

Report

Report to:	Housing and Technical Resources Committee
Date of Meeting:	25 November 2009
Report by:	Executive Director (Finance and Information Technology Resources) Executive Director (Housing and Technical Resources)

Subject:	Revenue Budget Monitoring 2009/2010 - Housing and Technical Resources (Excl HRA)
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide information on the actual expenditure measured against the revenue budget for the period 1 April 2009 to 2 October 2009 for Housing and Technical Resources (excl HRA)
- ◆ provide a forecast for the year to 31 March 2010

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the overspend on Housing and Technical Resources' (excl HRA) revenue budget of £0.004 million as detailed in Appendix A of the report, and the forecast to 31 March 2010, be noted.
- (2) that the proposed budget virements be approved.

3. Background

3.1. This is the second revenue budget monitoring report presented to the Housing and Technical Resources Committee for the financial year 2009/2010. Further reports will follow throughout the financial year.

3.2. The report details the financial position for Housing and Technical Resources (excl HRA) on Appendix A, and then details the individual services, along with variance explanations, in Appendices B to E.

4. Employee Implications

4.1. None.

5. Financial Implications

5.1. As at 2 October 2009, the variance from phased budget to date is an overspend of £0.004 million (0.02%). The forecast for the revenue budget to 31 March 2010 is a break even position.

5.2. Virements are also proposed to realign budgets across the services and with other Resources. These movements have been detailed in the appendices to this report.

6. Other Implications

6.1. None.

7. Equality Impact Assessment and Consultation Arrangements

7.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

7.2. There is also no requirement to undertake any consultation in terms of the information contained in this report.

Linda Hardie

Executive Director (Finance and Information Technology Resources)

Jim Hayton

Executive Director (Housing and Technical Resources)

13 October 2009

Link(s) to Council Objectives

♦ Value: Accountable, Effective and Efficient

Previous References

♦ Housing and Technical Resources Committee, 16 September 2009

List of Background Papers

♦ Financial ledger and budget monitoring results to 2 October 2009

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Housing and Technical Resources Committee: Period Ended 2 October 2009 (No 7)

Housing and Technical Resources Summary (excl HRA)

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 02/10/09	Actual 02/10/09	Variance 02/10/09		% Variance 02/10/09	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	21,431	21,431	0	10,735	10,226	509	under	4.7%	
Property Costs	9,773	9,773	0	5,640	6,319	(679)	over	(12.0%)	
Supplies & Services	1,110	1,110	0	439	430	9	under	2.1%	
Transport & Plant	107	107	0	50	34	16	under	32.0%	
Administration Costs	2,960	2,960	0	1,227	1,121	106	under	8.6%	
Payments to Other Bodies	16,233	16,233	0	7,450	7,524	(74)	over	(1.0%)	
Payments to Contractors	75	75	0	56	126	(70)	over	(125%)	
Transfer Payments	91,524	91,524	0	47,077	47,077	0	-	n/a	
Financing Charges	496	496	0	230	197	33	under	14.3%	
Total Controllable Exp.	143,709	143,709	0	72,904	73,054	(150)	over	(0.2%)	
Total Controllable Inc.	(118,596)	(118,596)	0	(55,581)	(55,727)	146	over recovered	0.3%	
Net Controllable Exp.	25,113	25,113	0	17,323	17,327	(4)	over	0.0%	

Variance Explanations

Variance explanations are shown in Appendices B-E.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Housing and Technical Resources Committee: Period Ended 2 October 2009 (No 7)

Area Services

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 02/10/09	Actual 02/10/09	Variance 02/10/09		% Variance 02/10/09	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	10,571	10,571	0	5,244	5,073	171	under	3.3%	1
Property Costs	8,544	8,544	0	4,878	5,611	(733)	over	(15.0%)	2, a
Supplies & Services	254	254	0	139	127	12	under	8.6%	
Transport & Plant	107	107	0	50	29	21	under	42.0%	
Administration Costs	558	558	0	194	121	73	under	37.6%	
Payments to Other Bodies	3,643	3,643	0	1,263	1,310	(47)	over	(3.7%)	
Payments to Contractors	75	75	0	56	65	(9)	over	(16.1%)	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	143	143	0	98	56	42	under	42.9%	
Total Controllable Exp.	23,895	23,895	0	11,922	12,392	(470)	over	(3.9%)	
Total Controllable Inc.	(15,192)	(15,192)	0	(4,387)	(4,426)	39	over recovered	0.9%	
Net Controllable Exp.	8,703	8,703	0	7,535	7,966	(431)	over	(5.7)%	

Variance Explanations**1. Employee Costs**

The underspend reflects the high level of vacancies within the Service.

