

# Report

Report to:	<b>Risk and Audit Scrutiny Forum</b>
Date of Meeting:	<b>23 April 2013</b>
Report by:	<b>Executive Director (Finance and Corporate Resources)</b>

Subject:	<b>Forward Programme for Future Meetings</b>
----------	--

## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ advise members of the forward programme for the meetings of the Risk and Audit Scrutiny Forum to November 2013
- ◆ invite members to suggest topics for inclusion in the Forum's forward programme

## 2. Recommendation(s)

2.1. The Forum is asked to approve the following recommendation(s):-

- (1) that the report and the outline forward programme for the Risk and Audit Scrutiny Forum attached as an appendix to the report be noted

## 3. Background

- 3.1. The Audit Scotland report on the Audit of Best Value and Community Planning highlighted the need for changes to the membership and conduct of the (former) Risk Management and Audit Forum to improve compliance with good practice guidance.
- 3.2. As part of the improvement measures, an Action Plan for the Risk and Audit Scrutiny Forum was prepared. The Plan contains a number of actions, one of which is to include, as a standard agenda item, a list of items proposed for consideration at subsequent meetings of the Forum to provide an opportunity for members to inform future agendas. The outline forward programme for the Forum to November 2013 is attached, for members' information, as an appendix to the report.

## 4. Employee Implications

4.1. There are no employee implications.

## 5. Financial Implications

5.1. There are no financial implications.

## 6. Other Implications

6.1. There are no risk or sustainability issues associated with the content of this report.

## 7. Equality Impact Assessment and Consultation Arrangements

7.1. The report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

- 7.2 There was no requirement to undertake any consultation in terms of the information contained in this report.

**Paul Manning**  
**Executive Director (Finance and Corporate Resources)**

8 April 2013

**Link(s) to Council Values/Objectives**  
Value – Accountable, Effective and Efficient

**Previous References**  
Executive Committee 8 July 2009

**List of Background Papers**  
Audit Scotland Audit of Best Value and Community Planning

**Contact for Further Information**  
If you would like to inspect the background papers or want further information, please contact:-  
Pauline MacRae, Administration Officer  
Ext: 4108 (Tel: 01698 454108)  
E-mail: [pauline.macrae@southlanarkshire.gov.uk](mailto:pauline.macrae@southlanarkshire.gov.uk)

## **APPENDIX – RASF OUTLINE FORWARD PROGRAMME TO NOVEMBER 2013**

Date	Item	Responsibility
18 June 2013	1. National Fraud Initiative 2012	Audit Manager
	2. Governance Statement	Head of Administration and Legal Services
	3. Internal Audit Charter	Audit Manager
	4. SRA/AIP Feedback from LAN	Head of Audit and Improvement
	5. Internal Audit Progress Report	Audit Manager
	6. Audit Scotland – Overview of Local Government in Scotland 2013	Head of Audit and Improvement
	7. Interim Management Letter	External Audit
	8. Follow up of 2011/2012 External Audit Recommendations	External Audit
17 September 2013	1. Internal Audit Progress Report	Audit Manager
	2. Efficiency Statement 2012/2013	Head of Audit and Improvement
	3. External Audit Report to those Charged with Governance	External Audit
	4. Financial Resources Scrutiny Forum Activity	Head of Finance
	5. Progress with Risk Management Work Plan 2012/2013 and Approval of 2013/2014 Work Plan	Head of Audit and Improvement
	6. Year End Risk Management Report	Head of Audit and Improvement
	7. Annual Fraud Report 2012/2013	Audit Manager
	8. Internal Audit Annual Report 2012/2013 including Internal Audit Compliance with Code of Practice	Audit Manager
26 November 2013	1. Internal Audit Progress Report	Audit Manager
	2. Year End Insured Risks Report	Head of Audit and Improvement
	3. Annual Report	External Audit
	4. Good Governance Action Plan	Head of Administration and Legal Services

N.B:-.

- ◆ Audit Scotland national studies and reviews will appear as a recurring item but the frequency and subject matter will vary according to their programme.