

## **SOCIAL WORK RESOURCES COMMITTEE**

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 23 January 2008

### **Chair:**

Councillor Jim Handibode

### **Councillors Present:**

John Anderson, Eileen Baxendale (Depute), Archie Buchanan, Jackie Burns, John Cairney, Graeme Campbell, Maureen Devlin, Hugh Dunsmuir, Douglas Edwards, Allan Falconer, James Malloy, Brian McCaig, Michael McCann, Jim McGuigan, Brian McKenna, Henry Mitchell, Patrick Ross-Taylor

### **Councillors' Apologies:**

Bev Gauld, Anne Higgins, Bobby Lawson, Edward McAvoy, Clare McColl, Bert Thomson

### **Attending:**

#### **Corporate Resources**

M Barr, Media Relations Manager; J McDonald, Administration Adviser; A Norris, Administration Assistant

#### **Finance and Information Technology Resources**

M Malavin, Accountant

#### **Social Work Resources**

H Stevenson, Executive Director; T Barrie, Head of Support Services; B Doyle, Head of Children's Services; C Deerin, Adult Services Manager; B Hutchinson, Personnel Services Manager; J Wilson, Head of Older People's Services

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### **1 Declaration of Interests**

No interests were declared.

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### **2 Minutes of Previous Meeting**

The minutes of the meeting of the Social Work Resources Committee held on 31 October 2007 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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### **3 Revenue Budget Monitoring 2007/2008 - Social Work Resources**

A joint report dated 14 December 2007 by the Executive Directors (Finance and Information Technology Resources) and (Social Work Resources) was submitted comparing actual expenditure at 30 November 2007 against budgeted expenditure for 2007/2008 for Social Work Resources.

**The Committee decided:** that the report be noted.

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#### **4 Capital Budget Monitoring 2007/2008 - Social Work Resources**

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A joint report dated 14 December 2007 by the Executive Directors (Finance and Information Technology Resources) and (Social Work Resources) was submitted advising of progress on the Social Work Resources' capital programme for 2007/2008 and summarising the expenditure position at 30 November 2007.

**The Committee decided:** that the report be noted.

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#### **5 Social Work Resources - Workforce Monitoring - September to November 2007**

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A joint report dated 28 December 2007 by the Executive Directors (Corporate Resources) and (Social Work Resources) was submitted on the following employee information for Social Work Resources for the period September to November 2007:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 8 September 2007

**The Committee decided:** that the report be noted.

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#### **6 Staffing Proposals - Day Care for Older People and Staff Training Centre**

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A joint report dated 13 December 2007 by the Executive Directors (Corporate Resources) and (Social Work Resources) was submitted on the staffing required for the Day Care Facility for Older People and Staff Training Centre located on Bothwell Road, Hamilton.

The Council, in partnership with Alzheimers Scotland and NHS Lanarkshire, would develop a training strategy to deliver the appropriate care to individuals suffering from or affected by dementia.

In order to provide the necessary support, it was proposed that a post of Senior Day Care Officer SCP 38-50 (£19,484 to £23,265) be established.

The total cost involved in establishing the above post would be met from within existing budgets.

**The Committee decided:** that a post of Senior Day Care Officer graded SCP 38-50 (£19,484 to £23,265) be established.

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#### **7 Mental Health Services Staffing**

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A joint report dated 3 December 2007 by the Executive Directors (Corporate Resources) and (Social Work Resources) was submitted on the staffing required to support individual community based care packages and to build a community support infra-structure for adults with mental health problems being discharged from long stay hospitals.

In order to provide the necessary support, it was proposed that 3 posts of Social Worker/Mental Health Officer graded SCP 68-80 (£28,760 to £34,381) be established.

The total cost of £132,021 in establishing the above 3 posts would be met from Resource Transfer monies from NHS Lanarkshire and NHS Greater Glasgow and Clyde.

**The Committee decided:** that 3 posts of Social Worker/Mental Health Officer graded SCP68-80 (£28,760 to £34,381) be established.

