



Council Offices, Almada Street
Hamilton, ML3 0AA

Tuesday, 02 October 2018

Dear Councillor

Community and Enterprise Resources Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Tuesday, 12 December 2017

Time: 14:00

Venue: Committee Room 1, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

Members are reminded to bring their fully charged tablets to the meeting

Yours sincerely

Lindsay Freeland
Chief Executive

Members

Members

John Anderson (Chair), Isobel Dorman (Depute Chair), John Ross (ex officio), Maureen Chalmers, Gerry Convery, Margaret Cooper, Peter Craig, Joe Fagan, Graeme Horne, Ann Le Blond, Martin Lennon, Joe Lowe, Hugh Macdonald, Monique McAdams, Ian McAllan, Kenny McCreary, Mark McGeever, Jim McGuigan, Davie McLachlan, Lynne Nailon, Mo Razzaq, Collette Stevenson, Margaret B Walker, Jared Wark, David Watson, Josh Wilson

Substitutes

Alex Allison, Jackie Burns, Margaret Cowie, Mary Donnelly, Fiona Dryburgh, Allan Falconer, Geri Gray, Eric Holford, Mark Horsham, Colin McGavigan, Richard Nelson, Graham Scott, David Shearer, Jim Wardhaugh,

BUSINESS

1 Declaration of Interests

Chair

Officers

- 2 Minutes of Previous Meeting** 5 - 10
Minutes of the meeting of the Community and Enterprise Resources Committee held on 3 October 2017 submitted for approval as a correct record. (Copy attached)

Monitoring Item(s)

- 3 Community and Enterprise Resources - Reveue Budget Monitoring 2017/2018** 11 - 18
Joint report dated 7 November 2017 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources). (Copy attached)
- 4 Community and Enterprise Resources - Capital Budget Monitoring 2017/2018** 19 - 22
Joint report dated 8 November 2017 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources). (Copy attached)
- 5 Community and Enterprise Resources - Workforce Monitoring - September and October 2017** 23 - 28
Joint report dated 13 November 2017 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources). (Copy attached)
- 6 Community and Enterorise Resources' Resource Plan - Quarter 2 Progress Report 2017/2018** 29 - 94
Report dated 21 November 2017 by the Executive Director (Community and Enterprise Resources). (Copy attached)

Item(s) for Decision

- 7 Community and Enterprise Resources' Resource Plan 2017/2018** 95 - 100
Report dated 21 November 2017 by the Executive Director (Community and Enterprise Resources). (Copy attached)
- 8 Consultation on Part 9 - Community Empowerment (Scotland) Act 2015 - Allotment and Food Growing Opportunities** 101 - 108
Report dated 21 November 2017 by the Executive Director (Community and Enterprise Resources). (Copy attached)
- 9 Community Benefit Funds – Renewable Energy Fund - Grant Applications** 109 - 114
Report dated 21 November 2017 by the Executive Director (Community and Enterprise Resources). (Copy attached)

- 10 Strathaven Conservation Area Regeneration Scheme (CARS) – Grant Application** 115 - 118
Report dated 21 November 2017 by the Executive Director (Community and Enterprise Resources). (Copy attached)
- 11 Scottish Government Vacant and Derelict Land Fund Programme 2016/2017** 119 - 130
Report dated 21 November 2017 by the Executive Director (Community and Enterprise Resources). (Copy attached)

Item(s) for Noting

- 12 Cameronian Hall, Larkhall** 131 - 134
Report dated 21 November 2017 by the Executive Director (Community and Enterprise Resources). (Copy attached)
- 13 Fleet Asset Management Plan 2017** 135 - 138
Report dated 29 November 2017 by the Executive Director (Community and Enterprise Resources). (Copy attached)
- 14 Update on the Community and Enterprise Resources' Risk Register and Risk Control Action Plan** 139 - 148
Report dated 21 November 2017 by the Executive Director (Community and Enterprise Resources). (Copy attached)
- 15 Community and Enterprise Resources - Notification of Contracts Awarded - 1 April to 30 September 2017** 149 - 152
Report dated 23 November 2017 by the Executive Director (Community and Enterprise Resources). (Copy attached)

Urgent Business

- 16 Urgent Business**
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name: Joyce McDonald
Clerk Telephone: 01698 454521
Clerk Email: joyce.mcdonald@southlanarkshire.gov.uk

COMMUNITY AND ENTERPRISE RESOURCES COMMITTEE

2

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 3 October 2017

Chair:

Councillor John Anderson

Councillors Present:

Maureen Chalmers, Gerry Convery, Margaret Cooper, Peter Craig, Mary Donnelly (*substitute for Councillor Horne*), Isobel Dorman (Depute), Fiona Dryburgh (*substitute for Councillor McAdams*), Joe Fagan, George Greenshields, Mark Horsham (*substitute for Councillor Watson*), Ann Le Blond, Joe Lowe, Ian McAllan, Hugh Macdonald, Mark McGeever, Jim McGuigan, Davie McLachlan, Lynne Nailon, Richard Nelson (*substitute for Councillor McCreary*), Mo Razzaq, Collette Stevenson, Margaret B Walker, Jared Wark, Josh Wilson

Councillors' Apologies:

Graeme Horne, Monique McAdams, Kenny McCreary, John Ross, David Watson

Attending:

Community and Enterprise Resources

M McGlynn, Executive Director; S Clelland, Head of Fleet and Environmental Services; P Elliott, Head of Planning and Economic Development; G Mackay, Head of Roads and Transportation Services; A McKinnon, Head of Facilities, Waste and Ground Services

Finance and Corporate Resources

L Allison, Finance Manager (Resources); J Davitt, Media Officer; N Docherty, Administration Assistant; P MacRae, Administration Officer; E McPake, Human Resources Business Partner; L O'Hagan, Finance Manager (Strategy)

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Community and Enterprise Resources Committee held on 8 August 2017 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Community and Enterprise Resources - Revenue Budget Monitoring 2017/2018

A joint report dated 5 September 2017 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources) was submitted comparing actual expenditure at 18 August 2017 against budgeted expenditure for 2017/2018 for Community and Enterprise Resources.

Details were provided on proposed budget virements in respect of Community and Enterprise Resources to realign budgets.

The Committee decided:

- (1) that the breakeven position on the Community and Enterprise Resources' revenue budget and the forecast to 31 March 2018 of a breakeven position be noted; and
- (2) that the budget virements, as detailed in Appendices B to F of the report, be approved.

[Reference: Minutes of 8 August 2017 (Paragraph 2)]

4 Community and Enterprise Resources - Capital Budget Monitoring 2017/2018

A joint report dated 30 August 2017 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources) was submitted advising of progress on the Community and Enterprise Resources' capital programme 2017/2018 and summarising the expenditure position at 18 August 2017.

Officers responded to members' questions on the following projects included in the Glasgow City Region City Deal Programme:-

- ◆ Cathkin Relief Road
- ◆ Greenhills Road, East Kilbride

The Committee decided: that the report be noted.

[Reference: Minutes of 8 August 2017 (Paragraph 3)]

Councillor Lowe entered the meeting during this item of business

5 Community and Enterprise Resources - Workforce Monitoring - July and August 2017

A joint report dated 11 September 2017 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources) was submitted on the following employee information for Community and Enterprise Resources for the period July and August 2017:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers

The Committee decided: that the report be noted.

[Reference: Minutes of 8 August 2017 (Paragraph 4)]

6 Community and Enterprise Resources' Resource Plan - Quarter 4 Progress Report 2016/2017 - 1 April 2016 to 31 March 2017

A report dated 28 August 2017 by the Executive Director (Community and Enterprise Resources) was submitted on Community and Enterprise Resources' Resource Plan 2016/2017.

Details were provided on progress made at the end of quarter 4, covering the period April 2016 to March 2017, in implementing the priority projects identified in the Resource Plan.

The Committee decided: that the report be noted.

[Reference: Minutes of Community Services Committee of 17 January 2017 (Paragraph 6) and Minutes of Enterprise Services Committee of 17 January 2017 (Paragraph 6)]

7 Community and Enterprise Resources' Workforce Plan 2017 to 2020 - Right People, Right Place, Right Time

A report dated 14 September 2017 by the Executive Director (Community and Enterprise Resources) was submitted on Community and Enterprise Resources' Workforce Plan 2017 to 2020.

On 8 March 2017, the Executive Committee had agreed the Council Workforce Plan 2017 to 2020, with Resources being required to provide updates on their Workforce Plan to their respective committees.

Community and Enterprise Resources' Workforce Plan 2017 to 2020, attached as Appendix 1 to the report, was developed around the vision, values, ambitions and objectives of the draft Council Plan, 'Connect' 2017 to 2022.

Officers responded to members' questions on various aspects of the report including efficiency savings and service reviews. Where further information was required, the Executive Director undertook to provide this to the relevant members.

The Committee decided:

- (1) that the Community and Enterprise Resources' Workforce Plan 2017 to 2020 be approved; and
- (2) that progress achieved on developing the Resource Workforce Action Plans be noted.

[Reference: Minutes of the Executive Committee of 8 March 2017 (Paragraph 9)]

8 Renewable Energy Fund - Community Benefit Funds - Grant Applications

A report dated 1 September 2017 by the Executive Director (Community and Enterprise Resources) was submitted on 3 applications to the various Community Benefit Funds. The Community Benefit Funds had been established to provide funding to suitable projects providing community benefits in eligible areas.

It was proposed that, subject to the applicants providing written confirmation that all other additional funding for the projects had been secured, a grant be awarded of up to a maximum of:-

- ◆ £70,000 towards eligible costs associated with the St Mary's Church Roofing Project to St Mary's Church, Lanark from the Blacklaw Renewable Energy Fund
- ◆ £50,750 towards eligible costs associated with the replacement heating system project to fit an environmentally friendly and efficient heating system to Claremont Parish Church, East Kilbride from the Whitelee Renewable Energy Fund
- ◆ £46,816.40 towards eligible costs associated with the Hamilton Gymnastics Club Big Plans Project to renovate and fit out a new training facility to Hamilton Gymnastics Club from the Whitelee Renewable Energy Fund

The Committee decided:

that, subject to the applicants providing written confirmation that all other additional funding for the projects had been secured, a grant be awarded of up to a maximum of:-

- ◆ £70,000 towards eligible costs associated with the St Mary's Church Roofing Project to St Mary's Church, Lanark from the Blacklaw Renewable Energy Fund
- ◆ £50,750 towards eligible costs associated with the replacement heating system project to fit an environmentally friendly and efficient heating system to Claremont Parish Church, East Kilbride from the Whitelee Renewable Energy Fund
- ◆ £46,816.40 towards eligible costs associated with the Hamilton Gymnastics Club Big Plans Project to renovate and fit out a new training facility to Hamilton Gymnastics Club from the Whitelee Renewable Energy Fund

9 Parking Issues

A report dated 20 September 2017 by the Executive Director (Community and Enterprise Resources) was submitted on a range of existing parking issues.

At its meeting on 8 August 2017, the Committee had approved the Council's response to Transport Scotland's consultation entitled "Improving Parking in Scotland". During consideration of this matter, discussion had taken place in relation to parking issues on streets and at schools and it had been agreed that a report be submitted to a future meeting of this Committee on proposals to address the parking issues highlighted.

It was considered that, given the wide range of parking issues discussed, it would be appropriate to refer this matter to the Roads Safety Forum (RSF) which had been established as a Partnership Forum and included representation from elected members and Police Scotland.

It was proposed that the RSF consider the following issues relating to parking and report back to this Committee:-

- ◆ parking in and around schools including:-
 - ◆ statutory enforcement options and practicalities
 - ◆ enforcement capacity
 - ◆ experience in banning vehicles from school frontages
 - ◆ encouraging active travel
- ◆ the role of the Council and Police Scotland with regard to obstructive or dangerous parking

The Committee decided:

- (1) that the issues detailed above be referred to the Roads Safety Forum for further consideration; and
- (2) that a report on the recommendations of the Roads Safety Forum be submitted to a future meeting of this Committee.

[Reference: Minutes of 8 August 2017 (Paragraph 7)]

10 Roads Asset Management Plan - 2017 Update

A report dated 20 September 2017 by the Executive Director (Community and Enterprise Resources) was submitted on the Roads Asset Management Plan (RAMP) 2017.

The principles of asset management had been developed, at both a national and local level, to provide a basis for associated investment decisions and to ensure that a sound understanding of investment needs was available.

The main purpose of developing the RAMP was to ensure:-

- ◆ a knowledge of the extent and condition of main asset groups
- ◆ an understanding of where gaps existed to allow consideration of how those might be addressed
- ◆ an understanding on the level of current investment on each asset group and the associated condition trend

Details of the Council's main asset groups were provided in the report.

The Committee decided: that the report be noted.

[Reference: Minutes of Enterprise Services Committee of 17 May 2016 (Paragraph 11)]

11 Urgent Business

In terms of Standing Order No 4(c) of the Council's Standing Orders on Procedures, there were no items of urgent business.

Report

3

Report to:	Community and Enterprise Services Committee
Date of Meeting:	12 December 2017
Report by:	Executive Director (Finance and Corporate Resources) Executive Director (Community and Enterprise Resources)

Subject:	Community and Enterprise Resources - Revenue Budget Monitoring 2017/2018
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ provide information on the actual expenditure measured against the revenue budget for the period 1 April to 13 October 2017 for Community and Enterprise Resources
- ♦ provide a forecast for the year to 31 March 2018.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the breakeven position on the Community and Enterprise Resources' revenue budget, as detailed in Appendix A of the report, and the forecast to 31 March 2018 of a breakeven position, be noted.
- (2) that the proposed budget virements be approved.

3. Background

3.1. This is the third revenue budget monitoring report presented to the Community and Enterprise Resources Committee for the financial year 2017/2018.

3.2. The report details the financial position for Community and Enterprise Resources in Appendix A and the individual Services' reports in appendices B to F, including variance explanations.

4. Employee Implications

4.1. None

5. Financial Implications

5.1. As at 13 October 2017, there is a breakeven position against the phased budget. The forecast for the revenue budget to 31 March 2018 is a break even position.

5.2. Virements are proposed to realign budgets across budget categories and with other Resources. These movements are detailed in appendices B to F of this report.

6. Other Implications

- 6.1. The main risk associated with the Council's Revenue Budget is that there is an overspend. The risk has been assessed as low given the detailed budget management applied across the Resources. The risk is managed through four weekly Budget Monitoring Meetings at which any variance is analysed. In addition, the probable outturn exercise ensures early warning for corrective action to be taken where appropriate.
- 6.2 There are no implications for sustainability in terms of the information contained in this report.

7. Equality Impact Assessment and Consultation Arrangements

- 7.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.
- 7.2. There is also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning

Executive Director (Finance and Corporate Resources)

Michael McGlynn

Executive Director (Community and Enterprise Resources)

7 November 2017

Link(s) to Council Values/Objectives

- ◆ Accountable, Effective and Efficient

Previous References

- ◆ None

List of Background Papers

- ◆ Financial ledger and budget monitoring results to 13 October 2017.

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:- Louise Harvey, Finance Manager

Ext: 2658 (Tel: 01698 452658)

E-mail: louise.harvey@southlanarkshire.gov.uk

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 13 October 2017 (No.8)

Community and Enterprise Resources Summary

Budget Category	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 13/10/17	Actual 13/10/17	Variance 13/10/17		% Variance 13/10/17	Note
	£000	£000	£000	£000	£000	£000			
Employee Costs	63,617	63,617	0	33,213	32,895	318	under	1.0%	
Property Costs	3,120	3,120	0	1,814	1,901	(87)	over	(4.8%)	
Supplies & Services	8,165	8,165	0	3,486	3,645	(159)	over	(4.6%)	
Transport & Plant	7,778	7,778	0	3,812	3,832	(20)	over	(0.5%)	
Administration Costs	724	724	0	456	583	(127)	over	(27.9%)	
Payments to Other Bodies	11,108	11,108	0	6,106	6,097	9	under	0.1%	
Payments to Contractors	55,328	55,328	0	24,711	24,451	260	under	1.1%	
Transfer Payments	586	586	0	439	431	8	under	1.8%	
Financing Charges	180	180	0	75	73	2	under	2.7%	
Total Controllable Exp.	150,606	150,606	0	74,112	73,908	204	under	0.3%	
Total Controllable Inc.	(31,442)	(31,442)	0	(16,652)	(16,448)	(204)	under recovered	(1.2%)	
Net Controllable Exp.	119,164	119,164	0	57,460	57,460	0	-	0.0%	

Variance Explanations

Detailed within Appendices B to F.

Budget Virements

Budget virements are shown in Appendices B to F.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 13 October 2017 (No.8)

Facilities, Streets and Waste (including Support)

Budget Category	Annual Budget £000	Forecast for Year £000	Annual Forecast Variance £000	Budget Proportion 13/10/17 £000	Actual 13/10/17 £000	Variance 13/10/17 £000		% Variance 13/10/17	Note
Employee Costs	48,804	48,804	0	25,603	25,316	287	under	1.1%	1,a,b,c
Property Costs	2,403	2,403	0	1,306	1,393	(87)	over	(6.7%)	2,b,c
Supplies & Services	6,424	6,424	0	2,920	3,070	(150)	over	(5.1%)	3,b,c
Transport & Plant	7,327	7,327	0	3,611	3,622	(11)	over	(0.3%)	b
Administration Costs	309	309	0	138	153	(15)	over	(10.9%)	c
Payments to Other Bodies	19	19	0	15	20	(5)	over	(33.3%)	
Payments to Contractors	14,855	14,855	0	8,260	8,238	22	under	0.3%	4,b
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	82	82	0	31	29	2	under	6.5%	
Total Controllable Exp.	80,223	80,223	0	41,884	41,841	43	under	0.1%	
Total Controllable Inc.	(17,466)	(17,466)	0	(10,159)	(10,116)	(43)	under recovered	(0.4%)	5,b,c
Net Controllable Exp.	62,757	62,757	0	31,725	31,725	0	-	0.0%	

Variance Explanations

1. The variance is mainly due to vacancies within the service due to turnover and timing of recruitment, partially offset by overtime costs.
2. The overspend relates to rates associated with a civic amenity site, Muttonhole Road.
3. The overspend in supplies & services relates mainly to school meal food costs within the Catering service and will be funded by food rebate to some extent by the year end.
4. The variance relates to a lower level of tonnage disposed of within organic waste, bulky uplift and contaminated co-mingled waste. This is partially offset by refuse disposal, recycle tonnage and recycle contaminated tonnage being greater.
5. The variance is mainly due to an under recovery of income within Conference & Banqueting.

Budget Virements

- a. Transfer of budget to reflect Living Wage and Pay-award, Net effect £0.505m: Employee Costs £0.505m
- b. Realignment of budget to reflect current service delivery, Net Effect £0.000m: Employee Costs (£0.130m), Property Costs (£0.005m), Supplies and Services £0.084m, Transport & Plant (£0.015m), Payment to Contractor £0.080m, Income (£0.014m)
- c. Realignment of budget to reflect change in status of Facilities Management, Net Effect £23.345m: Employees £0.146m, Property Costs (£0.053m), Supplies & Services (£0.042m), Administration (£0.002m), Income £23.296m

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 13 October 2017 (No.8)

Environmental (Incl Projects)

Budget Category	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 13/10/17	Actual 13/10/17	Variance 13/10/17		% Variance 13/10/17	Note
	£000	£000	£000	£000	£000	£000			
Employee Costs	3,985	3,985	0	2,050	1,925	125	under	6.1%	1
Property Costs	12	12	0	4	4	0	-	0.0%	
Supplies & Services	130	130	0	42	50	(8)	over	(19.0%)	
Transport & Plant	146	146	0	86	83	3	under	3.5%	
Administration Costs	34	34	0	15	126	(111)	over	(740.0%)	2
Payments to Other Bodies	177	177	0	102	102	0	-	0.0%	
Payments to Contractors	833	833	0	340	350	(10)	over	(2.9%)	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	25	25	0	10	10	0	-	0.0%	
Total Controllable Exp.	5,342	5,342	0	2,649	2,650	(1)	over	(0.0%)	
Total Controllable Inc.	(973)	(973)	0	(459)	(460)	1	over recovered	0.2%	
Net Controllable Exp.	4,369	4,369	0	2,190	2,190	0	-	0.0%	

Variance Explanations

1. The variance is mainly due to vacancies within Environmental Services.
2. The variance is due to legal costs.

Budget Virements

No major budget virements.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 13 October 2017 (No.8)

Leisure and Culture

Budget Category	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 13/10/17	Actual 13/10/17	Variance 13/10/17	% Variance 13/10/17	Note
	£000	£000	£000	£000	£000	£000		
Employee Costs	4	4	0	2	2	0	-	0.0%
Property Costs	130	130	0	54	54	0	-	0.0% a
Supplies & Services	0	0	0	0	0	0	-	n/a
Transport & Plant	0	0	0	0	0	0	-	n/a
Administration Costs	8	8	0	8	8	0	-	0.0%
Payments to Other Bodies	71	71	0	8	8	0	-	0.0%
Payments to Contractors	18,443	18,443	0	9,174	9,174	0	-	0.0% b
Transfer Payments	0	0	0	0	0	0	-	n/a
Financing Charges	0	0	0	0	0	0	-	n/a
Total Controllable Exp.	18,656	18,656	0	9,246	9,246	0	-	0.0%
Total Controllable Inc.	0	0	0	0	0	0	-	n/a
Net Controllable Exp.	18,656	18,656	0	9,246	9,246	0	-	0.0%

Variance Explanations

No variances to report.

Budget Virements

- a. Realignment of budget to reflect change in status of Facilities Management, Net Effect (£0.109m): Property (£0.109m)
b. Transfer of budget to reflect Living Wage and Pay-award, Net Effect £0.091m : Payment to Contractors £0.091m

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 13 October 2017 (No.8)

Planning and Economic Development

Budget Category	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 13/10/17	Actual 13/10/17	Variance 13/10/17		% Variance 13/10/17	Note
	£000	£000	£000	£000	£000	£000			
Employee Costs	5,150	5,150	0	2,652	2,766	(114)	over	(4.3%)	1
Property Costs	26	26	0	6	6	0	-	0.0%	
Supplies & Services	56	56	0	47	48	(1)	over	(2.1%)	
Transport & Plant	29	29	0	15	27	(12)	over	(80.0%)	2
Administration Costs	75	75	0	55	56	(1)	over	(1.8%)	a
Payments to Other Bodies	5,372	5,372	0	1,924	1,924	0	-	0.0%	b,c,d,e,f
Payments to Contractors	2,142	2,142	0	758	758	0	-	0.0%	g
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	33	33	0	12	12	0	-	0.0%	
Total Controllable Exp.	12,883	12,883	0	5,469	5,597	(128)	over	(2.3%)	
Total Controllable Inc.	(8,403)	(8,403)	0	(4,113)	(3,976)	(137)	under recovered	(3.3%)	3,b,c,d,e,f,g
Net Controllable Exp.	4,480	4,480	0	1,356	1,621	(265)	over	(19.5%)	

Variance Explanations

1. The overspend relates to current establishment of staffing.
2. The overspend is due to the cost of staff transport for business purposes.
3. The under recovery is due to fewer than anticipated Planning and Building Warrant Applications.

Budget Virements

- a. Realignment of budget to reflect change in status of Facilities Management (£0.005m): Administration (£0.005m).
- b. Establish budget for Participatory Budgeting income. Net Effect £0.000m: Payments to Other Bodies £0.080m and Income (£0.080m).
- c. Establish budget for Smarter Choices Smarter Places income. Net Effect £0.000m: Payments to Other Bodies £0.141m and Income (£0.141m).
- d. Establish budget for Strathaven Conservation Area Regeneration Scheme income. Net Effect £0.000m: Payments to Other Bodies £0.100m and Income (£0.100m).
- e. Establish budget for Youth Employment Initiative European Social Fund funding. Net Effect £0.000m: Payments to Other Bodies £1.105m and income (£1.105m).
- f. Establish budget for Employability Pipeline European Social Fund funding. Net Effect £0.000m: Payments to Other Bodies £0.519m and income (£0.519m).
- g. Establish budget for Broken Cross and Glentagart bonds carry forward. Net effect £0.000m: Payments to Contractors £1.840m and Income (£1.840m).

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 13 October 2017 (No.8)

Roads Total

Budget Category	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 13/10/17	Actual 13/10/17	Variance 13/10/17		% Variance 13/10/17	Note
	£000	£000	£000	£000	£000	£000			
Employee Costs	5,674	5,674	0	2,906	2,886	20	under	0.7%	1
Property Costs	549	549	0	444	444	0	-	0.0%	a
Supplies & Services	1,555	1,555	0	477	477	0	-	0.0%	a
Transport & Plant	276	276	0	100	100	0	-	0.0%	
Administration Costs	298	298	0	240	240	0	-	0.0%	
Payments to Other Bodies	5,469	5,469	0	4,057	4,043	14	under	0.3%	a
Payments to Contractors	19,055	19,055	0	6,179	5,931	248	under	4.0%	2,a,b
Transfer Payments	586	586	0	439	431	8	under	1.8%	
Financing Charges	40	40	0	22	22	0	-	0.0%	
Total Controllable Exp.	33,502	33,502	0	14,864	14,574	290	under	2.0%	
Total Controllable Inc.	(4,600)	(4,600)	0	(1,921)	(1,896)	(25)	under recovered	(1.3%)	3
Net Controllable Exp.	28,902	28,902	0	12,943	12,678	265	under	2.0%	

Variance Explanations

1. The underspend mainly relates to staff turnover savings, and vacancies are considered as part of future service delivery.
2. The underspend is mainly due to continued savings resulting from the Street Lighting Improvement Programme.
3. The under recovery is due to reduced income from car parks.

Budget Virements

- a. Realignment of budget to reflect change in status of Facilities Management, Net Effect (£1.172m): Property (£0.036m), Supplies & Services (£0.003m), Payments to Other Bodies (£1.074m), Payments to Contractors (£0.059m).
- b. Transfer of budget to Loan Charges for Street Lighting Programme (£0.670m): Payments to Contractors (£0.670m).

