



Council Offices, Almada Street  
Hamilton, ML3 0AA

23 September 2008

Dear Councillor

## **Corporate Resources Committee**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date: Wednesday 1 October 2008**

**Time: 2:00pm**

**Venue: Committee Room 1, Council Offices, Almada Street, Hamilton**

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Archibald Strang**  
**Chief Executive**

### **Members**

Alex Allison, David Baillie, Graeme Campbell, Pam Clearie, Jim Docherty, Bev Gauld, Jim Handibode, Bill Holman, Graeme Horne, Joe Lowe, James Malloy, Edward McAvoy, Lesley McDonald, Brian McKenna, Denis McKenna, Davie McLachlan, John McNamee, Danny Meikle, John Murray, Bert Thomson, Richard Tullett, Jim Wardhaugh, Sheena Wardhaugh, Pat Watters

## **BUSINESS**

**1 Declaration of Interests**

**2 Minutes of Previous Meeting**

Minutes of meeting of the Corporate Resources Committee held on 2 July 2008 submitted for approval as a correct record. (Copy attached) Pages 1 to 8

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**Monitoring Item(s)**

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**3 Revenue Budget Monitoring 2008/2009 - Corporate Resources**

Joint report dated 19 August 2008 by the Executive Directors (Finance and Information Technology Resources) and (Corporate Resources). (Copy attached) Pages 9 to 13

**4 Capital Budget Monitoring 2008/2009 - Corporate Resources**

Joint report dated 19 August 2008 by the Executive Directors (Finance and Information Technology Resources) and (Corporate Resources). (Copy attached) Pages 15 to 17

**5 Corporate Resources' Workforce Monitoring - June to August 2008**

Report dated 9 September 2008 by the Executive Director (Corporate Resources). (Copy attached) Pages 19 to 25

**6 Council-wide Workforce Monitoring - June to August 2008**

Report dated 9 September 2008 by the Executive Director (Corporate Resources). (Copy attached) Pages 27 to 47

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**Item(s) for Decision**

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**7 Best Value Review - Recruitment Administration**

Report dated 18 August 2008 by the Executive Director (Corporate Resources). (Copy attached) Pages 49 to 56

**8 Equality and Diversity Strategy Action Plan**

Report dated 26 August 2008 by the Executive Director (Corporate Resources). (Copy attached) Pages 57 to 77

**9 Employee Travel Plan**

Report dated 8 August 2008 by the Executive Director (Corporate Resources). (Copy attached) Pages 79 to 93

**10 Byelaws Prohibiting the Consumption of Alcohol in Public Places**

Report dated 12 September 2008 by the Executive Director (Corporate Resources) Pages 95 to 99

**11 Appeals Panel**

Minutes of the Appeals Panel held on 10 and 11 July and 4 September 2008 submitted for approval as a correct record. (Copy attached) Pages 101 to 103

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**Item(s) for Noting**

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**12 Employee Recognition Awards 2008**

Report dated 11 September 2008 by the Executive Director (Corporate Resources). (Copy attached) Pages 105 to 110

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**Urgent Business**

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**13 Urgent Business**

Any other items of business which the Chair decides are urgent.

***For further information, please contact:-  
Stuart McLeod on 01698 454815  
stuart.mcleod@southlanarkshire.gov.uk***