

# Report

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Report to: **Clyde Valley Learning and Development Joint Committee**  
 Date of Meeting: **1 December 2008**  
 Report by: **Chair of Clyde Valley Learning and Development Project Implementation Group**

Subject: **Clyde Valley Learning and Development Project - Shared Services in Learning and Development in Social Care**

## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ update the Joint Committee on progress in relation to the development of approaches to learning and development in the areas of moving and handling and food hygiene (REHIS)

## 2. Recommendation(s)

2.1. The Joint Committee is asked to approve the following recommendation(s):-

- (1) that the progress of the project achieved so far in relation to moving and handling and the Royal Environmental Health Institute Scotland (REHIS) food hygiene training be noted; and
- (2) that the progress of generic child protection and anti-racist training be reported at the next Joint Committee meeting.

## 3. Background

3.1 The Clyde Valley Learning and Development Project Implementation Group was formally established at a meeting of the Joint Committee on 16 October 2007.

3.2 The Group identified a number of areas of common interest involving learning and development for employees of all 8 Clyde Valley authorities. One of these areas is social care.

## 4. Progress to Date

### 4.1 Social Care

4.1.1 A Sub-Group has been established comprising of representatives from each of the 8 Clyde Valley authorities to review the provision of training in social care.

4.1.2 The Social Care Sub-Group meets on a monthly basis. Within this Sub-Group, there are representatives who are tasked to look at 4 identified key subject areas:-

- ◆ moving and handling
- ◆ food hygiene (REHIS)
- ◆ generic child protection
- ◆ anti-racist training

The Sub-Group focus is on sharing training content between each authority, developing materials and identifying opportunities where a joint approach will yield benefits, either in cost or time, or in raising the quality and standard of outcomes for participants.

- 4.1.3 The Sub-Group members have gathered data in two of the key subject areas, specifically moving and handling training, and food hygiene training, and have analysed current costs and quality of the training provision.

This has shown a disparity in the unit costs of delivery in both areas.

Unit Costs per person:-

Subject Area	Range of unit costs	Average number of staff per year undertaking the course (across all Councils)
Moving and Handling	£33.14 to £128.50	211
Food hygiene	£30.95 to £51.50	185

- 4.1.4 The Sub-Group has identified alternative methods of delivery and opportunities for improvement. This joint approach to training in these two subject areas should result in a more efficient way of working with better use of resources. In addition, the provision will lead to developing best practice as solutions are rarely 'one size fits all'.
- 4.1.5 The Sub-Group continues to work towards a formal proposal for the standardised delivery of both moving and handling and food hygiene to be implemented in January 2009. This will require the agreement of the councils within the consortium.

## **5 Employee Implications**

- 5.1. No employee implications.

## **6. Financial Implications**

- 6.1. The proposals will lead to savings for each member Council through the introduction of a standardised approach. These savings were still being calculated and will be reported to the Joint Committee in due course.

## **7. Other Implications**

- 7.1. None.

## **8. Equality Impact Assessment and Consultation Arrangements**

- 8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.
- 8.2. Consultation has taken place between the Member Authorities.

**Gill Bhatti**

**Chair, Clyde Valley Learning and Development Project Implementation Group**

4 November 2008

**Previous References**

None

**List of Background Papers**

None

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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