Report

4

Report to:	Community and Enterprise Resource Committee
Date of Meeting:	12 December 2017
Report by:	Executive Director (Finance and Corporate Resources) Executive Director (Community and Enterprise Resources)

Subject:	Community and Enterprise Resources - Capital Budget Monitoring 2017/2018
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ provide information on the progress of the capital programme for Community and Enterprise Resources for the period 1 April to 13 October 2017.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the Community and Enterprise Resources' capital programme of £30.655 million, and expenditure to date of £11.630 million, be noted.

3. Background

3.1. This is the third capital monitoring report presented to the Community and Enterprise Resources Committee for the financial year 2017/2018.

3.2. The Community and Enterprise Resources' budget is managed in totality by the Resource. The report details the financial position for Community and Enterprise Resources in total in Appendix A.

4. Employee Implications

4.1. None.

5. Financial Implications

5.1. The total capital programme for Community and Enterprise Resources for 2017/2018 is £30.655 million. This budget reflects adjustments approved by the Executive Committee during 2017/2018.

5.2. Period 8 Position

As noted at 5.1. above, the total capital programme for the year is £30.655 million. Anticipated spend to date was £10.849 million with £11.630 million of expenditure being incurred (37.94% of full budget). This represents expenditure of £0.781 million ahead of profile mainly in relation to payments to Clyde Gateway being made earlier than profiled, and good progress on Crawfordjohn Community Projects.

6. Other Implications

6.1. The main risk associated with the Council's Capital Programme is that there is an overspend. The risk has been assessed as low given the detailed project

management plans prepared and monitored for each project. The risk of an overspend is managed through four weekly Investment Management Meetings.

- 6.2. There are no implications for sustainability in terms of the information contained in this report.

7. Equality Impact Assessment and Consultation Arrangements

- 7.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.
- 7.2. There is also no requirement to undertake any consultation in terms of the information contained in the report.

Paul Manning
Executive Director (Finance and Corporate Resources)

Michael McGlynn
Executive Director (Community and Enterprise Resources)

8 November 2017

Link(s) to Council Values/Objectives

- ♦ Value: Accountable, Effective and Efficient

Previous References

- ♦ Executive Committee 6 December 2017

List of Background Papers

- ♦ Financial ledger to 13 October 2017

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:- Lorraine O'Hagan, Finance Manager (Strategy)

Ext: 2601 (Tel: 01698 452601)

E-mail: lorraine.o'hagan@southlanarkshire.gov.uk

**South Lanarkshire Council
Capital Expenditure 2017/2018
Community and Enterprise Resources Programme
For Period 1 April to 13 October 2017**

<u>Community and Enterprise Resources</u>	Budget £000	Budget b/f £000	Total Original Budget £000	Budget Adjustments £000	Slippage £000	Total Budget £000	Budget to Date £000	Actual Expenditure £000
Fleet and Environmental	0	515	515	0	0	515	293	149
Facilities, Waste and Grounds	3,172	2,357	5,529	(1,902)	(556)	3,071	496	561
SLL and Cultural	444	519	963	95	(400)	658	67	147
Support Services	0	594	594	14	(350)	258	18	72
Regeneration	12,922	(7,615)	5,307	426	0	5,733	1,502	2,194
Roads	35,636	(11,715)	23,921	1,399	(4,900)	20,420	8,473	8,507
RESOURCE TOTAL	52,174	(15,345)	36,829	32	(6,206)	30,655	10,849	11,630

Report

5

Report to:	Community and Enterprise Resources Committee
Date of Meeting:	12 December 2017
Report by:	Executive Director (Finance and Corporate Resources) Executive Director (Community and Enterprise Resources)

Subject:	Community and Enterprise Resources – Workforce Monitoring – September and October 2017
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide employment information for September and October 2017 relating to Community and Enterprise Resources

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the following employment information for September and October 2017 relating to Community and Enterprise Resources be noted:-

- ◆ attendance statistics
- ◆ occupational health
- ◆ accident/incident statistics
- ◆ discipline, grievance and Dignity at Work cases
- ◆ analysis of leavers and exit interviews
- ◆ staffing watch as at 9 September 2017

3. Background

3.1. As part of the Council's performance management arrangements, regular workforce monitoring reports are submitted to Committee. This report for Community and Enterprise Resources provides information on the position for September and October 2017.

4. Monitoring Statistics

4.1. Attendance Statistics (Appendix 1)

Information on absence statistics is analysed for the month of October 2017 for Community and Enterprise Resources.

The Resource absence figure for October 2017 was 5.3%, an increase of 0.5% when compared to the previous month and is 1.2% higher than the Council-wide figure. Compared to October 2016, the Resource absence figure has decreased by 0.2%.

Based on the absence figures at October 2017 and annual trends, the projected annual average absence for the Resource for 2017/2018 is 5.2%, compared to a Council-wide average figure of 4.2%.

For the financial year 2017/2018, the projected average days lost per employee within the Resource equates to 12.1 days, compared with the overall figure for the Council of 9.0 days per employee.

4.2. Occupational Health (Appendix 2)

In terms of referrals to occupational health, which include medical examinations and physiotherapy, overall 229 referrals were made this period. This represents a decrease of 43 when compared with the same period last year.

4.3. Accident/Incident Statistics

There were 18 accidents/incidents recorded within the Resource this period, an increase of 3 when compared to the same period last year.

4.4. Discipline, Grievance and Dignity at Work (Appendix 2)

During the period, 13 disciplinary hearings were held within the Resource, a decrease of 6 when compared to last year. During this period 1 appeal was heard by the Appeals Panel. No Grievance hearings were held within the Resource. This figure remains unchanged when compared to the same period last year. One Dignity at Work hearing was held within the Resource. This figure remains unchanged when compared to the same period last year.

4.5. Analysis of Leavers (Appendix 2)

There were 53 leavers in the Resource this period, an increase of 25 when compared with the same period last year. One exit interview was conducted.

5. Staffing Watch (Appendix3)

There was a decrease of 60 employees in post from 10 June 2017 to 9 September 2017.

6 Employee Implications

- 6.1. There are no implications for employees arising from the information presented in this report.

7. Financial Implications

- 7.1. All financial implications are accommodated within existing budgets.

8. Other Implications

- 8.1. There are no implications for sustainability or risk in terms of the information contained within this report.

9. Equality Impact Assessment and Consultation Arrangements

- 9.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.
- 9.2. There was no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning
Executive Director (Finance and Corporate Resources)

Michael McGlynn
Executive Director (Community and Enterprise Resources)

13 November 2017

Link(s) to Council Values/Objectives

- ◆ Accountable, effective and efficient
- ◆ Fair and open
- ◆ Self aware and improving
- ◆ Excellent employer
- ◆ People focused
- ◆ Working with and respecting others

Previous References

- ◆ Community and Enterprise Resources – 3 October 2017

List of Background Papers

- ◆ Monitoring information provided by Finance and Corporate Resources

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:- Janet McLuckie, Personnel Officer

Ext: 4239 (Tel: 01698 454239)

E-mail: Janet.McLuckie@southlanarkshire.gcsx.gov.uk

ABSENCE TRENDS - 2015/2016, 2016/2017 & 2017/2018
Community and Enterprise Resources

APT&C				Manual Workers				Resource Total				Council Wide				
	2015 / 2016	2016 / 2017	2017 / 2018		2015 / 2016	2016 / 2017	2017 / 2018		2015 / 2016	2016 / 2017	2017 / 2018		2015 / 2016	2016 / 2017	2017 / 2018	
April	1.7	4.0	3.9	April	4.2	5.8	5.2	April	3.8	5.3	4.8	April	3.8	4.3	3.9	
May	2.6	4.2	4.4	May	4.4	5.6	5.7	May	4.1	5.2	5.4	May	3.9	4.4	4.2	
June	2.3	3.4	4.2	June	4.5	5.5	5.1	June	4.1	4.9	4.9	June	3.5	4.1	3.9	
July	2.4	2.5	3.4	July	3.9	4.4	4.2	July	3.6	3.9	4.0	July	2.9	3.3	3.0	
August	3.3	2.9	3.6	August	4.5	5.0	4.5	August	4.2	4.4	4.3	August	3.3	3.6	3.2	
September	2.3	4.4	3.4	September	5.2	5.6	5.0	September	4.7	5.3	4.8	September	3.8	4.1	4.0	
October	5.4	4.8	3.8	October	5.3	5.8	5.6	October	5.3	5.5	5.3	October	4.1	4.4	4.1	
November	3.5	5.5		November	6.1	6.7		November	5.6	6.4		November	4.7	4.9		
December	2.5	5.3		December	6.5	6.2		December	5.7	6.0		December	4.7	4.9		
January	3.2	4.4		January	6.3	5.7		January	5.7	5.4		January	4.6	4.5		
February	3.0	4.5		February	6.5	6.4		February	6.0	5.9		February	5.0	5.0		
March	4.1	4.2		March	6.5	5.9		March	5.9	5.4		March	5.2	4.7		
Annual Average	3.0	4.2	4.2	Annual Average	5.3	5.7	5.5	Annual Average	4.9	5.3	5.2	Annual Average	4.1	4.4	4.2	
Average Apr-Oct	2.9	3.7	3.8	Average Apr-Oct	4.6	5.4	5.0	Average Apr-Oct	4.3	4.9	4.8	Average Apr-Oct	3.6	4.0	3.8	
No of Employees at 31 October 2017			12072	No of Employees at 31 October 2017			2698	No of Employees at 31 October 2017			3276	No of Employees at 31 October 2017			15026	

For the financial year 2017/18, the projected average days lost per employee equates to 12.1 days.

COMMUNITY AND ENTERPRISE RESOURCES

	Sep-Oct 2016	Sep-Oct 2017
MEDICAL EXAMINATIONS		
Number of Employees Attending	79	72
EMPLOYEE COUNSELLING SERVICE		
Total Number of Referrals	27	23
PHYSIOTHERAPY SERVICE		
Total Number of Referrals	108	95
REFERRALS TO EMPLOYEE SUPPORT OFFICER	49	37
REFERRALS TO COGNITIVE BEHAVIOUR THERAPY	9	2
TOTAL	272	229

CAUSE OF ACCIDENTS/INCIDENTS	Sep-Oct 2016	Sep-Oct 2017
Over 7 day absences	5	3
Over 3 day absences**	0	1
Minor	5	5
Near Miss	1	3
Violent Incident: Physical****	3	2
Violent Incident: Verbal*****	1	4
Total Accidents/Incidents	15	18

*A Specified Injury is any fracture (other than to the fingers, thumbs or toes), amputation, loss of sight, serious burns, crushing injury, scalping, loss of consciousness caused by asphyxiation/ head injury, a chemical or hot metal burn to the eye or penetrating injury as defined by the HSE.

**Over 3 day / over 7day absence is an injury sustained outwith specified injury category that results in a period of absence of absence as defined by the HSE.

***Near Miss - Any unexpected, unplanned occurrence (except Dangerous Occurrences) that does not lead to injury of persons, damage to property, plant or equipment but may have done so in different circumstance.

****Physical violent incidents are included in the "Specified" figures, where applicable, to provide the "Total Specified" figures.

****Physical violent incidents and ***** Verbal Violent Incidents are included in the "Over 3-day or Over 7-day" figures, where applicable, to provide the "Total Over 3-day or Over 7-day" figures.

****Physical Violent Incidents and ***** Verbal Violent Incidents are included in the "Minor" figures, where applicable, to provide the "Total Minor" figures.

RECORD OF DISCIPLINARY HEARINGS	Sep-Oct 2016	Sep-Oct 2017
Total Number of Hearings	19	13
Total Number of Appeals	1	1

Time Taken to Convene Hearing Sep-Oct 2017

0-3 Weeks
5

4-6 Weeks
4

Over 6 Weeks
4

RECORD OF GRIEVANCE HEARINGS	Sep-Oct 2016	Sep-Oct 2017
Number of Grievances	0	0

RECORD OF DIGNITY AT WORK	Sep-Oct 2016	Sep-Oct 2017
Number of Incidents	1	1
Number Resolved at Formal Stage	1	0
Still in Process	0	1

ANALYSIS OF REASONS FOR LEAVING	Sep-Oct 2016	Sep-Oct 2017
Career Advancement	0	1
Other	1	0
Number of Exit Interviews conducted	1	1

Total Number of Leavers Eligible for Exit Interview	28	53
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Percentage of interviews conducted	4%	2%
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**JOINT STAFFING WATCH RETURN
COMMUNITY AND ENTERPRISE RESOURCES**

1. As at 9 September 2017

Total Number of Employees				
MALE		FEMALE		TOTAL
F/T	P/T	F/T	P/T	
1384	221	221	1303	3129

*Full - Time Equivalent No of Employees

Salary Bands

Director	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Fixed SCP	Teacher	TOTAL
1	1545.63	437.65	254.05	50.61	19.8	4	8	0	2320.74

1. As at 10 June 2017

Total Number of Employees				
MALE		FEMALE		TOTAL
F/T	P/T	F/T	P/T	
1408	227	225	1329	3189

*Full - Time Equivalent No of Employees									
Salary Bands									
Director	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Fixed SCP	Teacher	TOTAL
1	1575.36	446.45	260.65	51.62	19.8	4	8	0	2366.88

Report

6

Report to: **Community and Enterprise Resources Committee**
 Date of Meeting: **12 December 2017**
 Report by: **Executive Director (Community and Enterprise Resources)**

Subject: **Community and Enterprise Resource Plan -
Quarter 2 Progress Report 2017/2018**

1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ Provide the Resource Plan Quarter 2 Progress Report 2017/2018, for the period 1 April to 30 September 2017.

2. Recommendations

2.1. The Committee is asked to note the following recommendations:-

- (1) that the Quarter 2 Progress Report 2017/2018, attached as Appendix 2, be noted;
- (2) that the achievements made by the Resource to date, as detailed in paragraph 5.3. of this report, be noted.

3. Background

- 3.1. The draft Community and Enterprise Resources' Resource Plan 2017/2018 sets out the objectives and priorities to be managed and delivered by the Resource for the financial year 2017/2018.
- 3.2. The draft Resource Plan follows the agreed corporate structure and style. The Plan is a key element of the Council's performance management arrangements. It provides details of the context within which the Resource operates and establishes actions and measures for the year ahead based on the objectives set out in the draft Council Plan Connect 2017 to 2022.
- 3.3. Performance management is a keystone of Best Value, and ensures that the Council can demonstrate sound governance arrangements. The Resource Plan is one part of the Council's framework for planning and budgeting, and demonstrates how this leads to effective front line service delivery.
- 3.4. As part of this framework, the draft Resource Plan reflects the aspirations of the Council Plan, the Community Plan and the Local Outcomes Improvement Plan (LOIP), as well as being complemented by the details of individual Service, Business and other Plans. Ultimately, these details are included in the key work objectives of individual officers. This demonstrates the 'Golden Thread' of performance management which ensures a clear understanding of the Council's vision, values, ambitions and objectives at all levels.

- 3.5. The current format for performance reporting has been established for several years and is used for Executive Directors' reports to the Chief Executive, Resource Management Teams and Resource Committees. The focus has been on reporting progress on Council objectives, statutory performance indicators, other key performance measures and high level Resource priorities.
- 3.6. In preparing the Plan, account has also been taken of the need to ensure a robust response to Risk Management and Control. Risks associated with delivery of the actions in this Resource Plan have been identified and evaluated and are listed in the Resource Risk Register. Where necessary, controls or further actions to mitigate these risks have been agreed. Such actions are tracked through the Resource Risk Control Plan which is kept under review by the Risk Sponsor for the Resource.
- 4. Resource Objectives 2017/2018**
- 4.1. The Resource has established a number of objectives to support the delivery of the Connect objectives in 2017/2018. These are detailed in Appendix 1.
- 5. Quarter 2 Progress Report 2017/2018**
- 5.1. Progress against all 2017/2018 Resource Plan measures is contained in the Quarter 2 Progress Report 2017/2018, attached as Appendix 2. This report has been produced from the Council's performance management reporting system IMPROVe, and uses a traffic light format with the following definitions to give a status report on each measure:

Status	Definition
Green	The timescale or target has been met as per expectations
Amber	There has been minor slippage against timescale or minor shortfall against target
Red	There has been major slippage against timescale or major shortfall against target
Report later	The information is not yet available to allow us to say whether the target has been reached or not. These will be reported when available
Contextual	Included for 'information only', to set performance information in context

- 5.2. Measures which are classified as 'red' are considered in detail at section 5.4. in this report. To ensure adequate scrutiny of performance across all Resources, the council's Performance and Review Scrutiny Forum may consider 'red' or 'amber' measures at a future meeting.

The overall summary of progress to date is as follows:

Status	Measures	
	Number	%
Green	108	70.1 %
Amber	11	7.2 %
Red	1	0.6 %
Report later/Contextual	34	22.1 %
Totals	154	100 %

5.3. Key achievements for 2017/2018 are noted below:

5.3.1.

Connect Objective: Improve the road network, influence improvements in public transport and encourage active travel	
Resource Objective	Achievement
Implement the Roads Investment Programme	Continued to implement the Roads Investment Programme, with 76 carriageway schemes and 10 footway schemes undertaken between April-September 2017, resulting in 2.17% of the road network being resurfaced in the first six months of the year. Continued our programme of street lighting improvements in the first six months of the year, with 165 lighting columns and 4,060 LEDS installed.
Provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport	The £1 million extension to Newton Rail Station Park and Ride (including the construction of 155 car park spaces) is currently underway, with completion of the project scheduled for October 2017.
Encourage active travel and recreational access to the outdoors	Substantially completed cycle route works to upgrade the NCN74 at Tieglum Road in Lesmahagow, and completed part of a new cycle network in the Calderwood Road area of East Kilbride (as part of the wider East Kilbride town cycle network).

Connect Objective: Work with communities and partners to promote high quality, thriving and sustainable communities	
Resource Objective	Achievement
Provide Planning and Building Standards services which guide and control physical development and land use in the area	98.8% of planning applications were granted approval between April-September 2017, indicating that planning officers are ensuring proposed developments comply with Council policy.
Provide consumer protection through the work of our Consumer Advice and Trading Standards Service	Between April-September 2017, our Consumer Advice and Trading Standards service: <ul style="list-style-type: none"> – responded to all 18 doorstep crime reports on the same or next working day; and – dealt with 78% of consumer complaints within 14 days (against an annual target of 65%).

Connect Objective: Work with communities and partners to promote high quality, thriving and sustainable communities	
Resource Objective	Achievement
Safeguard health through an effective environmental services regulation and enforcement service	Our Environmental Health team: <ul style="list-style-type: none"> – helped ensure 85.2% of local food businesses were broadly compliant with food safety standards between April-September 2017 (against the annual target of 85%); – helped reduce the number of food safety incidents in April-September 2017 by 31%, compared to the same period in 2006/07; – completed a Vehicle Emissions Testing Programme, testing 955 vehicles between June and August 2017; and – attended to domestic noise complaints within 36 minutes between April-September 2017, exceeding the service target of two hours; and responded to 94.8% of dog fouling complaints within two working days, exceeding the annual target of 90%.
Improve the quality of streets, parks and other public areas	To date, we have achieved high independently assessed scores for our grounds maintenance service (73, against the annual target score of 70) and for our street cleanliness service (97% of our streets were judged to be of an 'acceptable' standard, compared to our annual target of 90%).
Protect biodiversity and enhance green space in South Lanarkshire	Completed timber extraction at Millheugh/Greenhall Estate and Chatelherault. This maintenance work aims to restore these areas back to the original natural woodland.
Improve the council's environmental performance and reduce its greenhouse gas emissions	SLC greenhouse gas emissions have now been calculated for 2016-17 and show that the Council's ongoing carbon management projects and initiatives have led to a reduction in emissions from Council services of 7.8%, compared to 2015-16. Council wide vehicle emissions reduced by 15.2% between April-September 2017, compared to the same period in 2014-15.

Connect Objective: Support the local economy by providing the right conditions for inclusive growth	
Resource Objective	Achievement
Implement the South Lanarkshire Economic Strategy and support the development and implementation of the Glasgow City Region Economic Strategy and City Deal	Continued to support the Glasgow City Region City Deal development programmes, with the Full Business Case for Newton Park and Ride approved by the City Deal Cabinet in June 2017.

Connect Objective: Support the local economy by providing the right conditions for inclusive growth	
Resource Objective	Achievement
Support unemployed people into jobs, training or further education and prioritise efforts to support young people into the job market	To date, through our employability programmes (such as the Youth Employment Initiative), helped 328 people secure employment or commence education /training.
Support local businesses through the development and delivery of business support programmes	To date, assisted 815 businesses with grants, loans or advice, helping to generate £5.32 million in sales and creating or sustaining 308 jobs.

Connect Objective: Support our communities by tackling disadvantage and deprivation and supporting aspiration	
Resource Objective	Achievement
Lead partnership approaches to tackling the causes and effects of poverty and inequality	The Tackling Poverty Programme continues to deliver a wide range of initiatives supporting residents (with a focus on children, young people and families) such as: the Early Years' Home link programme, youth diversion activity delivered by RegenFX, and early intervention for vulnerable families through Breaking the Cycle.

Connect Objective: Encourage participation in physical and cultural activities	
Resource Objective	Achievement
Provide quality leisure facilities and develop integrated community facilities within new primary schools	Newton Farm Primary School and community wing / synthetic pitch construction was completed in summer 2017. The community facility and 3G pitch are now open.
Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area	<p>We are on track to meet the following annual targets for attendances:</p> <ul style="list-style-type: none"> – 1.527 million attendances recorded at facilities managed by the Sport and Physical Activity section of South Lanarkshire Leisure and Culture (annual target is 3 million); and – 1.353 million attendances recorded at outdoor recreation and country parks (annual target is 2.2 million). <p>We recorded 381,961 reduced rate attendances by under 16s at South Lanarkshire Leisure and Cultural facilities and increased Activage membership for residents aged 60+ to 8,187 (from 7,622 at March 2017).</p>

- 5.3.2. Resources have established their own Resource objectives to support the delivery of Connect objectives. In addition to working towards these objectives, we recognise that the Council will continually aim to improve and ensure effective and efficient use of resources, and that business will be conducted with integrity and transparency and will operate to the highest standards. In order to monitor and report progress against these values, Resource objectives have also been identified, under the heading Delivering the Plan and achieving Best Value.

Delivering the plan and achieving best value	
Resource Objective	Achievement
Provide sound financial stewardship for the council	Our Funding and Development Team has assisted internal and external partners to apply for EU, lottery and other funding sources. Eight applications have been approved to date, totaling £1.587 million.

- 5.4. Areas for improvement
Measures that have been classified as “red” (major slippage against timescale or shortfall against target) are noted below, together with the reason why, and the management action now being taken, where required.

Connect Objective: Work with communities and partners to promote high quality, thriving and sustainable communities		
Resource Objective: Provide Planning and Building Standards services which guide and control physical development and land use in the area		
Measure	Comments/Progress	Action by Manager (where applicable)
	Year to date, major planning applications were determined within an average timescale of 222 weeks, against a target average timescale of 45 weeks. This figure has been significantly skewed by the determination of two longstanding applications in quarter one.	

6. Employee Implications

- 6.1. The objectives noted within the Resource Plan will inform the Service Action Plans, where applicable, and in turn the Performance Appraisal process for individual employees in 2017/2018.

7. Financial Implications

- 7.1. The objectives within the Resource Plan are reflected in the respective Resource Revenue and Capital budgets for 2017/2018 and, longer term, within the framework of the council’s approved Financial Strategy.

8. Other Implications

- 8.1. Resource Plan actions are assessed as part of the Resource’s risk management arrangements and relevant issues have been added to the Resource Risk Register.

8.2. The Resource Plan takes into account Resource responsibilities in relation to sustainable development.

9. Equality Impact Assessment and Consultation Arrangements

9.1. Many of the actions detailed within the Resource Plan reflect ongoing strategies and policies which will be or have been the subject of consultation and equality impact assessment.

Michael McGlynn

Executive Director (Community and Enterprise Resources)

21 November 2017

Link(s) to Council Values/Objectives

- The Resource Plan has been structured upon the vision, values, ambitions and objectives in the Council Plan Connect 2017 to 2022

Previous References

- Community and Enterprise Resources Quarter 4 Progress Report 2016/2017 – 3 October 2017

List of Background Papers

- Council Plan Connect 2017 to 2022
- Community and Enterprise Resources Plan 2017/2018

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:- Michelle Wilkie (Development Officer)

Ext: 5717 (Tel: 01698 455717)

E-mail: michelle.wilkie@southlanarkshire.gov.uk

Community and Enterprise Resources' Resource Objectives 2017/2018

Council Objective: Deliver better health and social care outcomes for all

Resource Objective:

- Provide opportunities for all school children to access nutritious school meals

Council objective: Improve the availability, quality, and access of housing

Resource Objective:

- Ensure an adequate supply of housing, industry and business land and green space is maintained

Council objective: Improve the road network, influence improvements in public transport and encourage active travel

Resource Objectives:

- Implement the Roads Investment Programme
- Provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport
- Encourage active travel and recreational access to the outdoors

Council objective: Work with communities and partners to promote high quality, thriving and sustainable communities

Resource Objectives:

- Provide Planning and Building Standards services which guide and control physical development and land use in the area
- Sustain the quality of our town and neighbourhood centres
- Work with developers and public and private sector partners to deliver the Community Growth Areas City Deal project
- Reduce the number of road casualties through road safety improvements and initiatives
- Provide consumer protection through the work of our Consumer Advice and Trading Standards Service
- Improve the quality of streets, parks and other public areas
- Create high quality cemeteries and provide sustainable options for burial
- Provide services which help local communities to become more sustainable
- Improve the council's environmental performance and reduce its greenhouse gas emissions
- Safeguard health through an effective environmental services regulation and enforcement service
- Regenerate and bring back into use vacant and derelict and contaminated land
- Protect biodiversity and enhance green space in South Lanarkshire

Council objective: Support the local economy by providing the right conditions for inclusive growth

Resource Objectives:

- Implement the South Lanarkshire Economic Strategy and support the development and implementation of the Glasgow City Region Economic Strategy and City Deal
- Support unemployed people into jobs, training or further education and prioritise efforts to support young people into the job market
- Support local businesses through the delivery of business support programmes
- Develop the area's tourism potential
- Implement the Lanarkshire Leader Rural Development Strategy
- Support key voluntary organisations and help to develop the social economy

Council objective: Support our communities by tackling disadvantage and deprivation and supporting aspiration

Resource Objective:

- Lead partnership approaches to tackling the causes and effects of poverty and inequality

Council objective: Encourage participation in physical and cultural activities

Resource Objectives:

- Provide quality leisure facilities and develop integrated community facilities within new primary schools
- Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area

Delivering the plan and achieving Best Value

Resource Objectives:

- Provide sound financial stewardship for the council
- Deliver and communicate the Council Plan and ensure high standards of governance
- Develop improvement activity and promote scrutiny
- Promote equality and the wellbeing of staff
- Improve the skills, flexibility and capacity of the workforce
- Other actions in support of delivering the Plan and achieving Best Value

Community and Enterprise Resources

improve

Resource Plan

Performance Report 2017-18

Quarter 2 : April 2017 - September 2017

(This represents the cumulative position to September 2017)

How to use this performance report

This performance report is intended to be both informative and easy to use. The guide below is designed to help you get the most out of the report and to answer the most common questions you might have.

