

**Appendix F**

**South Lanarkshire Council**

**Revenue Budget Monitoring Statement**

**Period Ended 19 July 2019 (No.4)**

**Social Work Resources**

**Service Departments :-**

Performance and Support

Children and Families

Adults and Older People

Justice and Substance Misuse

**Total Finance and Corporate Resources**

<b>Annual Budget</b>	<b>Forecast for Year</b>	<b>Annual Forecast Variance</b>	<b>Budget Proportion to 19/07/19</b>	<b>Actual to Period 4 to 19/07/19</b>	<b>Variance to 19/07/19</b>
<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
7.825	7.825	0.000	2.182	2.054	0.128 under
32.105	32.105	0.000	9.742	10.319	(0.577) over
122.312	122.312	0.000	34.959	35.001	(0.042) over
1.273	1.273	0.000	0.377	0.329	0.048 under
<b>163.515</b>	<b>163.515</b>	<b>0.000</b>	<b>47.260</b>	<b>47.703</b>	<b>(0.443) over</b>

### **Social Work Resources Variance Analysis 2019/20 (Period 4)**

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Employee Costs	(189k) over	Admin & Clerical Staff - 92k under	Performance and Support - 108k under	This is a result of vacancies which are actively being recruited.
		Managerial Support Specialist - (44k) over	Adults and Older People - (94k) over	The overspend is a result of turnover being less than anticipated to date.
			Justice - 44k under	This is mainly as a result of vacancies within Substance Misuse and Unpaid Work which are actively being recruited.
		Basic Grade Social Workers - 81k under	<u>Children and Families - (32k) over</u>	The overspend is a result of turnover being less than anticipated to date.
			Adults and Older People - 81k under	This is a result of vacancies which are actively being recruited.
			<u>Justice - 32k under</u>	This is mainly as a result of vacancies within Substance Misuse which are actively being recruited.
		<u>Care Staff - 25k under</u>	<u>Adults and Older People - 89k under</u>	This is a result of vacancies which are actively being recruited.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Employee Costs (cont)		Care Staff (cont)	<u>Children and Families - (64k) over</u>	This overspend is a result of overtime being incurred within the Children's Homes to ensure that appropriate staffing ratios are maintained. The overtime costs going forward should reduce with peripatetic staff now either appointed or in the process of being appointed to cover the hours previously covered via overtime.
		Home Carers - (323k) over	Adults and Older People - (323k) over	The overspend is a result of Home Care recruitment for future vacancies to maintain staffing levels and also expenditure on overtime to meet service requirements.
Transport and Plant	68k under	<u>Other Transport Costs - 20k under</u>	<u>Adults and Older People - 18k under</u>	The underspend reflects demand for the use of taxis to take service users to and from day care facilities being lower than anticipated.
		Fleet Service Charges - Fuel - 21k under	Adults and Older People - 17k under	This reflects costs incurred to date for transporting service users to day care services. Future costs will be dependent upon fluctuations in fuel prices.

Subjective Head	Variance	Subjective Line	Service/Amount	Explanation
Transport and Plant (cont)		<u>Fleet Service Charges - Drivers - 19k under</u>	<u>Adults and Older People - 19k under</u>	These charges relate to transporting service users to and from Older and adult day care. An underspend is anticipated based on previous year charges.
Payment to Other Bodies	(270k) over	<u>Payment to Voluntary Orgs - (40k) over</u>  <u>Private Individuals - General - (75k) over</u>  Social Work - Foster Parents - (91k) over	<u>Children and Families - (40k) over</u>  <u>Children and Families - (73k) over</u>  Children and Families - (91k) over	This overspend is due to the requirement to use external partners to find and place a small number of adoptions.  This overspend is in relation to payments being made to kinship carers to support the welfare of young people. It reflects both an increase in demand and also a change in the payment rate being applied.  This overspend is a result of the increased use of external foster placements arising from permanent fostering placements for children and young people

