

Report

Report to:	Conference Allocation Committee
Date of Meeting:	4 December 2018
Report by:	Executive Director (Finance and Corporate Resources)

Subject:	Elected Member Representation at Conferences, etc
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ provide details on the “Understanding Scotland’s New Planning Act – What do you need to know about the new planning system?” conference to take place in Edinburgh on 5 February 2019 which the Council has been invited to attend to allow elected member representation to be determined

2. Recommendation(s)

2.1. The Committee is asked to:-

- (1) consider the invitation received for the “Understanding Scotland’s New Planning Act – What do you need to know about the new planning system?” conference organised by MacKay Hannah and decide on which elected members should attend if it is considered appropriate for the Council to be represented.

3. Background

3.1. Invitations have been received in respect of the “Understanding Scotland’s New Planning Act – What do you need to know about the new planning system?” conference to take place in Edinburgh on 5 February 2019. In accordance with procedures for dealing with this, details have been issued to the Leaders of the Political Groups. Their comments are available to assist the Conference Allocation Committee with its consideration of particular invitations.

4. Employee Implications

4.1. There are no employee implications.

5. Financial Implications

5.1. The annual budget for attendance at Conferences and associated travel, subsistence and accommodation is £16,000. The year to date commitment is £5,716 leaving a balance of £10,284 for the remainder of 2018/2019.

6. Other Implications

6.1. Attendance at conferences, etc contributes to individual members’ learning and development profiles. In terms of good governance, it is important that elected members have the opportunity to attend events which keep them briefed on current developments and reinforce the knowledge and skills required to enable them to fulfil their role.

- 6.2. There are no other implications in terms of risk or sustainability associated with the content of this report.
- 7. Equalities Impact Assessment and Consultation Arrangements**
- 7.1. There is no requirement to carry out an impact assessment in terms of the proposals contained within this report.
- 7.2. Other than consultation with the appropriate elected members in terms of the process established for dealing with invitations received to attend conferences and seminars, no formal consultation was required.

Paul Manning
Executive Director (Finance and Corporate Resources)

26 November 2018

Link(s) to Council Values/Ambitions/Objectives

- ◆ Accountable, Effective, Efficient and Transparent

Previous References

None

List of Background Papers

Invitations received in respect of individual conferences, etc

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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