Council Plan objective

Resource Plan objective

Resource Plan action & associated measures.

Progress update against measure.

Measure Status – are we on course to achieve?
The “traffic light” codes are:

Green

Achieved, or due to achieve with no issues

Amber

There may be problems or minor slippage

Red

Not on course, major slippage anticipated

Measures which are to be reported later or which are “for information only” are not colour coded

Develop a sustainable Council and communities

Provide services and infrastructure which help local communities to become more sustainable

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	This Year		Last 3 Years		
				Target	To Date	2009/10	2010/11	2011/12
	Council target achieved for waste tonnage per household (target is lower than 1.3 tonnes)	This figure is for quarter one (quarter two figure is not yet available, so will be reported in quarter three).	Green	1.3	0.3	1.3	1.2	1.2
	Council target achieved for municipal waste collected during 2012/13 that was recycled or composted (40% or above)	This figure is for quarter one (quarter two figure not yet available, so will be reported in quarter three).	Green	40.0%	44.1%	40.1%	38.2%	40.5%
Introduce new waste management services to reduce waste and increase recycling	Project for treatment facilities progressed by March 2013	A report is to be presented to the Executive Committee in December 2012 identifying options for a long term solution.	Amber	---	---	---	---	---
Manage flooding priorities and deliver prioritised flood protection schemes	Prioritised flood protection projects delivered by March 2013 in line with available capital / revenue funding	Larch Grove, Hamilton - brief issued to consultant for ground investigation to inform design of works. Site investigation - boreholes complete, further investigation of existing culvert underway to locate buried manhole. Detailed design to be prepared when site investigations complete. Bellfield Road, Coalburn - culvert lining works completed 30 August 2012	Green	---	---	---	---	---
	Preparation of prioritised 5 year programme of flood protection / management projects by March 2013	Currently analysing previous flood events, completed improvement works and known problem areas to allow a 5 year programme to be prepared.	Green	---	---	---	---	---
	Options for aligning the management of flooding priorities reviewed across Community and Enterprise Resources by December 2012	Meeting held between Community and Enterprise Resources staff to discuss integrating response to flooding procedures and other opportunities. Follow up meeting to be scheduled for November.	Green	---	---	---	---	---

Statistics for the current year. The **Target** shows what we want to achieve by the end of the year. The **To Date** column shows how much we have achieved so far.

Statistics for last 3 years, showing how we are doing over time.

Summary - number of measures green, amber and red under each Council Plan objective/theme

Council Objective / Theme	Green	Amber	Red	To be reported later / Contextual	Total
<i>Improve services for older people</i>					
<i>Protect vulnerable children, young people and adults</i>					
Deliver better health and social care outcomes for all	1			2	3
Improve the availability, quality, and access of housing	1				1
Improve the road network, influence improvements in public transport and encourage active travel	13	3		5	21
Work with communities and partners to promote high quality, thriving and sustainable communities	46	4	1	14	65
Support the local economy by providing the right conditions for inclusive growth	20			4	24
Support our communities by tackling disadvantage and deprivation and supporting aspiration	3				3
<i>Improve achievement, raise educational attainment and support lifelong learning</i>					
<i>Ensure schools and other places of learning are inspirational</i>					
Encourage participation in physical and cultural activities	9	3		6	18
Delivering the plan and achieving best value	15	1		3	19
Total	108	11	1	34	154

Deliver better health and social care outcomes for all**Provide opportunities for all school children to access nutritious school meals**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
Continue to provide nutritious school meals to South Lanarkshire Council pupils	Level of paid primary school meals in 2017-18 sustained at 2016-17 level	Uptake of primary school meals in quarter one (April - June 2017) is 57.47%. Discussions currently ongoing with regards to uptake calculations. Q2 figure will be reported in the third quarter.	Report Later	68.79%	-----	50.80%	68.59%	68.79%
	Level of paid secondary school meals in 2017-18 sustained at 2016-17 level	Uptake of secondary school meals in quarter one (April - June 2017) is 42.09%. Discussions currently ongoing with regards to uptake calculations. Q2 figure will be reported in the third quarter.	Report Later	52.25%	-----	54.81%	56.54%	52.25%
	Sustain uptake of 75% in P1 - P3 school lunches	Year to date, there has been a 72% uptake of free P1-P3 school lunches. There was a reduction in uptake at the end of the school term in June 2017 and at the start of school term in August 2017. This is consistent with previous years, with uptake usually declining in the periods pre and post holidays. It is expected that uptake will increase again over the latter part of the school year.	Green	75.0%	72.0%	0.0%	0.0%	76.0%

Improve the availability, quality, and access of housing**Ensure an adequate supply of housing, industry and business land and green space is maintained**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
Monitor Local Development Plan policies for supply of housing, industry and business land and green space	Local Development Plan policies monitored during 2017-18 to ensure: at least a five year supply of housing land is maintained; an adequate supply of land is available for work and business activity; and an adequate supply of land is available for green space in the main urban communities of South Lanarkshire	Monitoring of the Local Development Plan policies has been completed for the period 2012-2017 in advance of the production of the proposed Local Development Plan 2.	Green	---	---	---	---	---

Improve the road network, influence improvements in public transport and encourage active travel**Implement the Roads Investment Programme**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
Continue to undertake road and footway improvements	4.3% of the road network resurfaced by March 2018	During quarter two (July - September 2017), good progress has continued. A further 1.45% of our network has been resurfaced. This has taken our year to date figure to 2.17% putting us on track to achieve our annual target.	Green	4.30%	2.17%	7.01%	6.16%	4.84%
	165 carriageway schemes completed during 2017-18	During quarter two (July - September 2017), good progress has continued, with a further 50 carriageway schemes completed. We are on schedule to achieve our annual target.	Green	165	76	214	243	215
	10 footway schemes completed during 2017-18	During quarter two (July - September 2017), good progress has continued, with a further 6 footway schemes completed. We have met our projected target and are considering further schemes.	Green	10	10	54	46	56
	Percentage of A class roads that should be considered for maintenance treatment	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	20.9%	22.2%	-----

Improve the road network, influence improvements in public transport and encourage active travel**Implement the Roads Investment Programme**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
	Percentage of B class roads that should be considered for maintenance treatment	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	22.7%	23.7%	-----
	Percentage of C class roads that should be considered for maintenance treatment	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	38.9%	36.8%	-----
	Percentage of U class roads that should be considered for maintenance treatment	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	37.0%	36.8%	-----

Improve the road network, influence improvements in public transport and encourage active travel**Implement the Roads Investment Programme**

Action	Measures <i>(non statistical measures shaded grey)</i>	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
	Maintain or reduce the percentage of our road network that requires maintenance treatment (e.g. red category)	Early indications of the Roads Condition Index figure for 2017-18 indicates a reduction of 1.1% to 32%. Compared to last year's reported 33.1%, this indicates an overall improvement in road condition.	Green	33.1%	32.0%	33.8%	33.5%	33.1%

Improve the road network, influence improvements in public transport and encourage active travel**Implement the Roads Investment Programme**

Action	Measures (<i>non statistical measures shaded grey</i>)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
	Cost of maintenance (expenditure) per kilometre of roads	<p>This is a Local Government Benchmarking Framework Indicator (LGBF).</p> <p>The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.</p>	Report Later	-----	-----	£13,052	£13,936	-----

Improve the road network, influence improvements in public transport and encourage active travel**Implement the Roads Investment Programme**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Continue to undertake safety checks on bridges and implement a prioritised maintenance programme	Bridge improvement and maintenance projects implemented in line with agreed capital programme by March 2018	<p>Tender documents currently being prepared for strengthening and vehicle containment upgrade of Forth Bog Bridge. Tenders to be issued early October 2017. Works programmed for commencement late 2017.</p> <p>Tender documents issued and due for return in late September 2017 for repair and strengthening of roadside retaining wall at Mousemill Road, Kirkfieldbank. Works programmed for commencement October/November 2017.</p> <p>Consultation with Scottish Environment Protection Agency (SEPA) in respect of repair and upgrade of B7018 Woodyett Culvert underway. Tender documents have been prepared pending receipt of SEPA license.</p> <p>Lead in work, including legal matters relating to installation of temporary bridge on privately owned land, necessary to facilitate strengthening and repair of Craigend Bridge by Coulter has commenced. Project to be developed for completion during 2017-18.</p>	Green	---	---	---	---	---

Improve the road network, influence improvements in public transport and encourage active travel**Implement the Roads Investment Programme**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
Deliver prioritised traffic signal and pedestrian crossing maintenance improvements and new installations	Traffic signal and pedestrian crossing maintenance improvements projects / schemes delivered in line with the agreed 2017-18 capital and revenue programme	<p>Traffic signal upgrade works at Muir Street / Lower Auchengramont Road are currently ongoing and expected to be complete in October 2017.</p> <p>The Bothwell Road / golf course signal upgrade works in Bothwell began in September 2017 and are also scheduled for completion in October 2017.</p> <p>Design works for the traffic signals at Hamilton Road at Westburn Road in Cambuslang are ongoing and installation is programmed for later in the financial year.</p> <p>The pedestrian crossing upgrade works on Hillhouse Road at Clarkwell Road have been completed.</p>	Green	---	---	---	---	---
Continue programme of street lighting improvements	220 lighting columns improved / renewed by the end of March 2018	To date, we have installed 165 columns as part of the lighting column replacement programme. We are on target to complete the programme prior to the end of quarter four.	Green	220	165	470	2,588	4,175
	Roll out of LED lighting technology completed in line with agreed investment programme	Year to date, 4,060 LEDs have been installed, with 2,050 planned for quarter three. The total number to be installed this financial year is approximately 9,000.	Green	---	---	---	---	---
Deliver a winter maintenance service	Winter policy procedures and documents, including gritting routes, implemented and reviewed as necessary	Winter policy is being updated and will be issued prior to the commencement of the winter low season on 6th October 2017.	Green	---	---	---	---	---

Improve the road network, influence improvements in public transport and encourage active travel**Provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Deliver road and transportation infrastructure improvements to support new development, including those undertaken as part of the City Deal	Prioritised infrastructure designed and / or constructed by March 2018 in line with available external and internal capital funding	<p>In order to reduce congestion, three projects are being undertaken:</p> <p>The A73/ A72 Steels Cross junction in Lanark will see traffic signals being installed to replace the current priority junction arrangements. The design is complete, discussions with residents whose driveways are directly affected are ongoing and it is anticipated installation will begin in October 2017 and be completed in November 2017.</p> <p>A dynamic / adaptive traffic signal control system which will involve the upgrade/replacement of traffic signal equipment, will be installed on Glasgow Road in Rutherglen at the junctions of Dukes Road, Bogleshole Road and Main Street. The design of the this system / network will be taken forward in the coming months, with an anticipated installation being after Christmas.</p> <p>A design will also be undertaken for a similar dynamic / adaptive traffic signal control system along the Uddingston Main Street corridor. This will allow an installation programme to be considered should funding become available in a future year.</p>	Green	---	---	---	---	---

Improve the road network, influence improvements in public transport and encourage active travel**Provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
	Subject to the completion of the relevant assurance processes, progress and deliver two major transport infrastructure projects (i.e. Greenhills Road and Stewartfield Way) in line with agreed programme / profiling	<p>Cathkin Relief Road - presently managing the situation following Land Engineering going into administration. Outstanding defect works instructed and discussions ongoing in relation to longer term maintenance.</p> <p>Greenhills Road/Strathaven Road - Design and preparatory work is progressing and land negotiations are continuing with owners and are proceeding well. Planning application submitted and we are presently liaising with Transport Scotland over objections received to the Compulsory Purchase Order.</p> <p>Stewartfield Way - The East Kilbride traffic modelling exercise has been largely completed and a report is being finalised to confirm the way forward. A revised programme will see construction potentially commencing in summer 2022 through to the end of spring 2024.</p>	Green	---	---	---	---	---

Improve the road network, influence improvements in public transport and encourage active travel**Provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Encourage greater use of public transport by working with partners to improve public transport infrastructure	Prioritised improvements to bus and rail infrastructure (e.g. park and ride) delivered by March 2018 in line with available external funding	<p>A number of Park and Ride and Interchange projects being reviewed. These are at Lanark, Carstairs Junction, East Kilbride and Cambuslang.</p> <p>The construction of 155 space extension is currently underway at Newton Station and the completion of the project is scheduled for October 2017.</p> <p>Approximately 15 advertising bus shelters are proposed to be replaced this year. Discussions with the current shelter owners are ongoing and a programme of works is currently being considered between various parties. It is anticipated that works will be completed in March 2018.</p>	Amber	---	---	---	---	---
	Development of Park and Ride Strategy	A number of Park and Ride and Interchange projects being reviewed. These are at Lanark, Carstairs Junction, East Kilbride and Cambuslang.	Amber	---	---	---	---	---

Improve the road network, influence improvements in public transport and encourage active travel**Encourage active travel and recreational access to the outdoors**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Encourage active travel and recreational access to the outdoors by extending network of cycle routes, upgrading, maintaining and promoting path networks. and extending Clyde Gateway	Walking and cycling projects / schemes delivered in line with agreed 2017-18 capital programme	Cycle route works are substantially complete to upgrade NCN74 at Tieglum Road in Lesmahagow and to provide a new cycle network in the Calderwood Road area of East Kilbride. Cycle monitoring equipment as well as cycle shelters at various locations will be installed this year. A consultant will be appointed to identify a possible cycle network for Hamilton and these will inform the design of a future network for the town.	Green	---	---	---	---	---
	Outdoor Access Strategy developed and approved by Committee by December 2017, with implementation thereafter	Draft Outdoor Access Strategy is currently in preparation. The Strategic Environment Assessment process has been completed, work on the main sections of the consultative draft of the Strategy now underway. Strategy will be completed and approved by March 2018.	Amber	---	---	---	---	---
	Continued investigation into partnerships and external funding opportunities for extension of Clyde Walkway to link with neighbouring long distance routes - proposal paper for Community Services Committee submitted by March 2018	Consultations with community councils and other stakeholders complete. Sources of funding now being identified.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities**Provide Planning and Building Standards services which guide and control physical development and land use in the area**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Ensure council has development plans which promote	Strategic Development Plan prepared for adoption by Clydeplan Group by December 2017	The Strategic Development Plan (Clydeplan) was approved (adopted) by Scottish Ministers on 24th July 2017.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities**Provide Planning and Building Standards services which guide and control physical development and land use in the area**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
sustainable economic growth and regeneration and guide decisions on location of new developments and regeneration initiatives	Main Issues Report published by April 2017	Main issues report was published in April 2017 and subject to public consultation. This is now complete and comments are being considered.	Green	---	---	---	---	---
	Proposed Local Development Plan published by January 2018	Comments on Main Issues Report being considered and supplementary Call for Sites consultation underway. Preparation of Proposed Local Development Plan (LDP) has begun, with a draft expected to be produced by January 2018. LDP to be approved by Planning Committee in February 2017, with a March/April 2018 publishing date. Target timescale has moved due to volume of representation received to the Supplementary Consultation exercise.	Amber	---	---	---	---	---
Provide effective and efficient Planning and Building Standards service	Major planning applications determined within an average timescale of 45 weeks	Only one major application was determined in quarter two (July-September 2017). This was dealt with in 34.7 weeks. The year to date figure is significantly skewed by determination of two longstanding applications in quarter one.	Red	45.0	222.0	0.0	0.0	0.0
	Householder planning applications determined within an average timescale of 5 weeks	In quarter two (July-September 2017), householder planning applications were determined with an average timescale of 6.1 weeks. This is similar to quarter one (6 weeks).	Amber	5.0	6.0	0.0	0.0	0.0
	Local (non-householder) planning applications determined within an average timescale of 11 weeks	The average timescale for determining local (non-householder) applications in quarter two (July-September 2017) was 11.8 weeks, slightly down on the quarter one figure of 11.1 weeks.	Green	11.0	11.5	0.0	0.0	0.0
	Average number of weeks to deliver a commercial planning application decision	Commercial applications were delivered within an average timescale of 8.5 weeks in quarter two (July-September 2017) - this involved 30 local applications and no major applications.	Green	20.0	10.0	0.0	0.0	0.0

Work with communities and partners to promote high quality, thriving and sustainable communities**Provide Planning and Building Standards services which guide and control physical development and land use in the area**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
	95% of all applications granted (approval rates)	Nine applications were refused in quarter two (July-September 2017), out of a total of 440 applications determined. The year to date approval rate of 98.8% continues to be above the 95% target.	Green	95.0%	98.8%	0.0%	0.0%	0.0%
	Cost per planning application	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	£0.00	£0.00	£0.00
	Actions to successfully retain Customer Service Excellence award undertaken in preparation for reassessment of Planning service in September 2017	Actions to successfully retain Customer Service Excellence award are being undertaken in preparation for re-assessment of the Planning Service in October 2017.	Green	---	---	---	---	---
	Actions to successfully retain Customer Service Excellence award undertaken in preparation for reassessment of Building Standards service in November 2017	Collation of evidence for November 2017 Customer Service Excellence assessment of the Buildings Service ongoing, request for assessment now submitted and exact date to be confirmed.	Green	---	---	---	---	---
	Planning service satisfaction target for applicants and agents (85%)	Applicant/objector surveys are issued throughout the year. Agent surveys are issued at the year end. All return information is collated and reported at the financial year end.	Report Later	85.0%	-----	100.0%	93.0%	90.0%
	Satisfaction levels with Building Standards service sustained or improved against baseline (87%)	Applicant surveys are issued throughout the year. Agent surveys are issued at the year end. All return information is collated and reported at the financial year end.	Report Later	87.0%	-----	95.0%	85.0%	92.0%

Work with communities and partners to promote high quality, thriving and sustainable communities**Sustain the quality of our town and neighbourhood centres**

Action	Measures(<i>non statistical measures shaded grey</i>)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Deliver and encourage investment in our town and neighbourhood centres to maximise opportunities for growth and regeneration	Promote town centre development opportunities, provide support to Business Improvement Districts (BIDS), and work with the business community and partners to maximise opportunities for growth, investment and regeneration	Recently, there has been increased activity and interest in South Lanarkshire town centres by community groups. The Economic Development team is liaising with relevant groups in each town. The ballot to renew the Hamilton Business Improvement District (BID) takes place on 5th October 2017. If successful, the Economic Development team will continue to work with the BID.	Green	---	---	---	---	---

Work with developers and public and private sector partners to deliver the Community Growth Areas City Deal project

Action	Measures(<i>non statistical measures shaded grey</i>)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Deliver Community Growth Areas City Deal project	Community Growth Area sites progressed in accordance with criteria and programme specified in South Lanarkshire Local Development Plan and City Deal	The planning permission in principle application for the Hamilton Community Growth Area (CGA) was issued on 11th May 2017.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities**Reduce the number of road casualties through road safety improvements and initiatives**

Action	Measures <i>(non statistical measures shaded grey)</i>	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Assist in the provision of safe routes to and from school through the operation of a school crossing patrol service	School crossing patrol cover provided at 125 sites in 2017-18	To date, school crossing patrol cover has been provided at all 125 sites. As of the 25th September 2017, the number of school crossing patrol cover sites will reduce to 114.	Green	125	125	188	160	148

Work with communities and partners to promote high quality, thriving and sustainable communities**Reduce the number of road casualties through road safety improvements and initiatives**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Deliver prioritised road safety infrastructure improvements and promote road safety	Road safety projects / schemes delivered in line with the agreed 2017-18 capital programme	1./B7071 Bothwell Road at southern industrial access road – install traffic signals. Design to be completed shortly, with implementation expected 2018-19. 2./A71 between Drunclog and Cornsilloch – reduction of speed limit. Promotion of Traffic Regulation Order ongoing, signs to be erected February/March 2018. 3./Newhousemill Road between Hamilton/East Kilbride – additional signage. Designs being undertaken in October 2017, with view to erecting signs later this year. 4./A726 at Flatmoss Farm near Chapelton – provision of anti-skid surfacing. Works currently being programmed. 5./A73 at Station Road and Sherrifflats Road junctions – vehicle activated equipment and signs to be installed by March 2018. 6./B7071 Bothwell Road at Caird Street junction – re-design of junction to be progressed this financial year to allow construction in future year. 7./Main Street at Greenlees Road, Cambuslang – re-design of junction to be progressed this financial year to allow construction in future year. 8./Strathaven Road/Carscallan Road, Hamilton – widening footways to provide alternative routes for cyclists. Design works to commence shortly and instruction issued to undertake works in November 2017. 9./Burnbank Road / Pollock Avenue, Hamilton – pedestrian refuge island. Design works to commence shortly and instruction issued to undertake works in November 2017.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities**Reduce the number of road casualties through road safety improvements and initiatives**

Action	Measures(<i>non statistical measures shaded grey</i>)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
	Contribute to the national casualty reduction targets, from a base of the average for 2004 to 2008, of a 40% reduction in fatal casualties and a 55% reduction in serious casualties amongst all age groups by 2020. For children the national target is a 50% reduction in fatalities and 65% reduction in serious casualties	Interim casualty figures for the first six months of 2017 indicate there were 263 casualties. Of these, there were 4 fatal casualties, 41 serious casualties and 218 slight casualties. There was 0 child fatal casualties, 6 children seriously injured and 36 children slightly injured. This compares with the corresponding period of 2016 of 8 fatalities, 47 serious casualties and 257 slight casualties. For children in the first six months of 2016, there was no child fatality, 6 children seriously injured and 28 children slightly injured.	Green	-----	45	96	75	98

Provide consumer protection through the work of our Consumer Advice and Trading Standards Service

Action	Measures(<i>non statistical measures shaded grey</i>)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Provide an effective and efficient Consumer Advice and Trading Standards Service	Support maintained for vulnerable groups and neighbourhood watch areas by responding to 100% of door step crime reports on the same or next working day	Responded to all (18) doorstep crime reports on the same or next working day by working in partnership with Police Scotland.	Green	100%	100%	100%	100%	100%
	65% of consumer complaints completed within 14 days	The target for this measure has been exceeded so far this year.	Green	65.0%	78.0%	75.0%	87.0%	82.0%
	85% customer satisfaction with consumer complaints and business advice requests responded to by Trading Standards	The customer satisfaction survey has not yet been conducted. Results will be published in forthcoming quarters.	Report Later	85.0%	-----	86.0%	86.0%	100.0%

Work with communities and partners to promote high quality, thriving and sustainable communities**Provide consumer protection through the work of our Consumer Advice and Trading Standards Service**

Action	Measures (<i>non statistical measures shaded grey</i>)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
	Cost of Trading Standards per 1,000 population	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	£3,634	£3,716	-----

Improve the quality of streets, parks and other public areas

Action	Measures (<i>non statistical measures shaded grey</i>)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
Provide an effective and efficient street cleaning service	Local Enforcement Audit and Management System (LEAMS) street cleanliness score (90% acceptable)	First LEAMS street cleanliness report has been received for April-July 2017, with score above annual target.	Green	90%	97%	98%	98%	96%
	Net cost of street cleaning per 1,000 population	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	£16,943	£16,583	-----

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the quality of streets, parks and other public areas

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
	Percentage of adults satisfied with street cleaning (results from Scottish Household Survey)	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	76.0%	74.7%	-----
Provide an effective and efficient grounds maintenance service	Land Audit Managements System (LAMS) score of 70 achieved	Land Audit Management System scores for this year are: 69 (for April 2017) and 76 (for both June 2017 and August 2017). Year to date average score is therefore 73, which is above the annual target for 2017.	Green	70	73	71	72	74
	Cost of parks and open spaces per 1,000 population	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	£32,458	£33,472	-----
	Percentage of adults satisfied with parks and open space (results from Scottish Household Survey)	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	74.7%	75.7%	-----

Work with communities and partners to promote high quality, thriving and sustainable communities**Create high quality cemeteries and provide sustainable options for burial**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
Provide an effective and efficient bereavement service	Increase burial ground capacity in and around existing South Lanarkshire cemeteries	Work is ongoing to identify suitable land and to cost up various proposals.	Green	---	---	---	---	---
	Actions to successfully retain Customer Service Excellence award undertaken in preparation for reassessment of Bereavement Services	The Customer Service Excellence award was retained by Bereavement Services on 4th May 2017.	Green	---	---	---	---	---
	95% customer satisfaction within Bereavement Services achieved	Current Bereavement Services customer satisfaction rate is 95%.	Green	95.0%	95.0%	-----	85.0%	95.0%

Provide services which help local communities to become more sustainable

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
Ensure Council has strategy and action plan that promotes sustainable development within service delivery and compliance with public	Implement actions within the Climate Change Duties Compliance Improvement Action Plan within agreed timescales (council wide)	Most actions within the Climate Change Duties Compliance Improvement Plan are either complete or progressing well. Any ongoing actions will be incorporated into the new Sustainable Development and Climate Change Strategy action plan, resulting in one action plan for climate change actions.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide services which help local communities to become more sustainable

