listed below are requested to attend a meeting of the above Board to be held as follows:-

Date: Monday, 01 June 2020
Time: 11:00
Venue: By Microsoft Teams,

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Cleland Sneddon
Clerk to the Board

Members

Alex McVey (Convener), Lynsey Hamilton (Depute Convener), Lynne Anderson, Bob Burgess, Tom Castles, Jim Reddin, William Shields, Caroline Stephen, Annette Valentine, Walter Brogan, Poppy Corbett, Peter Craig, Isobel Dorman, Geri Gray, Ann Le Blond, Jim Wardhaugh

Substitutes

Meghan Gallacher, Mary Gourlay, Nicky Shevlin, Ann Weir, Margaret Cowie, Mary Donnelly, Joe Lowe, Jim McGuigan, Lynne Nailon, Richard Nelson, Graham Scott, Josh Wilson

BUSINESS

1 Declaration of Interests

- 2 Minutes of Previous Meeting** 5 - 8
Minutes of the meeting of the Lanarkshire Valuation Joint Board held on 2 March 2020 submitted for approval as a correct record. (Copy attached)

Monitoring Item(s)

- 3 Revenue Budget Monitoring 2020/2021 - Lanarkshire Valuation Joint Board** 9 - 12
Report dated 5 May 2020 by the Treasurer, Lanarkshire Valuation Joint Board. (Copy attached)

Item(s) for Decision

- 4 Internal Audit Annual Assurance Report 2019/2020** 13 - 22
Report dated 13 May 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 5 Annual Governance Statement for Lanarkshire Valuation Joint Board** 23 - 28
Report dated 14 May 2020 by the Treasurer, Lanarkshire Valuation Joint Board. (Copy attached)
- 6 Annual Report and Accounts 2019/2020 - Lanarkshire Valuation Joint Board** 29 - 72
Report dated 5 May 2020 by the Treasurer, Lanarkshire Valuation Joint Board. (Copy attached)

Item(s) for Noting

- 7 Lanarkshire Valuation Joint Board Annual Audit Plan 2019/2020** 73 - 82
Report dated February 2020 by Audit Scotland, External Auditors. (Copy attached)
- 8 Lanarkshire Valuation Joint Board Efficiency Gains 2019/2020** 83 - 86
Report dated 14 May 2020 by the Assistant Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached)
- 9 Equality Reporting Employee Information Annual Report - April 2020** 87 - 104
Report dated 14 May 2020 by the Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached)
- 10 Lanarkshire Valuation Joint Board - Public Performance Report 2019/2020** 105 - 112
Report dated 14 May 2020 by the Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached)
- 11 Lanarkshire Valuation Joint Board - Service Plan 1 April 2019 to 31 March 2022 – Update** 113 - 140
Report dated 14 May 2020 by the Electoral and Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached)

- 12 Monitoring of Complaints 1 April 2019 to 31 March 2020** 141 - 144
Report dated 14 May 2020 by the Assistant Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached)
- 13 Progress Update** 145 - 160
Report dated 14 May 2020 by the Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached)

Urgent Business

- 14 Urgent Business**
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name: Pauline MacRae

Clerk Telephone: 01698454108

Clerk Email: pauline.macrae@southlanarkshire.gov.uk