

Report

3

Report to:	Finance and Information Technology Resources Committee
Date of Meeting:	3 March 2009
Report by:	Executive Director (Finance and Information Technology Resources)

Subject:	Revenue Budget Monitoring 2008/2009 - Finance and Information Technology Resources
----------	---

1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide information on the actual expenditure measured against the revenue budget for the period 1 April 2008 to 23 January 2009 for Finance and Information Technology Resources
- ◆ provide a forecast for the year to 31 March 2009.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the underspend on Finance and Information Technology Resources' revenue budget of £0.073 million (0.6%), as detailed in Appendix A of the report, be noted
- (2) that, following the probable outturn exercise, the forecast to 31 March 2009 of a break even position, be noted
- (3) that the budget virements between subjective headings be approved.

3. Background

- 3.1. This is the fourth revenue budget monitoring report presented to the Finance and Information Technology Resources Committee for the financial year 2008/2009.
- 3.2. The report details the financial position for Finance and Information Technology Resources on Appendix A, along with variance explanations and budget virements in Appendices B and C.

4. Employee Implications

4.1. None

5. Financial Implications

- 5.1. As at 23 January 2009, the variance from phased budget to date is an underspend of £0.073 million (0.6%).
- 5.2. Following the probable outturn exercise, the financial forecast to 31 March is a break even position.

- 5.3. Virements are also proposed to realign budgets across the services and with other Resources. These movements have been detailed in the appendices to this report.

6. Other Implications

- 6.1. None

7. Equality Impact Assessment and Consultation Arrangements

- 7.1. There is no requirement to carry out an impact assessment in terms of the proposals contained within this report.
- 7.2. There is also no requirement to undertake any consultation in terms of the information contained in the report.

Linda Hardie

Executive Director (Finance and Information Technology Resources)

3 February 2009

Link(s) to Council Objectives and Values

- ◆ Value: Accountable, Effective and Efficient

Previous References

- ◆ Finance and Information Technology Resources Committee 9 December 2008

List of Background Papers

- ◆ Financial ledger and budget monitoring results to 23 January 2009

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Lorraine O'Hagan, Accounting and Budgeting Manager

Ext: 4617 (Tel: 01698 454617)

E-mail: lorraine.o'hagan@southlanarkshire.gov.uk

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Finance and Information Technology Resources Committee: Period Ended 23 January 2009 (No.11)

Finance and Information Technology Resources Summary

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 23/01/09	Actual 23/01/09	Variance 23/01/09		% Variance 23/01/09	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	10,501	10,479	22	8,587	8,504	83	under	1.0%	
Property Costs	405	543	(138)	355	420	(65)	over	(18.3%)	
Supplies & Services	3,304	3,303	1	2,028	2,029	(1)	over	0.0%	
Transport & Plant	6	0	6	5	0	5	under	100.0%	
Administration Costs	1,869	1,834	35	1,505	1,499	6	under	0.4%	
Payments to Other Bodies	906	923	(17)	903	890	13	under	1.4%	
Payments to Contractors	603	600	3	232	229	3	under	1.3%	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	1,065	986	79	511	513	(2)	over	(0.4%)	
Total Controllable Exp.	18,659	18,668	(9)	14,126	14,084	42	under	0.3%	
Total Controllable Inc.	(3,761)	(3,770)	9	(2,272)	(2,303)	31	over recovered	1.4%	
Net Controllable Exp.	14,898	14,898	0	11,854	11,781	73	under	0.6%	

Budget Virement

Budget virements as detailed in Appendices B and C

Variance Explanations

Variance explanations are shown in Appendices B and C

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Finance and Information Technology Resources Committee: Period Ended 23 January 2009 (No.11)

Total Finance Services

Budget Category	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 23/01/09	Actual 23/01/09	Variance 23/01/09		% Variance 23/01/09	Note
	£000	£000	£000	£000	£000	£000			
Employee Costs	4,155	4,026	129	3,393	3,296	97	under	2.9%	1,a
Property Costs	10	5	5	8	5	3	under	37.5%	
Supplies & Services	111	123	(12)	94	112	(18)	over	(19.1%)	
Transport & Plant	6	0	6	5	0	5	under	100.0%	
Administration Costs	207	185	22	178	167	11	under	6.2%	
Payments to Other Bodies	756	773	(17)	756	743	13	under	1.7%	
Payments to Contractors	415	413	2	72	73	(1)	over	(1.4%)	b
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	792	726	66	373	373	0	-	0.0%	
Total Controllable Exp.	6,452	6,251	201	4,879	4,769	110	under	2.3%	
Total Controllable Inc.	(1,194)	(1,178)	(16)	(407)	(432)	25	over recovered	6.9%	
Net Controllable Exp.	5,258	5,073	185	4,472	4,337	135	under	3.0%	

Budget Virements

- a. Additional 0.5% 2008/09 Pay Award: Employee Costs £0.019m.
- b. Transfer from Reserves for E Procurement Consultants: Payments to Contractors £0.270m.

Variance Explanations**1. Employee Costs**

The underspend is due to turnover and vacancies across the Service. These are in the process of being filled.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Finance and Information Technology Resources Committee: Period Ended 23 January 2009 (No.11)

Total Information Technology Services

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 23/01/09	Actual 23/01/09	Variance 23/01/09		% Variance 23/01/09	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	6,346	6,453	(107)	5,194	5,208	(14)	over	(0.3%)	a
Property Costs	395	538	(143)	347	415	(68)	over	(19.6%)	1
Supplies & Services	3,193	3,180	13	1,934	1,917	17	under	0.9%	b
Transport & Plant	0	0	0	0	0	0	-	n/a	
Administration Costs	1,662	1,649	13	1,327	1,332	(5)	over	(0.4%)	b
Payments to Other Bodies	150	150	0	147	147	0	-	n/a	
Payments to Contractors	188	187	1	160	156	4	under	2.5%	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	273	260	13	138	140	(2)	over	(1.4%)	
Total Controllable Exp.	12,207	12,417	(210)	9,247	9,315	(68)	over	(0.7%)	
Total Controllable Inc.	(2,567)	(2,592)	25	(1,865)	(1,871)	6	over recovered	0.3%	
Net Controllable Exp.	9,640	9,825	(185)	7,382	7,444	(62)	over	(0.8%)	

Budget Virements

- a. Additional 0.5% 2008/09 Pay Award: Employee Costs £0.030m.
- b. Transfer from Reserves for National Infrastructure £750k: Supplies and Services £670k and Administration Costs £80k.

Variance Explanations**1. Property Costs**

This overspend is due to additional spend at Caird IT Centre, primarily on energy and security costs.