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
sector climate change duties	Implement actions within the Climate Change Duties Compliance Improvement Action Plan within agreed timescales (CER Resource only)	Most actions within the Climate Change Duties Compliance Improvement Plan are either complete or progressing well. Any ongoing actions will be incorporated into the new Sustainable Development and Climate Change Strategy Action Plan, resulting in one action plan for climate change actions.	Green	---	---	---	---	---
	Council's performance in complying with public sector climate change duties evaluated and annual statutory Climate Change Duties Report published by 30th November 2017	The annual evaluation of the Council's performance in complying with public sector climate change duties will be carried out in October 2017. The draft annual statutory Climate Change Duties Report is now completed and in the committee process for approval. It will be presented to Executive Committee on 8th November, prior to submission to the Scottish Government by 30th November 2017.	Green	---	---	---	---	---
	Participate in 'Climate Ready Clyde' partnership during 2017-18	The Terms of Reference, Memorandum of Understanding, and governance arrangements have now been developed for the partnership. The latest board meeting was held on 6th September 2017 and work has already commenced within the following three sub-groups: Executive; Risk and Vulnerability Assessment; and Impact, Influence and Engagement.	Green	---	---	---	---	---
	Sustainable Development and Climate Change Strategy 2017-2022 (and accompanying communications plan) approved by Executive Committee by December 2017	Development of the new strategy is progressing well. The draft strategy has now been approved by the Executive Committee. Consultation to be held during October 2017.	Green	---	---	---	---	---
Provide an effective and efficient household waste and recycling collection service	Net cost of waste collection per premise	At this stage in the financial year, the Waste service is on track to meet the annual target (excludes central support costs to be reported next period).	Green	£100.93	£27.09	£67.37	£66.26	-----

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide services which help local communities to become more sustainable

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
	Net cost of waste disposal per premise	At this stage in the financial year, the Waste service is on track to meet the annual target.	Green	£71.53	£35.39	£88.38	£94.12	-----
	Percentage of adults satisfied with refuse collection (results from Scottish Household Survey)	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	85.7%	83.7%	-----
Introduce new waste management initiatives to reduce waste and increase recycling	Ongoing education and awareness undertaken and waste service procedures reviewed to promote waste minimisation, reuse and recycling within local communities	The Waste service is currently preparing to replace co-mingled recycling with dual stream recycling in flats within the Strathaven area. It is anticipated that this will improve the yields and quality of the recyclable material collected from these properties. The Waste Education team have prepared information that will assist residents make full use of the new recycling system.	Green	---	---	---	---	---
	Performance of waste and recycling contracts monitored and internal monthly updates developed on performance within each contract	Regular monthly / bi monthly meetings take place with contractors, and issues relating to performance are monitored. Corrective action is taken on matters raised within monthly reports where necessary.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide services which help local communities to become more sustainable

Action	Measures (<i>non statistical measures shaded grey</i>)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
	The percentage of total household waste arising that is recycled (council target is 50% in line with government target)	Year to date percentage of total household waste recycled will be reported in quarter three.	Report Later	50.0%	-----	45.0%	49.0%	53.1%

Work with communities and partners to promote high quality, thriving and sustainable communities**Provide services which help local communities to become more sustainable**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Manage flooding priorities and deliver prioritised flood protection schemes	Prioritised flood protection projects / studies delivered by March 2018 in line with available capital / revenue funding	<p>Borgie Glen (Cambuslang) - Inlet trash screen replacement and access improvement works (contract awarded, pre-works to address invasive species have commenced with main works due to start October 2017).</p> <p>Station Gate (Netherburn) - Creation of flood storage areas and watercourse diversion works (awaiting SEPA licence, scope of work has been amended and mini-tender will be carried out in September 2017).</p> <p>Coulter - Installation of flood fencing to divert flood flows away from properties and roads (design to be finalised and landowner agreement required, then mini tender to appoint contractor).</p> <p>Jervsiwood Drive, Cleghorn - Use of Groundwater Dynamics technique to increase infiltration potential within agricultural land to reduce flood risk from overland flow (sole supplier paperwork approved, test drilling completed and design underway).</p> <p>Purchase of flood barriers for use at Rosebank/A72 and other locations as required.</p> <p>Project at Hallside Burn (Halfway), proposed to be carried out by Dundas Homes on behalf of Council as part of their development, has been postponed due to landownership issues.</p>	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities**Provide services which help local communities to become more sustainable**

Action	Measures <i>(non statistical measures shaded grey)</i>	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Ensure Strategic Environmental Assessment of all appropriate policies, plans, programmes and strategies is undertaken	Strategic Environmental Assessments undertaken on all appropriate Council led policies plans and strategies, as statutorily required	Fifteen policies, plans, programmes and strategies have been subject to Strategic Environmental Assessment (SEA) since April 2017. All SEAs are regularly monitored by the Corporate SEA Working Group which has met three times since April 2017.	Green	---	---	---	---	---
Monitor local environmental conditions through preparation and monitoring of the biennial update of the State of the Environment report	Updated biennial State of the Environment report finalised by December 2017	The 2017 edition of the State of the Environment Report is being prepared. It is anticipated that it will be presented to the Community and Enterprise Resource SMT in October 2017, prior to being presented to CMT, and reported to Executive Committee by the end of the year.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the council's environmental performance and reduce its greenhouse gas emissions

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
Further implement the Carbon Management Plan to reduce greenhouse gas emissions from Council services (buildings, waste, transport etc)	10% reduction in the Council's greenhouse gas emissions achieved by March 2021, compared to 2015-16 (equivalent to 2% each year)	Carbon emissions in 2016-17 reduced by 7.8% compared with the previous year. Reductions reduced across all sources - energy, waste, street lighting, fleet and staff travel. There has been a reduction of 28.9% in the Council's greenhouse gas emissions since the baseline of 2005/06. This brings reductions in line with the Scottish government targets of a 42% reduction by 2020, with a baseline year of 1990.	Report Later	10.0%	-----	-----	-----	7.8%
	Compliance with Carbon Reduction Commitment (CRC) scheme achieved within deadlines	Our 2016-17 Carbon Reduction Commitment (CRC) annual report was submitted by the 31st July 2017 deadline. A total of 50,664 allowances are required for the compliance year. Allowances for 2016-17 were purchased in the 2016 presale at a cost of £16.10 each, and allowances for 2017-18 and 2018-19 were purchased in the 2017 presale at a cost of £16.60 each. By purchasing early, significant savings are made, as the prices increase in each subsequent sale.	Green	---	---	---	---	---
Deliver 10% reduction in vehicle emissions by March 2021 in accordance with the corporate carbon reduction target	Implement fuel efficiency measures to achieve a 4% reduction in vehicle emissions by March 2018 (relative to baseline year of 2014-15) (council wide figure)	Year to date, there has been a 15.2% reduction in Council vehicle emissions relative to the baseline year of 2014-15, suggesting that the 4% target will be achieved.	Green	4.00%	15.20%	0.00%	0.00%	6.03%
	Implement fuel efficiency measures to achieve a 4% reduction in vehicle emissions by March 2018 (relative to baseline year of 2014-15) (Resource figure)	Year to date, there has been a 15.7% reduction in CER vehicle emissions relative to the baseline year of 2014-15, suggesting that the 4% target will be achieved.	Green	4.00%	15.70%	0.00%	0.00%	6.30%

Work with communities and partners to promote high quality, thriving and sustainable communities**Improve the council's environmental performance and reduce its greenhouse gas emissions**

Action	Measures (<i>non statistical measures shaded grey</i>)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Provide efficient and effective fleet management and maintenance service	Target achieved for percentage of council vehicles presented externally for an MOT passing without additional work being required (target 90%)	Year to date, 99% of vehicles have been presented externally for an MOT and passed without additional work being required.	Green	90.0%	99.0%	91.0%	93.0%	95.0%

Safeguard health through an effective environmental services regulation and enforcement service

Action	Measures (<i>non statistical measures shaded grey</i>)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Provide an effective and efficient Environmental Health service	Implementation of the Air Quality Action Plan by March 2018	<p>The delivery of the Air Quality Action Plan measures are progressing.</p> <p>The Vehicle Emissions Testing Programme has been completed with 955 vehicles tested. The engine idling campaign is due to commence over the winter period. School workshops and a walking/cycling campaign are due to commence this quarter. A joint flooding / air quality and biodiversity green infrastructure pilot project is due to be developed over the next quarter.</p>	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities**Safeguard health through an effective environmental services regulation and enforcement service**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
	Broad compliance with food safety statutory requirements secured in 85% of premises	At the end of the second quarter (July-September 2017), 85.8% of food businesses subject to inspection (which equates to 2,174 food businesses) were broadly compliant with food safety requirements. We have had a number of new businesses register with us this quarter, most of which have been programmed in for inspection in quarter three.	Green	85.0%	85.2%	86.0%	87.0%	86.9%
	Incidence of notified food borne infection reduced from 2006-07 baseline figures by 8.5% by March 2018	In total this year, 74 reports of infectious disease have been received, which is a 31% reduction on the equivalent 107 reports received over the same time period in 2006/07. Annual target is to achieve at least an 8.5% reduction on the 2006-07 baseline figure (which equates to 170 reports or fewer), so to date, we are still on track to meet this target.	Green	170	74	105	160	141
	90% of public health service requests responded to within two working days	The total number of public health service requests i.e. enquiries relating to defective foul drains, air pollution, fumes etc received during quarter two (July - September 2017) was 469, of which 456 were responded to within the target response time of two working days.	Green	90.00%	97.85%	97.17%	97.18%	97.46%

Work with communities and partners to promote high quality, thriving and sustainable communities**Safeguard health through an effective environmental services regulation and enforcement service**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
	90% fly tipping requests responded to within two working days	584 illegal dumping enquiries were received in quarter two (1st July - 26th September 2017), 70.3% were responded to within two working days. Whilst work has been prioritised and procedural changes have been put in place to signpost and redirect the response time, shortfall against target is reflective of the continuing high demand for this service.	Amber	90.0%	73.6%	97.9%	99.6%	99.3%
	90% of dog fouling complaints responded to within two days	170 dog fouling enquiries were received in quarter two (1st July - 26th September 2017), 95.9% were responded to within two working days.	Green	90.00%	94.80%	99.00%	97.90%	96.90%
	For all those noise complaints requiring attendance on site, the average time (hours) between the time of complaint and attendance on site (including both those dealt with and not dealt with under Part V of the Antisocial Behaviour Act 2004)	This 0.6 hours figure (which equates to 36 minutes) relates to the period 1st April-24 September 2017. This performance continues to reflect well against the national average being achieved by other local authorities.	Green	2.0	0.6	0.5	0.5	0.5
	Cost of Environmental Health per 1,000 population	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	£14,247	£14,297	-----
	85% customer satisfaction achieved for Environmental Health	All customer care responses received during quarter one stated satisfaction with the service. Quarter two results will be reported in quarter three.	Report Later	85.0%	-----	81.0%	89.3%	85.0%

Work with communities and partners to promote high quality, thriving and sustainable communities**Regenerate and bring back into use vacant and derelict and contaminated land**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
Implement Contaminated Land Strategy and vacant derelict / contaminated land programme	Implement the Contaminated Land Strategy for South Lanarkshire	Implementation of the Contaminated Land Strategy is ongoing. The Council submitted licence surrender reports for two historical landfill sites at Newlandsmuir and Markethill (both in East Kilbride). SEPA have requested a time extension to review the applications. Licence surrender will facilitate suitable future land development.	Green	---	---	---	---	---
	Deliver Vacant and Derelict Land Fund Programme, including Shawfield Remediation Plan	Vacant and Derelict Land Fund 2016-17 award from Scottish Government fully committed. The 2017-18 Delivery Plan was submitted to the Scottish Government at the end of February 2017 and an award letter issued. Delivery plan indicated that 2017-18 funds were to be directed to the Shawfield Phase 2 Remediation Plan. Clyde Gateway have indicated they are unable to expend the grant award due to technical difficulties affecting progress. Alternative delivery plan options for other SLC areas are being investigated.	Amber	---	---	---	---	---

Protect biodiversity and enhance green space in South Lanarkshire

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
In partnership with local communities, continue programme of restructuring council owned woodland and	Phase 1 of Management Plan at Millheugh/ Greenhall Estate implemented by March 2018 (includes woodland restructuring and recreational access improvements)	At Millheugh/Greenhall Estate, forestry extraction is now completed and footpath regeneration work is well underway. Expecting to complete this phase of the project by early November 2017.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities**Protect biodiversity and enhance green space in South Lanarkshire**

Action	Measures (<i>non statistical measures shaded grey</i>)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
improving recreational access	Phase 2 of Chatelherault landscape and access regeneration project implemented (includes restructuring of footpath network, replacing and repairing of footbridges, woodland restructuring, and invasive species treatments)	At Chatelherault, timber extraction component is completed and procurement is underway for path regeneration contracts. Expecting path works to start in November 2017, with completion by March 2018.	Green	---	---	---	---	---
	Phase 1 of Management Plan for Mauldslee and West Brownlie Woods implemented by March 2018 (includes woodland restructuring and recreational access improvements)	Grant secured and tenders issued for improvements at Mauldslee and West Brownlie Woods. Currently assessing scope of possible work within available budgets, prior to issuing contracts.	Green	---	---	---	---	---
Deliver South Lanarkshire Council Biodiversity Duty Implementation Plan	Deliver South Lanarkshire Council Biodiversity Duty Implementation Plan and prepare and submit three yearly monitoring report to Scottish Government by January 2018	The South Lanarkshire Council Biodiversity Duty Implementation Plan 2012-2015 has been delivered. A questionnaire has been issued to all SLC Resources to collate data for the report to the Scottish Government on implementation of the Biodiversity Duty in the last three years (2015-17). A new South Lanarkshire Council Biodiversity Duty Implementation Plan has been developed for 2018-2021, and will be submitted to Committee for approval in January 2018.	Green	---	---	---	---	---

Support the local economy by providing the right conditions for inclusive growth**Implement the South Lanarkshire Economic Strategy and support the development and implementation of the Glasgow City Region Economic Strategy and City Deal**

Action	Measures (<i>non statistical measures shaded grey</i>)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Implement South Lanarkshire Economic Strategy in conjunction with Community Planning Partnership and other partners	Promote South Lanarkshire Economic Strategy, implement associated actions in the Sustainable Economic Growth Partnership Improvement Plan, and report to the Sustainable Economic Growth Board	There have been two further meetings of the Sustainable Economic Growth Board and work continues to embed the priorities of the Board and Economic Strategy into the new Local Outcomes Improvement Plan.	Green	---	---	---	---	---

Support the local economy by providing the right conditions for inclusive growth**Implement the South Lanarkshire Economic Strategy and support the development and implementation of the Glasgow City Region Economic Strategy and City Deal**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Support the Glasgow City Region City Deal development programmes	Provide corporate oversight of City Deal infrastructure, business innovation, and skills and employment programmes, with specific responsibility for progressing business case approvals for Roads and Community Growth Area projects and measurement of economic impact and outcomes	Attendance at the City Deal Lead Officer Group is ongoing, with support provided to the Chief Executives Group and Cabinet as necessary. Business case development ongoing for each project. Outline Business Case for Larkhall CGA approved at the Cabinet in February 2017 and Full Business Case for Newton Park & Ride approved at June 2017 Cabinet. Full business case for Westburn Roundabout being prepared for submission.	Green	---	---	---	---	---

Support the local economy by providing the right conditions for inclusive growth**Implement the South Lanarkshire Economic Strategy and support the development and implementation of the Glasgow City Region Economic Strategy and City Deal**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
Develop single door approach to economic development and inward investment activity which links employment, skills, business support and planning in such a way that ensures South Lanarkshire maximises its potential as key business and employment location	Undertake activity aimed at increasing the number of companies engaged with partners which lead to improved performance and turnover, increased employment, innovation, investment and internationalisation	Ongoing liaison with partners (eg Scottish Enterprise, Scottish Development International, North Lanarkshire Council, Business Gateway, sector agencies) is aimed at improving connectivity of services and greater market reach. The Council is also: engaging in direct company liaison; producing new advisory leaflets for businesses (a Directory of Business Support has been completed and we are now developing complementary leaflets on key sectors and business resilience); and evaluating Lanarkshire Business Week with a view to further developing an annual calendar of business engagement events. Regional Economic Strategy actions being developed in partnership with City Deal Project Management Office and Intelligence Hub, with new appointments now made to drive forward portfolio activity.	Green	---	---	---	---	---
	Chooelanarkshire.com website maintained, marketing strategy implemented, and informal property network developed	2017-18 marketing plan prepared. Procurement of website developer partner to get underway in October 2017. North Lanarkshire Council taking lead on procurement. Existing supplier contract extended by three months.	Green	---	---	---	---	---

Support the local economy by providing the right conditions for inclusive growth**Support unemployed people into jobs, training or further education and prioritise efforts to support young people into the job market**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Develop and progress employability services focused on priority client groups	Continue delivery of employability services underpinned by European Structural Funds	Full range of employability services being delivered.	Green	---	---	---	---	---
	A minimum of 1,200 of the people supported via employability programmes go on to access employment or training / education	-133 participants entered unsubsidised employment. -148 participants entered subsidised employment via the Youth Employment Initiative wage subsidy programme. - 47 participants undertook training or further/higher education. Two employability programmes were delivered by an organisation which went into liquidation, but the programmes will recommence delivery in the next six months of the year and the annual target will be met.	Green	1,200	328	2,532	2,542	2,144
	% unemployed people assisted into work from Council funded / operated employability programmes	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	20.6%	16.1%	-----

Support the local economy by providing the right conditions for inclusive growth**Support unemployed people into jobs, training or further education and prioritise efforts to support young people into the job market**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
	Gap in the working age employment rate reduced or maintained at 0.6% above the Scottish average by March 2018	Figures are produced nationally and annually and will therefore be reported in March 2018.	Report Later	0.6%	-----	1.3%	3.1%	2.3%
	Initiatives and projects developed and delivered to support the most vulnerable young people leaving school and beyond, as per the council's Youth Action Plan	Education Resources are now responsible for the implementation of the Council's Youth Action Plan. One element of the Youth Action Plan is the Council's Youth Employment Initiative which is managed by the Economic Development team and supports positive employment destinations for young people leaving school. Since phase two of the Youth Employment Initiative started, a total of 508 young people have registered with the programme. 90 young people have gained an occupational qualification. The number of job outcomes is ahead of profile, with a total of 201 young people entering work between 1st June - 30th August 2017.	Green	---	---	---	---	---
	% of 16-19 year olds within South Lanarkshire Council participating in education, training or employment	In 2017, Skills Development Scotland's Participation Measure results show 91.2% of 16 to 19 year olds in South Lanarkshire are in employment, education or training, an increase on the previous year and above the Scottish average rate.	Green	90.4%	91.2%	0.0%	0.0%	90.4%

Support the local economy by providing the right conditions for inclusive growth**Support local businesses through the development and delivery of business support programmes**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
Support local businesses through effective company development activity and general business advice services and continue to invest in key business initiatives such as Clyde Gateway and the East Kilbride Task Force	Over 1,500 businesses assisted per annum with grants, loans or advice	Given that the pipeline for the SLC business support grants is reasonably strong and that the new Business Gateway contract is now imbedded, we are on target to achieve the full target figure by the year end.	Green	1,500	815	1,514	1,560	1,879
	Between 500 - 1,000 jobs created or sustained per annum as a direct result of local authority intervention	Given that the pipeline for the SLC business support grants is reasonably strong and that the new Business Gateway contract is now imbedded, we are on target to achieve the full target figure by the year end.	Green	500	308	1,288	718	997
	Value of sales generated by businesses assisted by Economic Development between £10m - £20m of sales	Given that the pipeline for the SLC business support grants is reasonably strong and that the new Business Gateway contract is now imbedded, we are on target to achieve the full target figure by the year end.	Green	£10.00m	£5.32m	£9.73m	£10.10m	£15.69m
	Percentage of procurement spend on local small/medium enterprises	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	11.0%	11.9%	0.0%
	East Kilbride Task Force Action Plan implemented	Work ongoing with East Kilbride Task Force partners to refresh action plan and refocus the work of the Task Force.	Green	---	---	---	---	---

Support the local economy by providing the right conditions for inclusive growth**Support local businesses through the development and delivery of business support programmes**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
	Number of business gateway start-ups per 10,000 population	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	16	15	0
	Oversee management of Supplier Development Programme, including strategic development and delivery of events, training and e-commerce	Programme of events and training is being delivered as per the business plan. Ongoing dialogue is taking place with the Scottish Government and wider public sector bodies in order to increase membership and subscriptions and deliver the future sustainability of the Supplier Development Programme.	Green	---	---	---	---	---
	Provision of specialist support to food and drink companies through liaison with Scotland Food and Drink and other partners	Scotland Food and Drink (SF&D) are hosting a regional showcase in Glasgow in March 2018 and currently assessing how to maximise the opportunity for local producers and buyers. SLC is continuing to work in partnership with SF&D in this sector to make connections to advice and support.	Green	---	---	---	---	---
	Relocation of University of West of Scotland to new Hamilton International Park campus	Work is progressing and remains on target for a September 2018 opening.	Green	---	---	---	---	---

Support the local economy by providing the right conditions for inclusive growth

Develop the area's tourism potential

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Continue to implement Tourism Strategy and work with sector to develop profile of area as visitor destination	Tourism Strategy delivered via Lanarkshire Area Tourism Partnership	<p>The refreshed Lanarkshire Tourism Action Plan is now launched and available and clearly aligns local actions to the national tourism strategy. It focuses on priorities and practical opportunities for businesses to ensure they are fully engaged.</p> <p>We have recently completed an Accessible Tourism phase 1 project which has created 100 access guides covering the majority of Lanarkshire's tourism assets, 39 of these are in South Lanarkshire. The aim of the guides is to maximise independence and choice for disabled people in accessing their local area and the places we all want to visit. As well as being socially desirable, this project represents a significant marketing opportunity for Lanarkshire. The Partnership is currently assessing the possibility of a second phase extension to this project.</p> <p>Given limited financial resources, the strategic focus will continue to be on enhancing the digital offering at both an individual business and regional level. During the year, the Partnership has engaged the digital services of VisitScotland to market Lanarkshire video campaign content within their national digital channels and this has increased the reach of our marketing efforts.</p> <p>City Deal – the tourism thematic group last met on the 18th July 2017. Work on a draft regional tourism strategy is ongoing. An action plan will be prepared once the strategy is finalised.</p>	Green	---	---	---	---	---

Support the local economy by providing the right conditions for inclusive growth**Implement the Lanarkshire Leader Rural Development Strategy**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
Delivery Clyde and Avon Valley Landscape Partnership (CAVLP) programme	Complete final year of CAVLP project activity and ensure efficient programme closure	Currently CAVLP in final year of operation and all outstanding projects on schedule.	Green	---	---	---	---	---

Support key voluntary organisations and help to develop the social economy

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
Improve volunteering opportunities for individuals and organisations	Work with VASLAN to support key voluntary organisations and improve volunteering opportunities and raise voluntary sector capacity	Discussions have been held with VASLAN to define the Council's requirements for 2018-19. Current reporting by VASLAN sees all Scottish Government workplan targets on track.	Green	---	---	---	---	---
Implement South Lanarkshire Social Economy Partnership strategy and action plan	Social Economy support through Business Gateway implemented for ten social economy organisations by March 2018	12 social economy organisations have been supported to date. Discussions are ongoing around a number of potential partnership and procurement events for the social economy sector. A national survey has identified an improvement in the South Lanarkshire picture with regards to the number, range, and scale of social economy organisations in South Lanarkshire.	Green	---	---	---	---	---
	Voluntary organisations interested in Community Asset Transfer process engaged with and supported	Currently 12 organisations have been advised on the Community Asset Transfer process, and discussions are ongoing around business planning and governance. One full proposal for Community Asset Transfer has been submitted to the H&TR Committee.	Green	---	---	---	---	---

Support our communities by tackling disadvantage and deprivation and supporting aspiration

Lead partnership approaches to tackling the causes and effects of poverty and inequality

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
Oversee implementation of Tackling Poverty Programme	Tackling Poverty Programme 2017-18 presented to Sustainable Economic Growth Board for approval by September 2017, and implemented thereafter	The Tackling Poverty Programme 2017-18 has been presented to the Sustainable Economic Growth Board partners and delivery partners will be reporting half year progress in October 2017.	Green	---	---	---	---	---
	Report on impact of Tackling Poverty Programme 2016-17 presented to Sustainable Economic Growth Board by September 2017	A full annual report on the impact of the Tackling Poverty Programme 2016-17 has been produced and presented to the Board. This included a number of case studies providing valuable insight into the impacts of the programme on individuals, families and communities. 87% of targets were achieved or exceeded, 9% were within 70% of being achieved, and only 4% were less than 70% of being achieved.	Green	---	---	---	---	---
	Financial inclusion network linked to preparation for welfare reform developed and supported	Continuing to support the Financial inclusion network and sub groups, and work being progressed via these networks include: refreshing and distributing the Public Online Access maps to all key public offices; the development of staff training modules on digital inclusion and poverty awareness and tackling stigma; and Universal Credit staff awareness events.	Green	---	---	---	---	---

Encourage participation in physical and cultural activities**Provide quality leisure facilities and develop integrated community facilities within new primary schools**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Provide new or refurbished community facilities	Progress development of community facilities, including: completion of new build primary school community wing and synthetic pitch at Newton by summer 2017, site start on new community facilities within new build Primary School at Elsrickle by spring 2018; replacement of Ballgreen Hall and Library with new integrated facility within St Patrick's Primary School completed by spring 2018; and upgrade of three synthetic pitches progressed by March 2018	<p>Demolition of St Patrick's School complete. Project to develop joint school and community facility to replace St Patrick's Primary School, Ballgreen Hall and Library commenced on site in November 2016. Progressing in line with project timescales for completion spring 2018.</p> <p>Design for the new school and community facilities in Elsrickle is underway.</p> <p>Newton Farm Primary School and community wing/synthetic pitch construction was completed in summer 2017. The community facility and 3G pitch is now open.</p> <p>External funding is being explored to maximise funding available to upgrade synthetic pitches at Lanark, Ballerup and Hamilton Palace grounds. Work is being programmed to commence design, with synthetic pitch at Lanark Race Course first on programme. Grass pitches currently being assessed to identify grass pitch upgrade programme.</p>	Green	---	---	---	---	---