Subjective Head	Variance	Subjective Line	Service/Amount	Explanation
Payment to Other Bodies (cont)		Direct Payments - (58k) over	Adults and Older People - (58k) over	Following the introduction of Self Directed Support, the overspend reflects more service users choosing this funding option.
Payment to Contractors	(184k) over	<u>Long Term Care - (72k) over</u>  <u>Day Related Activities incl Residential Placements - (137k) over</u>	<u>Children and Families - (72k) over</u>  <u>Children and Families - (141k) over</u>	This overspend is based on the current commitment for children's external placements.  This overspend is based on the current commitment for children's residential school and secure placements.
Transfer Payments	(91k) over	<u>Direct Assistance to Persons - (90k) over</u>	<u>Children and Families - (88k) over</u>	This overspend is in relation to payments being made to kinship carers to support the welfare of young people. It reflects both an increase in demand and also a change in the payment rate being applied
Income	267k over recovered	Fees and Charges - General - 180k over recovered	Adults and Older People - 180k over recovered	This over recovery relates to non-recurring income received in respect of prior year care costs from service users.

Subjective Head	Variance	Subjective Line	Service/Amount	Explanation
Income (cont)		Other Income - 75k over recovered	Children and Families - 70k over recovered	This is in relation to the recovery of costs from the Home Office for services provided to unaccompanied asylum seeking children in South Lanarkshire children's care facilities.

\* The underlined variances represent new variances since the last report.

South Lanarkshire Council

Social Work Resources - Total

Expenditure / Income Variance Trends 2019/2020

	REVISED ANNUAL BUDGET SLC 19/20 2	PERIOD 2 VARIANCE AMOUNT	Over/ Under	PERIOD 3 VARIANCE AMOUNT	Over/ Under	PERIOD 4 ESTIMATE TO DATE	PERIOD 4 ACTUAL TO DATE	PERIOD 4 VARIANCE AMOUNT	Over/ Under
EMPLOYEE COSTS									
ADMIN & CLERICAL STAFF - APT&C BASIC	4,402	28	under	69	under	1,243	1,145	98	under
ADMIN & CLERICAL STAFF - APT&C OVERTIME	0	0		1	under	0	3	(3)	over
ADMIN & CLERICAL STAFF - APT&C SUPERANNUATION	656	(5)	over	(5)	over	184	200	(16)	over
ADMIN & CLERICAL STAFF - APT&C NIC	318	3	under	9	under	90	77	13	under
MANAGERIAL SUPPORT SPECIALIST STAFF BASIC	15,406	22	under	37	under	4,400	4,403	(3)	over
MANAGERIAL SUPPORT SPECIALIST STAFF OVERTIME	48	(3)	over	(8)	over	10	24	(14)	over
MANAGERIAL SUPPORT SPECIALIST STAFF SUPERANNUATION	2,692	1	under	(9)	over	769	806	(37)	over
MANAGERIAL SUPPORT SPECIALIST STAFF NIC	1,611	8	under	14	under	460	450	10	under
BASIC GRADE SOCIAL WORKERS BASIC	10,976	77	under	55	under	3,081	3,002	79	under
BASIC GRADE SOCIAL WORKERS OVERTIME	33	0		0		8	9	(1)	over
BASIC GRADE SOCIAL WORKERS SUPERANNUATION	1,910	7	under	4	under	539	544	(5)	over
BASIC GRADE SOCIAL WORKERS NIC	1,108	2	under	3	under	313	305	8	under
HOSPITAL SOCIAL WORKERS BASIC	246	7	under	12	under	69	53	16	under
HOSPITAL SOCIAL WORKERS SUPERANNUATION	47	1	under	2	under	13	10	3	under
HOSPITAL SOCIAL WORKERS NIC	25	0		1	under	7	6	1	under
INSTRUCTORS BASIC	1,453	2	under	8	under	410	400	10	under
INSTRUCTORS OVERTIME	0	0		(1)	over	0	2	(2)	over
INSTRUCTORS SUPERANNUATION	247	0		1	under	70	73	(3)	over
INSTRUCTORS NIC	124	1	under	1	under	35	32	3	under
CARE STAFF - APT&C BASIC	18,266	61	under	214	under	5,241	5,008	233	under
CARE STAFF - APT&C OVERTIME	487	(45)	over	(123)	over	98	265	(167)	over
CARE STAFF - APT&C SUPERANNUATION	2,862	(1)	over	(9)	over	808	848	(40)	over
CARE STAFF - APT&C NIC	1,458	3	under	0		412	413	(1)	over
HOME CARERS - BASIC	16,980	(26)	over	41	under	4,895	4,888	7	under
HOME CARERS - OVERTIME	839	(91)	over	(167)	over	172	443	(271)	over
HOME CARERS - SUPERANNUATION	2,911	(8)	over	4	under	841	880	(39)	over
HOME CARERS - NIC	1,402	(9)	over	(9)	over	405	425	(20)	over
SESSIONAL WORK	0	(1)	over	(2)	over	0	0	0	
TRAVEL AND SUBSISTENCE	428	(18)	over	(17)	over	68	106	(38)	over
OTHER EMPLOYEE COSTS	402	1	under	5	under	56	50	6	under
PENSION INCREASES	327	(10)	over	(2)	over	109	105	4	under
ADDITIONAL PENSION COSTS	0	(13)	over	(19)	over	0	20	(20)	over
EMPLOYEE COSTS	87,664	(6)	over	110	under	24,806	24,995	(189)	over

