

Report

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Report to:	Conference Allocation Committee
Date of Meeting:	7 May 2008
Report by:	Executive Director (Corporate Resources)

Subject:	Elected Member Representation at Conference Dealt with in Terms of Standing Order No 36(c)
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ advise on action taken, in terms of Standing Order No 36(c), in view of the timescales involved, by the Executive Director (Corporate Resources), in consultation with the Chair and an ex officio member, to approve member attendance at the “Scottish Transport Applications and Research” conference.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation:-

- (1) that the action taken, in terms of Standing Order No 36(c), by the Executive Director (Corporate Resources), in consultation with the Chair and an ex officio member, to approve the attendance of Councillor Murray at the “Scottish Transport Applications and Research” conference organised by PTRC Education and Research Services Ltd held in Glasgow on 24 April 2008, be noted.

3. Background

3.1. An invitation had been received in respect of the “Scottish Transport Applications and Research” conference which was scheduled to take place before the date of this meeting of the Committee. To allow the necessary arrangements to be made and in terms of Standing Order No 36(c), the Executive Director, in consultation with the Chair and an ex officio member, had approved the attendance of Councillor Murray.

4. Employee Implications

4.1. There are no employee implications.

5. Financial Implications

5.1. Delegate fees associated with members’ attendance at this conference can be met from within the existing budget.

6. Other Implications

6.1. There are no other implications for the Council associated with this report.

7. Equality Impact Assessment and Consultation Arrangements

- 7.1. There is no requirement to carry out an impact assessment in terms of the proposals contained within this report.
- 7.2. Other than consultation with the appropriate elected members in terms of the process established for dealing with invitations received to attend conferences and seminars, no formal consultation was required.

Robert McIlwain

Executive Director (Corporate Resources)

30 April 2008

Link(s) to Council Objectives/Values

Accountable, Effective and Efficient

Previous References

None

List of Background Papers

Invitation received in respect of conferences

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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