2. Property Costs

The overspend relates to expenditure on the 'Care of Gardens Scheme' for owner occupiers.

Budget Virements

- a. Allocation of 2009/10 utilities budget £0.147m: Property Costs £0.147m.

SOUTH LANARKSHIRE COUNCIL

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Housing and Technical Resources Committee: Period Ended 2 October 2009 (No 7)

Supporting People

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 02/10/09	Actual 02/10/09	Variance 02/10/09		% Variance 02/10/09	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	0	0	0	0	0	0	-	n/a	
Property Costs	0	0	0	0	0	0	-	n/a	
Supplies & Services	0	0	0	0	0	0	-	n/a	
Transport & Plant	0	0	0	0	0	0	-	n/a	
Administration Costs	0	0	0	0	0	0	-	n/a	
Payments to Other Bodies	8,668	8,668	0	4,049	4,077	(28)	over	(0.7%)	
Payments to Contractors	0	0	0	0	0	0	-	n/a	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	0	0	0	0	0	0	-	n/a	
Total Controllable Exp.	8,668	8,668	0	4,049	4,077	(28)	over	(0.7%)	
Total Controllable Inc.	(455)	(455)	0	(37)	(65)	28	over recovered	75.7%	
Net Controllable Exp.	8,213	8,213	0	4,012	4,012	0	-	0.0%	

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Housing and Technical Resources Committee: Period Ended 2 October 2009 (No 7)

Property Services

Budget Category	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 02/10/09	Actual 02/10/09	Variance 02/10/09		% Variance 02/10/09	Note
	£000	£000	£000	£000	£000	£000			
Employee Costs	3,627	3,627	0	1,835	1,582	253	under	13.8%	1
Property Costs	1,044	1,044	0	667	657	10	under	1.5%	
Supplies & Services	131	131	0	53	79	(26)	over	(49.1%)	
Transport & Plant	0	0	0	0	0	0	-	n/a	
Administration Costs	167	167	0	105	87	18	under	17.1%	
Payments to Other Bodies	256	256	0	0	0	0	-	n/a	
Payments to Contractors	0	0	0	0	61	(61)	over	n/a	2
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	66	66	0	27	32	(5)	over	(18.5%)	
Total Controllable Exp.	5,291	5,291	0	2,687	2,498	189	under	7.0%	
Total Controllable Inc.	(833)	(833)	0	(149)	(156)	7	over recovered	4.7%	
Net Controllable Exp.	4,458	4,458	0	2,538	2,342	196	under	7.7%	

Variance Explanations**1. Employee Costs**

This underspend reflects the high level of vacancies within the service experienced at the start of the financial year. The majority of these posts have now been filled.

2. Payments to Contractors

This overspend relates to the purchase of services to cover vacancies within Property Services and is offset by an underspend in employee costs (see 1 above).

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Housing and Technical Resources Committee: Period Ended 2 October 2009 (No 7)

Finance Services

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 02/10/09	Actual 02/10/09	Variance 02/10/09		% Variance 02/10/09	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	7,233	7,233	0	3,656	3,571	85	under	2.3%	1 a, b
Property Costs	185	185	0	95	51	44	under	46.3%	
Supplies & Services	725	725	0	247	224	23	under	9.3%	
Transport & Plant	0	0	0	0	5	(5)	over	n/a	
Administration Costs	2,235	2,235	0	928	913	15	under	1.6%	
Payments to Other Bodies	3,666	3,666	0	2,138	2,137	1	under	0.0%	
Payments to Contractors	0	0	0	0	0	0	-	n/a	
Transfer Payments	91,524	91,524	0	47,077	47,077	0	-	n/a	
Financing Charges	287	287	0	105	109	(4)	over	(3.8%)	
Total Controllable Exp.	105,855	105,855	0	54,246	54,087	159	under	0.3%	
Total Controllable Inc.	(102,116)	(102,116)	0	(51,008)	(51,080)	72	over recovered	0.1%	2, a
Net Controllable Exp.	3,739	3,739	0	3,238	3,007	231	under	7.1%	

Variance Explanations**1. Employee Costs**

This underspend reflects the current level of vacancies within the Service.

2. Income

This over recovery relates to income for the recovery of staff costs in respect of the administration of the Private Sector Housing Scheme of Assistance.

Budget Virements

- a. Realignment of budgets to reflect Fairer Scotland Fund projects: Employee Costs £0.300m and Income (£0.300m).
- b. Transfer of budgets for Central Procurement Team to Finance and IT Resources (£0.228m): Employee Costs (£0.228m).