**Social Work Resources - Total**

## PROPERTY COSTS

Social Work Resources - Total	REVISED ANNUAL BUDGET SLC 19/20 2	PERIOD 2 VARIANCE AMOUNT	Over/ Under	PERIOD 3 VARIANCE AMOUNT	Over/ Under	PERIOD 4 ESTIMATE TO DATE	PERIOD 4 ACTUAL TO DATE	PERIOD 4 VARIANCE AMOUNT	Over/ Under
PROPERTY COSTS									
RATES	385	0		0		2	2	0	
SCOTTISH WATER - UNMETERED CHARGES	42	0		0		12	8	4	under
SCOTTISH WATER - METERED CHARGES	171	1	under	0		39	41	(2)	over
RENT	411	0		(1)	over	138	138	0	
SERVICE CHARGE	1	0		(1)	over	0	1	(1)	over
PROPERTY INSURANCE	31	0		0		0	0	0	
SECURITY COSTS	4	0		0		0	0	0	
GROUND MAINTENANCE	7	1	under	1	under	2	0	2	under
REPAIRS & MAINTENANCE - INTERNAL CONTRACTOR	0	0		0		(4)	1	(5)	over
REPAIRS & MAINTENANCE - EXTERNAL CONTRACTOR	67	5	under	4	under	10	3	7	under
ADAPTIONS - INTERNAL CONTRACTORS	0	0		(1)	over	0	1	(1)	over
ELECTRICITY - CONTRACT	465	6	under	3	under	104	98	6	under
GAS	405	3	under	0		81	74	7	under
JANITOR SERVICE	36	2	under	(1)	over	35	37	(2)	over
CLEANING CONTRACT	286	(14)	over	(9)	over	274	281	(7)	over
CLEANING AND JANITORIAL SUPPLIES AND EQUIPMENT	139	2	under	4	under	17	14	3	under
HEALTH & HYGIENE MATERIALS	3	0		0		1	0	1	under
WINDOW CLEANING	14	0		0		3	4	(1)	over
REFUSE UPLIFT	42	1	under	0		13	11	2	under
OTHER PROPERTY COSTS	203	6	under	13	under	23	34	(11)	over
<b>PROPERTY COSTS</b>	<b>2,712</b>	<b>13</b>	<b>under</b>	<b>12</b>	<b>under</b>	<b>750</b>	<b>748</b>	<b>2</b>	<b>under</b>



