

RECRUITMENT COMMITTEE

Minutes of meeting held in Committee Room 5 and via Microsoft Teams, Council Offices, Almada Street, Hamilton on 28 February 2022

Chair:

Councillor John Ross

Councillors Present:

Councillor Alex Allison, Councillor Maureen Chalmers, Councillor Gerry Convery, Councillor Margaret Cooper, Councillor Eileen Logan (*substitute for Councillor Joe Fagan*)

Councillor's Apology:

Councillor Joe Fagan

Attending:

Finance and Corporate Resources

S McLeod, Administration Officer; E McPake, Human Resources Business Partner (Education and Social Work Resources); K McVeigh, Head of Personnel Services

Housing and Technical Resources

D Lowe, Executive Director

1 Declaration of Interests

No interests were declared.

2 Urgent Business

There were no items of urgent business.

3 Exclusion of Press and Public

The Committee decided:

that, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the press and public be excluded from the meeting for the next item of business on the grounds that it was likely that there would be disclosure of exempt information in terms of Paragraph 1 of Part I of Schedule 7A of the Act.

4 Post of Head of Property Services

Documentation on the post of Head of Property Services was submitted as follows:-

- ◆ recruitment pack
- ◆ synopsis of applicants
- ◆ applications received

The proposed presentation topic and interview questions were tabled at the meeting.

The Committee decided:

- (1) that a shortlist of 3 applicants be selected for interview as follows:-
 - ◆ Applicant Reference Number 1
 - ◆ Applicant Reference Number 3
 - ◆ Applicant Reference Number 8
- (2) that the proposed presentation topic and interview questions be approved for further consideration.