Encourage participation in physical and cultural activities**Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Maximise the number of attendances at leisure facilities	Achieve 3 million attendances at those facilities managed by the Sport and Physical Activity section of South Lanarkshire Leisure and Culture	The decrease in wetside attendances compared to the same period last year has been offset by an increase in dryside attendances, resulting in an increase in overall year to date attendances for Sport and Physical Activity of 0.2% (3,104) to 1,526,867.	Green	3.000m	1.527m	3.336m	3.156m	2.992m
	Achieve target number of attendances for swimming pools (1.6 million)	Year to date, the number of wetside attendances has decreased by 2.3% (19,431) to 836,877 compared to the same period last year. This is due to: a reduction in schools attending school swimming lessons; a reduction in the uptake of casual swimming and family swimming at some pools; and a three day emergency closure at the Dollan Aqua Centre. Nevertheless, the number of year to date attendances does still indicate that the annual target will be met.	Green	1.600m	0.837m	0.000m	0.000m	0.000m
	Achieve target number of attendances for other indoor sports and leisure facilities (excluding pools) (1.4 million)	Year to date dryside attendances have seen an increase of 3.4% (22,535) compared to the same period last year. The increase in the registered number of Activage members over this period and the growing ACE membership and activity programme have contributed to this increase.	Green	1.400m	0.690m	0.000m	0.000m	0.000m

Encourage participation in physical and cultural activities**Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
	Achieve target number of attendances at outdoor recreation and country parks (2.2 million)	Outdoor recreation and country parks attendances have increased by 2.2% (29,681) to 1,352,672 when compared to the same period last year. This is due to good weather conditions and additional seasonal activities within the country parks.	Green	2.200m	1.353m	2.110m	2.104m	2.226m
	% of adults satisfied with leisure facilities	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	77.3%	74.0%	-----
	Cost per attendance at sports facilities	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	£2.20	£2.24	-----
Maximise the number of attendances at cultural activities	Achieve 3.4 million attendances at facilities managed by Cultural Services and the Libraries and Museum Services	Overall attendances across both the Cultural and Libraries and Museum services have decreased by 3% (48,164) when compared to the same period last year.	Amber	3.400m	1.572m	0.000m	0.000m	0.000m

Encourage participation in physical and cultural activities**Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area**

Action	Measures <i>(non statistical measures shaded grey)</i>	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
	Achieve target number of attendances at Cultural Services facilities (2.2 million)	<p>Despite an increase of 2.8% (12,001) in attendances at cultural services facilities during quarter two (July-September 2017), the overall year to date figure has declined by 4% (40,189) to 959,966.</p> <p>Within this, however, arts development attendances have increased year to date by 8.7% (1,784) to 22,321 compared to the same period last year.</p>	Amber	2.200m	0.960m	0.000m	0.000m	0.000m
	Achieve target number of library visits (1.2 million)	<p>Year to date, the number of library visits have slightly declined (by 1.7%) on the same period last year. The new activeE offer which was introduced in April 2017 is however encouraging customers to move to virtual services and it is anticipated that these virtual visits will be included within the overall number of library visits next quarter.</p> <p>Based on the number of year to date library visits, we are still expecting to meet the annual target.</p>	Green	1.200m	0.595m	0.000m	0.000m	0.000m

Encourage participation in physical and cultural activities**Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
	Achieve target number of visits to/usages of council funded or part-funded museums (190,000)	Despite a decrease of 5.6% (3,188) during quarter two (July - September 2017), the overall year to date figure for museums has increased by 4.3% (4,480) compared to the same period last year. This increase is due to an increase in visitors' attendances at SLLC run museums, namely the Mausoleum, Low Parks and Chatelherault.	Green	190,000	108,351	0	0	0
	% of adults satisfied with libraries	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	77.7%	72.7%	-----
	% of adults satisfied with museums and galleries	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	70.0%	67.3%	-----

Encourage participation in physical and cultural activities**Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
	Cost per library visit	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	£3.54	£3.72	-----
	Cost of museums per visit	This is a Local Government Benchmarking Framework Indicator (LGBF). The Improvement Service will share the 2016-17 draft LGBF data with councils on 16th November 2017. The validation process closes on 29th December 2017, and the publication of the final LGBF figures will take place on 26th January 2018.	Report Later	-----	-----	£2.90	£2.71	-----
Deliver activity programmes which will support equitable access for all, including older people and under 16s groups	Achieve 870,000 under 16 reduced rates attendances at South Lanarkshire Leisure and Culture facilities by March 2018 (includes halls, school lets, outdoor and indoor leisure)	Year to date, the number of Under 16 reduced rate attendances at SLLC facilities has decreased by 1.2% (4,764) to 381,961 compared to the same period last year. This is due in part to a number of clubs cancelling their bookings, a reduction in indoor bookings, and a marginal decrease in hall and school bookings during quarter two (July-September 2017). Outdoor bookings have however continued to increase over the same period.	Amber	870,000	381,961	980,379	919,569	876,690
	Achieve 430,000 over 60's attendances by residents using South Lanarkshire leisure facilities	The year to date usage for over 60's attendances is 233,588, which is a 10% increase (21,310) compared to the same period last year.	Green	430,000	233,588	397,000	418,734	433,099
	Achieve 7,600 registered members of 'Activage' scheme	The number of registered Activage members is 8,187, which is 10.8% higher than the same period last year.	Green	7,600	8,187	6,045	7,187	7,622

Delivering the plan and achieving Best Value**Provide sound financial stewardship for the council**

Action	Measures(<i>non statistical measures shaded grey</i>)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Attract external funding support of £3m from European Union, lottery and related sources to support corporate objectives	Annual target achieved resulting in £3m external funding invested in South Lanarkshire	Eight applications have been approved to date, including: £117,181 from the Big Lottery Fund for a mobile men's shed and £348,622 of EU funding for Blairbeth Urban Park.	Green	£3.000m	£1.578m	£5.254m	£13.200m	£8.134m

Deliver and communicate the Council Plan and ensure high standards of governance

Action	Measures(<i>non statistical measures shaded grey</i>)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Promote resilience / emergency preparedness for the council	Increase awareness of resilience / emergency preparedness initiatives / practices within and external to the council by March 2018	Progress is being made as a result of Council Emergency Management Team meetings, wider engagement with SLC employees, and SLC representation at (and facilitation of) multi agency resilience meetings and events at local, regional and national level. Notable events include: response to national move to critical (elevated national terror threat level), participation in West of Scotland Regional Resilience Partnership Critical Infrastructure Group, monitoring malware attack upon NHS Lanarkshire, engagement with NLC and NHSL in relation to pandemic preparedness, and inaugural meeting of internal SLC Prevent Working Group.	Green	---	---	---	---	---

Delivering the plan and achieving Best Value**Deliver and communicate the Council Plan and ensure high standards of governance**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Deliver the objectives of the Council Plan Connect	Deliver annual Resource Plan and review suite of measures for coverage and relevance	The development of the Resource Plan 2017-18 is complete. It was peer reviewed on 19 April 2017 for coverage and relevance of measures and was approved by the Resource's Senior Management Team on 2 June 2017. The plan is now being implemented and the second quarterly progress report will be discussed at the Executive Director's meeting with the CEO on 13 November 2017.	Green	---	---	---	---	---
Promote high standards of information governance	Information governance self assessment audit checklist to be completed annually and all relevant actions to be implemented	Of the 13 actions identified in the Resource Information Governance Action Plan, two are complete, two are ongoing, and the remainder are progressing. All actions identified for the Resource in relation to the preparations for the General Data Protection Regulations (GDPR) have been completed within the required timescales.	Green	---	---	---	---	---
Ensure that high standards of governance are being exercised	80% of risk control actions completed by due date	There is currently one action on the Resource risk action log due for completion in 2017-18. This action is due for completion in quarter three.	Report Later	80%	-----	100%	82%	100%

Delivering the plan and achieving Best Value**Deliver and communicate the Council Plan and ensure high standards of governance**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
	90% of audit actions completed by due date	As at quarter two, all 22 audit actions due were completed on time. 21 actions were completed in quarter one and the remaining one action was completed in quarter two.	Green	90%	100%	-----	88%	-----
	Complete Resource Governance self assessment by due date and develop actions to address non-compliant areas	Resource Governance self assessment from 2016-17 complete and being reported on for Quarter 2. Evaluation of the Resource Governance self assessment process is being undertaken, and a draft timetable has been prepared for the 2017-18 assessment. There are currently two Learn on Line courses identified as mandatory in relation to Information Governance: The Introduction to Data Protection (96.8% completion rate) and Information Governance (98.8% completion rate). Figures as at September 2017.	Green	---	---	---	---	---
Compliance with statutory response timescales for information in terms of the EI(S)Rs and FOISA and for subject access requests under the DPA	90% of Freedom of Information (FOISA) requests to be processed within the 20 working day period	Quarterly data is reported one period behind. In quarter one (April - June 2017), timescales were met for 98.5% of the 67 FOISA requests received in that quarter.	Green	90.0%	-----	95.5%	97.5%	97.3%
	90% of Environmental Information (Scotland) Regulations EI(S)R requests to be processed within the 20 working day period unless extended to 40 working days in exceptional circumstances	Quarterly data is reported one period behind. In quarter one (April - June 2017), timescales were met for 96.2% of the 78 EISR requests received in that quarter.	Green	90.0%	-----	0.0%	95.1%	97.2%
	90% of Data Protection Act (DPA) requests to be processed within 40 calendar days	Quarterly data is reported one period behind. In quarter one (April - June 2017), timescales were met for 100% of the 3 DPA requests received in that quarter.	Green	90.0%	-----	0.0%	100.0%	94.1%

Delivering the plan and achieving Best Value**Develop improvement activity and promote scrutiny**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Implement effective best value management arrangements to ensure continuous improvement and efficient and effective service delivery	Engage in self evaluation activity and take forward any improvement actions	<p>The council programme of EMPOWER assessments for 2017-18 is being implemented: the assessment of the Waste Service took place on 9 June 2017; the assessment of the Fleet Service took place on 21 September 2017; and the assessment of the Renewable Energy Fund is ongoing and due for completion by the year end.</p> <p>Resource and Service specific employee survey results have been collated and meetings are being held with Heads of Service to analyse and discuss the outcomes.</p> <p>We continue to meet with service managers on a quarterly basis to identify improvements to the service as a result of complaints.</p>	Green	---	---	---	---	---
	Use the results of benchmarking activity (including the Local Government Benchmarking Framework) to inform and improve service delivery	<p>The council's LGBF web report, covering analysis of the council's 2015-16 results, is available to view on the council website. SMT discussed the CER results at their meeting on 13 January 2017.</p> <p>The Improvement Service will share the 2016-17 draft LGBF data with councils on 16 November 2017. The validation process closes on 29 December 2017, and the publication of the final LGBF figures will take place on 26 January 2018.</p>	Green	---	---	---	---	---

Delivering the plan and achieving Best Value**Promote equality and the wellbeing of staff**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
Develop and implement council wide equality performance measures and publish results in accordance with Public Sector Equalities Duties (PSED)	Number of policies recommended, not recommended or piloted as a result of Equality Impact Assessments undertaken for all relevant policies, strategies and procedures	During quarters one and two, there were no Equality Impact Assessments submitted into the system (this was the position as at 19th September 2017).	Green	-----	0	17	31	14
	Provide annual report to Equal Opportunities Forum on uptake of service, based on the agreed equality outcomes	The timetable for reporting to the Equal Opportunities Forum is now available. The Resource is required to report to the Forum on 29th November 2017.	Report Later	---	---	---	---	---

Improve the skills, flexibility and capacity of the workforce

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	----- This Year -----		----- Last 3 Years -----		
				Target	To Date	2014/15	2015/16	2016/17
Ensure our commitment to employees through the development and implementation of personnel policies and employee learning and development opportunities	100% coverage of Performance Appraisals (PAs) of employees in scope	The 2016-17 Performance Appraisal completion rate will be reported in quarter four.	Report Later	100.00%	-----	96.50%	92.70%	84.50%
	Resource labour turnover rate to be less than 5%	On track to meet annual target.	Green	5.0%	3.8%	3.4%	3.4%	4.0%
Implement the council workforce strategy toolkit and continue the cyclical reporting framework	Complete review of workforce plan and develop actions to respond to workforce changes and meet future needs	The Resource workforce plan for 2017-20 was reported to Community and Enterprise Resources Committee on 2nd October 2017. The plan will continue to be updated in line with the Council's workforce planning cycle.	Green	---	---	---	---	---

Delivering the plan and achieving Best Value**Other actions in support of delivering the Plan and achieving Best Value**

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	----- This Year -----			----- Last 3 Years -----		
			Status	Target	To Date	2014/15	2015/16	2016/17
Coordinate the delivery of the Resource's IT CMT projects	Monitor, deliver and participate in main IT themes, including mobile working and customer contact	<p>Customer contact - In addition to the three live waste forms, two further waste forms are in development: Order New Recycling Bins, Report a Damaged Recycling Bin.</p> <p>Fly tipping form at initial investigation phase.</p> <p>Next priorities to be identified in conjunction with business administration review.</p> <p>Mobile working solutions - preparatory work continuing in Roads (works instructions) and Facilities (inspections).</p>	Green	---	---	---	---	---
Prepare Resource for implementation of replacement corporate EDRMS and workflow software	System familiarisation, document and data mapping and migration, fileplan set up, correspondence workflow specification developed and tested, procedures revised, and training delivered (all by December 2017)	There have been further delays with the EDRMS contract award, following approval of the business justification in July 2017. Contract negotiations still ongoing and project implementation plan still to be developed. Estimated revised system implementation date now June 2018. Project milestone date to be updated from December 2017 to June 2018.	Amber	---	---	---	---	---

Report

7

Report to: **Community and Enterprise Resources Committee**
 Date of Meeting: **12 December 2017**
 Report by: **Executive Director (Community and Enterprise Resources)**

Subject: **Community and Enterprise Resources' Resource Plan 2017/2018**

1. Purpose of Report

1.1. The purpose of the report is to:-

- Present the Community and Enterprise Resources' Resource Plan 2017/2018 for consideration and endorsement.

2. Recommendations

2.1. The Committee is asked to approve the following recommendation:-

- (1) that the Resource Plan 2017/2018 be endorsed and referred to the Executive Committee for approval; and
- (2) that following approval the Resource Plan 2017/2018 be uploaded onto the Council's website.

3. Background

- 3.1. A new Council Plan, Connect, covering the period 2017/2022, was endorsed by the Executive Committee on 8 November 2017 and is subject to approval at the full Council on 6 December 2017. The Plan sets out the Council's vision, values, ambitions and objectives for the five year period. The Council Plan is the starting point for the Resource Planning process and the 2017/2018 Resource Plan has been prepared to show, in detail, how Community and Enterprise Resources will contribute to the Council's objectives in the coming year.
- 3.2. The Resource Plan follows an agreed corporate structure and style. The Plan is a key element of the Council's performance management arrangements. It provides details of the context within which the Resource operates and establishes actions and measures for the year ahead based on the objectives set out in the Council Plan. Copies of the draft Resource Plan 2017/2018 have been placed in Elected Member areas in advance of this report coming to Committee today.
- 3.3. Performance management is a keystone of Best Value, and ensures that the Council can demonstrate sound governance arrangements. The Resource Plan is one part of the Council's framework for planning and budgeting, and demonstrates how this leads to effective front line service delivery.
- 3.4. As part of this framework, the Resource Plan reflects the aspirations of the Council Plan and the Local Outcomes Improvement Plan, as well as being complemented by the details of individual Service, Business and other Plans. Ultimately, these details are included in the key work objectives of individual officers. This demonstrates the 'Golden Thread' of performance management which ensures a clear understanding of the Council's vision, values, ambitions and objectives at all levels.

- 3.5. The current format for performance reporting has been established for several years and is used for Executive Directors' reports to the Chief Executive, Resource Management Teams and Resource Committees. The focus has been on reporting progress on Council objectives, statutory performance indicators, other key performance measures and high level Resource priorities.
- 3.6. In preparing the Plan, account has also been taken of the need to ensure a robust response to Risk Management and Control. Risks associated with delivery of the actions in this Resource Plan have been identified and evaluated and are listed in the Resource Risk Register. Where necessary, controls or further actions to mitigate these risks have been agreed. Such actions are tracked through the Resource Risk Control Plan which is kept under review by the Risk Sponsor for the Resource.

4. Resource Plan 2017/2018

- 4.1. The Resource Plan 2017/2018 is structured around the following headings:-

1. Introduction
2. Context
3. The Council Plan - Connect
4. Performance and results
5. Resourcing the plan
6. Action plan

The Resource Plan is also supported by two annexes:-

- Community and Enterprise Resources' organisational structure
- Additional performance information

- 4.2. Monitoring and Reporting

As part of the performance management arrangements, the Committee will receive a mid-year update of progress on the measures identified in the Resource Plan - Quarter 2 Progress Report 2017/2018 which is subject to a separate report on this agenda, as well as an update at the end of the year - Quarter 4 Progress Report 2017/2018.

- 4.3. Resource Objectives for 2017/2018

The Resource has established the following Resource Objectives to support the delivery of the Connect Objectives in 2017/2018.

Connect Objective	Community and Enterprise - Resource Objectives
Deliver better health and social care outcomes for all	<ul style="list-style-type: none"> • Provide opportunities for all school children to access nutritious school meals
Improve the availability, quality, and access of housing	<ul style="list-style-type: none"> • Ensure an adequate supply of housing, industry and business land and green space is maintained
Improve the road network, influence improvements in public transport and encourage active travel	<ul style="list-style-type: none"> • Implement the Roads Investment Programme • Provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport • Encourage active travel and recreational access to the outdoors •
Work with communities and partners to promote high quality, thriving and	<ul style="list-style-type: none"> • Provide Planning and Building Standards services which guide and control physical development and land use in the area

Connect Objective	Community and Enterprise - Resource Objectives
sustainable communities	<ul style="list-style-type: none"> • Sustain the quality of our town and neighbourhood centres • Work with developers and public and private sector partners to deliver the Community Growth Areas City Deal project • Reduce the number of road casualties through road safety improvements and initiatives • Provide consumer protection through the work of our Consumer Advice and Trading Standards Service • Improve the quality of streets, parks and other public areas • Create high quality cemeteries and provide sustainable options for burial • Provide services which help local communities to become more sustainable • Improve the Council's environmental performance and reduce its greenhouse gas emissions • Safeguard health through an effective environmental services regulation and enforcement service • Regenerate and bring back into use vacant and derelict and contaminated land • Protect biodiversity and enhance green space in South Lanarkshire
Support the local economy by providing the right conditions for inclusive growth	<ul style="list-style-type: none"> • Implement the South Lanarkshire Economic Strategy and support the development and implementation of the Glasgow City Region Economic Strategy and City Deal • Support unemployed people into jobs, training or further education and prioritise efforts to support young people into the job market • Support local businesses through the delivery of business support programmes • Develop the area's tourism potential • Implement the Lanarkshire Leader Rural Development Strategy • Support key voluntary organisations and help to develop the social economy
Support our communities by tackling disadvantage and deprivation and supporting aspiration	<ul style="list-style-type: none"> • Lead partnership approaches to tackling the causes and effects of poverty and inequality
Encourage participation in physical and cultural activities	<ul style="list-style-type: none"> • Provide quality leisure facilities and develop integrated community facilities within new primary schools • Maintain attendances at SLLC facilities by actively promoting the facilities to the local community and visitors to the area

- 4.4. In addition to working towards these objectives, we recognise that the Council will continually aim to improve and ensure effective and efficient use of resources, and that business will be conducted with integrity and transparency and will operate to the highest standards. In order to monitor and report progress against these values, Resource objectives have also been identified, under the heading, Delivering the Plan and achieving Best Value.

Delivering the Plan and achieving Best Value	Community and Enterprise - Resource Objectives
	<ul style="list-style-type: none"> • Provide sound financial stewardship for the council • Deliver and communicate the Council Plan and ensure high standards of governance • Support local democracy, council committees, elected members and senior managers • Deliver professional legal services • Promote equality and the well being of staff • Develop and implement effective financial strategies • Implement a Digital and ICT Strategy that meets business needs • Develop improvement activity and promote scrutiny • Improve the skills, flexibility and capacity of the workforce • Other actions in support of delivering the Plan and achieving Best Value

- 4.5. To support these objectives, the Resource has developed 59 actions which will be monitored through 154 specific measures. Of these measures, 74 (48%) will be included in the Council Plan Connect Quarter 2 and Quarter 4 Progress Reports 2017/2018, with the rest being monitored and reported at Resource level.

5. Employee Implications

- 5.1. The objectives noted within the Resource Plan will inform the Service Action Plans, where applicable, and in turn the Performance Development and Review process for individual employees in 2017/2018.

6. Financial Implications

- 6.1. The objectives within the Resource Plan are reflected in the respective Resource Revenue and Capital budgets for 2017/2018 and, longer term, within the framework of the Council's approved Financial Strategy.

7. Other Implications

- 7.1. Resource Plan actions are assessed as part of the Resource's risk management arrangements and relevant issues have been added to the Resource Risk Register.
- 7.2. The Resource Plan takes into account Resource responsibilities in relation to sustainable development.

8. Equality Impact Assessment and Consultation Arrangements

- 8.1. Many of the actions detailed within the Resource Plan reflect ongoing strategies and policies which will be or have been the subject of consultation and equality impact assessment.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

21 November 2017

Link(s) to Council Values/Objectives

- The Resource Plan has been structured upon the vision, values, ambitions and objectives of the Council Plan - Connect.

Previous References

- Community and Enterprise Resources Committee – 3 October 2017

List of Background Papers

- The Council Plan - Connect 2012/2022
- Community and Enterprise Resource Plan 2016/2017

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:- Michelle Wilkie (Development Officer)

Ext: 5717 (Tel: 01698 455717)

E-mail: michelle.wilkie@southlanarkshire.gov.uk

Report

8

Report to:	Community and Enterprise Resources Committee
Date of Meeting:	12 December 2017
Report by:	Executive Director (Community and Enterprise Resources)

Subject:	Consultation on Part 9 - Community Empowerment (Scotland) Act 2015 - Allotment and Food Growing Opportunities
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ Inform the Committee of the Scottish Government's consultation on Part 9 of the Community Empowerment (Scotland) Act 2015.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the content of the report be noted; and
- (2) that the response submitted to the Scottish Government by the deadline of 17 November 2017 be approved.

3. Background

3.1. The Community Empowerment (Scotland) Bill was passed by the Scottish Parliament on 17 June 2015 and it received Royal Assent to become an Act on 24 July 2015. There are 11 parts to the Act and each will come into effect at different times.

3.2. Part 9 of the Act brings new rights, duties and responsibilities regarding the provision of allotments and food growing opportunities but to date it has not been enabled.

3.3. The Act updates legislation on allotments including:

- It requires local authorities to maintain waiting lists and take reasonable steps to provide allotments if the waiting list exceed certain trigger points. It also strengthens the protection for allotments and clarifies the rights of local authorities and plot holders
- Provisions allow allotments to be 250 square metres in size or a different size that is to be agreed between the person requesting an allotment and the local authority.
- The Act also requires fair rents to be set and allows tenants to sell surplus produce grown on an allotment, other than with a view to making a profit.
- There is a requirement for local authorities to develop a food growing strategy for their area, including identifying land that may be used as allotment sites and identifying other areas of land that could be used by a community for the cultivation of vegetables, fruit, herbs or flowers.

- 3.4. It was anticipated that detailed Government guidance covering Part 9 will be published later this year, however, at this point in time, no definitive date has yet been confirmed.
- 4. Consultation on Part 9 - Community Empowerment (Scotland) Act 2015 – consultation ends 17 November 2017.**
- 4.1. The Council has been asked to respond to a consultation request by the Scottish Government by 17 November 2017. The consultation asks for comments covering 10 sections as noted below:
- Offer to lease allotment
 - Duty to maintain list
 - Duty to provide allotments
 - Access to allotment and allotment site
 - Allotment site regulations and further provision
 - Duty to prepare a food growing strategy
 - Duty to review food growing strategy
 - Delegation of management of allotment sites (reduced charges)
 - Promotion of use of allotments: expenditure
 - Further guidance
- 4.2. Due to the deadline for submission being in advance of the Committee, the response was submitted by officers, however, noting that it was still to be approved by Committee and that other comments may be forthcoming reflecting the Committee's views. The proposed submission by the Council to the Scottish Government is contained in Appendix 1.
- 5. Employee Implications**
- 5.1. There are no employee implications associated with this report at this time.
- 6. Financial Implications**
- 6.1. There are no financial implications associated with this report at this time.
- 7. Other Implications**
- 7.1. There are no risk or sustainability implications in terms of the proposals contained within this report.
- 8. Equality Impact Assessment and Consultation Arrangements**
- 8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.
- 8.2. There was no requirement to undertake any consultation in terms of the information contained in this report.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

21 November 2017

Link(s) to Council Objectives and Values

- ◆ Develop a sustainable Council and communities

Previous References

- ◆ None

List of Background Papers

- ◆ None

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:- Lynn Carr, Amenity Services Manager

Ext: 815 7755 (Tel: 01698 717755)

E-mail: lynn.carr@southlanarkshire.gov.uk

Part 9, Community Empowerment (Scotland) Act 2015 Consultation Response

110. Offer to lease allotment

This section has the effect that a person on a waiting list is entitled to wait for a standard allotment of approximately 250 square metres or a smaller size (a “specified area”) if it is requested. The standard allotment plot should be considered as 250 square metres plus or minus 5%. When a lease is offered for an allotment, the potential tenant should be made aware whether the land is leased rather than owned by the local authority, as different procedural requirements apply in relation to termination (see sections 128 and 129).

Q 1. To what extent do you agree with this statement?

Strongly Disagree

Comment:

The size of a standard plot (250m²) will clearly have major implications on the Council’s ability to deal with our current and future waiting list. Based on experience, many Council plotholders have struggled to maintain a full plot of 100m² and defining this as a standard is not only unrealistic in terms of provision but also could be unmanageable for most plotholders. The Council regularly has applicants requesting a full plot (100m²) only to realise it’s too large and they subsequently request a reduction to a half plot. Councils will struggle to identify and fund new sites if a standard plot is defined as 250m² and there is a risk that having invested resources to create larger plots, plotholders may conclude it is too much for them to maintain and ask to revert back to a smaller plot.