### Social Work Resources - Total

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Social Work Resources - Total	REVISED ANNUAL BUDGET SLC 19/20 2	PERIOD 2 VARIANCE AMOUNT	Over/ Under	PERIOD 3 VARIANCE AMOUNT	Over/ Under	PERIOD 4 ESTIMATE TO DATE	PERIOD 4 ACTUAL TO DATE	PERIOD 4 VARIANCE AMOUNT	Over/ Under
Expenditure / Income Variance Trends 2019/2020									
SUPPLIES AND SERVICES									
COMPUTER EQUIPMENT PURCHASE	162	1	under	(9)	over	6	19	(13)	over
COMPUTER EQUIPMENT MAINTENANCE	77	2	under	6	under	9	5	4	under
I.T. EQUIPMENT MAINT-CONTRACT	248	(2)	over	(1)	over	45	46	(1)	over
I.T. ELECTRONIC MESSAGING	182	(1)	over	(8)	over	101	106	(5)	over
EQUIPMENT, APPARATUS AND TOOLS	185	6	under	(6)	over	26	32	(6)	over
SMALL TOOLS	2	0		0		0	1	(1)	over
AIDS & ADAPTIONS	3,195	(4)	over	(14)	over	339	341	(2)	over
SUPPLIES FOR CLIENTS	562	17	under	18	under	167	144	23	under
FURNITURE - OFFICE	4	(1)	over	(7)	over	1	2	(1)	over
FURNITURE - GENERAL	0	0		(5)	over	0	7	(7)	over
FURNISHINGS (INCL. CROCKERY & LINEN)	20	1	under	(1)	over	5	6	(1)	over
MATERIALS	12	(5)	over	(3)	over	2	6	(4)	over
MATERIALS, APPARATUS AND EQUIPMENT	0	(1)	over	(1)	over	0	1	(1)	over
PROVISIONS - GENERAL	165	4	under	6	under	54	47	7	under
FOOD PURCHASES WITHIN CONTRACT SERVICE	512	(2)	over	0		158	153	5	under
BEVERAGES	41	0		(3)	over	13	15	(2)	over
SCHOOL MILK	52	3	under	4	under	16	11	5	under
PROTECTIVE CLOTHING & UNIFORMS	156	(1)	over	(5)	over	35	38	(3)	over
LAUNDRY COSTS	2	(1)	over	(2)	over	0	3	(3)	over
OTHER SUPPLIES AND SERVICES	57	(6)	over	(4)	over	13	16	(3)	over
CATERING - CONTRACT	489	(3)	over	(7)	over	387	393	(6)	over
CATERING - OUTWITH CONTRACT	93	1	under	(3)	over	1	4	(3)	over
ARTIST FEES / PERFORMING ARTS / ENTERTAINMENT	0	(1)	over	(1)	over	0	1	(1)	over
<b>SUPPLIES AND SERVICES</b>	<b>6,216</b>	<b>7</b>	<b>under</b>	<b>(46)</b>	<b>over</b>	<b>1,378</b>	<b>1,397</b>	<b>(19)</b>	<b>over</b>
TRANSPORT AND PLANT									
POOL CAR CHARGES-RENTAL	128	3	under	3	under	39	44	(5)	over
POOL CAR CHARGES-FUEL	44	3	under	5	under	14	8	6	under
POOL CAR CHARGES-ADDITIONAL COSTS	8	(1)	over	0		4	8	(4)	over
OTHER TRANSPORT COSTS	853	10	under	(4)	over	185	165	20	under
INSURANCE	24	0		0		0	0	0	
FLEET SERVICE CHARGES - VEHICLE MAINTENANCE	71	0		(3)	over	22	23	(1)	over
FLEET SERVICE CHARGES - LEASING	320	3	under	3	under	97	90	7	under
FLEET SERVICE CHARGES - HIRED VEHICLES	20	0		2	under	7	8	(1)	over
FLEET SERVICE CHARGES - CONTRACT HIRE	20	1	under	3	under	4	0	4	under
FLEET SERVICE CHARGES - ROAD FUND LICENCES/MOT	28	4	under	5	under	6	5	1	under
FLEET SERVICE CHARGES - FUEL	341	21	under	(2)	over	107	86	21	under
FLEET SERVICE CHARGES - DRIVERS	2,624	7	under	29	under	596	577	19	under
HIRE OF EXTERNAL VEHICLES	7	1	under	0		2	1	1	under
<b>TRANSPORT AND PLANT</b>	<b>4,488</b>	<b>52</b>	<b>under</b>	<b>41</b>	<b>under</b>	<b>1,083</b>	<b>1,015</b>	<b>68</b>	<b>under</b>