*[Reference: Minutes of 22 August 2007 (Paragraph 6)]*

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## **8 Tender Award - Care Home Service for Adults with Learning Disabilities - Cambuslang**

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A report dated 20 December 2007 by the Executive Director (Social Work Resources) was submitted on the award of the contract for the provision of a Care Home Service in the Cambuslang area for Adults with Learning Disabilities to The Richmond Fellowship Scotland in the sum of £1,666,114 per annum.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 20 September 2006 (Paragraph 12)]*

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## **9 Social Work Resources - Equal Opportunities Performance Reporting Framework**

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A report dated 4 December 2007 by the Executive Director (Social Work Resources) was submitted on the strategic and operational work being undertaken by Social Work Resources to meet the commitments in the Council's Equal Opportunities Policy and related statutory duties.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 15 November 2006 (Paragraph 11)]*

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## **10 Research Findings - Identifying the Care Needs that Exist within Minority Ethnic Communities Living in Lanarkshire**

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A report dated 5 December 2007 by the Executive Director (Social Work Resources) was submitted on research undertaken in partnership with North Lanarkshire Council and NHS Lanarkshire to identify the care needs, both formal and informal, of vulnerable people from ethnic minority communities living in Lanarkshire.

The research report had been launched at an event in November and identified 14 key recommendations for partners in the following 4 main areas:-

- ◆ promoting awareness of services
- ◆ ensuring the provision of culturally sensitive services
- ◆ blending mainstream provision with community provision
- ◆ improving how information on ethnicity was gathered and used

Work had commenced within Social Work Resources to consider the report recommendations and develop an action plan to implement the key findings.

**The Committee decided:** that the report be noted.

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## 11 Justice Services Inspection Report

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A report dated 13 December 2007 by the Executive Director (Social Work Resources) was submitted on the Criminal Justice Inspection Report which had been signed off by the Social Work Inspection Agency (SWIA). Following the inspection of Criminal Justice Services in North and South Lanarkshire Councils undertaken in 2005, the SWIA had been provided with an update on progress made in Summer 2007 and had paid a final visit, meeting with both Councils, in October 2007.

The specific areas in which SWIA had shown an interest were:-

- ◆ risk assessment
- ◆ case recording
- ◆ enforcement and compliance
- ◆ community service
- ◆ throughcare and quality assurance

The Lanarkshire Community Justice Authority (CJA) would have responsibility for developing a performance reporting framework which would continue to monitor some of the above issues.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 28 June 2006 (Paragraph 7)]*

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## 12 Consultation with Parents, Carers and Children Subject to Child Protection Registration

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A report dated 13 December 2007 by the Executive Director (Social Work Resources) was submitted on the outcome of the consultation which had been undertaken in 2007 with parents, carers and their children involved in the Child Protection process.

The findings from the consultation were detailed together with the actions required as a result of the consultation.

**The Committee decided:** that the report be noted.

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## 13 Urgent Business

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There were no items of urgent business.

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## 14 Exclusion of Press and Public

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**The Committee decided:** that, in terms of Section 50(A) of the Local Government (Scotland) Act 1973, the press and public be excluded from the meeting for the following items of business on the grounds that it was likely that there would be disclosure of exempt information in terms of Paragraphs 1 and 3 of Part I of Schedule 7A of the Act.

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**15 Social Work (Complaints Review) Sub-Committee**

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The minutes of the Social Work (Complaints Review) Sub-Committee held on 17 September 2007 were submitted together with:-

- ♦ a report dated 27 November 2007 by the Executive Director (Corporate Resources)
- ♦ a report dated 15 October 2007 by the Social Work (Complaints Review) Sub-Committee
- ♦ a letter dated 20 November 2007 from the Executive Director (Social Work Resources)
- ♦ a letter dated 26 October 2007 from the complainant's representative

**The Committee decided:**

- (1) that the minutes of the meeting of the Social Work (Complaints Review) Sub-Committee held on 17 September 2007 be approved; and
- (2) that the conclusions and recommendations of the Social Work (Complaints Review) Sub-Committee, as detailed in the Sub-Committee's report, be endorsed.

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**16 Social Work (Complaints Review) Sub-Committee**

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The minutes of the Social Work (Complaints Review) Sub-Committee held on 11 October 2007 were submitted together with:-

- ♦ a report dated 27 November 2007 by the Executive Director (Corporate Resources)
- ♦ a report dated 21 October 2007 by the Social Work (Complaints Review) Sub-Committee
- ♦ a letter dated 22 November 2007 from the complainant

**The Committee decided:**

- (1) that the minutes of the meeting of the Social Work (Complaints Review) Sub-Committee held on 11 October 2007 be approved; and
- (2) that the conclusions and recommendations of the Social Work (Complaints Review) Sub-Committee, as detailed in the Sub-Committee's report, be endorsed.