The Council identified 4 additional sites which could address much of the waiting list based on current plot sizes of 50/100m² however funding to develop these has still to be secured. The proposed 250m² plot size would mean that a significant number of other sites would need to be identified. Given the limited availability of suitable land in some areas and the pressure to provide other local services e.g. cemeteries or parks, it is unlikely that the Council could identify appropriate sites to remove or reduce the waiting list to an acceptable level based on a 250m² plot.

111. Duty to maintain list

This section places a duty on local authorities to produce and manage a waiting list in relation to the requests it receives to lease an allotment that the authority owns or leases. Where a request is submitted jointly, this should be regarded as a single request for the purpose of the waiting list and the first named person on the request should be considered the lead person (and will count as one person for the purposes of the duty in section 112). The form of the list is to be determined by the local authority but it should include the following:

- Name of lead person
- Address of lead person
- Special requirements
- Size of allotment requested, if specified
- Information about distance from nearby allotment sites
- Date added to the list

Q 2. To what extent do you agree with this statement?

Agree

Comment:

The Council currently maintains a waiting list although some additional information would be required and the application form would need to be reviewed to include all information outlined above. However, the Council is concerned that a strong emphasis is being placed on allotments and not opportunities to register for alternative food growing opportunities such as community gardens, raised beds and this should also be included rather than a formal allotment being the only solution. The Council proposes to ask applicants if they would consider alternative options and record this on the waiting list also as the outcomes are broadly the same.

In terms of joint applications, clarification is sought in respect of joint applicants then making separate applications (a married couple who have separated for example) and does that mean they retain two places on the list or as stated above, is it a single request?

112. Duty to provide allotments

This section places a duty on local authorities to take reasonable steps to ensure (1) that the number of people on their waiting list does not exceed half the total number of allotments owned and leased by the authority; and (2) that a person on the list does not wait more than five years for an allotment. In respect of (2), as agreed during the passage of the Bill, that part of the duty will take effect later than the rest of Part 9. For local authorities which do not, when section 112 comes into force, own or lease any allotments, this duty applies when there are 15 people on the waiting list maintained under section 111. For local authorities which already own or lease allotments when the section comes into force, the duty applies when only one person is on the waiting list.

Subsection (4) provides that local authorities must have regard to the desirability of making available allotments that are reasonably close to where people on the relevant authority's waiting list reside. There is no definition of "reasonably close" but as a guide, allotments within a 5 mile radius, or within a 30 minute journey on public transport from where people on the waiting list reside is considered reasonably close.

Q 3. To what extent do you agree with this statement?

Strongly disagree

Comment:

South Lanarkshire has an extensive mix of urban and rural areas with widespread communities. To identify suitable land, fund and create an allotment site for 1 person within a 5 mile radius or 30 min bus journey is unrealistic in terms of funding as well as geographical spread and limited availability of land in certain locations. As a result of ongoing reductions in Council funding, Councils do not have the resources to manage a growing number of sites and if a legislative requirement, Government funding should be identified to allow Councils to meet their obligations.

For those who live in remote villages, they may have to travel more than 5 miles or a 30 min bus journey to access other key services and perhaps this should be taken into account when determining what is reasonable.

To ensure the Council can exercise flexibility in managing waiting lists the Council would suggest that three issues be considered: (1) that allotments that are provided by third parties on land leased by the Council for that purpose, (2) for provision of allotments by third parties within the Council area e.g. community and local growers groups and (3) for land that is categorised as providing wider food growing opportunities all contribute to the managing the waiting list rather than just allotments.

114. Access to allotment and allotment site

This section places a duty on local authorities to provide reasonable access to allotments and allotment sites that it leases to tenants. Reasonable adjustments should be made in order that all tenants, including those with a disability, have physical access to their allotment plot.

Q 4. To what extent do you agree with this statement?

Agree

Comment:

The Council has no issues with this however available land may be more challenging in certain locations. There is a balance between providing a site that is Equality Act compliant and providing a site which is not but may be the only available land within a reasonable distance from a large number of applicants in a particular location.

115. Allotment site regulations. 116. Allotment site regulations: further provision

Section 115 places a duty on local authorities to publish allotment site regulations within two years from the date this section comes into force, and section 116 makes further provision about the procedure local authorities are to follow in making such regulations. Local authorities should have consulted widely with relevant stakeholders within their areas prior to publication of new regulations. In preparing their regulations, local authorities should take into consideration any existing allotment site regulations already in place at independently managed sites.

Q 5. To what extent do you agree with this statement?

Agree

Comment:

The Council currently has rules and regulations for each of our two existing sites however these require to be reviewed and standardised following consultation with existing ploholders. Whilst it is accepted that there will be mandatory information required, local authorities must have the scope able to reasonably vary these to reflect local circumstances. Guidance on mandatory items needs further clarification before rules can be finalised.

119. Duty to prepare food growing strategy

When developing their food growing strategies, it would be good practice for local authorities to consult, wherever possible, with Grow-Your-Own communities within their areas to understand how best to offer Grow-Your-Own opportunities and to assist with managing waiting lists.

Q 6. To what extent do you agree with this statement?

Agree

Comment:

This proposal would appear to contradict the information required on waiting lists (as per 111 comments above). Information collated at the outset could cover alternatives as well as formal allotments so that Councils can take a view on how best to meet an individual request.

Clarification sought that if an alternative is offered and declined, this should be reportable in the event that an individual allotment cannot be provided.

120. Duty to review food-growing strategy

As part of the review of the food-growing strategy, the local authority should compare the total number of people on their allotment waiting list with the total number of allotments in their area. They should also look at the length of time a person has been on the waiting list. If the number of people waiting for an allotment site is more than half the total number of allotments, or the person on the list has waited longer than 5 years to be offered an

allotment, the local authority should make changes to their food-growing strategy and look at increasing Grow-Your-Own opportunities within their area.

Q 7. To what extent do you agree with this statement?

Strongly disagree

Comment:

The Council is in the process of identifying sites in Council ownership that would offer alternative food growing opportunities. However, the focus is on allotment provision and clarification is required on whether the offer of an alternative solution will satisfy the Government in terms of those who have waited more than 5 years or are over the prescribed 50%

The ongoing reduction in Council funding, and, a considerable increase to what is considered a standard allotment (250m²) will provide a significant challenge, indeed could be viewed as an unachievable target, in terms of managing to keep the waiting list to under 5 years.

123. Delegation of management of allotment sites

This section allows a person (usually an allotment association) to request to take on some of the functions of a local authority. The functions that may be delegated are clearly described in section 123(3). If an authority agrees to delegate functions to a person, consideration should be given to whether a reduction in rent might be warranted.

Q 8. To what extent do you agree with this statement?

Neither agree or disagree

Comment:

The Council is required to implement a charging review to standardise charges for all sites which will reflect that applicants could request up to 250m² which is more than double a full plot currently. Until completed, we are unable to confirm whether a reduced rent is feasible or appropriate as the Council is not in a position to subsidise additional sites with ongoing budget reductions.

124. Promotion and use of allotments: expenditure

This section provides a specific power for local authorities to incur expenditure for the purpose of promoting allotments in its area and providing training to allotment tenants and potential tenants about the use of allotments. In exercising this power, local authorities should consider how best to promote allotments in their area. This can include linking with organisations such as health boards and housing associations to encourage non-growers to visit allotment sites in their areas in recognition of the wider benefits growing food has in our communities.

Special consideration should be given to how best to engage with communities in areas of multiple socio-economic disadvantage.

Local authorities should use waiting lists to understand the demand for allotments in their areas and may choose to offer funded training to those on the list who are going to be offered a lease. This will ensure that newly awarded plot-holders have the skills to begin growing their own food.

Q 9. To what extent do you agree with this statement?

Neither agree or disagree

Comment:

The Council is in the process of creating a toolkit for those interested in food growing including creating community led solutions. For those being offered an allotment, we offer initial advice and also have an email database to keep in regular contact and provide updates. However, in terms of promoting allotments and providing formal training, the

Council has limited resources which will be stretched if the number of current sites increases.

Further Guidance

Do you think we have captured all those sections, relating to functions of local authorities that require further guidance?

Q 10. To what extent do you agree with this statement? Disagree

Comment:

Our duty to provide food growing opportunities is clear and we accept that the Council needs to take reasonable steps to ensure compliance. At the same time it must be recognised that to ensure full compliance, as currently drafted, would represent a significant challenge in terms of funding and extent of suitable and available land. Therefore, it is recommended that any test for compliance should be based on reasonable steps rather than being mandatory without any due considerations to constraints.

Report

9

Report to:	Community and Enterprise Resources Committee
Date of Meeting:	12 December 2017
Report by:	Executive Director (Community and Enterprise Resources)

Subject:	Community Benefit Funds – Renewable Energy Fund Grant Applications
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ consider a grant application to Nutberry Renewable Energy Fund from Thornton Road Community Centre Association
- ♦ consider a grant application to Whitelee Renewable Energy Fund from East Renfrewshire Council
- ♦ consider a grant application to Blacklaw Renewable Energy Fund from Lanark Community Development Trust

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that a grant be awarded to Thornton Road Community Centre Association of up to £14,995 from Nutberry Renewable Energy Fund towards the Thornton Road Community Centre Association project to acquire a community facility.
- (2) that a grant be awarded to East Renfrewshire Council of up to £31,839 from Whitelee Renewable Energy Fund towards the management and maintenance of the network of routes throughout the windfarm area which extends into South Lanarkshire.
- (3) that a grant be awarded to Lanark Community Development Trust of up to £76,986.45 from Blacklaw Renewable Energy Fund towards the Castlebank Horticultural Training Facility project.
- (4) that the above grants are subject to match funding being secured and written confirmation of this being received by the Council.

3. Background

3.1. Since 2004, the Council has collected and administered Community Benefit funding through Planning and Economic Development Services. The service is responsible for securing the contributions from developers, advising potential applicants, assessing applications and monitoring projects to ensure that the community benefits associated with each project are delivered. Processes are continuously reviewed and refined to make it as straightforward as possible to ensure the necessary support is delivered to eligible communities.

3.2. Details of all grant awards, including those grants up to £20,000 which had been approved by the Head of Planning and Economic Development Services under delegated authority, are reported annually to the Committee.

4. Proposals

Nutberry Renewable Energy Fund

Thornton Road Community Centre Association — £53,660

Proposed Grant Award – £14,995 – Intervention rate 28%

- 4.1. Thornton Road Community Centre Association (TRCCA) was formed by local volunteers for the benefit of Kirkmuirhill, Blackwood and the surrounding area. The organisation became a Scottish Charity in June 2015.
- 4.2. A range of activities are held in the premises for all sections of the community. TRCCA lease their present facility from South Lanarkshire Council on a sub-lease which expires in August 2018. The head lease between the property owner and South Lanarkshire Council also expires in August 2018. TRCCA are seeking to purchase the property from the current owner to guarantee its long term future in the community
- 4.3. Acquisition of the property will enable TRCCA to develop the range of services it offers the local community and offer them at times that are convenient for users.
- 4.4. The application scored 34/50 during the assessment process which permits an intervention rate of up to 40% of eligible costs.
- 4.5. The total cost of the project is £53,660 with £25,000 of funding from Falck Auchrobert Community Fund and £13,665 of the group's own funds. SLC Community Benefit Fund will contribute the remaining balance, an award of up to £14,995, representing an intervention rate of 28%.
- 4.6. The acquisition of the property will take place in early 2018 with ownership commencing upon expiry of the existing sub lease in August 2018.

Whitelee Renewable Energy Fund

East Renfrewshire Council – Management and Maintenance– £97,966

Proposed Grant Award – £31,839 – Intervention rate 32.5%

- 4.7. The Enterprise Resources Committee on 27 June 2007 approved a Section 75 Agreement which placed an obligation on the Council to jointly prepare and implement an access strategy for Whitelee Windfarm.
- 4.8. The maintenance of these access works can utilise up to 40% of the community benefit monies received each year.
- 4.9. A ranger service, managed by East Renfrewshire Council, is presently employed which significantly reduces the ongoing costs of maintenance over the longer term, allowing more funds to be diverted towards assisting community projects. The ranger service comprises two full time rangers employed by East Renfrewshire Council. They offer a proactive management service and are also able to promote responsible access to a wide range of users.
- 4.10. The project will be managed by the Whitelee Access Officer, who reports on a regular basis to the three authorities within whose boundaries the windfarm is located.
- 4.11. The application scored 34/50 during the assessment process which permits an intervention rate of up to 40% of eligible costs.

- 4.12. The total cost of the project is £97,966 with £66,127 of funding from East Renfrewshire Council. SLC Community Benefit Fund will contribute the remaining balance, an award of up to £31,839, representing an intervention rate of 32.5%.
- 4.13. Works are scheduled to commence in November 2017 and be completed by April 2018.

Blacklaw Renewable Energy Fund

Lanark Community Development Trust – Castlebank Park – £191,250
Proposed Grant Award – £76,986.45 – Intervention rate 40%

- 4.14. Lanark Community Development Trust was formed in 2009 as a charity limited by guarantee. The Trust has 12 board members and a wider membership of 111 people. The Trust aims to reinforce success in Lanark by funding new activities, encouraging local projects, advancing education and community development and maintaining the historical town. The Trust has a successful track record of secured funding and has undertaken a wide range of projects within the town over the last few years.
- 4.15. The project involves the creation of a multi-use community space which will provide opportunities for learning and development. This will be achieved by developing and expanding the derelict sawmills buildings within Castlebank Park in Lanark. There will be opportunities for local people to gain new skills, build their confidence and capabilities in an engaging and sustainable way.
- 4.16. Facilities created will include a large learning space, a smaller classroom, an office, kitchen and storage corridor which will link to the existing toilet block and growing spaces.
- 4.17. The application scored 33/50 during the assessment process which permits an intervention rate of up to 40% of eligible costs.
- 4.18. The total cost of the project is £191,236.45 with £114,250 of funding sought from Leader (part of the Scottish Rural Development Programme) - a decision will be made on this funding request on 12 December 2017. The SLC REF Community Benefit Fund will contribute the remaining balance, an award of up to £76,986.45, representing an intervention rate of 40%.
- 4.19. Works are scheduled to commence in February 2018 and be completed by August 2018.

5. Employee Implications

- 5.1. There are no employee implications arising from this report.

6. Financial Implications

- 6.1. All Renewable Energy Funds have sufficient resources to meet the proposed grant award commitment detailed in this report.

7. Other Implications

- 7.1. The risks associated with the project are focussed on the potential for cost overruns or delays to the programme. The applicant has agreed that any cost increases will be managed within their present budget subject to agreement on any changes to the proposed project. This is highly unlikely to have an impact on the Council.
- 7.2. There are no implications for sustainability in terms of the information contained within this report.

8. Equality Impact Assessment and Consultation Arrangements

- 8.1. This report does not introduce a new policy, function or strategy and, therefore, no impact assessment is required.
- 8.2. All necessary consultation arrangements, including liaison with Housing and Technical Resources, and any community consultations, have taken place.

Michael McGlynn

Executive Director (Community and Enterprise Resources)

21 November 2017

Link(s) to Council Values/Objectives

- ◆ Improve health and increase physical activity
- ◆ Develop a sustainable Council and communities
- ◆ Strengthen partnership working, community leadership and engagement
- ◆ Tackle disadvantage and deprivation
- ◆ People focused

Previous References

- Executive Committee Report 31 October 2004
- Enterprise Resources Committee 27 June 2007
- Enterprise Resources Committee 20 May 2009
- Enterprise Resources Committee 15 February 2012

List of Background Papers

- Completed Grantvisor REF Grant Application Form, associated information, supporting documents received from Thornton Road Community Centre Association.
- Assessment and decision documents on Grantvisor
- Completed Grantvisor REF Grant Application Form, associated information, supporting documents received from East Renfrewshire Council.
- Assessment and decision documents on Grantvisor
- Completed Grantvisor REF Grant Application Form, associated information, supporting documents received from Lanark Community Development Trust.
- Assessment and decision documents on Grantvisor

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:- Stuart Hodge, Project Development Officer, Planning and Economic Development Services Ext: 4759 (Tel: 01698 454759)
E-mail: stuart.hodge@southlanarkshire.gov.uk

Report

10

Report to: **Community and Enterprise Resources Committee**
 Date of Meeting: **12 December 2017**
 Report by: **Executive Director (Community and Enterprise Resources)**

Subject: **Strathaven Conservation Area Regeneration Scheme (CARS) – Grant Application**

1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ Inform the Committee of a grant application to Strathaven CARS from Michelle and Kris Paterson (t/a Say It Baby Gifts)

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that a grant be awarded to Michelle and Kris Paterson (t/a Say It Baby Gifts) of up to £50,375 from Strathaven CARS towards the external fabric improvements, including shopfront works, at 2 Townhead Street, Strathaven.
- (2) that the above grant is subject to match funding being secured and written confirmation of this being received by the Council.

3. Background

- 3.1. Historic Environmental Scotland operate a Conservation Area Regeneration Scheme (CARS) which provides financial assistance, over a five year period, for regeneration and conservation based initiatives undertaken by Councils, National Parks, Community Groups and Third Sector organisations.
- 3.2. South Lanarkshire Council submitted a bid for funding to undertake such a regeneration scheme in the Strathaven Conservation Area in August 2014 which was approved in January 2015 with an award of £625,000 of support from Historic Environmental Scotland.
- 3.3. A key eligibility requirement is the need for the development of a partnership between South Lanarkshire Council and a range of local community groups. This partnership has been strengthened over the past three years with consultation events reflecting strongly the desire to support the CARS proposal.
- 3.4. The CARS project is delivered through a partnership between the Council and community representatives drawn from Avondale Civic Society, Strathaven Community Council, Strathaven Business Association and the Rotary Club of Strathaven. This links into established community / Council governance structures, such as the Strathaven Town Group, and the activities and priorities that they are pursuing.

- 3.5. Enterprise Resources Committee on 16 May 2016 approved the Strathaven CARS project and a mechanism for award of grant funding, similar to existing renewable community benefit fund processes with authority delegated to the Head of Planning and Economic development for grants up to £20,000 and Community and Enterprise Resources Committee for grants above £20,000.

4. Proposals

- 4.1. Strathaven CARS
Michelle and Kris Paterson (t/a Say It Baby Gifts) - £64,584
Proposed Grant Award – £50,375 – Intervention rate 78%
- 4.2. The applicants own the property at 2 Townhead Street which accommodates the business, Say It Baby Gifts, and are seeking a grant for a range of external fabric improvements.
- 4.3. The proposed works include re-roofing of the property, stone repairs, new rainwater goods, new leadwork and flashings and new shop signage.
- 4.4. The proposed works have been developed in conjunction with John Gilbert Architects, a Conservation Accredited Architect.
- 4.5. The application passed the assessment process and an intervention rate of up to 80% of eligible costs is permitted under the terms of the project.
- 4.6. The total cost of the project is £64,584 with £14,209 of funding from the applicant's own funds. Strathaven CARS will contribute an award of up to £50,375, representing an intervention rate of 78%.
- 4.7. The works are scheduled to begin in early 2018 with completion by July 2018.

5. Employee Implications

- 5.1 There are no employee implications arising from this report.

6. Financial Implications

- 6.1. Strathaven CARS has sufficient resources to meet the proposed grant award commitment detailed in this report.

7. Other Implications

- 7.1. The risks associated with the project are focused on the potential for cost overruns or delays to the programme. The applicant has agreed that any cost increases will be managed within their present budget subject to agreement on any changes to the proposed project. This is highly unlikely to have an impact on the Council.
- 7.2. There are no implications for sustainability in terms of the information contained within this report.

8. Equality Impact Assessment and Consultation Arrangements

- 8.1. This report does not introduce a new policy, function or strategy and, therefore, no impact assessment is required.
- 8.2. All necessary consultation arrangements, including any community consultations, have taken place.

21 November 2017

Link(s) to Council Values/Objectives

- ◆ Improve the quality of the physical environment.
- ◆ Develop a sustainable Council and communities
- ◆ Strengthen partnership working, community leadership and engagement
- ◆ Efficient and effective use of resources
- ◆ People focused

Previous References

- 15 December 2015 – Planning Committee
- 17 February 2015 – Enterprise Resources Committee
- 17 May 2016 – Enterprise Resources Committee

List of Background Papers

- Strathaven CARS Application Form.
- Strathaven CARS award letter.
- Completed Grantvisor Strathaven CARS Grant Application Form, associated information, supporting documents received from Michelle .
- Assessment and decision documents on Grantvisor

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:- Stuart Hodge, Project Development Officer, Planning and Economic Development Services Ext: 4759 (Tel: 01698 454759)
E-mail: stuart.hodge@southlanarkshire.gov.uk

Report

11

Report to: **Community and Enterprise Resources Committee**
 Date of Meeting: **12 December 2017**
 Report by: **Executive Director (Community and Enterprise Resources)**

Subject: **Scottish Government Vacant and Derelict Land Fund Programme 2016/2017**

1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ Advise the Committee of progress made during 2016/2017 in implementing the South Lanarkshire Delivery Plan for the Scottish Government financed Vacant and Derelict Land Fund (VDLF) and to agree the VDLF Programme for 2017/2018.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the progress made during 2016/2017 in delivering the agreed Vacant and Derelict Land Fund Programme in South Lanarkshire be noted.
- (2) that the allocation of funds in the 2017/2018 Vacant and Derelict Land Fund Delivery Plan, as set out in paragraphs 7.1 to 7.4 and Appendix 1, be approved.

3. Background

3.1 The Scottish Government allocation to South Lanarkshire for the Vacant and Derelict Land Fund (VDLF) for the financial year 2017/2018 is £1,081,921. A Local Delivery Plan was produced in February 2017 to implement the key objectives of the Vacant and Derelict Land Fund which are to:-

- tackle long-term Vacant and Derelict Land
- stimulate economic growth and job creation
- develop a diverse sustainable environment with a focus on temporary and permanent greening
- support Communities to flourish and tackle inequalities

3.2 The Council acknowledges that vacant, derelict and contaminated land acts as a major constraint to the re-development of land and impacts on the quality of life of many residents. The Local Delivery Plan submitted in February 2017 proposed to allocate the VDLF funding to Clyde Gateway URC's Shawfield Phase 2 project which is focused on remediation of sites affected by Chromium VI.

4 Progress achieved in 2016/2017

- 4.1. The 2016/2017 Delivery Plan focused activity on the second phase of the Shawfield National Business District around the former Greggs Bakery site, Southcroft Road. To complement the Phase One development, which will accommodate office and business use, the Phase Two area will provide serviced industrial sites. In order to achieve this, the same package of works that were implemented on the Phase 1 site are required - remediation, infrastructure, drainage and public realm improvements.
- 4.2. During 2016/2017, Clyde Gateway has undertaken site investigations, laboratory trials and site based remediation testing at Shawfield Phase 2. A masterplan has also been developed aimed at creating a new spine road and new industrial/business platforms in the location.
- 4.3. The results of the site investigations have identified a number of contamination 'hotspots' with levels of chromium many times higher than those experienced on the Shawfield Phase 1 site. Site remediation trials have indicated that the chromium contamination in these hotspots can be significantly reduced by up to 95% with chemical treatment. However, a remediation strategy which meets SEPA environmental targets for water quality has not yet been agreed with SEPA and this has delayed the full programme of activity that was expected in 2016/2017.
- 4.4. As a result of this delay, only £381,000 of VDLF grant was expended by the end of 2016/2017, with £555,000 being carried forward into 2017/2018.

5. Original 2017/2018 Delivery Plan Proposal

- 5.1. As noted in Section 3.2, the Delivery Plan submitted to the Scottish Government was focused on Clyde Gateway URC activity at Shawfield Phase 2. After a delay, due to negotiations with other VDLF eligible local authorities on grant conditions, the Scottish Government issued the VDLF grant offer on 29 August 2017.
- 5.2. On 18 September, Clyde Gateway URC formally advised they would not be in a position to spend the 2017/2018 VDLF grant monies. The Clyde Gateway URC project activity which was expected to take place this financial year has been delayed whilst further remediation options are developed and tested and a remediation strategy agreed.

6. Alternative VDLF Project Site Locations

- 6.1. Following discussion with Planning Services, Housing and Technical Resources and Environmental Services on potential alternative sites for VDLF activity, a site located at Glen Esk, East Kilbride which was historically a land fill location in the 60's and 70's was identified as the only suitable alternative as it met VDLF eligible criteria and was in Council ownership. It is adjacent to the former St. Leonards Primary School site which is earmarked for development by the Council for social/affordable housing.
- 6.2. Following an approach to the Scottish Government, they have agreed that the Glen Esk site can be included in a revised delivery plan proposal.

7. Revised VDLF Local Delivery Plan 2017/2018

- 7.1. A revised draft Local Delivery Plan has now been prepared. The focus of the plan is remediation of contamination, removal of environmental hazards and ability to develop quality greenspace in the Glen Esk location. Whilst the site offers potential to increase the number of new homes to be developed, it would be premature to identify this as an end use until all of the options on site uses, ground conditions and remediation plans are explored.

- 7.2. From a VDLF perspective, the removal of environmental problems is a key benefit. The re-use of the site will then become the next priority. The bid, at this stage, seeks to align with the VDLF 'greening' priority set out Section 3.1.
- 7.3. A summary of the Local Delivery Plan is attached in Appendix 1. Scottish Government has indicated that they will seek Scottish Ministers' approval to the revised plan.
- 7.4. The VDLF for this year will be utilised to determine the exact nature of the problems at the site and then seek to address them within the funding available. It will also allow a masterplanning exercise to be undertaken to assess/consider what areas are suitable for 'greenspace' type uses and what areas could be 'developable'.
- 8. Employee Implications**
- 8.1. There are no employee implications. Proposed workstreams associated with Glen Esk can be managed using existing staff resources.
- 9. Financial Implications**
- 9.1. The 2017/2018 programme costing £1,081,921 will be funded from the Scottish Government Vacant and Derelict Land Fund allocation.
- 10. Other Implications**
- 10.1. The key risks associated with this project is focused on the potential for cost overruns or delays to the programme. These risks will be managed by Planning and Economic Development Services in consultation with Housing and Technical Resources.
- 10.2. There are no significant issues in terms of sustainability arising from the recommendations in this report, indeed, the project will lead to significant environmental improvements with a focus on sustainable development.
- 11. Equality Impact Arrangements and Consultation Arrangements**
- 11.1. This report does not introduce a new policy, function or strategy and, therefore, no impact assessment is required.
- 11.2. The vacant and derelict land programme is monitored by officers from Community and Enterprise Resources in consultation with Housing and Technical Resources. Local Delivery Plan was prepared in consultation with them.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

21 November 2017

Link(s) to Council Objectives/Values

- Support the local economy by providing the right conditions for growth, improving skills and employability.
- Strengthen partnership working, community leadership and engagement.