### Social Work Resources - Total

## ADMINISTRATION

	REVISED ANNUAL BUDGET SLC 19/20 2	PERIOD 2 VARIANCE AMOUNT	Over/ Under	PERIOD 3 VARIANCE AMOUNT	Over/ Under	PERIOD 4 ESTIMATE TO DATE	PERIOD 4 ACTUAL TO DATE	PERIOD 4 VARIANCE AMOUNT	Over/ Under
<b>Social Work Resources - Total</b>									
<b>Expenditure / Income Variance Trends 2019/2020</b>									
ADMINISTRATION									
PRINTING AND STATIONERY	163	(2)	over	(3)	over	16	19	(3)	over
TELEPHONES	209	(2)	over	2	under	53	52	1	under
MOBILE PHONES	206	(9)	over	(23)	over	68	87	(19)	over
ADVERTISING - RECRUITMENT	13	1	under	0		10	10	0	
ADVERTISING - OTHER	30	0		5	under	7	2	5	under
POSTAGES/COURIERS	99	(1)	over	(2)	over	18	16	2	under
MEMBERSHIP FEES/SUBSCRIPTIONS	43	0		0		30	29	1	under
INSURANCE	70	0		0		0	0	0	
MEDICAL COSTS	27	(5)	over	(6)	over	8	14	(6)	over
LEGAL EXPENSES	268	6	under	4	under	61	59	2	under
HOSPITALITY / CIVIC RECOGNITION	1	(1)	over	(2)	over	0	4	(4)	over
OTHER ADMIN COSTS	8	0		(1)	over	1	2	(1)	over
CONFERENCES - OFFICIALS (incl associated costs)	10	1	under	0		2	1	1	under
TRAINING	39	0		(4)	over	10	13	(3)	over
INTERNAL SUPPORT SERVICES ALLOCATION	351	0		0		0	0	0	
<b>ADMINISTRATION</b>	<b>1,537</b>	<b>(12)</b>	<b>over</b>	<b>(30)</b>	<b>over</b>	<b>284</b>	<b>308</b>	<b>(24)</b>	<b>over</b>
PAYMENT TO OTHER BODIES									
OTHER COMMITTEES OF THE AUTHORITY	0	0		(3)	over	0	3	(3)	over
OTHER LOCAL AUTHORITIES	29	0		0		1	1	0	
GRANTS TO VOLUNTARY ORGANISATIONS	27	1	under	1	under	14	12	2	under
PAYMENTS TO VOLUNTARY ORGANISATIONS	3,429	1	under	1	under	1,152	1,192	(40)	over
PAYMENTS TO OTHER BODIES	3,903	2	under	(8)	over	839	844	(5)	over
PRIVATE INDIVIDUALS - GENERAL	1,568	(6)	over	(79)	over	498	573	(75)	over
SOCIAL WORK - FOSTER PARENTS	5,282	(38)	over	(76)	over	1,618	1,709	(91)	over
SOCIAL WORK - FOSTER PARENTS DISCRETIONARY PAYMENTS	109	0		0		42	42	0	
SOCIAL WORK - ADOPTION ALLOWANCES	519	0		0		275	275	0	
DIRECT PAYMENTS	4,882	(61)	over	(120)	over	1,690	1,748	(58)	over
<b>PAYMENT TO OTHER BODIES</b>	<b>19,748</b>	<b>(101)</b>	<b>over</b>	<b>(284)</b>	<b>over</b>	<b>6,129</b>	<b>6,399</b>	<b>(270)</b>	<b>over</b>
PAYMENT TO CONTRACTORS									
PAYMENT TO PRIVATE CONTRACTOR - DEFAULT	1,130	0		0		72	71	1	under
PAYMENT TO PRIVATE CONTRACTOR - LONG TERM CARE	47,157	(15)	over	(52)	over	13,376	13,448	(72)	over
PAYMENT TO PRIVATE CONTRACTOR - CET ALLOCATION - HOME CARE	22,423	7	under	3	under	3,456	3,457	(1)	over
PAYMENT TO PRIVATE CONTRACTOR - RESPITE	1,862	25	under	18	under	158	141	17	under
PAYMENT TO PRIVATE CONTRACTOR - REHAB	12	0		0		3	3	0	
PAYMENT TO PRIVATE CONTRACTOR - DAY CARE	1,114	5	under	3	under	208	198	10	under
PAYMENT TO PRIVATE CONTRACTOR - HOME SUPPORT	16,730	0		(7)	over	2,155	2,154	1	under
PAYMENT TO PRIVATE CONTRACTOR - FREE PERSONAL NURSING CARE	6,405	1	under	6	under	1,719	1,719	0	
PAYMENT TO PRIVATE CONTRACTOR - RESPITE AWAIT' LONG TERM CARE	552	(1)	over	1	under	50	50	0	
PAYMENT TO PRIVATE CONTRACTOR - DAY RELATED ACTIVITIES INCL RESIDENTIAL PLACEMENTS	3,451	(16)	over	(114)	over	639	776	(137)	over
PAYMENT TO EXTERNAL CONSULTANTS / PROFESSIONAL SERVICES	35	0		(2)	over	13	16	(3)	over
SELF DIRECTED SUPPORT	0	0		(3)	over	0	0	0	
<b>PAYMENT TO CONTRACTORS</b>	<b>100,871</b>	<b>6</b>	<b>under</b>	<b>(147)</b>	<b>over</b>	<b>21,849</b>	<b>22,033</b>	<b>(184)</b>	<b>over</b>

South Lanarkshire Council

Social Work Resources - Total

Expenditure / Income Variance Trends 2019/2020

	REVISED ANNUAL BUDGET SLC 19/20 2	PERIOD 2 VARIANCE AMOUNT	Over/ Under	PERIOD 3 VARIANCE AMOUNT	Over/ Under	PERIOD 4 ESTIMATE TO DATE	PERIOD 4 ACTUAL TO DATE	PERIOD 4 VARIANCE AMOUNT	Over/ Under
TRANSFER PAYMENTS									
DIRECT ASSISTANCE TO PERSONS	748	(9)	over	(73)	over	271	361	(90)	over
SECTION PAYMENTS	82	(2)	over	(1)	over	19	20	(1)	over
TRANSFER PAYMENTS	830	(11)	over	(74)	over	290	381	(91)	over
FINANCING CHARGES									
LEASING CHARGES - FINANCE	2	0		0		0	0	0	
I.T. EQUIPMENT LEASING-CONTRACT	261	(4)	over	(4)	over	60	63	(3)	over
FINANCING CHARGES	263	(4)	over	(4)	over	60	63	(3)	over
TOTAL EXPENDITURE	224,329	(56)	over	(422)	over	56,629	57,339	(710)	over
INCOME									
NON RELEVANT GOVERNMENT GRANT	(6,046)	0		0		(1,532)	(1,532)	0	
RESOURCE TRANSFER INCOME FROM THE HEALTH BOARD	(22,036)	0		0		(5,499)	(5,499)	0	
CONTRIBUTIONS FROM OTHER BODIES	(32)	0		0		0	0	0	
SALES - SALE OF MEALS	0	2	over rec	3	over rec	0	(4)	4	over rec
FEES AND CHARGES - GENERAL	(5,238)	27	over rec	80	over rec	(1,798)	(1,978)	180	over rec
FEES AND CHARGES - OTHER LOCAL AUTHORITIES	(1,036)	6	over rec	3	over rec	(197)	(199)	2	over rec
CHARGES TO HEALTH BOARDS	(25,590)	0		0		(127)	(158)	31	over rec
FEES AND CHARGES - OTHER BODIES	0	0		0		0	0	0	
FEES AND CHARGES - DEPARTMENTS OF THE AUTHORITY	(240)	0		0		(44)	(19)	(25)	under rec
RENTAL INCOME	(26)	0		0		(7)	(7)	0	
OTHER INCOME	(219)	27	over rec	47	over rec	(165)	(240)	75	over rec
REALLOCATION OF SUPPORT COSTS	(351)	0		0		0	0	0	
INCOME	(60,814)	62	over rec	133	over rec	(9,369)	(9,636)	267	over rec
NET EXPENDITURE	163,515	6	under	(289)	over	47,260	47,703	(443)	over