Previous References

- Enterprise Services Committee of 12 July 2016

List of Background Papers

- South Lanarkshire Council VDLF Delivery Plan – February 2017
- South Lanarkshire Council Revised VDLF Delivery Plan – October 2017

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:- Ken Meek, Project Manager, Planning and Economic Development Services.

Telephone: 01698 455928,

Email: ken.meek@southlanarkshire.gov.uk

APPENDIX 1

VACANT AND DERELICT LAND PROPOSAL

11

SOUTH LANARKSHIRE COUNCIL

Site Address: Glen Esk, East Kilbride	V&DL Register Site Reference No. 8425340
Ownership: South Lanarkshire Council	Period: 2017-2018 Category: Greenspace
Description of Site (including planning status):- <p>The site is a former limestone quarry, acquired by East Kilbride Development Corporation in the 1950's, which was subsequently landfilled with a variety of waste including inert waste, domestic waste and other putrescible material and currently comprises poor quality vacant ground with scrub and shrubbery of a low amenity value. The landfilling operations have also occurred outwith the former limestone quarry area with previous site investigations identifying significant areas of made ground.</p> <p>The site currently has no waste management license and was regulated at the time, under the Control of Pollution Act 1974. It is not regulated by SEPA but is within the ownership of South Lanarkshire Council.</p> <p>It is designated as 'open space' in the Local Development Plan.</p> <p>Link to Local Plans and Priorities</p> <p>The proposed uses for the sites are consistent with the South Lanarkshire Local Development Plan (Adopted June 2015)</p> <p>The site is a key priority for the Council and its remediation and re-use as high quality greenspace is consistent with UK Government, Scottish Government. National Planning Framework and Local Development Plan objectives.</p> <p>Planning</p> <p>The proposed investigation and remediation works do not require planning consent. Proposals to implement additional greenspace works will require to be the subject of a local consultation exercise and application for planning permission.</p>	
Proposed Activity in 2017/2018 - £1,081,921 <p>We do not have any records regarding the volumes or composition of material being disposed of at this site during its operation although there may be non conforming material disposed of at this location. According to previous site investigation boreholes, we are aware that domestic waste including rags and paper were disposed of at this location along with other material which is likely to be contributing to the elevated methane and carbon dioxide levels.</p> <p>Work plans for the following risks will be prepared and implemented.</p>	

APPENDIX 1

Gas emissions

A key risk is the presence of putrescible waste at this location which has resulted in the production of significantly elevated levels of methane and carbon dioxide. In 2004 a specialist system was commissioned to mitigate this risk due to the discovery of significantly elevated levels of methane and carbon dioxide in the area. The gas venting system which was designed to drive the soil gas being generated towards a gas venting trench for disposal is no longer operational.

Leachate

It is understood that leachate is being generated on this site and may be entering into the nearby surface waters into a feeder burn for the Rotten Calder which has been identified by SEPA as having elevated ammonia from a landfill source. Site investigation will establish if this is the source. Thereafter mitigation measures can be designed to address the watercourse issues currently being experienced.

Settlement

The site is undergoing signs of uneven settlement and has dropped from its original level with regard to an existing gas venting trench and a previous borehole installation for gas monitoring appears to have sunk on site and can no longer be traced. Uneven depressions and other significant pockets of uneven ground exist at this location and the site appears to have dropped overall by approximately 0.5 metres from the adjacent footpath level.

Access

The site is currently surrounded by residential developments and has been used informally by the local community including as a walking access between two residential areas. A vacant site (the former local primary school) lies to the north of the site and could be developed for social/affordable housing as part of a wider masterplan for the area.

The affordable housing area to the north has been identified by the Council as having potential to attract Housing Infrastructure Fund support, however this funding would not address the gas emissions issues. VDLF intervention at this location could act as a catalyst for development which in turn would create a positive link between the different residential estates in the area by increasing the number of core paths and greenspace networks in this location.

Sustainability

The proposal would allow for the recycling of material within the landfill and allow the reuse of the resource for a more beneficial activity. By recycling and segregating out the recyclable materials from the former landfill site, this will allow for valuable resources to be reclaimed from the landfill site. This would then allow for the non recyclable materials to be disposed of in a correct manner and prevent any ongoing pollution issues.

Health and Safety

Health & safety requirements will be done in accordance with best practise and utilise resources who have experience in this area and have carried this type of work out on previous occasions.

Site Investigation, Masterplanning and Implementation Plan

Addressing landfill issues would restore the site to beneficial use for the community. Arrangements are already in place to move quickly to implement these activities.

Without this investment this area will continue to be blighted by contamination constraints. The scale of the challenges in the area will continue to deter investment and constrain development to bring back into beneficial use.

APPENDIX 1

Evidence of Partnership Approach

Glen Esk can only be successful if it is delivered in partnership with other key players incl. SEPA, Central Scotland Green Network and the local communities who live in the area.

A series of events will be held with all the key stakeholders during the development and implementation phases of the works.

Support of the Community and Other Interests

South Lanarkshire Council is committed to community engagement. Community engagement events are proposed following approval of the VDLF Delivery Plan and prior to the submission of a planning application for the proposals.

Demonstration of Added Value / Additionality

A sustainable approach to development recognising Scotland's transition to a low carbon economy will be a key consideration in the development of the proposals for Glen Esk.

The goal of sustainable development is to enable all people throughout the world to satisfy their basic needs and enjoy a better quality of life without compromising the quality of life of future generations.

Sustainable development is integral to the Scottish Government's overall purpose - to focus government and public services on creating a more successful country, with opportunities for all of Scotland to flourish, through increasing sustainable economic growth.

For the Glen Esk remediation works, if the site is not treated, it will remain on the vacant and derelict land register and will not achieve its full potential.

Local management of VDLF resources

SLC will manage the VDLF resources with responsibility for project delivery and expenditure of funds.

Indicative Costs:

VDLF funding

SLC VDLF Allocation	£1,081,921
Total	£1,081,921

Timescale for Completion:

Expenditure of the 2017/2018 packages of work (as outlined above) will be committed by March 2018 with works completing in March 2019.

Fit with Single Outcome Agreement:

- Support the local economy by providing the right conditions for growth
- Improving skills and employability
- Efficient and effective use of resources
- Sustainable development

Estimated Economic / Job Outputs:

- Site area to be remediated – 5.4 HA
- FTE construction jobs on remediation works – 3
- Training places created – 1

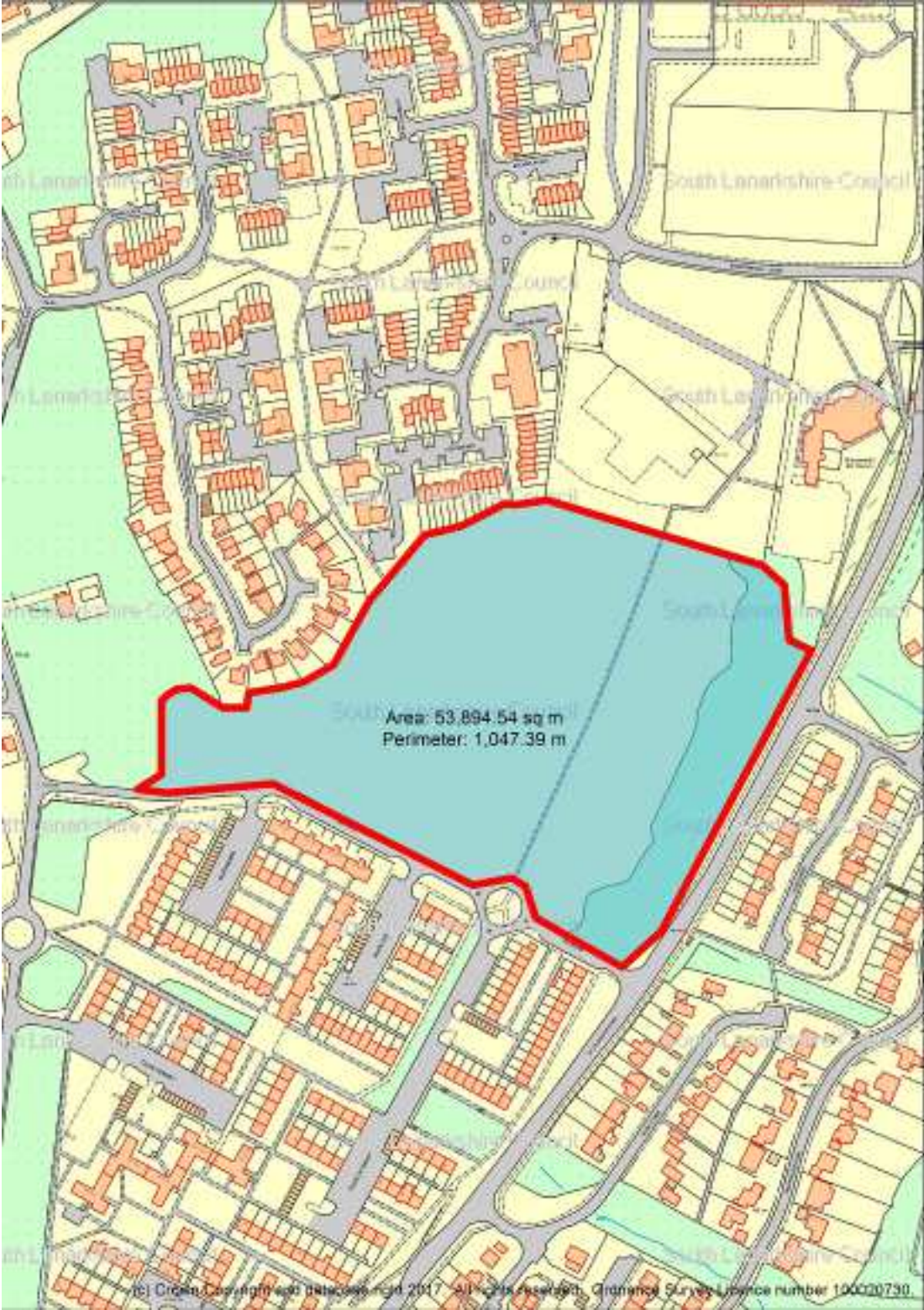
APPENDIX 1

Context Plan



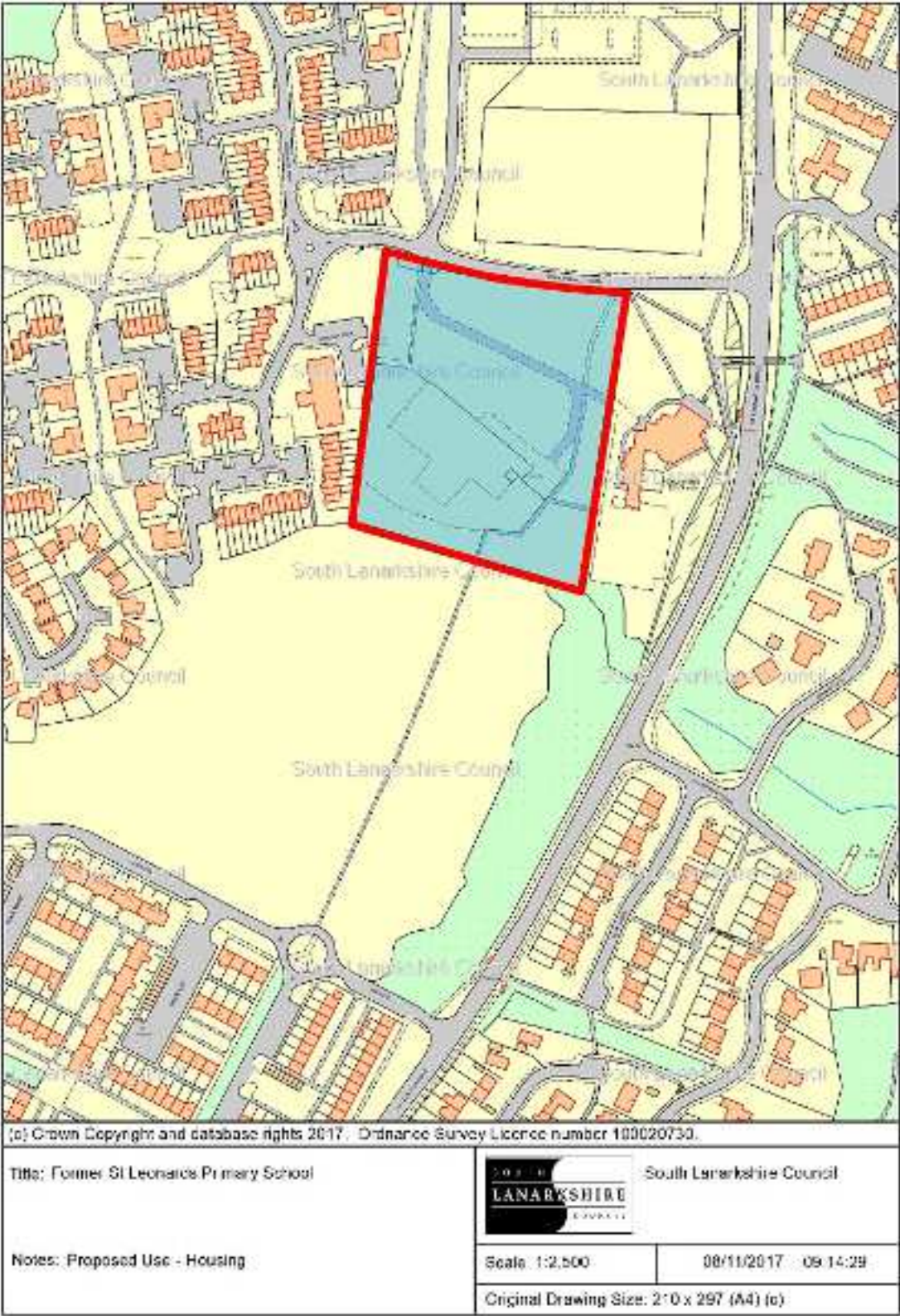
APPENDIX 1

Site Plan



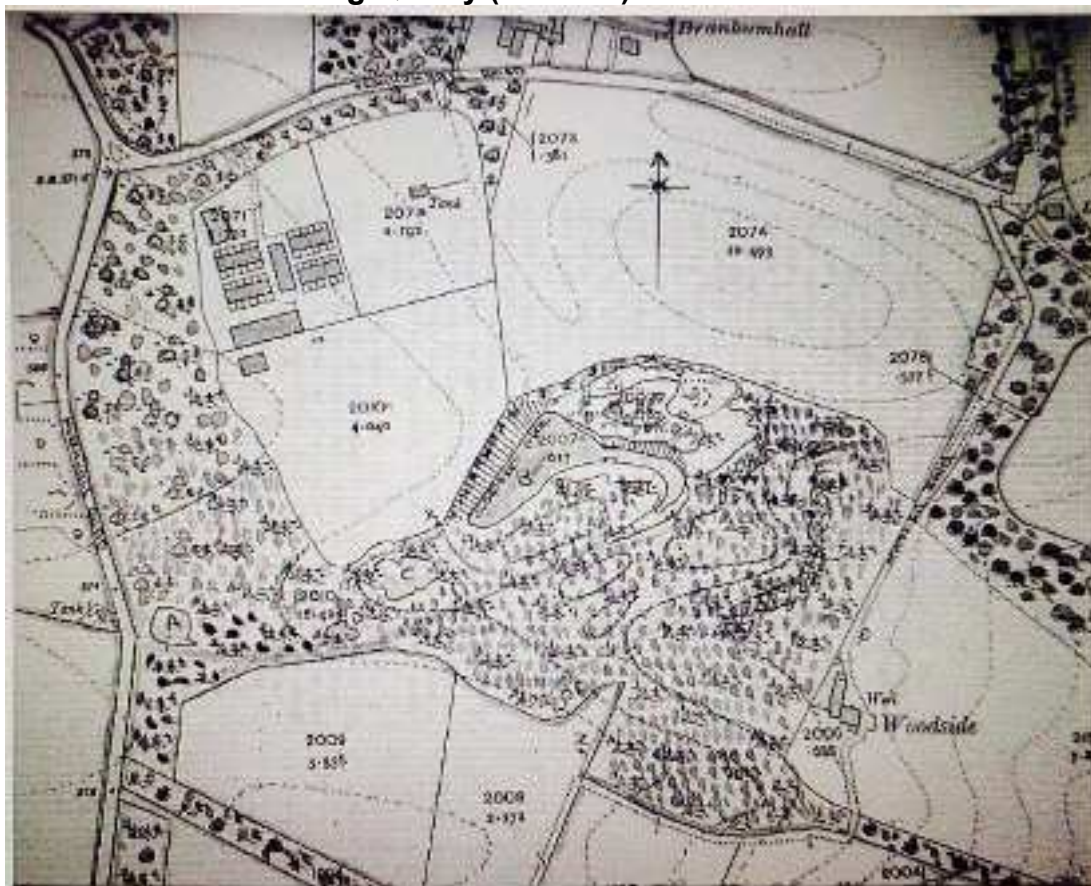
APPENDIX 1

Proposed Site for Housing (Former School)



APPENDIX 1

Historical Plan showing Quarry (disused)



Report

12

Report to	Community and Enterprise Resources Committee
Date of Report:	12 December 2017
Report by:	Executive Director (Community and Enterprise Resources)

Subject:	Cameronian Hall, Larkhall
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ advise the Community and Enterprise Resources Committee of the imminent closure of Cameronian Hall, Larkhall.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the imminent closure of Cameronian Hall, Larkhall be noted.

3. Background

- 3.1. The Cameronian Hall is managed by South Lanarkshire Leisure and Culture Limited (SLLC) on the Council's behalf. It was constructed in 1940 and has been generally maintained in a manner consistent with a hall of its age and type. Many elements of the building are at the end of their economic life and would require significant investment in order to provide continued service delivery. Furthermore, over the last few years, the hall has suffered from chronic and extensive deterioration most likely as a result of water ingress and concealed rot.
- 3.2. The hall is used for a range of standard lets but has two separate bespoke areas with stand alone entrances which are used for subject specific lets: (1) a rifle range and (2) a fully equipped boxing gym with a permanent boxing ring.
- 3.3. Recent failure in the fabric of the building, including the serious buckling of the main hall floor, have resulted in SLLC relocating all standard lets from the property and engaging with the rifle club and boxing gym to advise them of the hall's anticipated closure. A dog club which used the facility was offered alternative accommodation, however, this did not suit their exact needs.
- 3.4. The Council has spent approximately £85,000 on the property since 2002/2003, including approximately £15,000 on roof repairs.

4. Recent Inspections and Assessment by SLLC Health and Safety

- 4.1. On 16 and 21 August 2017, officers from the Council's Housing and Technical Resources and SLLC visited Cameronian Hall following comments from staff and users about its deteriorating condition.
- 4.2. On 1 September 2017, SLLC's Health and Safety Officer advised that he had also visited the facility and recorded that he considered the building to be generally in a poor state of repair and no longer fit for the services that SLLC provide.

- 4.3. As a consequence of these visits, officers from the Council and SLLC agreed to close the main hall and adjacent meeting rooms to allow further investigation to be undertaken. Local elected members were informed and the standard lessees from the hall were relocated into nearby alternative facilities.
- 4.4. SLLC also engaged with the rifle club and the boxing club and introduced controls and measures which allowed them to continue to meet in their respective bespoke spaces until more information on the hall's issues was known.

5. Assessment of Building's condition

- 5.1. Housing and Technical Resources, Building Standards and Environmental Services have now assessed the condition of the Cameronian Hall and a summary of their findings is as follows:-
- given the chronic and extensive nature of the deterioration, the property now requires extensive remedial works to the fabric throughout
 - in particular, significant water ingress to the main, high level roof has caused visible deterioration to internal building fabric and it is highly likely that there is concealed rot to structural timbers
 - long standing water ingress to the lower roof at the hall on the ground floor has caused a significant degree of deterioration to the associated internal finishes, including major splitting and buckling of the wooden floor rendering the main hall unusable
 - the rifle range has long standing issues in respect of the roof to its area which have been caused by water ingress and have resulted in the failure of an internal ceiling in the area of the target range
 - with the closure of the main hall, the travel distance for the boxing club's and shooting range's means of escape are now longer than maximum permitted distance of 15 metres
 - consideration should be given to installing a fire detection and fire alarm system in the boxing gym and shooting range
 - the installation of mechanical extraction is required in the shooting range
 - suitable access to sanitary facilities is required for the shooting range, as these no longer exist for this area with the closure of the main hall
 - to carry out water quality flushing the currently closed part of the property which contains the services would need to be visited on a weekly basis which, given the condition of the property, exposes the operatives to a potentially unhealthy environment on a frequent basis
 - an assessment of the services to determine if a mains water supply could be provided direct to the toilet facilities local to the boxing and rifle club would need to be undertaken
 - although there is currently no indication of existing airborne asbestos fibres, concerns have been expressed relative to the asbestos cement roof sheets, which are currently encapsulated, should the encapsulation become damaged
- 5.2. Housing and Technical Resources have confirmed that to rectify the issues, detailed above, would cost approximately £500,000, which would allow the building to operate in the short term.
- 5.3. Further advice is that a more comprehensive refurbishment is estimated to cost between £1m to £1.5m. Whilst this would secure the existing service delivery in the longer term, the building would not reflect modern requirements and this level of investment was not recommended for a building of the Cameronian Hall's age and type.

6. Boxing gym and rifle range

- 6.1. SLLC staff have met both clubs and, in conjunction with the Council's Estates Service, have been investigating the possibility of providing some form of alternative accommodation within other operational or non-operational properties within the general Larkhall area.
- 6.2. Estates have confirmed that there are no non-operational Council properties in the area that could be used for a boxing gym without major adaptation and no non-operational Council properties in the area that could be used for a rifle range.
- 6.3. SLLC staff have advised the boxing club that there may be scope within the facilities they manage to offer some provision for boxing training, however, as the available spaces are multi-functional and used by various types of groups, the boxing club would need to operate using non-fixed equipment such as portable punch-bags and pop up rings.
- 6.4. SLLC staff have provided the boxing club with an external funding guidance pack to assist them in the purchase of new equipment if required.
- 6.5. There are no properties managed by SLLC that could accommodate a rifle range and the rifle club may have to engage with other rifle clubs that operate outwith the area to continue with their activities.

7. Next Steps

- 7.1. Taking account of outcomes of the condition surveys summarised above, it is considered that the Council has no alternative other than to close the property.
- 7.2. SLLC staff will meet with the boxing club and rifle range to advise them that they can no longer use the facility and will continue discussions to help provide some alternative provision, should this be possible.
- 7.3. The property will be declared surplus to operational requirements by SLLC which will then allow the Council to include the property within its property bulletin.

8. Employee Implications

- 8.1. The SLLC staffing hours attributed to Cameronian Hall have been allocated to service the lets displaced from the hall.

9. Financial Implications

- 9.1. The cost to bring the Cameronian Hall up to an operational standard for up to the next 5 years is circa £500,000.
- 9.2. A more comprehensive refurbishment of the property is estimated to cost £1m to £1.5m.
- 9.3. This level of investment would also impact on funds available for other properties and may compromise future service proposals for the Larkhall area. Recent capital programmes have focused on keeping existing community facilities operational rather than providing new community provision.

10. Other Implications

- 10.1. A review of community and leisure facilities in the Larkhall area has commenced to develop options for future service delivery.

10.2. It would not be standard practice to provide bespoke spaces, such as those used for the boxing club and rifle club, within new community and leisure facilities.

11. Equality Impact Assessment and Consultation Arrangements

11.1. The report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required.

11.2. There is also no requirement to undertake any consultation in terms of the information contained in the report.

Michael McGlynn

Executive Director (Community and Enterprise Resources)

21 November 2017

Link(s) to Council Objectives and Values

- ◆ Improve and maintain health and increase physical activity
- ◆ Improve the quality of the physical environment
- ◆ Efficient and effective use of resources

Previous References

- ◆ None

List of Background Papers

- ◆ None

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:- David Booth, Operations Manager

Ext: 5302 (Tel: 01698 455302)

E-mail: david.booth@southlanarkshire.gov.uk

Report

13

Report to: **Community and Enterprise Resources Committee**
 Date of Meeting: **12 December 2017**
 Report by: **Executive Director Community and Enterprise Resources**

Subject: **Fleet Asset Management Plan 2017**

1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ Advise Committee on the outcomes of the 2017 Fleet Asset Management Plan.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation:-

- (1) that the 2017 Fleet Asset Management Plan Key Facts be noted.

3. Background

3.1. The Executive Committee, at its meeting held on 22 September 2010, approved the implementation of an extended model for Corporate Asset Management from 2011. This included developing Asset Plans across a number of Service areas, in line with CiPFA guidance, and summarised, under an overarching Corporate Asset Management Plan, how each area supports corporate objectives. The Service Areas are Property, Housing, ICT, Roads Infrastructure and Fleet.

3.2. The Fleet Asset Management Plan provides a key source of information and direction on vehicles and is key in determining strategic decisions and defining how the fleet assets are efficiently and effectively utilised. This will ensure that vehicles provide resilient services to meet the changing needs of the Council.

4. Outcomes of the 2017 Fleet Management Plan

4.1. The Asset Management Plan contains information and data relating to the Council's fleet of vehicles. As at March 2017, Fleet Services manage and maintain 1,403 vehicles, with 40% of the Council's vehicles 3 years old or less.

4.2. Of these, 184 vehicles weigh over 3.5 tonnes and are, therefore, subject to specific statutory obligations under the Council's Operating Licence. Fleet Services also provide passenger transport services to Education and Social Work Resources.

4.3. Fleet Services seeks to assess cross-Resource Fleet needs and identify a preferred service delivery model which will reduce costs via efficiencies while continuing to provide a reliable fleet to meet operational needs. The plan also highlights a further year of reduced spend on casual hire vehicles and a reduction in the Fleet Carbon Produced. Key Facts are detailed in Appendix 1.

5. Employee Implications

5.1. There are no Employee Implications contained within this report.

6. Financial Implications

- 6.1. The details of the plans will influence future investment decisions and capital bids, but there are no direct Financial Implications from the production of the Fleet Asset Management Plan.

7. Other Implications

- 7.1. There are no significant issues in terms of sustainability.

8. Equality Impact Assessment and Consultation Arrangements

- 8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.
- 8.2. The statutory Consultation Authorities have confirmed that the Asset Management Plan is exempt from Strategic Environmental Assessment as its implementation will have minimal effect in relation to the environment.

Michael McGlynn

Executive Director (Community and Enterprise Resources)

29 November 2017

Link(s) to Council Objectives/Values

- Improve services for older people
- Develop a sustainable Council and communities
- Improve the quality, access and availability of housing
- Achieve efficient and effective use of resources

Previous References

- Executive Committee report September 2016
- Community and Enterprise Resources Committee Report, Roads Asset Management Plan – 2017 Update, October 2017

List of Background Papers

None

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:- Shirley Clelland, Head of Fleet and Environmental Services

Ext: 4708 (Tel: 01698 454708)

E-mail: shirley.clelland@southlanarkshire.gov.uk

Appendix 1 – Fleet AMP Key Facts

Number of Vehicles Operated by Resources

As at March 2017, fleet assets comprised 1403 vehicles operated across all Council Resources. A summary of the assets is as follow:-

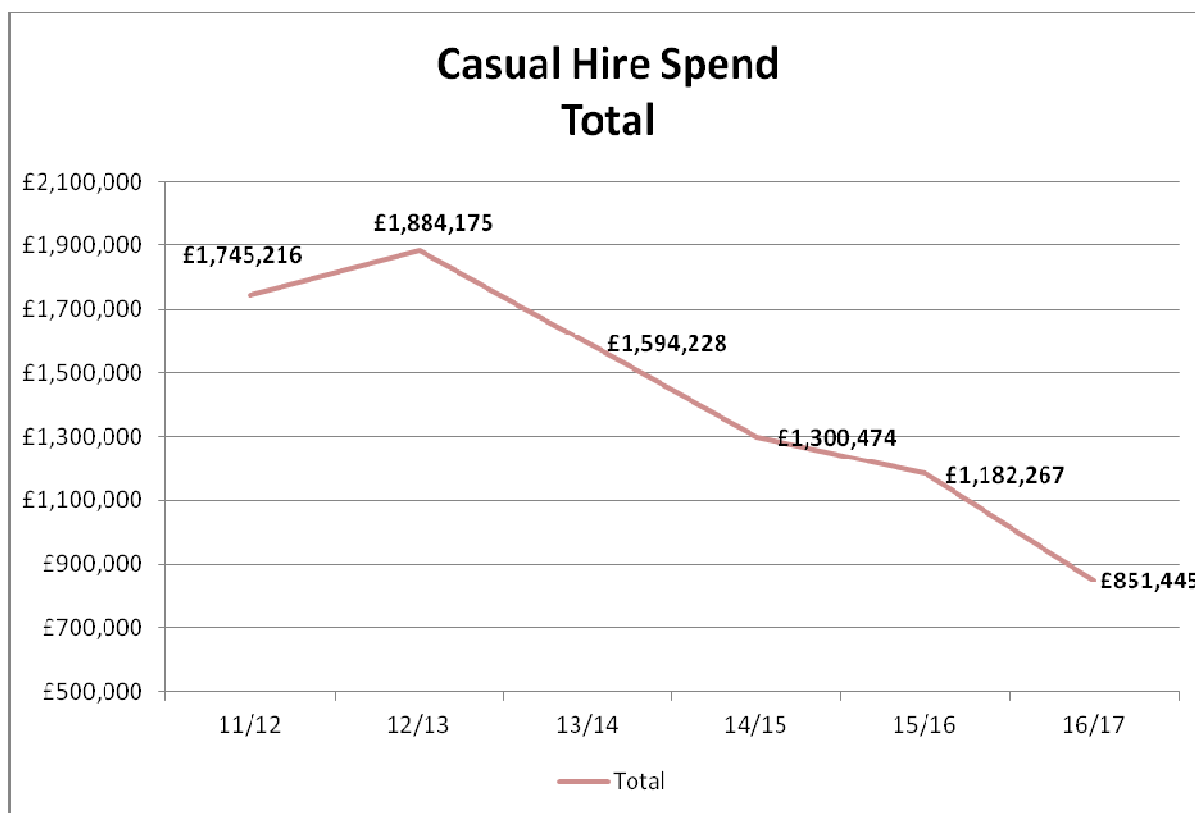
	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
Community	544	567	575	569	517
Corporate	3	3	3	3	3
Education	35	36	34	32	37
Enterprise	147	167	149	146	142
Housing & Tech	434	460	507	544	536
Social Work	87	97	97	114	143
Leisure Trust	22	23	28	27	25
Total	1272	1353	1393	1435	1403

Fleet:- Age Profile

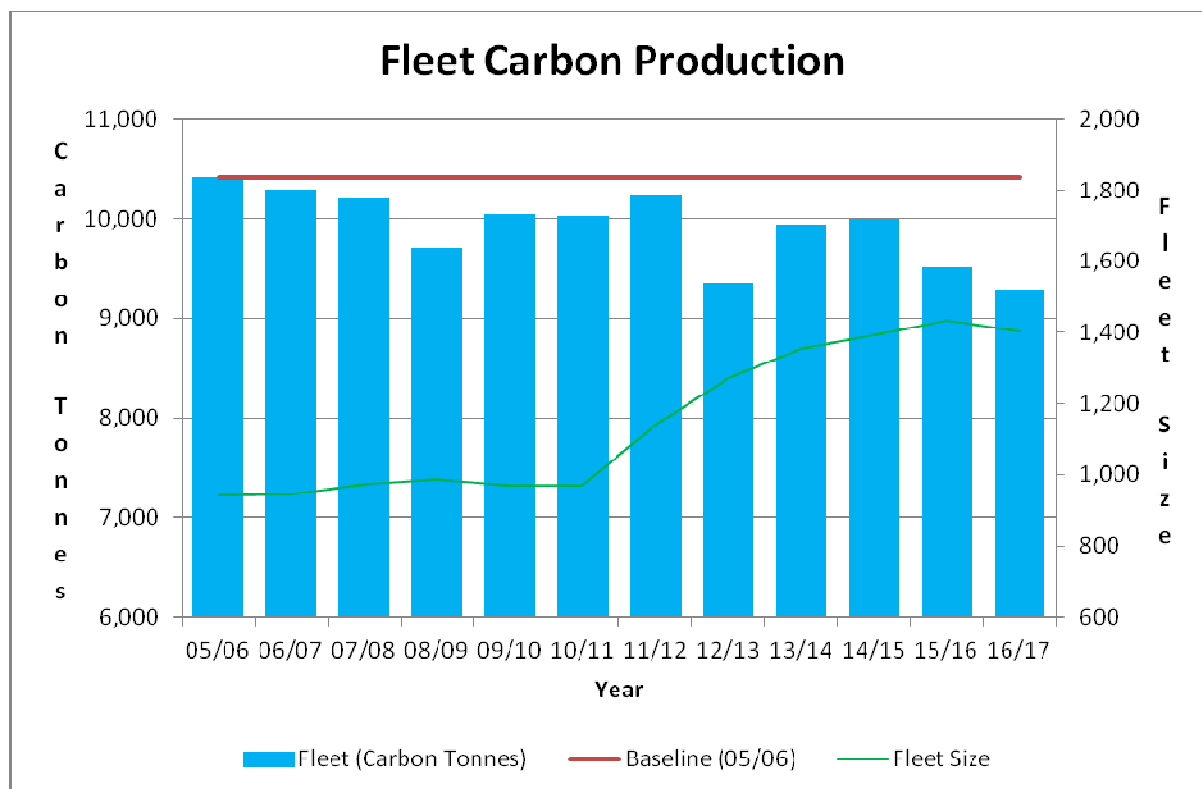
As at March 2017, 40% of the Council's vehicles were 3 years old or less:

	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
Under a year	401	167	194	158	74
1 year old	260	307	166	195	134
2 years old	362	273	425	177	189
3 years old	83	314	291	434	161
Older than 3 years	166	292	317	471	845
Total	1272	1353	1393	1435	1403

Casual Hire Spend – Trend



Carbon Management



Report

14

Report to:	Community and Enterprise Resources Committee
Date of Meeting:	12 December 2017
Report by:	Executive Director (Community and Enterprise Resources)

Subject:	Update on the Community and Enterprise Resources' Risk Register and Risk Control Action Plan
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ Provide an update on the risk register for Community and Enterprise Resources

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the contents of the Resource Risk Register are noted
- (2) that it be noted that the outstanding Risk Control actions will be progressed by relevant officers

3. Background

- 3.1. The Council's Risk Management Strategy promotes consideration of risk in service delivery, planning and decision making processes. The strategy requires Resources to record and review risks and control actions regularly. Community and Enterprise Resources follow the Council guidance in developing, monitoring and updating the Risk Register on an ongoing basis.
- 3.2. The purpose of the Register is to ensure that the Resource is fully aware of the main risks that it has, prioritise these risks and have controls in place to eliminate or minimise the impact of the risk.
- 3.3. The Resource scores the risks in accordance with the Council scoring mechanism which scores risks based on likelihood and impact of risk. This results in risks being scored between 1 – 9 (low – high).
- 3.4. Risks are scored on their inherent risk (risk if we do nothing) and their residual risk (risk after applying controls).
- 3.5. The last update of the Community and Enterprise Resources' Risk Register was reported to both the Community and Enterprise Resources Committees on 11 October 2016.
- 3.6. The Council's top risk register and top risk control plan has been reviewed.

- 3.7. The Central Risk Management Team annually review Resource compliance with the Risk Management Strategy. The outcome of the 2016/2017 review identified that Community and Enterprise Resources achieved 100% compliance.
- 4. Resource Risk Management Group**
- 4.1. The Resource Risk Management Group meets twice per year. The group has responsibility for the promotion and management of risk and ensuring compliance with the Risk Management Strategy. The group is chaired by the Support Manager who acts as the Resource Risk Sponsor and each service is represented on the group by a senior officer.
- 4.2. The work of the group over the last year has focused on the review and update of Resource Risk register and ensuring that the register reflected the Council Plan and individual Service Plans.
- 5. Risk Register**
- 5.1. Work has been completed by the Resource Risk Group to finalise the review of the Resource Risk Register. The update gave consideration to risks at a Service level, as well as strategic Council risks.
- 5.2. The Resource Risk Register will be monitored on an ongoing basis to allow new risks to be added and for the control measures and scores of the existing risks to be reviewed in light of new information.
- 5.3. Risks can result from internal or external influences, with examples being the impact of projected funding cuts or legislative changes or the impact of internal service changes.
- 5.4. The development process for the Resource Plan requires a risk assessment process to be undertaken as appropriate resulting in some actions within the Resource Plan having a corresponding risk identified within the risk register.
- 5.5. The main changes to the register are summarised below:
- Three new risks have been added to the register;
 - Relocation of University of West of Scotland to the new Eco Campus
 - Introduction of fuel card transaction fees
 - Failure to deliver vehicle emission targets
 - Tackling poverty, partnership working and failure to make communities safer and stronger risks have been merged into “Failure to work with key partners to achieve the outcomes of the Local Outcome Improvement Plan”
 - Risk scorings and control measures have been reviewed and updated as required
 - Top risk descriptions have been updated following a comprehensive review
- 5.6. Risks scored seven to nine are considered to be high risks and these are monitored closely. The top risks identified for the Resource, that is those that are residually scored as being high, are attached at Appendix One.
- 5.7. A clear link has now been made to the Council’s top risks. Resource specific risk implications are noted within the appendix.

- 5.8. Risks evaluated residually as being medium or low risk will be monitored to ensure that they continue to be adequately managed.

6. Insurance Hotspots

- 6.1. A review of claims carried out for the period 1 April 2014 to December 2016 identified the following insurance hotspot areas for Community and Enterprise Resources:

- Motor claims – reversing incidents
- Property Claims – Theft/loss of plant/equipment from sites/depots

- 6.2. The following actions have been included in the hotspot action plan:

- Motor claims
 - Continue to maximise the use of reversing assistants within Waste Services.
 - All services to ensure new drivers attend driving assessment prior to driving SLC vehicles.
- Property Claims
 - Tool box talk to be rolled out to all Roads Contracting employees to reiterate existing procedures for security of equipment on site
 - Complete upgrade of security at Strathaven Grounds Depot
 - Review security at relevant Grounds premises in conjunction with Security Manager and implement recommendations where reasonably practicable

7. Scope and appetite for risk

- 7.1. South Lanarkshire Council aims to be risk embracing, meaning that it will accept a tolerable level of risk in seeking service efficiencies and in agreeing control measures.

- 7.2. The level of risk facing the Council is measured both before (inherent risk) and after (residual risk) consideration of controls. The Council should never carry a high residual risk exposure as this would indicate instability but a low residual risk exposure should also be avoided as this indicates lack of innovation.

- 7.3. South Lanarkshire Council's ideal risk exposure should be consistent with an acceptable tolerance of:

- No more than 20 per cent of residual risks at a high level
- Around 40 percent to 50 percent of residual risks at a medium level
- Around 30 per cent to 40 per cent of residual risks at a low level

- 7.4. Community and Enterprise Resources' risk exposure is detailed in the table below

Residual risk score	Number of risks	Percentage of risks
High (7, 8 or 9)	9	15%
Medium (4, 5, or 6)	33	52%
Low (1, 2, or 3)	21	33%
	63	100%

- 7.5. The table shows that Community and Enterprise Resources' risk exposure is broadly in line with the profile outlined at 7.3.

- 7.6. Community and Enterprise Resources has ensured that all inherent risks scored at high level have cost effective control measures in place. Where further control measures are required, these are included within the Resource risk control plan.

8. Risk Control Actions

- 8.1. Six actions due for completion during 2016/2017 have been completed. 100 percent of these risk control actions were completed on time against an overall Resource target of 75 percent.
- 8.2. Details of the completion of risk control actions during 2016/2017 and 2017/2018 to date are contained in the table below.

	2016/2017	2017/2018 (as at 30 September 2017)
Total number of actions due	6	2
Completed on time	6	1
Completed late	0	0
Due to be completed at a later date	0	1

9. Major Projects, Partnerships or Change

- 9.1. The Community and Enterprise Resources' partnership register contains details of 29 partnership arrangements and all have been assessed in accordance with the guidance. Five of the partnerships are considered to be high risk. These are the Local Economic Growth Board, Clyde Gateway Partnership, SPT, City Deal and University of the West of Scotland. The remaining 24 partnerships have been assessed as being low risk.
- 9.2. Appropriate risk management arrangements are in place for the high level partnerships

10. Next Steps

- 10.1. The Resource Risk Management Group will continue to meet regularly. The risk register will be reviewed on an ongoing basis by the group to ensure that risks remain valid for the appropriate Service areas and to identify new areas of risk that affect the Resource. An update report will be provided to Committee on an annual basis.

11. Employee Implications

- 11.1. Time will be required by the Resource Risk Sponsor and the Resource Risk Management Group to manage the Resource Risk Register and Risk Control Plan.

12. Financial Implications

- 12.1. During the year if any new initiatives are identified which would help mitigate any particular risk faced by the Resource, some financial assistance may be available from the Risk Management Fund. This is managed through a bid being submitted and assessed against set criteria.

- 12.2. During 2016/2017, the Resource made the following successful risk management bids
- Roads and Transportation Services secured funding of £8,250 to assist with the cost of additional Roads Inspector training
 - Grounds Services received £14,940 for the installation of CCTV at Langlands depot
 - £13,975 was secured by Waste Services to procure in cab route assessment equipment

13. Other Implications

- 13.1. Failure to demonstrate that risk is actively considered and managed can not only lead to avoidable financial loss but could also affect service delivery and could affect the Resource's reputation.
- 13.2. There are no implications for sustainability in terms of the information contained in this report.

14. Equality Impact Assessment and Consultation Arrangements

- 14.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required.
- 14.2. Consultation on the content of this report has been undertaken with members of the Community and Enterprise Resources' Risk Management Group.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

21 November 2017

Link(s) to Council Objectives/Values

- Accountable, effective and efficient.

Previous References

- Community Resource Committees – 11 October 2016 - Annual update on Resource Risk Register and Risk Control Action Plan
- Enterprise Resource Committees – 11 October 2016 - Annual update on Resource Risk Register and Risk Control Action Plan

List of Background Papers

- Figtree extracts (risk register and risk control action plan)

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:- Linda Burnett, Support Manager

Tel. No. 5603 (01698 455603)

E-mail. linda.burnett@southlanarkshire.gov.uk

Community and Enterprise Resources – Top Risks

Appendix 1

Risk Description	Inherent Risk Score	Sample Controls	Residual Risk Score	Service
<p>Reduction in Council funding, resulting in difficulties maintaining front line service.</p> <p>Council Top Risk</p> <ul style="list-style-type: none"> • Failure to achieve Resource savings • Failure to meet Planning income targets 	9	<ul style="list-style-type: none"> • Regular monitoring of income v budget projections • Ongoing review of resources and control of general spending 	8	Planning and Economic Development
<p>Failure to work with key partners to achieve the outcomes of the Local Outcome Improvement Plan</p> <p>Council Top Risk</p> <ul style="list-style-type: none"> • Failure to effectively manage the processes and practices to reduce the impact of welfare reform relative to Scottish Index of Multiple Deprivation domains 	9	<ul style="list-style-type: none"> • Single Outcome Agreement • Tackling Poverty Programme • Council and key partners to implement inclusive partnership economic strategy • Economic Growth Board • Employability programme • Regular progress reporting to SMT/CMT/Cttee 	7	Planning and Economic Development
<p>Increasing levels of adverse weather</p> <p>Council Top Risk</p> <ul style="list-style-type: none"> • Disruption to the transport network • Funding arrangements not sufficient to respond to adverse weather events • Failure to deliver prioritised flood protection schemes • Failure to comply with legislation • Increase in volume/value of insurance claims (incl property flooding claims) resulting in financial loss • Long term erosion impacts on roads related infrastructure • Adverse affect to health within communities affected by flooding 	9	<ul style="list-style-type: none"> • Duty Manager, standby rota and weather forecasting systems on place • Effective management of existing budget resources through regular reporting and dialogue with Exec Dir Finance and Corporate. • Dedicated Flood Risk Management team • Council wide Emergency Planning Arrangements • Investment in flooding infrastructure • Flood cameras/ telemetry in high risk areas • Remote monitoring of high risk flood sites using telemetry solutions • Winter weather procedures, Winter 	7	Roads and Transportation

Risk Description	Inherent Risk Score	Sample Controls	Residual Risk Score	Service
		Service Policy and Ops Manual <ul style="list-style-type: none"> Pothole inspection and pro-active rectification programme using sub contractors during extended severe weather 		
Relocation of University of West of Scotland (UWS) to Eco Campus <ul style="list-style-type: none"> Failure to deliver joint venture objectives Default of UWS resulting in financial loss for the Council Potential legal challenge resulting in contract being set aside 	9	<ul style="list-style-type: none"> Extensive legal advice from QC, external & internal solicitors Central procurement processes followed Negotiation and implementation of robust contracts Economic analysis of benefits from external consultant Third party assurances sought from Scottish Govt and Scottish funding council 	7	Planning and Economic Development
Increased costs in providing winter maintenance services <ul style="list-style-type: none"> Failure to provide essential services during periods of extreme winter weather 	9	<ul style="list-style-type: none"> Effective management of existing budget resources through regular reporting and dialogue with Exec Dir Finance and Corporate Revenue schemes held towards year end to cover potential winter overspends Salt stocks and storage capacity Winter weather procedures, Winter Service Policy and Ops Manual Daily winter task force meetings held during periods of extreme weather to ensure service delivered in most efficient and effective way 	7	Roads and Transportation Services

Risk Description	Inherent Risk Score	Sample Controls	Residual Risk Score	Service
<p>Information Management not subject to adequate control</p> <p>Council Top Risk</p> <ul style="list-style-type: none"> Ineffective records management practices could lead to data breaches 	9	<ul style="list-style-type: none"> Completion of annual Information Governance Checklist Implementation of Information Governance action plan Compliance with Info Gov Strategy Relevant employees sign "declaration of confidentiality" Retention schedules Electronic Document Records Management System (EDRMS) Resource IT and Information Governance Working Group 	7	All Services
<p>Failure of unrestricted substandard bridges /bridges showing deterioration</p> <ul style="list-style-type: none"> Injury to people, damage to assets and network interruption/disruption 	9	<ul style="list-style-type: none"> Implement and maintain enhanced structural monitoring Maintain list of qualifying structures Implement appropriate reactive mitigation measures when need for repair identified Option to close if absolutely necessary 	7	Roads and Transportation
<p>Failure to implement IT action plan</p> <ul style="list-style-type: none"> Failure/delay in delivering service efficiencies/improvements 	9	<ul style="list-style-type: none"> IT service plan monitored and progress reports issued to the Resource IT Group Projects prioritised 	7	All Services
<p>Procurement practice and contracts management</p> <ul style="list-style-type: none"> Non compliance with SLC financial regulations Contracts and projects delivered late, over budget and not to specification expected 	9	<ul style="list-style-type: none"> Regular Service meetings with central procurement service Legal Services advice and guidance Performance appraisals carried out Sourcing methodology completed and Police protocol complied with for relevant contracts 	7	All Services

Risk Description	Inherent Risk Score	Sample Controls	Residual Risk Score	Service
		<ul style="list-style-type: none"> • Service specific contract procedures developed and implemented • Monthly monitoring/reconciliation in place within Roads and Transportation Services 		

Report

15

Report to:	Community and Enterprise Resources Committee
Date of Meeting:	12 December 2017
Report by:	Executive Director (Community and Enterprise Resources)

Subject:	Community and Enterprise Resources - Notification of Contracts Awarded - 1 April to 30 September 2017
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1. Purpose of Report

1.1. The purpose of the report is to:-

- provide notification in line with Standing Orders on Contracts to Committee of all contracts awarded by Community and Enterprise Resources during the period 1 April to 30 September 2017.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) that details of the contracts awarded be noted.

3. Background

3.1. It is a requirement of Clauses 21.8 and 22.5 of the Standing Orders on Contracts that details of the acceptance of all tenders above £50,000 be reported retrospectively to the relevant Committee for noting, other than those under Clause 21.3 where the award is not the lowest in a price only tender, or costs exceed the approved financial provision. In these instances, a report is submitted to the appropriate Committee and subsequent authority to award is granted by that Committee.

4. Contract Awards

4.1. A full list of contracts awarded during this period on the basis of lowest offer and/or most economically advantageous offer submitted, is provided at Appendix 1.

5. Employee Implications

5.1. Contracts management, including performance appraisal, will be undertaken by both the main user Services and Procurement.

6. Financial Implications

6.1. There are no financial implications associated with this report which is for information purposes only. Appropriate budgetary provision is available for each of the contracts awarded.

7. Other Implications

7.1. There is a risk that failure to report awards may lead to contracts being awarded that do not represent best value, breach statutory procurement obligations and Standing Orders or do not follow internal processes which mitigate the risk.

8. Equality Impact Assessment and Consultation Arrangements

- 8.1. This report does not introduce a new policy, function or strategy nor recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required.
- 8.2 There is also no requirement to undertake any consultation in terms of the information contained in this report.

Michael McGlynn

Executive Director (Community and Enterprise Resources)

23 November 2017

Link(s) to Council Objectives/Values

- Value: Accountable, Effective and Efficient

Previous References

- Report to Community and Enterprise Resources Committee dated 08 August 2017

List of Background Papers

- Standing Orders on Contracts

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:- Kenny Govan, Category Adviser

Ext: 4186 (Tel: 01698 454186)

E-mail: kenny.govan@southlanarkshire.gov.uk

Community and Enterprise Resources
Contracts Awarded over £50,000 in value

Period: 1 April to 30 September 2017

Contract	Awarded Contractors	Contract Value	Commencement Date	Period of Contract
Microsurfacing Contract 2017	Colas Ltd	£2,320,000.00	12/06/2017	12/06/2017 - 11/06/2019
Retread Contract 2017	Roadteam Ltd	£1,600,000.00	12/06/2017	12/06/2017 – 11/06/2019
Framework for the Provision of Passenger Transport Services	Various Suppliers (54)	£19,200,000.00	22/06/2017	22/06/2017 – 30/06/2019
Mini Tender for Supply and Delivery of Street Lighting Materials, Lot 8 LED (scenario 5)	Urbis Schreder Ltd	£416,660.00	22/06/2017	22/06/2017 – 31/12/2017
Provision of LED Luminaires, Direct Award – Scenario 5 Layout 2A	John MacLean & Sons Electrical	£87,494.00	01/07/2017	01/07/2017 – 31/10/2017

Contract	Awarded Contractors	Contract Value	Commencement Date	Period of Contract
Framework for the Supply, Delivery, Uplift and Installation of Playpark Equipment and Associated Materials Mini Tender - Crawfordjohn Play Area & Community Garden Area	Covanburn Contracts	£122,741.92	20/04/2017	01/05/2017 – 31/12/2017
Framework for the Supply, Delivery, Uplift and Installation of Playpark Equipment and Associated Materials Mini Tender - Overtoun Park Play Area & Bike training area	Covanburn Contracts	£92,022.53	21/04/2017	01/05/2017 – 31/12/2017
CCS Framework for Cars & Light Commercial Vehicle Purchase – 4 x Direct Award	Western Commercial	£402,060.24	14/08/2017	01/06/2017 – 01/12/2018
Scotland Excel Framework for Heavy Vehicles – 5 x Direct Awards	Imperial Commercials Ltd	£451,241.00	14/08/2017	13/01/2014 – 31/12/2016 (Extended to 31 December 2017)
Scotland Excel Framework for Heavy Vehicles – 9 x Direct Awards	Woodall Nicholson Ltd T/A Mellor Coachcraft	£663,939.00	14/08/2017	13/01/2014 – 31/12/2016 (Extended to 31 December 2017)
West of Scotland Local Authority Weather Forecasting Partnership 2017	Meteogroup (UK) Ltd	£534,877.22	23/08/2017	01/10/2017 – 15/05/2021